

**TOWN OF SMOKY LAKE  
REGULAR COUNCIL MEETING  
Wednesday, January 13, 2010  
Town Council Chambers  
7:00 p.m.**

**PRESENT:**

Dave Franchuk	Mayor
Nathan Taylor	Deputy Mayor
Dave Paches	Councillor
John Cherniwchan	Councillor
Therese Taschuk	Councillor

**ADMINISTRATION:** Column Mc Cready      CAO

**PRESS:** Smoky Lake Signal Representative

**1. CALL TO ORDER**

Mayor Franchuk called meeting to order at 7:00 p.m.

**2. APPROVAL OF AGENDA**

**MOTION # 001/10**

**MOVED** by Councillor John Cherniwchan

**THEREFORE BE IT RESOLVED THAT** the Agenda for the Regular Meeting be approved with the following additions:

3a. Purchase of Fleet Maintenance Software

9. Reallocating Reserve Accounts to an Accumulated Accounts

10. Fire Committee Budget

**CARRIED**

**3. DELEGATIONS**

**A) Jim Shupenia**

Mr. Shupenia has concerns that he is being charged commercial and residential garbage rates as he says he is no longer operating a business from his address in Wheatfield Avenue. He has asked to be charged only the residential rate in view of his changed circumstances. Mayor Franchuk said that the matter would be discussed

“in camera’ and a decision made on the matter.

#### **4. QUESTION PERIOD**

Question: When and if is the Town going to implement some of the actions suggested in the Activation Analysis Corporate Review for the Town of Smoky Lake?

Answer: The Corporate Review will review be examined and evaluated by Council in upcoming regular council meetings. The report is so long that it may be necessary to complete this task over several regular meetings under “Governance”.

Question: Is the Town going to have an extra garbage pickup in spring for hazardous waste?

Answer: This is likely to occur in the Spring after the snow melts.

Question: Is the town going to approve the formation of a Regional Water Commission?

Answer: Once a date is established for a meeting with the administrators for the Regional Water Line Project a Committee of the Whole will be formed to discuss the financial implications in terms of actual water charges. This Committee will then make recommendations on the passing of a motion to approve the formation of the Commission. The Town is planning to hold a public meeting in January to discuss the upcoming Integrated Community Sustainability Plan (ICSP) for the Town of Smoky Lake and the administrators of the Regional Water Line Project will be invited to make a presentation at that meeting.

#### **5. APPROVAL OF PREVIOUS MINUTES**

**MOTION # 002/10**

**MOVED** by Deputy Mayor Taylor

**THEREFORE BE IT RESOLVED THAT** the minutes of the December 16, Regular Meeting be accepted as presented.

**CARRIED**

#### **6. GENERAL GOVERNANCE SERVICES**

**1.) Passing of Interim Budget for 2010.**

**MOTION # 003/10**

**Moved** by Deputy Mayor Nathan Taylor

**THEREFORE BE IT RESOLVED THAT** Council agrees to set an Interim Operating Budget in accordance with Section 242.1 of the Municipal Government Act current as of October 1, 2009 and that this budget is set at a maximum of 40% of the 2009 Operating Budget.

**CARRIED**

**2.) Year end Compliance Contract with RAS FARMS CONSULTING**

**MOTION # 004/10**

**MOVED** by Councillor Dave Paches

**THEREFORE BE IT RESOLVED THAT** Council approves that attached Year End Compliance Contract with RAS Farms/Consulting for approximately 54 hours work at the rate of \$75.00 per hour to complete preparatory work for the annual audit for the Town of Smoky Lake. There would be limit of \$5,000.00 on this contract work to allow for unforeseen contingencies.

**CARRIED**

**3.) National Safety Council Audit Recommendations**

The CAO read through the document and Council suggested that names mentioned in the report should be replaced by position titles. The CAO agreed to do this.

**MOTION # 005/10**

**MOVED** by Councillor Dave Paches

**THEREFORE BE IT RESOLVED THAT** the document "Safety Program for Commercial Transportation for the Town of Smoky Lake" and all its contents be adopted as the Town's policy for identifying:

1. Employees authorized to drive equipment,
2. Guidelines for the safe use of that equipment,
3. Methodology for record-keeping,

4. Legal compliances issues,
5. Knowledge of safety equipment,
6. Rules for driver conduct and discipline,
7. The Town's safety policies,
8. Maintenance of driver records,
9. Regular repair and maintenance of equipment

**CARRIED**

**3a.) Purchase of Fleet maintenance Software**

This was discussed at great length and two software packages were contrasted and compared for value for money. The TATEMS product was selected.

**MOTION # 006/10**

**MOVED** by Councillor Cherniwchan

**THEREFORE BE IT RESOLVED THAT** Council approves the purchase of one fleet maintenance license for the TATEMS Computerized Fleet Maintenance program for the sum of \$744.00(USD) and approves for the renewal of the license each consecutive year.

