

**TOWN OF SMOKY LAKE
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
April 24, 2018 5:00 p.m.**

PRESENT: Hank Holowaychuk Mayor
Daniel Kotylak Deputy Mayor
Terry Makowichuk Councillor
Melody Morton Councillor
Ross Whitelaw Councillor

STAFF IN ATTENDANCE: Adam Kozakiewicz Chief Administrative Officer
Crystal Letwin Finance Assistant / Legislative Services
Billy McMullen Public Works Foreman

1. CALL TO ORDER

Mayor Holowaychuk called the April 24, 2018 Regular Town Council Meeting to order at 6:01 p.m.

2. APPROVAL OF THE AGENDA

MOTION: 3203/18 **MOVED** by Councillor Makowichuk to approve the April 24, 2018 Regular Town Council Meeting Agenda with the following addition:

- 10.4 Doctor Recruitment and Retention Meeting

CARRIED

3. ADOPTION OF PREVIOUS MINUTES

3.1 April 17, 2018 Regular Council Meeting

MOTION: 3204/18 **MOVED** by Councillor Makowichuk to adopt the Minutes of the April 17, 2018 Regular Council Meeting as presented.

CARRIED

4. DELEGATIONS

4.1 CPA, CA Laura Marcato – Seniuk & Company

MOTION: 3205/18 **MOVED** by Deputy Mayor Kotylak that the oral presentation regarding the Town of Smoky Lake's 2018 Draft Financial Statement presented by CPA, CA Laura Marcato of Seniuk & Company, be accepted for information.

CARRIED

Mayor Initials



CAO Initials

MOTION: 3206/18

MOVED by Councillor Makowichuk that the 2018 Town of Smoky Lake's Financial Statement presented by Laura Marcato of Seniuk & Company be approved.

CARRIED

5. QUESTION PERIOD

MOTION: 3207/18

MOVED by Councillor Makowichuk that Administration contact Townlife and Ed Boothman regarding costs of the Town of Smoky Lake's website and bring back to the next Regular Council Meeting for discussion.

CARRIED

6. FCSS

6.1 2018 Grey Matters Conference

MOTION: 3208/18

MOVED by Mayor Holowaychuk that the 2018 Grey Matters Conference held on September 24 – 26, 2018 at the Coast Plaza Hotel & Conference Centre in Calgary, AB. be attended by Councillor Morton or the Family and Community Support Services Board (FCSS) Committee Member alternate, Councillor Makowichuk.

CARRIED

6.2 Seniors' Week June 3 – 9, 2018

MOTION: 3209/18

MOVED by Deputy Mayor Kotylak that the correspondence regarding Seniors' Week held on June 3 – 9, 2018, be accepted for information.

CARRIED

7. PUBLIC WORKS

7.1 Public Works Foreman's Report - April 18, 2018 – April 24, 2018

- Moved Grader and Loader to South Shop
- Rigged up trailer for Steamer
- Steamed culverts on 54th Street and west of 5503 - 44 Ave
- Pumped water at multiple locations
- Trimmed branches by 4620 East Railway Drive
- Cut stumps on 5103 – 45 Street
- Removed Christmas lights from the Town Office
- Extended the light arm on North Entrance Sign
- Removed ice from curbs on 49 Ave – 46 Ave



- Removed snow and leaves along alley for water flow between 45 – 46 Street
- Removed “Parking Prohibited over One Ton” at Pumpkin Park
- Set barricades on Walking Path due to water wash-out
- Barricaded and filled possible water well on Wildrose Street
- Removed ice at the Finishing Pond entrance
- Emailed Smoky Lake Foreman, Doug Ponich on April 20, 2018 to reserve the Street Sweeper for the Town

MOTION: 3210/18

MOVED by Councillor Morton that the oral report presented by Public Works Foreman, McMullen be accepted for information.

CARRIED

MOTION: 3211/18

MOVED by Councillor Makowichuk that Administration request from the Smoky Lake County the detailed financials for three (3) years regarding the Street Sweeper that is jointly owned by the Smoky Lake County (50%), Town of Smoky Lake (30%), Village of Vilna (10%), Village of Waskatenau (10%), including the number of hours per year, number of hours charged-out and maintenance expenses, and bring back to a future meeting of Council.

