## TOWN OF SMOKY LAKE REGULAR COUNCIL MEETING TOWN COUNCIL CHAMBERS February 5, 2019 5:00 p.m.

PRESENT:

Hank Holowaychuk

Mayor

Melody Morton

Deputy Mayor Councillor

Daniel Kotylak Terry Makowichuk

Councillor

Ross Whitelaw

Councillor

STAFF IN

Adam Kozakiewicz

Chief Administrative Officer

ATTENDANCE:

Crystal Letwin

Finance Assistant / Legislative Services

Billy McMullen

Public Works Foreman

Marianne Prockiw-Zarusky

**FCSS Coordinator** 

### 1. CALL TO ORDER

Mayor Holowaychuk called the February 5, 2019 Regular Town Council Meeting to order at 5:05 p.m.

## 2. APPROVAL OF THE AGENDA

**MOTION: 57-19** 

**MOVED** by Councillor Whitelaw to approve the February 5, 2019 Regular Town Council Meeting Agenda with the following additions:

- 15.1 Smoky Lake Transit Corp. (FOIP s. 17 and 27)
- 14.24 Alberta Municipal Affairs re: Alberta Community Partnership (ACP) Grant

**CARRIED** 

## 3. ADOPTION OF PREVIOUS MINUTES

3.1 January 22, 2019 Regular Council Meeting

**MOTION: 58-19** 

**MOVED** by Councillor Kotylak to adopt the Minutes of the January 22, 2019 Regular Council Meeting as presented.

CARRIED

#### 4. DELEGATIONS

No delegations attended the meeting.

**Mayor Initials** 

**CAO** Initials

Town of Smoky Lake February 5, 2019 - Regular Council Meeting

Page 1 of 17

#### **5. QUESTION PERIOD**

No questions from the public were brought forward at the meeting (No public were in attendance).

#### 6. FCSS

#### 6.1 Canada's New Horizons for Seniors Programs Funding

**MOTION: 59-19** 

**MOVED** by Deputy Mayor Morton that the oral report from Marianne Prockiw-Zarusky regarding the letter dated January 25, 2019 from MP, Shannon Stubbs regarding the Town of Smoky Lake's success for funding under the 2018 – 19 New Horizons for Seniors Program (NHSP) to help with the purchase of drums and mallets for the monthly drum circle, be accepted for information.

**CARRIED** 

#### 7. PUBLIC WORKS

## 7.1 Public Works Foreman's Report

## Public Works Report January 23 – February 5, 2019

- Changed out two water meters and two gas meters
- Worked on line locates
- Responded to a service call due to a gas smell
- Snow removal
- Working on inventory
- · Changed water reader due to faded numbers
- Checked some water meter sizes at certain locations
- Cleaned back alleys due to ice build up
- · Cleaned two walking paths due to ice

**MOTION: 60-19** 

**MOVED** by Deputy Mayor Morton that the oral and written report presented by Public Works Foreman, McMullen be accepted for information.

**CARRIED** 

**Mayor Initials** 

CAO Initials

## 7.2 Draft Bylaw 004-19 - Snow Removal Bylaw

**MOTION: 61-19** 

**MOVED** by Deputy Mayor Morton that Bylaw 004-19, being a Snow Removal Bylaw, be given first reading.

CARRIED

**MOTION: 62-19** 

**MOVED** by Councillor Makowichuk that Bylaw 004-19, being a Snow Removal Bylaw, be given second reading.

CARRIED

**MOTION: 63-19** 

**MOVED** by Councillor Whitelaw that permission be given for third and final reading of Bylaw 004-19, being a Snow Removal Bylaw.

