

# TOWN OF SMOKY LAKE Regular Council Meeting

Wednesday July 08, 2009 - 7:00 pm

**Town Council Chambers  
Smoky Lake, Alberta**

**PRESENT:**

Therese Taschuk	Deputy Mayor
Dave Paches	Councillor
John Cherniwchan	Councillor

**ABSENT:**

Dave Franchuk	Mayor
Nathan Taylor	Councillor

**ADMINISTRATION:**

Earla Wagar	Interim CAO
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**PRESS:**

Smoky Lake Signal present

**1. CALL TO ORDER**

Deputy Mayor Therese Taschuk called the meeting to order at 7.00 pm

**2. APPROVAL OF AGENDA**

**MOTION #243/09**

**MOVED** by Councillor John Cherniwchan

That the July 8, 2009 agenda be adopted with the following amendments:

- Items in Section 6, General Government Services be shifted to accommodate a presentation from Archie Grover of Activation Analysis.

**CARRIED**

**3. DELEGATIONS**

#### **4. QUESTION PERIOD**

#### **5. APPROVAL OF PREVIOUS MINUTES**

##### **(a) June 24, 2009 – Regular Council Meeting**

**MOTION #244/09**

**MOVED** by Councilor John Cherniwchan

That the June 10, 2009 Regular Council minutes be accepted as presented.

**CARRIED**

#### **6. GENERAL GOVERNANCE SERVICES**

##### **a) Organizational Review**

Based on Resolution #204/09 dated June 10, 2009, Archie Grover from Activation Analysis Group Inc. discussed with Council the deliverables that would be included in a Corporate Review (Organizational Review). He indicated that the key targets would include:

- Administration Structure
- Organizational Chart
- Reporting Lines
- Job descriptions, titles, pay grid
- Employee communication strategy
- Service deliverables
- Delegated authority
- Council Committee Structure
- Financial Review of the Operation
- And other pertinent areas of concern.

**MOTION #245/09**

**MOVED** by Councilor Dave Paches

That Activation Analysis be asked to submit a written proposal indicating the areas encompassed in a Corporate Review and the cost applicable for the study. Furthermore, direct the Interim CAO to look

into the possibilities of accessing a grant to cover some of the costs.

**CARRIED**

**b) CAO Search Advertisement**

Archie Grover of Activation Analysis Group Inc. presented a draft of an advertisement for the search for a new CAO.

**MOTION #246/09**

**MOVED** by Councillor John Cherniwchan

That based on the information gathered, the proposed advertisement, as prepared by Activation Analysis be approved and submitted to the agreed upon newspapers and web sites for publication.

**CARRIED**

**Deputy Mayor Therese Taschuk called for a recess at 7:50 p.m.**

**Deputy Mayor Therese Taschuk called the meeting back to order at 8:00 p.m.**

**c) County Fringe Area Subdivision**

Smoky Lake County has submitted an application for Subdivision to the Town of Smoky Lake for comment, of land located in the Smoky Lake Fringe area.

**MOTION #247/09**

**MOVED** by Councillor John Cherniwchan

That the Town of Smoky Lake has no objection to the proposed subdivision of 9 acres out of SW-59-17-W4, and that no further action is necessary.

**CARRIED**

**MOTION #248/09**

**MOVED** by Councillor John Cherniwchan

That the Regular Council Meeting of the Town of Smoky Lake be adjourned in order to hold the meeting of the Subdivision and Development Committee of Council.

**CARRIED**

**d) Northern Lights Library System**

The NLLS Board has indicated that upon review, the original agreement between participating municipalities and the Northern Lights Library System needs to be changed to reflect the intent of the agreement.

**MOTION #249/09**

**MOVED** by Councillor Dave Paches

That the Northern Lights Library System agreement be amended in order to clarify the intent of the agreement in order to reflect the requirements of the Alberta Libraries Act.

