

**TOWN OF SMOKY LAKE
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
August 20, 2019 5:00 p.m.**

PRESENT:	Hank Holowaychuk	Mayor
	Melody Morton	Deputy Mayor
	Daniel Kotylak	Councillor
	Terry Makowichuk	Councillor (via electronically "Go to meeting")
	Ross Whitelaw	Councillor

STAFF IN ATTENDANCE:	Adam Kozakiewicz	Chief Administrative Officer
	Crystal Letwin	Finance Assistant / Legislative Services
	David Tkachuk	Public Works Water Operator
	Marianne Prockiw-Zarusky	FCSS Coordinator

1. CALL TO ORDER

Mayor Holowaychuk called the August 20, 2019 Regular Town Council Meeting to order at 5:12 p.m.

2. APPROVAL OF THE AGENDA

MOTION: 531-19 **MOVED** by Councillor Kotylak to approve the August 20, 2019 Regular Town Council Meeting Agenda with the following additions:

- 4.3 Gloria Starchuk - 52 Avenue Paving Project
- 11.2 Parade discussion
- 11.3 Muni-Corr Golf Tournament
- 12.1 Regional Community Development Committee (RCDC) Public-at-Large Member Re-appointment

CARRIED

3. ADOPTION OF PREVIOUS MINUTES

3.1 July 16, 2019 Regular Council Meeting

MOTION: 532-19 **MOVED** by Councillor Whitelaw to adopt the Minutes of the July 16, 2019 Regular Council Meeting – Public Hearing Meeting, as presented.

CARRIED



3.2 July 16, 2019 Regular Council Meeting

MOTION: 533-19

MOVED by Deputy Mayor Morton to adopt the Minutes of the July 16, 2019 Regular Council Meeting, as presented.

CARRIED

4. DELEGATIONS

4.1 Tom Hrehorets and Kevin Andrychuk – Beaver Creek Co-op

MOTION: 534-19

MOVED by Deputy Mayor Morton to go into Closed Session at 6:54 p.m. (FOIP s.16)

CARRIED

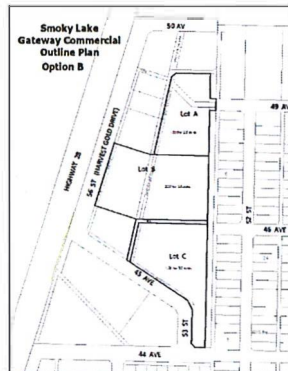
MOTION: 535-19

MOVED by Mayor Holowaychuk to come out of Closed Session at 7:07 p.m.

CARRIED

MOTION: 536-19

MOVED by Councillor Kotylak that Administration prepare a Sales Agreement with Beaver Creek Co-op in the amount of \$120,000.00 for Lot C (3.38 acres); and bring back to a future meeting of Council.



CARRIED

4.2 Brian Jones – Future of Commercial Properties in Town

MOTION: 537-19

MOVED by Deputy Mayor Morton to go into Closed Session at 5:50 p.m. (FOIP s. 16)

CARRIED

Mayor Initials

CAO Initials

MOTION: 538-19

MOVED by Deputy Mayor Morton to come out of Closed Session at 6:29 p.m.

CARRIED

MOTION: 539-19

MOVED by Mayor Holowaychuk that Administration provide additional information later in the council meeting regarding delegation item 4.2 Brian Jones – Sale Agreement Option to Purchase between 1705374 Alberta Ltd. and Town of Smoky Lake for the said properties:

1. Plan 0624974, Block 14, Lot 4
Excepting thereout all mines and minerals area: 0.457 Hectares (1.13 Acres) more or less
2. Plan 0624974, Block 14, Lot 5
Excepting thereout all mines and minerals area: 0.405 Hectares (1 Acres) more or less
3. Plan 0624974, Block 14, Lot 6
Excepting thereout all mines and minerals area: 0.291 Hectares (0.72 Acres) more or less

CARRIED

4.3 Gloria Starchuk - 52 Avenue Paving Project

MOTION: 540-19

MOVED by Mayor Holowaychuk that the oral report given by Gloria Starchuk and Colin Starchuk regarding advertising and lack of knowledge for the 52 Avenue Paving Project Public Hearing held on July 16, 2019, be accepted for information; and Administration provide the residents additional information regarding the costs of the Local Improvement.