**UNANIMOUSLY CARRIED** 

**MOTION: 64-19** 

**MOVED** by Councillor Makowichuk that Bylaw 004-19, being a Snow Removal Bylaw, be given third and final reading.

**CARRIED** 

7.3 Snow Removal Policy R/S - 002

**MOTION: 65-19** 

**MOVED** by Deputy Mayor Morton that the Town of Smoky Lake's Snow Removal Policy R/S – 002 be approved, as presented.

**CARRIED** 

## 8. NATURAL GAS

#### 8.1 Itron Maintenance Proposal Quote

**MOTION: 66-19** 

**MOVED** by Mayor Holowaychuk that the Itron Maintenance Proposal Pricing dated January 23, 2019 regarding hardware - FC3SRIMAGE – FC300, SRead Radio, Imager, GPS, a FC3 Desk Dock, MC Lite, MVRS Software and recertification in the amount of \$4,458.23 (USD); and be allocated from the 2019 Operating Budget entitled "Water – Contract, repair and maintenance and Gas – Contract, repair and maintenance" split 50/50.

**CARRIED** 

**Mayor Initials** 

**CAO Initials** 

Town of Smoky Lake February 5, 2019 - Regular Council Meeting

Page 3 of 17

## 8.2 Bylaw 003-19 - Natural Gas Bulk Supply Contract Agreement

**MOTION: 67-19** MOVED by Councillor Makowichuk that Bylaw 003-19, being a Natural Gas Bulk

Supply Contract Agreement, be given first reading.

**CARRIED** 

**MOTION: 68-19** MOVED by Deputy Mayor Morton that Bylaw 003-19, being a Natural Gas Bulk

Supply Contract Agreement, be given second reading.

**CARRIED** 

MOVED by Councillor Whitelaw that permission be given for third and final **MOTION: 69-19** 

reading of Bylaw 003-19, being a Natural Gas Bulk Supply Contract Agreement.

**UNANIMOUSLY CARRIED** 

**MOTION: 70-19** MOVED by Mayor Holowaychuk that Bylaw 003-19, being a Natural Gas Bulk

Supply Contract Agreement, be given third and final reading.

**CARRIED** 

**MOTION: 71-19** MOVED by Councillor Makowichuk that Administration research the Town of

Smoky Lake's rural gas line maintenance costs and options to discontinue

service; and be brought back to a future meeting of Council.

**CARRIED** 

#### 9. ADMINISTRATION

#### 9.1 Chief Administrative Officer's Report

CAO Report

Telephone meeting with Mirek from MPE regarding ACP GIS project 2019 – update Town have paid out \$150'459.50 in study cost Village of Vilna \$50'000, Village of Waskatenau \$50'000, Smoky lake County \* \$0. Source of funding ACP 2018 =

FCM grant MAMP Vilna

\$200'000 \$ 50'000

Regional total

FCM grant MAMP Waskatenau \$50'000 \$300'000

\*County to date has not been approved for FCM grant

Telephone meeting with Bill Kuzyk regarding Smoky Lake Transit Corp. – details in Camera as per FOIP Section 16(1) 16(2) "disclosure would be harmful to the business interests of a third party (section 16(1)); the Information is about a third party and Is in a tax record (section 16(2));

Received Letters on the Agenda

Completed 3 employee pre-evaluations and one evaluation

Sent letter re: New H.A.K

Meeting with Cory and Lydia re: ACP Grant 2018

Conversation with RMRF FOIP Section 27 - legal and other privileged information of a public body (section

Mayor Initials

**CAO Initials** 

Town of Smoky Lake February 5, 2019 - Regular Council Meeting

Page 4 of 17

**MOTION: 72-19** 

**MOVED** by Councillor Makowichuk that the oral and written report and presentation presented by CAO, Kozakiewicz, be accepted for information.

**CARRIED** 

Mayor Holowaychuk called a recess at 6:01 p.m. and reconvened at 6:12 p.m.