**CARRIED**

**SUBDIVISION AND DEVELOPMENT COMMITTEE MEETING**

**Agenda:**

**S&D (a) Development Permit #2009-04,  
Kinsmen Club Pavilion.**

At previous Council meetings a presentation was made by the Smoky Lake Kinsmen Club to construct a 100 foot diameter pavilion to be used for community events. It was felt that a structure of this size and cost should be reviewed by the Subdivision and Development Committee, although the proposal has met all of the Land Use Bylaw criteria.

Councillor Dave Paches asked that it be noted that he is a member of the Kinsmen Club, although he has no pecuniary interest in the project.

**MOTION #250/09**

**MOVED** by Councillor John Cherniwchan

That Development Permit application #09-04 for the Kinsmen Club Pavilion at Kinsmen Park be approved.

**CARRIED**

**S&D (b) Development Permit #2009-07, Richard & Eleanor Morin, Garage.**

Mr. & Mrs. Morin have asked to have the Land Use Bylaw regulation restricting the height of a garage to 4.5 meters (14 ft., 7 in.), relaxed to allow them to construct a garage with a roof peak at 4.877 meters (16 feet) above ground.

**MOTION #251/09**

**MOVED** by Councillor Dave Paches

That the approval be granted to Richard and Eleanor Morin to construct a garage on their property, described as Lot 4, Plan 6923 ET, to a height not to exceed 16 feet at the peak, and that all other development regulations are in conformance.

**CARRIED**

**ADJOURNMENT OF SUBDIVISION AND DEVELOPMENT COMMITTEE MEETING**

**MOTION #252/09**

**MOVED** by Councillor John Cherniwchan

That the Subdivision and Development Committee meeting be adjourned and that the Regular Council Meeting be re-convened.

**CARRIED**

**e) Kinsmen Club Pavilion**

**MOTION #253/09**

**MOVED** by Councillor Dave Paches

That the Town of Smoky Lake supports the Kinsmen Club's proposal to construct a Pavilion in Kinsmen Park, and that once completed the Town will accept the facility as a Capital Asset of the municipality, and further more the Council of the Town of Smoky Lake acknowledges that the Kinsmen Club is prepared to provide ongoing financial and physical support to the facility and the Town.

**CARRIED**

**f) Provincial Soccer Competition**

The "Thunderbirds" Soccer Team has requested financial assistance in order for the team to travel to Rimbey to take part in the Provincial Competitions.

**MOTION #254/09**

**MOVED** by Councillor Dave Paches that \$100.00 be donated to the Smoky Lake Thunderbird Soccer team to assist in their travel costs to the Provincial Competitions held in Rimbey on July 4 & 5, 2009.

**CARRIED**

**g) First Baptist Church – Use of Kinsmen Park**

The church has requested permission to use Kinsmen Park during the week of August 10<sup>th</sup> to 14<sup>th</sup> for their annual Vacation Bible School.

Deputy Mayor Therese Taschuk expressed a concern that with the pavilion construction happening during that time at the park, it may be unsafe for children to be playing in the area.

**MOTION #255/09**

**MOVED** by Deputy Mayor Therese Taschuk

That the Baptist Church be contacted and informed of the upcoming construction, and given the suggestion

that they contact the Aspen School Division for permission to use the school grounds instead.

**Councillor John Cherniwchan called the question.**

**CARRIED**

**Interim CAO, Earla Wagar suggested that it would be expedient to move forward with the Reports and Correspondence of the agenda, leaving the Budget and Tax Rate discussions to the end of the meeting.**

**7. COUNCIL REPORTS**

**a) Deputy Mayor Therese Taschuk**

Reported she attended the following:

- June 29, 2009 – Activation Analysis pertaining to the CAO search;
- June 29, 2009 – Pumpkin Growers regarding the float;
- July 1, 2009 – Great Canada Day celebration.

*Councillor John Cherniwchan expressed congratulations to Deputy Mayor Therese Taschuk and the Canada Day Committee for the great job.*

**b) Councilor David Paches**

Reported he attended the following:

- June 24, 2009 – Town Council meeting;
- June 29, 2009 – Interview with Activation Analysis;
- July 3, 2009 – P/C, Jeff Johnson Golf Tournament
- July 8, 2009 – Regular Council meeting.