CARRIED

7.2 CCTV Review

MOTION: 3212/18

MOVED by Councillor Morton that the Town of Smoky Lake’s cost estimate for the 2018 Water and Sewer replacement of 52 Avenue provided by Nikiforuk Construction Ltd. be approved, not to exceed 248,500.00; and be included in the 2018 Capital Budget.

CARRIED

MOTION: 3213/18

MOVED by Councillor Whitelaw that the Town of Smoky Lake’s cost estimate for the 2018 Water Main Looping West Railway Drive from 52 Avenue to the Back Alley of the Smoky Lake Bar-V-Nook be approved, not to exceed \$98,550.00; and be included in the 2018 Capital Budget.

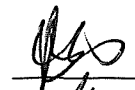
CARRIED

MOTION: 3214/18

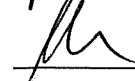
MOVED by Councillor Makowichuk that the Town of Smoky Lake’s cost estimate for 52 Avenue Surface Works Improvement be approved, not to exceed 123,750.00; and be included in the 2018 Capital Budget.

CARRIED

Mayor Initials



CAO Initials



MOTION: 3215/18

MOVED by Councillor Makowichuk that Administration provide Town Council with at least three (3) quotes for paving 52 Avenue from 46 Street to West Railway Drive and bring back to a future Meeting of Council.

CARRIED

7.3 Letter from Resident regarding Sewer Issue

MOTION: 3216/18

MOVED by Councillor Whitelaw that the letter dated April 15, 2018 from Warren & Connie Sidor of Smoky Lake, AB. regarding sewer issues at their property on February 19, 2018 and March 22, 2018 along with an invoice from Alfredo's Plumbing and Gasfitting Inc. in the amount of \$472.50, be filed for information; and Administration send a response letter to Warren and Connie Sidor.

CARRIED

7.4 Hydrant Water Meter Box Quote 3998864

MOTION: 3217/18

MOVED by Mayor Holowaychuk that the Hydrant Water Meter and a Dechlorinator in the amount of \$6,585.25 from Wolseley Canada Inc., Edmonton, AB. as per Quote #3998864 be brought back to a future meeting of Council; and Administration provide Council with additional quotes for comparison.

CARRIED

7.5 Toporoutz Road Ditch Drainage

MOTION: 3218/18


MOVED by Councillor Morton that the Town of Smoky Lake's Toporoutz Road Ditch Drainage project be approved, not to exceed \$25,850.00; and be completed by Nikiforuk Construction Ltd.

Councillor Makowichuk called a recorded vote:

- Mayor Holowaychuk - Opposed
- Deputy Mayor Kotylak – In Favour
- Councillor Makowichuk - Opposed
- Councillor Morton – In Favour
- Councillor Whitelaw – In Favour

CARRIED

Mayor Initials



CAO Initials

8. NATURAL GAS

8.1 Draft Natural Gas Bulk Supply Agreement

MOTION: 3219/18

MOVED by Councillor Morton that item 8.1 Draft Natural Gas Bulk Supply Agreement be deferred to the May 1, 2018 Regular Council Meeting.

CARRIED

9. ADMINISTRATION

9.1 Chief Administrative Officer's Report - April 18, 2018 – April 24, 2018

No report.

9.2 Canada Pitch-in Week

MOTION: 3220/18

MOVED by Mayor Holowaychuk that Town Council volunteer to clean a section of the Town during the Town of Smoky Lake's Pitch-in week campaign during May 1 – 13, 2018.

CARRIED

9.3 Town of Smoky Lake's 2018 Operating and Capital Budget Meeting Date

MOTION: 3221/18

MOVED by Mayor Holowaychuk that the Town of Smoky Lake's 2018 Operating and Capital Budget Meeting be held on Tuesday, May 15, 2018 at 3:00 p.m. at the Town Council Chambers in Smoky Lake, AB.

CARRIED

9.4 North Saskatchewan Watershed Alliance Membership

MOTION: 3222/18

MOVED by Mayor Holowaychuk that the North Saskatchewan Watershed Alliance Membership be deferred to the May 1, 2018 Regular Council Meeting.