<u>9.2 Regional Economic Development Committee (RCDC)- Mandate Letter for 2019</u>

**MOTION: 73-19** 

**MOVED** by Councillor Makowichuk that the Town of Smoky Lake approve the Regional Community Development Committee 2019 Mandate Letter, as recommended by the Joint Municipalities Meeting held on January 29, 2019 and the Regional Community Development Committee Meeting held on November 13, 2018; as follows:

Joint Municipalities Meeting	Regional Community Development Committee
January 28, 2019 - Motion # JMM-173-19	November 13, 2018 - Motion # 07-18
Joint Muni	cipal Priorities
Inter-Municipal Collaboration Framework - JMM	GIS Collaboration - Phase Three
Waskatenau Nuisance Ground: Reduce Setback	Stakeholder Participation
Unstoppable Conversations	FCSS Services: Inventory
	<ul> <li>Community and Regional Economic Support (CARES) Grant: Phase Two</li> </ul>
	Welcome Wagon Initiative
Advoca	cy Priorities
● Vilna Hospital X-Ray - JMM	<ul> <li>Regional Community Alternative Transportation for Seniors and Medically-at-Risk – RCDC - Motion 135-17</li> </ul>
Local Road Bridge Program - JMM	Smoky Lake Day Care Cooperative
Highway 28 Rehabilitation Upgrades - JMM	Mental Health Services
Economic Devo	elopment Priorities
	Available Land Map
	Annual Marketing Plan
	<ul> <li>Grow Local Business Organizations: Chambers</li> </ul>
	Business Startup Support Services
	Regional Business Directory

**CARRIED** 

9.3 Energy Efficiency Alberta re: Community Generation Capacity Building Program Guide

**MOTION: 74-19** 

**MOVED** by Councillor Kotylak that the Town of Smoky Lake apply for the Community Generation Capacity Building (CGCB) Program that is designed to support eligible community groups with initial development phases of a community generation project, as well as the development of tools and training.

**CARRIED** 

Mayor Initials

CAO Initials

## 9.4 Amendment to Policy A-01-19 - Fees and Charges Policy

**MOTION: 75-19** 

**MOVED** by Councillor Kotylak that Policy A-01-19 be amended and approved with the following additions and deletions:

#### **Deletions:**

#### Utilities Selection:

- New Customer Fee
- Monthly Penalty
- Disconnection of Services
- Reconnection of Services
- Meter Deposit Charge
- Gas Release Charge
- Water Release Charge
- Gas Services
- Water Services
- Sewer Services
- Curbside Waste Collection

#### Additions:

- Bulk Water Services
- Bulk Water-\$7.50/m3
- Hydrant-\$5.00/m3

#### Administration Section:

• The Town of Smoky Lake will provide free use of photocopying facilities for non-profit organizations/clubs.

#### Public Works Section:

• Sanding Truck-\$175.00/hour (minimum one hour)

**CARRIED** 

**Mayor Initials** 

**CAO Initials** 

Town of Smoky Lake February 5, 2019 - Regular Council Meeting

Page 6 of 17

## 9.5 Asset Management Capacity - Building Cohort

**MOTION: 76-19** 

**MOVED** by Deputy Mayor Morton that the Town of Smoky Lake apply for the Asset Management Capacity – Building Cohort regarding an opportunity to learn about the basics of asset management, how to implement asset management processes into municipal operations and decision-making, and develop, at minimum, an asset management policy, strategy and internal asset management team.

**CARRIED** 

#### 9.6 Town of Smoky Lake - Birthdays and Anniversaries Policy G-9

**MOTION: 77-19** 

**MOVED** by Councillor Makowichuk that Administration revise Policy G-9 – Birthdays and Anniversaries to update and change title of policy to include new businesses; and bring back to the next Regular Council meeting.

**CARRIED** 

**MOTION: 78-19** 

**MOVED** by Mayor Holowaychuk that the Town of Smoky Lake recognize the newly opened businesses in Smoky Lake including Andersons Foods and Lakeland Family Eyecare and provide a framed Gavinchuk photo with a plaque, as per Policy G-9 – Birthdays and Anniversaries.

**CARRIED** 

### 9.7 Town of Smoky Lake Operating and Capital Budget Meeting Date

**MOTION: 79-19** 

**MOVED** by Deputy Mayor Morton that the Town Council meeting to discuss the Infrastructure of Municipal Buildings Report be held on February 19, 2019 at 3:00 p.m. and the 2019 Operating and Capital Budget meeting be held on February 25, 2019 at 3:00 p.m., in the Town Council Chambers.

