

**TOWN OF SMOKY LAKE
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
February 20, 2018 5:00 p.m.**

PRESENT:	Hank Holowaychuk	Mayor
	Daniel Kotylak	Deputy Mayor
	Terry Makowichuk	Councillor
	Melody Morton	Councillor
	Ross Whitelaw	Councillor

STAFF IN ATTENDANCE:	Adam Kozakiewicz	Chief Administrative Officer
	Crystal Letwin	Finance Assistant
	Billy McMullen	Public Works Foreman

1. CALL TO ORDER

Mayor Holowaychuk called the February 20, 2018 Regular Town Council Meeting to order at 5:15 p.m.

2. APPROVAL OF THE AGENDA

MOTION: 2961/18 **MOVED** by Councillor Whitelaw to approve the February 20, 2018 Agenda with the following addition:

- 9.8 Community Energy Capacity Building Program

CARRIED

3. ADOPTION OF PREVIOUS MINUTES

3.1 January 16, 2018 Regular Council Meeting

MOTION: 2962/18 **MOVED** by Deputy Mayor Kotylak to adopt the minutes of the January 16, 2018 Regular Council meeting as presented.

CARRIED

3.2 January 24, 2018 Land Use Planning Council Meeting

MOTION: 2963/18 **MOVED** by Councillor Makowichuk to adopt the minutes of the January 24, 2018 Land Use Planning Council meeting as presented.

CARRIED



3.3 February 6, 2018 Operating Budget Meeting

MOTION: 2964/18

MOVED by Councillor Morton to adopt the minutes of the February 6, 2018 Operating Budget meeting as presented.

CARRIED

3.4 February 6, 2018 Regular Council Meeting

MOTION: 2965/18

MOVED by Deputy Mayor Kotylak to adopt the minutes of the February 6, 2018 Regular Council meeting as presented.

CARRIED

4. DELEGATIONS

4.1 Smoky Lake Senior Citizens Club Building Renovation Quotes

MOTION: 2966/18

MOVED by Councillor Makowichuk that Administration work with the Smoky Lake Senior Citizens Club to obtain additional quotes regarding building renovations to 124 White Earth Street; and bring forward to the next Regular Council meeting.

CARRIED

Mayor Holowaychuk called a recess at 5:34 p.m. and reconvened at 5:43 p.m.

4.2 Bob Bezpalko – Alberta HUB

MOTION: 2967/18

MOVED by Councillor Morton that the presentation given by Bob Bezpalko from Alberta HUB regarding Economic Development be accepted for information.

CARRIED

Mayor Holowaychuk called a recess at 6:27 p.m. and reconvened at 6:38 p.m.

5. QUESTION PERIOD

No motions were made as a result of question period.

Mayor Initials



CAO Initials



6. FCSS

MOTION: 2968/18

MOVED by Mayor Holowaychuk that the Parent Link Centre be recognized and acknowledged for positive Early Childhood Development Programs in our Community.

CARRIED

7. PUBLIC WORKS

7.1 Public Works Foreman's Report

- Snow removal in Town
- Morning routines
- Line locates for ATCO power pole replacement
- Sidewalk clearing
- Sewer call at residential property on 56 Avenue
- Tidied Public Works Maintenance Shop
- Street sanded and graded icy roads
- Widened and graded both sides of the road on West Railway Drive in front of Grant Miller Ltd. dealership
- Cleaned trail to hydrant at the Water Treatment Plant
- Started yearly water report
- Public Works staff safety meeting with Smoky Lake County Safety Officer, Trevor Tychkowsky

MOTION: 2969/18

MOVED by Councillor Morton that the oral report presented by Public Works Foreman, McMullen be accepted for information.

CARRIED

7.2 Alberta Municipal Health and Safety Association

MOTION: 2970/18

MOVED by Mayor Holowaychuk that the Town of Smoky Lake become members of the Alberta Municipal Health and Safety Association.