CARRIED

Handwritten initials of the Mayor and CAO. The Mayor's initials are written above a horizontal line, and the CAO's initials are written below another horizontal line.

9.5 Town of Smoky Lake Lots for Sale

MOTION: 3223/18

MOVED by Mayor Holowaychuk that the Town of Smoky Lake enter into an Agreement with Terry Prockiw of Royal LePage Homewise Realty to market the properties presented in "Schedule A" of the Exclusive Seller Representation Agreement with conditions including that the buyer must build the dwelling within one year of purchase.

CARRIED

9.6 Alberta Municipal Affairs Municipal Indicators

MOTION: 3224/18

MOVED by Councillor Morton that the Alberta Municipal Affairs 2017 and 2016 Municipal Financial Indicators, be accepted for information.

CARRIED

10. HEALTH AND PROTECTIVE SERVICES

10.1 Lakeland Primary Care Options for Expansion Site

MOTION: 3225/18

MOVED by Councillor Morton that the correspondence dated April 18, 2018 regarding the Lakeland Primary Care potential building options for an expansion site in Smoky Lake, AB., be accepted for information.

CARRIED

10.2 Alberta Municipal Health and Safety Association (AMHSA) Meetings

MOTION: 3226/18

MOVED by Mayor Holowaychuk that the Alberta Municipal Health and Safety Association's (AMHSA) Southern Alberta Safety Council (SASC) Meeting held on September 13, 2018 be attended by one (1) Town of Smoky Lake employee.



CARRIED

10.3 RFD - Dialysis Services in the Smoky Lake Region

MOTION: 3227/18

MOVED by Deputy Mayor Kotylak that Administration compile a list of names, addresses and telephone numbers in a database as a needs assessment for Dialysis in Smoky Lake, AB. as well as signed release forms allowing the Provincial Government to view the personal information of the patients; and forward the information to the Alberta Health Minister, Sarah Hoffman.

CARRIED

10.4 Doctor Recruitment and Retention Meeting

MOTION: 3228/18

MOVED by Deputy Mayor Kotylak that Mayor Holowaychuk be given permission to have attended the Doctor Recruitment and Retention Meeting held on April 23, 2018 in Bonnyville, AB. on behalf of Town Council.

CARRIED

11. RECREATION AND CULTURE

No items were discussed at the meeting.

12. ECONOMIC DEVELOPMENT

12.1 RFD - Joint Municipalities Committee Recommendations

MOTION: 3229/18

MOVED by Councillor Makowichuk that the Town of Smoky Lake incorporate a Regional Heritage Management Program through an Inter-Municipal Collaboration Framework (ICF) to implement the work plan goals, objectives and the action list requirements indicated in the Smoky Lake Region Survey, Inventory and Heritage Management Plan.

CARRIED

MOTION: 3230/18

MOVED by Councillor Morton that the Town of Smoky Lake approve Regional Collaboration in pursuing a Lakeland Primary Care Network Satellite Office in the Town of Smoky Lake, at no cost to the villages; and going forward, defer any further discussion on the subject to the next Doctor Recruitment and Retention Committee Meeting.

CARRIED

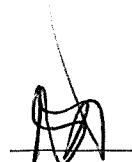
12.2 RFD - Economic Development Workshop & Strategic Planning Session

MOTION: 3231/18

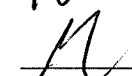
MOVED by Mayor Holowaychuk that the Economic Development Workshop and Strategic Planning Session scheduled for Friday, May 25, 2018 at 9:30 a.m. at the Smoky Lake Agricultural Complex in Smoky Lake, AB be a Council approved event; and CAO, Kozakiewicz and Public Works Foreman, McMullen attend the Workshop.

CARRIED

Mayor Initials



CAO Initials



12.3 Smoky Lake Grows Entrepreneurs

MOTION: 3232/18

MOVED by Councillor Whitelaw that the Smoky Lake Grows Entrepreneurs Report regarding the Strategy and Implementation Plan by Killick Leadership Group Ltd., be accepted for information.