**CARRIED** 

#### 9.8 OptionPay Inc.

**MOTION: 80-19** 

**MOVED** by Councillor Makowichuk that the Town of Smoky Lake execute a merchant agreement with OptionPay Inc. of Edmonton, AB. being a payment processing provider for the residents of the Town of Smoky Lake with no costs or fees to the Town.

**CARRIED** 

**Mayor Initials** 

CAO Initials

Town of Smoky Lake February 5, 2019 - Regular Council Meeting

Page 7 of 17

## 9.9 Naming of Municipal Office for the Town of Smoky Lake

**MOTION: 81-19** 

MOVED by Mayor Holowaychuk that the Town of Smoky Lake located at 56 Wheatland Avenue, in Smoky Lake Alberta be identified as the official location of the Municipal Office.

**CARRIED** 

9.10 Bylaw 005-19 - Amendment to Procedural Bylaw 008-17

**MOTION: 82-19** 

**MOVED** by Councillor Makowichuk that Bylaw 005-19, being an Amendment to Procedural Bylaw 008-17, be given first reading.

**CARRIED** 

**MOTION: 83-19** 

**MOVED** by Councillor Whitelaw that Bylaw 005-19, being an Amendment to Procedural Bylaw 008-17, be given second reading.

**CARRIED** 

**MOTION: 84-19** 

MOVED by Deputy Mayor Morton that permission be given for third and final reading of Bylaw 005-19, being an Amendment to Procedural Bylaw 008-17, being a Snow Removal Bylaw.

**UNANIMOUSLY CARRIED** 

**MOTION: 85-19** 

**MOVED** by Councillor Makowichuk that Bylaw 005-19, being an Amendment to Procedural Bylaw 008-17, be given third and final reading.

**CARRIED** 

## 10. HEALTH AND PROTECTIVE SERVICES

10.1 Lakeland Communities Health Advisory Council (HAC) Public Forum Report

**MOTION: 86-19** 

**MOVED** by Councillor Whitelaw that the report from the Lakeland Communities Health Advisory Council (HAC) regarding the Smoky Lake Public Forum on Local Healthcare Services held on April 16, 2018, be accepted for information.

**CARRIED** 

Town of Smoky Lake February 5, 2019 - Regular Council Meeting

**Mayor Initials** 

## 10.2 C.O.P Citizens on Patrol Public Event in Smoky Lake

**MOTION: 87-19** 

**MOVED** by Councillor Kotylak that the Citizens on Patrol (C.O.P) Public Event held on February 20, 2019 at 6:00 p.m. at the Smoky Lake Curling Rink in Smoky Lake, AB., be a Council approved event.

**CARRIED** 

## 10.3 Rural Health Professionals Action Plan (RhPAP)

**MOTION: 88-19** 

**MOVED** by Councillor Makowichuk that the Town of Smoky Lake nominate Dr. Anton Raubenheimer from Smoky Lake Raubenheimer Clinic in Smoky Lake, AB. for the Rural Health Professions Action Plan's (RhPAP) 2019 Rhapsody Physician Award.

**CARRIED** 

## 10.4 Lakeland Family Eyecare Coming to Smoky Lake

**MOTION: 89-19** 

**MOVED** by Councillor Makowichuk that the Lakeland Family Eyecare announcement that will be opening an Optometry Clinic at the new Pharmachoice on White Earth Street in Smoky Lake, AB., be accepted for information.

**CARRIED** 

## 10.5 Alberta Emergency Alert Training

**MOTION: 90-19** 

**MOVED** by Deputy Mayor Morton that the Alberta Emergency Alert training in Smoky Lake, AB. (date and time to be announced), be accepted for information.

**CARRIED** 

Mayor Holowaychuk called a recess at 6:56 p.m. and reconvened at 7:07 p.m.

#### 11. RECREATION AND CULTURE

#### 11.1 Re-appointment of Lisa Boykiw to Library Board

**MOTION: 91-19** 

**MOVED** by Deputy Mayor Morton that the Town of Smoky Lake re-appoint Lisa Boykiw to the Smoky Lake Library Board for an additional three (3) year term with a 2/3 majority vote by Town of Smoky Lake Council.