CARRIED

5. QUESTION PERIOD

No questions from the public were brought forward at the meeting (no public were in attendance).

Mayor Initials



CAO Initials



6. FCSS

6.1 FCSS Coordinator's Report

MOTION: 541-19

MOVED by Deputy Mayor Morton that the oral and written report given by FCSS Coordinator, Marianne Prockiw-Zarusky be accepted for information.



FCSS Coordinator's Report: presented by Marianne Prockiw-Zarusky
Period includes July 17, 2019 – August 20, 2019.

Council Meeting

Attended and presented FCSS Coordinator Report at July 16, 2019 Regular Council Meeting held in the Town Council Chamber.

July Month End

Completed and submitted all financials for FCSS, Parent Link and Early Childhood Coalition to Accounts Payable before July 29, 2019.

August Newsletter and Community Calendar: Completed and submitted for utility bill insert mailed to 585 residents and businesses in the Town of Smoky Lake.

Meals on Wheels Outreach Program: Completed meal delivery service, scheduling and billing July 17, 2019 to August 20, 2019.

Canada Day Grant Final Activity Report: On August 9, completed and submitted to Canadian Heritage the Final Activity Report for grant funding of the Canada Day Celebrations held on July 1st at the Smoky Lake Curling Rink.

Toward Parity in Municipal Politics: Met with Michelle Wright to discuss the "Women in Politics" Grant and conference potential. A decision was made to not pursue the Grant at this time as the grant application is onerous for the return, and while the Women's Conference is still a desired event for the community, connecting its theme to a political leadership agenda would limit the anticipated targeted audience.

ECD Participant Surveys: Data entry of all surveys collected at Spring EPIC prior to deadline reporting date of July 31, 2019. The surveys measure how Coalition activities impact awareness and knowledge of ECD, as well as changes in caregiver confidence. The Participant Survey questions link to the framework outcome of increased awareness of ECD supports and assets in the community in the Outcomes Framework.

Community Showcase Information and Registration Night: Worked with Michelle CEDO to create event and prepared the poster and social media posts. This is a non-business event. Hot dogs and beverages are being donated by Kinettes and Smoky Lake Ag Society. Tables are free thanks to the generosity of FCSS. Groups interested in participating in this event for service clubs, social agencies, associations, societies and sports teams. This is the first day of school, so we should get a large crowd.

CARRIED

Mayor Initials

CAO Initials

Two handwritten signatures in blue ink are present. The top signature is over a horizontal line and appears to be the Mayor's initials. The bottom signature is also over a horizontal line and appears to be the CAO's initials.

7. PUBLIC WORKS

7.1 Public Works Foreman's Report

Public Works Report July 16th–August 13th 2019

- Removed signage for lots at Kolokreeka [north entrance to town]
 - Removed broken branches from tree at 4529-46 Ave
 - Power snaked customers sewer at 4910-McDougall Drive
 - Repaired flagpole and replaced flag at 56-Wheatland Ave
 - Set up barricades, tables, recycling, and garbage cans for IDA BBQ
 - Set up barricades, tables, recycling, garbage cans for Rural Crime Watch BBQ
 - Chipped wood
 - Changed gas meters rural customers [one left]
 - Installed meter guards over gas piping
 - Spread asphalt millings on entrance to 30th Ave to 51st Ave
 - Line locates [Atco power pole replacement]
 - Cut grass at 4718-50th St.
 - Built bike rack [installed at library]
 - Leveled bricks on sidewalk in front of 23-white earth St.
 - Cut grass throughout town
 - Revamped gas-line at 3304-50th St. [cut capped existing line and rerouted new line]
 - Revamped gas-line at 17 West Railway Drive [cut capped existing line rerouted new line]
 - Moved picnic tables to Kinsmen's gazebo [August long weekend event]
 - Land leveled alleys
 - Set barricades and removed for parade [took 5 to school for fire department]
 - Replaced flags at Kinsmen park
 - Hung cords for P.A system at rodeo grounds
 - Flushed hydrants [two]
 - Removed flowers/hangers from power poles that are being changed by Atco
 - Replaced light bulb on light at fire hall
 - Replaced hub on grasshopper unit 61 [cracked]
 - Replaced grass deflector chutes on both grasshopper mowers unit 60-61 [cracked]
 - Watered flowers
 - Read meters [gas/water]
 - Replaced bench on White Earth Street [painted, and replaced board on an old one]
-
- Replaced water meter at golf course
 - Emptied grass trailer
 - Set up fire lane at complex [for August long weekend]
 - Attended emergency planning meeting [for August long weekend]
 - Brought pumpkin growers float into South Shop
 - Washed/polished red firetruck for parade[s]
 - Checked outhouses at Kinsmen park and along trail
 - Barricaded and set out pylons around dirt pile
 - Set barricades in alley behind Number 1 Wheatland Ave [low hanging cable]
 - Put out curb ramps for end of parade route
 - Installed speed reduction signs along highway [for August long weekend]
 - Line locates [customer requests]
 - Clean catch basins [after rain[s]]
 - Street sweeper cleaned streets along parade route [county: good job]
 - Painted garbage container set out by truck fill
 - Flushed sewer[s] behind complex, Kinsmen gazebo [preventative maintenance before August long weekend]
 - Down spouts installed at drop in center
 - Next safety meeting August 21st/10:30 am council chambers
- <SIDE NOTE>
A big shout out to J-Tec Industrial Services [Jordan Sawchuk] and Lets Rock Drywall [Randy Sawchuk] along with Darrin Mitchell for putting endless hours into and donating their time to ensure the towns 1966 red fire truck was/is up and running for the parade[s]