**d) Councilor Nathan Taylor**

No Report

**e) Councillor John Cherniwchan**

Reported he attended the following:

- June 29, 2009 – met with Activation Analysis
- July 1, 2009 - Canada Celebration and Perogy Supper
- July 3, 2009 – PC Golf Tournament, representing the Golf Club.

**MOTION #256/09**

**MOVED** by Councillor John Cherniwchan

That the Council reports be accepted as presented.

**CARRIED**

**8. ADMINISTRATIVE REPORT**

**a) Administration Report**

- 2009 Budget Review & Taxes
- Meeting with Auditors & schedule for Interim Audit for 2009
- Bylaw Review
- Capital Assets
- CAO Search
- 2009 Street Rehabilitation Project

**MOTION #257/09**

**MOVED** by Councillor John Cherniwchan

That the administration report and information listing be accepted as presented.

**CARRIED**

**MOTION #258/09**

**MOVED** by Councillor Dave Paches

That administration be authorized to direct the municipal engineers to move forward with the 2009 Street Rehabilitation Project which was previously awarded to E. Construction, at the tendered price of

\$472,436.02, plus GST for street rehabilitation and overlay. And that the streets included in the tender were:

- 49<sup>th</sup> Avenue
- Willow Creek Street
- Wild Rose Street
- 52 Avenue
- 55 Avenue
- 43 Street
- 44 Avenue
- 54 Avenue.

**CARRIED**

### **9. FINANCIAL REPORTS**

No report.

### **10. PUBLIC UTILITIES/GAS**

No report.

### **11. PUBLIC WORKS**

No report.

### **12. EMERGENCY/PROTECTIVE SERVICES**

No report.

### **13. CORRESPONDENCE**

- a) Minister of Municipal Affairs, Grant notice;
- b) Northern Lights Library System, Renovation notice;
- c) FCSS Director's Network, Annual Conference;
- d) FCM, Newsletter

**MOTION #259/09**

**MOVED** by Councillor Dave Paches

That the correspondence items be accepted as information.

**CARRIED**

Councillor Paches left the meeting at 9:05 p.m. and returned at 9:10 p.m.

**MOTION #260/09**

**MOVED** by Councillor John Cherniwchan

That registrations be made for two representatives from the Town to attend the FCSS Director's Annual Conference in Camrose in September.

Councillor Paches left the meeting at 9:05 p.m. and returned at 9:10 p.m.

**CARRIED**

**6. GENERAL GOVERNANCE (continued)**

**h) 2009 Budget**

Administration suggested that the 2009 Budget should be amended and then identified several items that should be considered by Council to be included:

- a. \$32,750.00 for cleaning the sewage lagoon;
- b. \$10,000.00 for back hoe repairs;
- c. \$6,500.00 for contractual tax concessions;
- d. \$3,000.00 revenue attributable to the minimum tax rate;
- e. \$9,000.00 increase in electricity rates;
- f. \$30,000.00 for a Corporate Review.

Council asked that the budget be brought back to the next meeting, scheduled for July 15, 2009, with options of areas where further adjustments could be made in order to keep the tax requirements from escalating.

**i) 2009 Tax Levy**

Since the 2009 Budget is being re-visited at the next meeting it was resolved that the Tax Levy Bylaw be deferred to the next meeting.

**MOTION #261/09**

**MOVED** by Councillor John Cherniwchan

That the 2009 Budget and 2009 Tax Rate Bylaw be presented for approval at the July 15<sup>th</sup>, 2009 Council meeting.

**14. in-Camera Session**

**MOTION #262/09**

**MOVED** by Councillor John Cherniwchan

That Council move "In Camera" at 10:05 p.m. to discuss a legal item.

**15. Out-of Camera**

**MOTION #263/09**

**MOVED** by Councillor John Cherniwchan

That Council move "Out-Of-Camera" at 10:40 p.m.

**CARRIED**

**16. ADJOURNMENT**

**MOTION #264/09**

**MOVED** by Councillor Dave Paches

That the meeting be adjourned at 10:40 p.m.

**CARRIED**

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**Therese Taschuk**  
**Deputy Mayor**

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**Earla Wagar**  
**Interim CAO**