**UNANIMOUSLY CARRIED** 

**Mayor Initials** 

**CAO Initials** 

Town of Smoky Lake February 5, 2019 - Regular Council Meeting

Page 9 of 17

**MOTION: 92-19** 

**MOVED** by Deputy Mayor Morton that the request from the Smoky Lake Library Board to the Town of Smoky Lake to fund library cards for the 75<sup>th</sup> Anniversary of the Smoky Lake Public Library be addressed at the Town of Smoky Lake's 2019 Operating Budget meeting held on February 25, 2019.

**CARRIED** 

## 11.2 Smoky Lake Riding Club 2018 Financials

**MOTION: 93-19** 

**MOVED** by Councillor Makowichuk that the Smoky Lake Riding Club 2018 Statement of Revenue and Expenditure ending December 31, 2018, be filed for information.

**CARRIED** 

11.3 Smoky Lake Senior Citizens Drop-in Centre re: Recreation Funding Request

**MOTION: 94-19** 

**MOVED** by Councillor Kotylak that the Town of Smoky Lake support and fund the Smoky Lake Seniors Club's initiative to refurbish the playing surface of the two billiard tables and improve the current sound system for a total of \$1,750.00; and be allocated from the 2019 Operating Budget entitled "Grants to Individuals and Organizations".

**CARRIED** 

#### 12. ECONOMIC DEVELOPMENT

12.1 Town Letter of Support to Go East of Edmonton re: Grant Funding

**MOTION: 95-19** 

**MOVED** by Mayor Holowaychuk that the action taken by Administration to send the letter dated January 17, 2019 to Go East of Edmonton Regional Tourism Organization (RTO) regarding the application to Alberta Regional Culture and Tourism's Visitor Services Innovation Fund, be approved.

**CARRIED** 

#### 13. LANDS, PLANNING AND DEVELOPMENT

No items were discussed at the meeting.

**Mayor Initials** 

CAO Initial

Town of Smoky Lake February 5, 2019 - Regular Council Meeting

Page 10 of 17

#### 14. CORRESPONDENCE

14.1 Aspen View Public Schools Annual Report Summary 2017-2018

**MOTION: 96-19** 

**MOVED** by Councillor Makowichuk that the Aspen View Public School's 2017 – 18 Annual Education Results Report Summary, be accepted for information.

**CARRIED** 

14.2 Federation of Canadian Municipalities (FCM) Conference and Trade Show

**MOTION: 97-19** 

**MOVED** by Deputy Mayor Morton that the Federation of Canadian Municipalities (FCM) 2019 Annual Conference and Trade Show held on May 30 – June 2, 2019, be filed for information.

**CARRIED** 

## 14.3 2019 Minister's Awards for Municipal Excellence

**MOTION: 98-19** 

**MOVED** by Councillor Makowichuk that the letter dated January 15, 2019 from Alberta Municipal Affairs Minister, Honourable Shaye Anderson regarding the 2019 Minister's Awards for Municipal Excellence, be filed for information.

**CARRIED** 

#### 14.4 Alberta Order of Excellence

**MOTION: 99-19** 

**MOVED** by Mayor Holowaychuk that the letter dated January 7, 2019 from Andrew Sims, Chair for the Office of the Lieutenant Governor regarding the Alberta Order of Excellence, be filed for information.

**CARRIED** 

### 14.5 Volunteer & Board Leadership Learning Event

**MOTION: 100-19** 

**MOVED** by Councillor Whitelaw that the Volunteer & Board Leadership Learning Event held on February 2, 2019 in St. Paul, AB., be filed for information.

**CARRIED** 

**Mayor Initials** 

CAO Initial

Town of Smoky Lake February 5, 2019 - Regular Council Meeting

Page 11 of 17

## 14.6 Local to Global Eastern Alberta Trade Corridor Forum

**MOTION: 101-19** 

MOVED by Councillor Makowichuk that the Eastern Alberta Trade Corridor Local to Global Forum held on March 6 – 8. 2019 in Medicine Hat, AB., be a Council approved event; and Councillor Whitelaw and Councillor Makowichuk will attend.