**CARRIED**

**4.) Request for Proposals for the Installation of Automatic Meter Readers for Gas and Water Utilities.**

The CAO made a presentation on the advantages of the system and referred to the different methods of recording the readings. It was emphasized that the funding for the purchase of this system could come from the Municipal Sustainability Initiative Capital Project Funding unspent from 2007 to 2009 inclusively. At present over \$300,000.00 was available from this source. The next step was to issue the RFP which would be brought back to Council for final review when it is completed. This RFP if approved would be advertised on the Alberta Purchasing Connection and Tillman's to attract a wide range of contractors.

**MOTION # 007/10**

**MOVED** by Councillor Therese Taschuk

**THEREFORE BE IT RESOLVED THAT** Council gives the approval to Administration to invite Requests for Proposals from contractors for the purchase and possible installation of Automatic Meter Readers for water and gas utilities for the Town of Smoky Lake. Administration is to seek source funding from ALBERTA for the project with no burden on the ratepayers.

**CARRIED**

Recess 8:00 p.m.

Out of Recess 8:15 p.m.

**5.) Approval of Lease for the Smoky Lake Senior Citizens and Drop-in Center Association**

**MOTION # 008/10**

**Moved** by Councillor Theresa Taschuk

**THEREFORE BE IT RESOLVED THAT** Council approves a five year lease for the Smoky Lake Seniors Citizens Drop-in Center Association with effect from January 14, 2010.

**CARRIED**

**6.) Remedies to rectify freeze-ups at gas wells.**

**MOTION # 009/10**

**MOVED** by Councillor John Cherniwchan

**THEREFORE BE IT RESOLVED THAT** Council approves the purchase of a 7,000 watt 13 HP generator from True Value Hardware in Smoky Lake for the sum of \$2, 669.99 for use by the Smoky Lake Public Works. Council also approves that funding for the purchase of this equipment is taken from the Municipal Sponsorship Program grant for 2009.

**CARRIED**

**MOTION # 010/10**

**MOVED** by Councillor John Cherniwchan

**THEREFORE BE IT RESOLVED THAT** Council

approves the purchase of an enclosed trailer 16 feet by 8 ½ foot with 5000 lb axles and a rear ramp for use by the Smoky Lake Public Works Dept. for thawing out frozen plant and equipment. This is to be purchased from Jamie Gorynuik of Smoky Lake for the sum of \$7,600.00. Council approves that funding for this equipment is to be paid from the Municipal Sponsorship Program grant for 2009.

**CARRIED**

**MOTION # 011/10**

**MOVED** by Deputy Mayor Nathan Taylor

**THEREFORE BE IT RESOLVED THAT** Administration uses the 2009 Municipal Sponsorship Program grant allocation for the purchase of a trailer and generator for a total of \$10,678.49 for use by the Public Works Department of the Town of Smoky Lake.

**CARRIED**

**7.) Highway 28/63 Regional Water Commission**  
**Tabled for more information**

**8.) Sub-division Development Appeal Board**

The Appeal Board's decision was reviewed and the CAO said that he would contact Muni-Corr and inform them of the result.

**MOTION # 012/10**

**MOVED** by Councillor Therese Taschuk

**THEREFORE BE IT RESOLVED THAT** Council accept the Sub-Division Development Appeal Board decision as information.

**CARRIED**

**9.) Moving Reserves**

**MOTION # 013/10**

**MOVED** by Councillor Therese Taschuk

**THEREFOR BE IT RESOLVED THAT** the Town of

Smoky Lake establishes an Accumulated Surplus Account to be known as # 4-01-901 in the General Chart of Accounts.

**CARRIED**

**MOTION # 014/10**

**MOVED** by Councillor Dave Paches

**THEREFORE BE IT RESOLVED THAT** the Town of Smoky Lake move all funds held in the General Reserve Account known as # 4-02-790 in the Chart of Accounts into the newly established Accumulated Surplus Account # 4-01-901.

**CARRIED**

**10.) Fire Committee Budget**

**MOTION # 015/10**

**MOVED** by Councillor Dave Paches

**THEREFORE BE IT RESOLVED THAT** Council accept the Smoky Lake Town and County Budget

**CARRIED**

**7. Council Reports**

**a) Mayor Dave Franchuk**

December 22	Attended FCSS meeting
January 11	Attended Ag Society meeting
April 10/10	STARS will be having their event in Smoky Lake

**b) Councilor Therese Taschuk**

December 07	Attended Budget meeting
December 08	Attended Joint Municipalities meeting in Vilna
December 10	Attended Budget meeting and CAO evaluation
December 11	Attended Town Christmas Party
December 22	Attended FCSS Christmas Supper and meeting
January 11/10	Library meeting
January 12/10	Attended Joint Town and County Fire meeting
January 13/10	Town Council meeting

**c) Councilor Dave Paches**

December 22	Attended Aspen View Board meeting
January 12	Attended Town and County Fire Committee meeting

**d) Deputy Mayor Nathan Taylor**

January 5	Attended Highway 28 Water Commission mtg
January 10	Attended Evergreen Waste Management mtg

**MOTION # 016/10**

**MOVED** by Councillor Therese Taschuk

**THEREFORE BE IT RESOLVED THAT** Council gives Deputy Mayor Taylor permission to attend the Evergreen Waste Management hearing to be held in St. Paul, Alberta.