CARRIED

7.3 Letter of Complaint regarding Snow Issue

MOTION: 2971/18

MOVED by Deputy Mayor Kotylak that the letter dated February 12, 2018 from Ernie and Karen Stark regarding snow removal at 4215 – 51 Street, be filed for information.

DEFEATED

Mayor Initials

CAO Initials

MOTION: 2972/18

MOVED by Mayor Holowaychuk that Administration write a letter in response to Ernie and Karen Stark's letter dated February 12, 2018 to clarify that any further issues regarding operations of the Town such as snow removal be addressed to CAO Kozakiewicz.

CARRIED

Mayor Holowaychuk called a recess at 7:23 p.m. and reconvened at 7:31 p.m.

8. NATURAL GAS

8.1 2018 Spring Zone 3 & 4 Federation Gas Co-ops Ltd. Meeting

MOTION: 2973/18

MOVED by Mayor Holowaychuk that the Federation of Alberta Gas Co-ops 2018 Spring Zone 3 & 4 meeting held on March 16, 2018 at Pembina Place in Redwater, AB be a Council approved event.

CARRIED

8.2 Legal – Gas System

MOTION: 2974/18

MOVED by Deputy Mayor Kotylak that the email dated February 16, 2018 received from Rodd Thorkelsson of Brownlee LLP regarding the Public Utilities Act and Gas Distribution Act be accepted for information.

CARRIED

9. ADMINISTRATION

9.1 Chief Administrative Officer's Report

- Attended the Brownlee LLP Law Seminar
- Attended the Reynolds Mirth Law Seminar
- Spoke on the non-taxable portion of Council allowance

MOTION: 2975/18

MOVED by Councillor Morton that the oral report presented by CAO, Kozakiewicz be accepted for information.

CARRIED

Mayor Initials



CAO Initials



9.2 Municipal Affairs Correspondence from Faye Sheridan

MOTION: 2976/18

MOVED by Councillor Makowichuk that the email response from Municipal Resource Advisor, Faye Sheridan of Municipal Affairs regarding the Municipal Government Act (MGA) Section 170, 173, 174 & 183 - Pecuniary Interest and Section 208 – Recording of Question Period in Minutes be accepted for information.

CARRIED

Mayor Holowaychuk called a recess at 8:11p.m. and reconvened at 8:18 p.m.

9.3 Retain Real Estate Agent to Represent the Town of Smoky Lake

MOTION: 2977/18

MOVED by Councillor Makowichuk that the appointment of a real estate agent to represent the Town of Smoky Lake be deferred to the next Regular Council meeting.

CARRIED

9.4 Infrastructure Report Council Meeting

MOTION: 2978/18

MOVED by Deputy Mayor Kotylak that the Infrastructure Report Council meeting be scheduled for Wednesday, February 21, 2018 at 5:00 p.m. in the Town Council Chambers in Smoky Lake, AB.

CARRIED

9.5 Smoky Lake Pumpkin Growers Meeting Date

MOTION: 2979/18

MOVED by Councillor Morton that Mayor Holowaychuk, Councillor Whitelaw and CAO Kozakiewicz meet with the Smoky Lake Pumpkin Growers Committee regarding repairs of Pumpkin Park located in Smoky Lake, AB.

CARRIED

Mayor Initials

CAO Initials

9.6 Town Website Design Proposal by Ed Boothman

MOTION: 2980/18

MOVED by Mayor Holowaychuk that the website design for the Town of Smoky Lake by Ed Boothman be deferred and discussed at the next Operating Budget meeting held on Wednesday, February 28, 2018.

CARRIED

9.7 Appointment of Development Officer

MOTION: 2981/18

MOVED by Councillor Morton that Joan Prusak and Adam Kozakiewicz be appointed the Town of Smoky Lake's Development Officers.

CARRIED

9.8 Community Energy Capacity Building Program

MOTION: 2982/18

MOVED by Councillor Morton that the 2018 Community Energy Capacity Building Program presented by CAO Kozakiewicz regarding the activities focused on community energy development be brought back to a future Council meeting with further information.