MOTION: 542-19

MOVED by Deputy Mayor Morton that the oral and written report presented by Public Works Foreman, McMullen be accepted for information.

CARRIED

Mayor Initials

CAO Initials

Councillor Whitelaw left the Council Chambers at 7:55 p.m. and returned to the meeting at 7:57 p.m.

7.2 Heavy Truck Parking on Town Streets

MOTION: 543-19

MOVED by Mayor Holowaychuk that Administration work on preparing a new updated Town of Smoky Lake Traffic / Parking Bylaw and bring to a future meeting of Council for review.

CARRIED

7.3 Resident Letter re: Sewer issue at 5609-45 Street

MOTION: 544-19

MOVED by Mayor Holowaychuk that the Town of Smoky Lake acknowledge receipt of the letter dated August 13, 2019 from Connie Sidor regarding sewer issues from the property to the main; and Town Public Works camera the property sewer located at 5609 – 45 Street; and Administration bring back the Master Rates Bylaw to discuss including an option to provide the Town sewer camera to a resident when issues have been reoccurring.

CARRIED

7.4 Spectre Systems Quote re: County/Car Wash Road Paving

MOTION: 545-19

MOVED by Deputy Mayor Morton that the Town of Smoky Lake approved the quote from Spectre Systems dated August 14, 2019, Contract #19-01-251B1 for asphalt paving of Harvest Gold Drive from the Shell Gas Station to the West entrance of the Smoky Lake County Public Works Shop in the amount of \$47,550.00; and be allocated from Town Reserves or MSI grant funding.

CARRIED

MOTION: 546-19

MOVED by Councillor Makowichuk that Administration research a Road Use Agreement and provide to Council at a future meeting of Council for discussion regarding the road from Harvest Gold Drive - Shell Gas Station to the West entrance of the Smoky Lake County Public Works Shop.

CARRIED

7.5 Main Line from Reservoir Leak Update

MOTION: 547-19

MOVED by Mayor Holowaychuk that the Reservoir Leak from the main water line located in the Smoky Lake County, legal description SW-21-59-17 W4, will be repaired by Nikiforuk Construction, but not during the temporary shutdowns on September 17 – 19, 2019.

CARRIED



7.6 50 Street Potholes and CC Valves causing Rattling Windows for Residents

MOTION: 548-19

MOVED by Deputy Mayor Morton that Administration research solution / costs regarding the potholes and CC valves on 50 Street causing residences' windows to rattle; and report at the next Regular Council meeting.

CARRIED

7.7 50 Street Sidewalk Corners are not Wheelchair and Walker Accessible

MOTION: 549-19

MOVED by Councillor Kotylak that Administration research cost regarding accessibility for wheelchairs and walkers to access the sidewalk from 50 Street; and report at the next Regular Council meeting.