CARRIED

12.4 Smoky Lake Chamber of Commerce's Small Business Workshop

MOTION: 3233/18

MOVED by Deputy Mayor Kotylak that the Small Business Workshop hosted by the Smoky Lake Chamber of Commerce held on Tuesday, May 22, 2018 from 7:30 a.m. – 8:45 a.m. at the Smoky Lake Inn in Smoky Lake, AB be a Council approved event.

CARRIED

13. LANDS, PLANNING AND DEVELOPMENT

No items were discussed at the meeting.

14. CORRESPONDENCE

14.1 RFD - Alberta Urban Municipalities Association's (AUMA) Summer Caucus

MOTION: 3234/18

MOVED by Councillor Whitelaw that the Alberta Urban Municipalities Association's Summer Municipal Leaders' Caucus held on June 12 – 14, 2018 at the Camrose Resort Casino in Camrose, AB. be attended by Mayor Holowaychuk, Deputy Mayor Kotylak and CAO, Kozakiewicz.

CARRIED

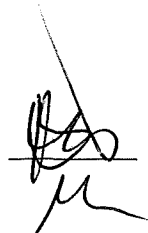
14.2 Town of Gibbons and Alberta's Industrial Heartland Invite

MOTION: 3235/18

MOVED by Mayor Holowaychuk that the Town of Gibbons and Alberta's Industrial Heartland Invitation to tour what represents Alberta's future held on Saturday, May 5, 2018 at the Gibbons Cultural Centre in Gibbons, AB be attended by one (1) Council member.

CARRIED

Mayor Initials



CAO Initials

14.3 RFD - Municipal Conversation Series Program

MOTION: 3236/18

MOVED by Mayor Holowaychuk that the Municipal Conversation Program held by the University of Alberta regarding "Playing Nice in the Sandbox" collaborating with other communities held on October 4 – 5, 2018 be deferred to the May 1, 2018 Regular Council Meeting.

CARRIED

14.4 Alberta Energy Efficiency Summit

MOTION: 3237/18

MOVED by Councillor Morton that the Alberta Energy Efficiency Summit held on May 16 – 17, 2018 at the Grey Eagle Event Centre in Calgary, AB, be filed for information.

CARRIED

14.5 Certificate in Municipal Management and Leadership Executive Education

MOTION: 3238/18

MOVED by Councillor Makowichuk that the University of Alberta's Certificate in Municipal Management and Leadership Executive Education be deferred to the May 1, 2018 Regular Council Meeting.

CARRIED

14.6 Municipal Leadership Summit

MOTION: 3239/18

MOVED by Councillor Whitelaw that the Municipal Leadership Summit held on February 27, 2019 – March 1, 2019 at the Jasper Park Lodge in Jasper, AB., be deferred to the May 1, 2018 Regular Council Meeting.

CARRIED

15. EXECUTIVE SESSION (In-Camera)

MOTION: 3240/18

MOVED by Deputy Mayor Kotylak to go in-camera to discuss the following issue at 9:45 p.m.:

- Town of Smoky Lake Property Insurance (FOIP s. 16)

CARRIED

MOTION: 3241/18

MOVED by Mayor Holowaychuk to come out of camera at 9:49 p.m.

CARRIED



16. BUSINESS FROM EXECUTIVE SESSION (Out of Camera)

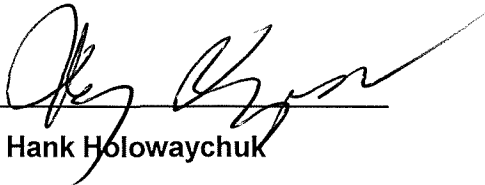
No motions resulted from the in-camera session.

17. ADJOURNMENT

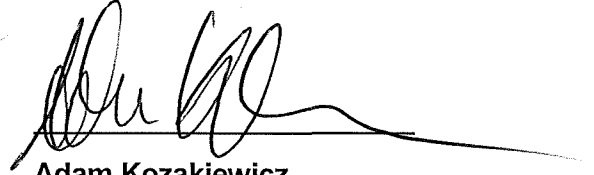
MOTION: 3242/18

MOVED by Deputy Mayor Kotylak to adjourn the meeting at 9:49 p.m.

CARRIED



Hank Holowaychuk
Mayor



Adam Kozakiewicz
Chief Administrative Officer