CARRIED

10. HEALTH AND PROTECTIVE SERVICES

10.1 Lakeland Primary Care Network Correspondence

MOTION: 2983/18

MOVED by Councillor Makowichuk that the correspondence dated February 13, 2018 regarding the Smoky Lake satellite expansion approval by the Lakeland Primary Care Network (PCN) be accepted for information.

CARRIED

11. RECREATION AND CULTURE

11.1 Metis Crossing Voyageur Event Support and Sponsorship

MOTION: 2984/18

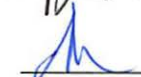
MOVED by Councillor Makowichuk that the letter dated January 29, 2018 from the Smoky Lake Region in support of the Voyageur Event held at the Metis Crossing in August 2018 be accepted for information. Further to that, the Town of Smoky Lake contribute \$500.00 towards the event.

CARRIED

Mayor Initials



CAO Initials



12. ECONOMIC DEVELOPMENT

No items were discussed at the meeting.

13. LANDS, PLANNING AND DEVELOPMENT

No items were discussed at the meeting.

14. CORRESPONDENCE

14.1 Smoky Lake RCMP Regimental Ball

MOTION: 2985/18

MOVED by Councillor Makowichuk that the Smoky Lake RCMP Regimental Ball held on Saturday, May 5, 2018 at the Smoky Lake Complex be filed for information.

CARRIED

14.2 Aspen View Public Schools Meeting

MOTION: 2986/18

MOVED by Deputy Mayor Kotylak that the Aspen View Public Schools meeting held on Thursday, March 1, 2018 at 5:00 p.m. at the Smoky Lake Council Chambers in Smoky Lake, AB to discuss the proposed Catholic School in the Town of Smoky Lake be a Council approved event.

CARRIED

14.3 17th Annual Minister's Awards for Municipal Excellence

MOTION: 2987/18

MOVED by Councillor Morton that the letter dated January 24, 2018 from Minister of Municipal Affairs, Shaye Anderson regarding the 17th Annual Minister's awards for Municipal Excellence be accepted for information. Further to that, MPE Engineering Ltd. nominate the Town of Smoky Lake for the Minister's Award for Municipal Excellence on behalf of the Town of Smoky Lake to recognize the excellence in local government practices, at no cost.

CARRIED

14.4 Bill Holtby & Associates Cannabis Legislation

MOTION: 2988/18

MOVED by Deputy Mayor Kotylak that the letter dated January 19, 2018 from Bill Holtby & Associated Management Consultants Ltd. regarding the new Federal and Provincial Cannabis Legislation Bylaws be filed for information.

CARRIED



14.5 Community Needs Assessment for Smoky Lake Region

MOTION: 2989/18

MOVED by Deputy Mayor Kotylak that the letter dated January 29, 2018 from the Smoky Lake Region regarding the Community Needs Assessment for Smoky Lake Region to pursue dialysis service in the community, be approved and accepted for information.

CARRIED

14.6 Farm Safety Centre Sponsorship Request

MOTION: 2990/18

MOVED by Deputy Mayor Kotylak that the letter dated January 11, 2018 from Farm Safety Centre regarding safety education funding in rural elementary schools be filed for information.

CARRIED

14.7 Alberta Capital Finance Authority Annual General Meeting

MOTION: 2991/18

MOVED by Mayor Holowaychuk that the Alberta Capital Finance Authority Annual General Meeting held on Wednesday, May 2, 2018 in Edmonton, AB be offered to Councillor Makowichuk to attend.

CARRIED

14.8 Municipal Elected Officials Course

MOTION: 2992/18

MOVED by Mayor Holowaychuk that the Municipal Elected Officials (MEO) course held on Tuesday, April 3, 2018 in the Smoky Lake Council Chambers in Smoky Lake, AB from 9:00 a.m. – 12:30 p.m. be a Council approved event.