CARRIED

7.8 Devonian Park Trees

MOTION: 550-19

MOVED by Councillor Whitelaw that Town of Smoky Lake Public Works remove the dead trees located in Devonian Park located at 174 White Earth Street in Smoky Lake, AB.

CARRIED

8. NATURAL GAS

No items were discussed at the meeting.

9. ADMINISTRATION

9.1 Chief Administrative Officer's Report

- Reported on the MGA Public Hearing process
- Reported on the Storm Water Master Plan
- Met with Thomas Lukaszuk from Urban Mews
- Attended a LGAA Director Board Meeting in Olds, AB.

MOTION: 551-19

MOVED by Councillor Makowichuk that the oral and written report presented by CAO, Kozakiewicz be accepted for information.

CARRIED

Mayor Initials



CAO Initials



MOTION: 552-19

MOVED by Mayor Holowaychuk that the Town of Smoky Lake Council give permission to CAO, Adam Kozakiewicz to enroll into the University of Alberta NACLAA II course to further professional develop.

CARRIED

Councillor Makowichuk left the meeting at 8:39 p.m. and did not return.

Mayor Holowaychuk called a recess at 8:39 p.m. and reconvened at 8:51 p.m.

MOTION: 553-19

MOVED by Deputy Mayor Morton that the Town of Smoky Lake acknowledge receipt letter dated July 8, 2019 from Hwy 28/63 Regional Waterline Commission Dave Franchuk regarding the Four Temporary Shutdowns of the CRNWSC Regional Water Transmission Main Supply that Supply Our Water Commission and your Municipality which are Scheduled for July 15 – 17, 2019, July 22 – 24, 2019, September 17 – 19, 2019 and September 24 – 26, 2019; and Administration advertise the temporary shutdowns in the local paper, truck fill and in the August 2019 Utility Bills for the Town residents.

CARRIED

9.2 Town of Smoky Lake Operating Position as of July 31, 2019

MOTION: 554-19

MOVED by Mayor Holowaychuk that the Town of Smoky Lake's Operating Position report presented as of July 31, 2019, be filed for information.

CARRIED

9.4 Property Tax Public Auction Reserve Bid Request

MOTION: 555-19

MOVED by Mayor Holowaychuk that Administration proceed with the 2019 Property Tax Sale, legal description - Plan 1885 CL Block 1 Lot 8, held on Tuesday, November 5, 2019 at 6:00 p.m. at the Smoky Lake Town Council Chambers in Smoky Lake, AB.; and Council set a reserve bid of \$10,775.00 as recommended from Property Assessor, Mike Krim. Further to that, the 2019 Property Tax Sale will have the following conditions: ten percent (10%) cash deposit down on the sale day Tuesday, November 5, 2019 and the remaining balance in full thirty days after the sale with cash, money order or certified cheque.

CARRIED

Mayor Initials



CAO Initials



MOTION: 556-19

MOVED by Deputy Mayor Morton that Administration proceed with the 2019 Property Tax Sale, legal description - Plan 872 NY Block 11 Lot 2, held on Tuesday, November 5, 2019 at 6:00 p.m. at the Smoky Lake Town Council Chambers in Smoky Lake, AB.; and Council set a reserve bid of \$98,000.00 as recommended from Property Assessor, Mike Krim. Further to that, the 2019 Property Tax Sale will have the following conditions: ten percent (10%) cash deposit down on the sale day Tuesday, November 5, 2019 and the remaining balance in full thirty days after the sale with cash, money order or certified cheque.

CARRIED

9.5 Dehumidifier Quotes for the Smoky Lake Senior Drop-in Centre

MOTION: 557-19

MOVED by Deputy Mayor Morton that Administration purchase and install a dehumidifier and circulation fan from the Smoky Lake Home Hardware in the amount not to exceed \$500.00 for the Smoky Lake Senior Citizens Drop-in Centre located at 124 White Earth Street; and be allocated from the 2019 Operating Budget entitled "Building Repair and Maintenance".

CARRIED

9.6 Update on Meeting with Alberta Urban Municipalities Association (AUMA) President, Barry Moroshita

MOTION: 558-19

MOVED by Mayor Holowaychuk that the email dated August 15, 2019 from Mayor Hank Holowaychuk regarding the Town of Smoky Lake meeting with Alberta Urban Municipalities Association's President, Barry Moroshita, Mayor Holowaychuk, Councillor Makowichuk and Councillor Whitelaw who discussed the direction of the AUMA, priorities and building relationships with the new government, MSI, FCM and input into Bill 48 & 69, be accepted for information.