**CARRIED**

**e) Councilor John Cherniwchan**

January 12	Attended Fire Town and County Budget meeting
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**MOTION # 017/10**

**MOVED** by Councillor Paches

**THEREFORE BE IT RESOLVED THAT** the Council reports be accepted as presented.

**CARRIED**

**8. ADMINISTRATION REPORT**

**MOTION # 018/10**

**Moved** by Councillor Therese Taschuk

**THEREFORE BE IT RESOLVED THAT** the CAO report be accepted as attached.

**CARRIED**

**9. FINANCIAL REPORTS**

**MOTION # 019/10**

**MOVED** by Councillor Therese Taschuk

**THEREFORE BE IT RESOLVED THAT** the accounts payable and payroll be accepted as presented.

**CARRIED**

**MOTION # 020/10**

**MOVED** by Councillor John Cherniwchan

**THEREFORE BE IT RESOLVED THAT** the trail balance be accepted as presented.

**CARRIED**

**10. PUBLIC UTILITIES AND GAS**

**MOTION # 021/10**

**MOVED** by Deputy Mayor Nathan Taylor

**THEREFORE BE IT RESOLVED THAT** the Smoky Lake Mineral Rights and Development Company Ltd. gas report be accepted as presented.

**CARRIED**

**11. DEPARTMENTAL REPORTS (NOV/DEC)**

**No Report**

**CARRIED**

**12. CORRESPONDENCE**

Email	Reynold, Mirth, Richards & Farmer	Invitation to Annual Municipal Law Seminar
Dec23/09	University of Alberta	Notice about a new undergraduate degree in Planning
Dec21/09	Alberta-Environment	Decrease of tipping rate to \$55.00 from \$60.00/tonne
Jan 6/10	Evergreen Waste	Removal of private tourism signs along Highway 28 corridor
Jan 4/10	JEDI	Looking for Working Committee members
Jan 4/10	Aspen View Public Schools	Action Plan following recent NSC Audit
Jan 4/10	Gov't of Alberta(vehicle safety)	Results of recent Inspection of waterworks system
Jan 4/10	Gov't of Alberta (environment)	Update for Safety binder
Jan 8/10	A resident	Concerns about a neighbour's wood stove

**MOTION # 022/10**

**MOVED** by Councillor John Cherniwchan

**THEREFORE BE IT RESOLVED THAT** the CAO or any member of Council may attend the Annual Municipal Law Seminar.

**CARRIED**

**MOTION # 023/10**

**MOVED** by Deputy Mayor Nathan Taylor

**THEREFORE BE IT RESOLVED THAT** the correspondence be accepted as information.

**CARRIED**

**13. EXECUTIVE SESSION (In Camera)**

**a.) Human Resources Issue**

**b.) Land Issue**

**MOTION # 024/10**

**MOVED** by Mayor Dave Franchuk

**THEREFORE BE IT RESOLVED THAT Council move “In-Camera” at 9:50 p.m.**

**CARRIED**

**MOTION # 025/10**

**MOVED** by Mayor Dave Franchuk

**THEREFORE BE IT RESOLVED THAT Council move “Out-of-Camera” at 10:25 p.m.**

**MOTION # 026/10**

**Moved** by Councillor Therese Taschuk

**THEREFORE BE IT RESOLVED THAT** the Town Administration writes to a rate payer denying his request for reduction in garbage charges from the combined commercial/residential rate to the residential rate and does not approve the rezoning of his property from commercial to residential.

**CARRIED**

**MOTION # 027/10**

**MOVED** by Councillor Dave Paches

**THEREFORE BE IT RESOLVED THAT** Council reimburses relocation costs for the newly appointed

Manager of Finance as per attached quote from MATCO Transportation Systems dated January 7, 2010 for the sum of \$3,236.28. This amount is considered a debt owing to the Town of Smoky Lake which is forgivable at the rate of \$2,500.00 after the completion of the first year of employment and the remainder after the completion of the second year of employment. The Town will pay MATCO Transportation Systems directly for this cost.

**CARRIED**

**14. ADJOURNMENT**

**MOTION # 028/10**

**MOVED** by Mayor Dave Franchuk

**THEREFORE BE IT RESOLVED** To adjourn the Regular Council Meeting at 10:30 pm

**CARRIED**

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**Dave Franchuk**  
**Mayor**

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**Colum Mc Cready**  
**CAO**