CARRIED

14.9 Carillion Canada Holdings Inc.

MOTION: 2993/18

MOVED by Councillor Morton that the correspondence received on February 5, 2018 from Ernst & Young Inc. Court Appointed Monitor of Carillion Canada Inc. regarding the notice that on January 25, 2018 Carillion Canada Holdings Inc., Carillion Canada Inc., Carillion Canada Finance Corp., and Carillion Construction Inc. commenced restructuring proceedings by order of the Ontario Superior Court of Justice be filed for information.

CARRIED

Mayor Initials

CAO Initials

14.10 Village of Glendon Pyrogy Bonspiel

MOTION: 2994/18

MOVED by Mayor Holowaychuk that the Village of Glendon's Pyrogy Bonspiel held on Saturday, March 10, 2018 in Glendon, AB be filed for information.

CARRIED

14.11 STARS Fundraiser

MOTION: 2995/18

MOVED by Councillor Morton that a Town promotional item be donated to the STARS Fundraiser held on Saturday, April 7, 2018 at the Newbrook Recreational & Agricultural Centre in Newbrook, AB.

CARRIED

14.12 eSCRIBE Proposal

MOTION: 2996/18

MOVED by Deputy Mayor Kotylak that the eSCRIBE proposal dated February 13, 2018 regarding Paperless Meeting and Agenda Management Solution for Council and Committee Meetings be filed for information.

CARRIED

14.13 Smoky Lake Lions Club Sponsorship Challenge

MOTION: 2997/18

MOVED by Deputy Mayor Kotylak that a monetary donation in the amount of \$1000.00 be given to Derek Zaplotinsky in support of the cross-country skiing and biathlon events at the 2018 Paralympics in Pyeongchang, South Korea.

CARRIED

14.14 Intermunicipal Collaboration Framework (ICF) Workshop

MOTION: 2998/18

MOVED by Councillor Morton that the Intermunicipal Collaboration Framework (ICF) workshop held on Thursday, April 26, 2018 at the Recreation Center in St. Paul, AB be filed for information.

CARRIED

Mayor Initials

CAO Initials

15. COUNCIL COMMITTEE REPORTS

15.1 Mayor Holowaychuk:

Deferred

15.2 Deputy Mayor Kotylak:

Deferred

15.3 Councillor Makowichuk:

Deferred

15.4 Councillor Morton:

Deferred

15.5 Councillor Whitelaw:

Deferred

MOTION: 2999/18

MOVED by Mayor Holowaychuk to defer the oral reports of the Council Committee meetings for clarification regarding protocol of the committee reports on the Council meeting agendas.

CARRIED

16. EXECUTIVE SESSION (In-Camera)

MOTION: 3000/18

MOVED by Deputy Mayor Kotylak to go in-camera to discuss the following issues at 8:54 p.m.:

- Chief Administrative Officer Performance Evaluation (FOIP s.19)
- Offer to Purchase two Kolocreeka Lots (FOIP s.24)

CARRIED

MOTION: 3001/18

MOVED by Mayor Holowaychuk to come out of camera at 9:15 p.m.

CARRIED

Mayor Initials



CAO Initials



17. BUSINESS FROM EXECUTIVE SESSION (Out of Camera)

MOTION: 3002/18

MOVED by Mayor Holowaychuk that the CAO Performance Evaluation meeting be held on Monday, March 12, 2018 at 5:00 p.m. in the Town Council Chambers in Smoky Lake, AB.

CARRIED

MOTION: 3003/18

MOVED by Councillor Morton that Administration present a counter offer to the Real Estate Agent of the buyer interested in purchasing two (2) lots in the Kolocreeka subdivision, as discussed in camera.

CARRIED

18. ADJOURNMENT

MOTION: 3004/18

MOVED by Councillor Morton to adjourn the meeting at 9:30 p.m.

CARRIED



Hank Holowaychuk
Mayor



Adam Kozakiewicz
Chief Administrative Officer