CARRIED

9.7 \$15.00 Arrears Fee – Administration Fee Report

MOTION: 559-19

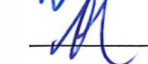
MOVED by Councillor Kotylak that the 2019 Town of Smoky Lake Overdue Utilities Comparison Report, be accepted for information.

CARRIED

Mayor Initials



CAO Initials



10. HEALTH AND PROTECTIVE SERVICES

10.1 Town of Smoky Lake Fire Chief Report

MOTION: 560-19

MOVED by Deputy Mayor Morton that the oral and written report for July 2019 given by Town of Smoky Lake Fire Chief, Juanita Cozicar, be accepted for information.

CARRIED

Councillor Makowichuk left the meeting via "go to meeting" at 7:46 p.m. and returned at 7:54 p.m.

10.2 Alberta Emergency Management Training Update

MOTION: 561-19

MOVED by Councillor Whitelaw that the email dated July 29, 2019 from North East Alberta Emergency Management Agency Field Officer, Ian Fox regarding upcoming training opportunities being provided by communities that do not originate from within Alberta, be accepted for information.

CARRIED

12. ECONOMIC DEVELOPMENT

12.1 Regional Community Development Committee (RCDC) Public-at-Large Member Re-appointment

MOTION: 562-19

MOVED by Deputy Mayor Morton that the Town of Smoky Lake confirm the Regional Community Development Committee (RCDC) re-appointment for Marianne Prockiw-Zarusky by resolution Bylaw 1299-17; and Administration forward to the RCDC Committee.

CARRIED

13. LANDS, PLANNING AND DEVELOPMENT

No items were discussed at the meeting.

14. CORRESPONDENCE

14.8 Metis Crossing Voyageur Days

MOTION: 563-19

MOVED by Deputy Mayor Morton that Town of Smoky Lake Mayor, Hank Holowaychuk or designate attend the Metis Crossing Voyageur Days event held on Saturday, August 24, 2019 at 1:00 p.m. to provide greetings on behalf of the Town of Smoky Lake.

CARRIED



15. EXECUTIVE SESSION (Closed Session)

MOTION: 564-19

MOVED by Councillor Kotylak to go into Closed Session to discuss the following matter at 9:09 p.m.:

- Fotty Stevenson Wilson Letter regarding Smoky Lake Truck Sales & Leasing Ltd. to the Town of Smoky Lake (FOIP s. 25)

CARRIED

MOTION: 565-19

MOVED by Councillor Kotylak to come out of Closed Session at 9:20 p.m.

CARRIED

16. BUSINESS FROM EXECUTIVE SESSION (Out of Closed Session)

Mayor Holowaychuk called a recess at 7:08 p.m. and reconvened at 7:25 p.m.

MOTION: 566-19

MOVED by Mayor Holowaychuk that the letter dated March 18, 2019 from Fotty Stevenson Wilson regarding Smoky Truck Sales & Leasing Ltd. – legal description: NW-22-59-14W4 - municipal address: 253 West Railway Drive in Smoky Lake, AB.; and Administration send a written response to Smoky Truck Sales & Leasing Ltd. that the material in the said portion of lands has been remedied as of July 16, 2019 and has been restored to its former condition with a gravel surface.

Mayor Holowaychuk asked for a recorded vote:

Mayor Holowaychuk – In Favour

Deputy Mayor Morton – Opposed

Councillor Kotylak – Opposed

Councillor Whitelaw - Opposed

DEFEATED

MOTION: 567-19

MOVED by Deputy Mayor Morton that the August 20, 2019 Regular Council Meeting Agenda items not discussed be deferred to a Special Council Meeting held on Monday, August 26, 2019 at 5:00 p.m. at the Town Council Chambers in Smoky Lake, AB.

CARRIED

Mayor Initials



CAO Initials




17. ADJOURNMENT


MOTION: 568-19

MOVED by Councillor Kotylak to adjourn the meeting at 9:27 p.m.


CARRIED



Hank Holowaychuk
Mayor



Adam Kozakiewicz
Chief Administrative Officer

Mayor Initials 
CAO Initials 