**CARRIED** 

#### 14.7 2019 Rural Municipalities of Alberta (RMA) Spring Convention

**MOTION: 102-19** 

MOVED by Deputy Mayor Morton that the 2019 Spring Rural Municipalities of Alberta held on March 18 - 20, 2019 at the Shaw Conference Centre in Edmonton, AB., be filed for information.

**CARRIED** 

## 14.8 2019 Alberta Urban Municipalities Association's Public Risk Conference

**MOTION: 103-19** 

MOVED by Deputy Mayor Morton that the 2019 Alberta Urban Municipalities Association's Public Risk Conference held on May 8 - 9, 2019 in Edmonton, AB., be a Council approved event and one Administration staff member will attend.

CARRIED

## 14.9 Alberta Environment and Parks re: Water and Wastewater Operator **Certificate Guidelines**

**MOTION: 104-19** 

MOVED by Mayor Holowaychuk that the letter dated January 4, 2019 from Lyndon Gyurek, Director, Drinking Water and Wastewater/Stormwater from Alberta Environment and Parks regarding the update to Attendance Guideline for Waterworks Systems, be accepted for information.

CARRIED

## 14.10 Sturgeon County re: Property Fire Insurance

**MOTION: 105-19** 

Page 12 of 17

**MOVED** by Councillor Kotylak that the correspondence from Pat Mahoney, Fire Chief / Manager, Protective Services from Sturgeon County regarding Property Fire Insurance, be accepted for information.

**CARRIED** 

**Mayor Initials** 

Town of Smoky Lake February 5, 2019 - Regular Council Meeting



## 14.11 Alberta Rural Education Symposium

**MOTION: 106-19** 

MOVED by Deputy Mayor Morton that the Aspen View Public School's invitation to Alberta Rural Education Symposium held on March 3 - 5, 2019 in Edmonton, AB., be attended by one member of Council.

**CARRIED** 

#### 14.12 Ag for Life

**MOTION: 107-19** 

MOVED by Councillor Makowichuk that the January 2019 correspondence from Ag for Life regarding support for rural and farm safety, be filed for information.

**CARRIED** 

#### 14.13 2019 Minister's Seniors Service Awards

**MOTION: 108-19** 

MOVED by Mayor Holowaychuk that the letter dated January 3, 2019 from Lori Sigurdson, Minister of Seniors and Housing regarding the Minister's Seniors Service Awards, be accepted for information; and the Town of Smoky Lake nominate Gerald Babichuk.

CARRIED

## 14.14 Evergreen Regional Waste Agenda, Minutes and Budget reports

**MOTION: 109-19** 

MOVED by Mayor Holowaychuk that the Evergreen oral and written reports given by Mayor Holowaychuk and Councillor Kotylak regarding the Minutes of the Regular Meeting December 6, 2018, Minutes of the Organizational Meeting December 6, 2018, the Agenda for the January 10, 2019 Meeting, Jan 1 – Dec 31, 2018 Year End Report, Jan 1 - Dec 31, 2018 Actual to Budget Report, December 1 - 31, 2018 Month End Report, 2019 Mileage Rates, Alberta Environment and Parks Correspondence dated Dec 17, 2018 and the 2019 Budget, be accepted for information.

CARRIED

**MOTION: 110-19** 

MOVED by Deputy Mayor Morton that Administration forward the Evergreen Regional Waste Management Contract to the February 12, 2019 Council meeting for discussion.

**CARRIED** 

February 5, 2019 - Regular Council Meeting

**Mayor Initials** 

**CAO Initials** 

Town of Smoky Lake

# 14.15 Community Facility Enhancement Program (CFEP) re: Smoky Lake Senior Citizens Club Drop-in Centre

**MOTION: 111-19** 

**MOVED** by Councillor Makowichuk that the letter dated December 13, 2018 from Ricardo Miranda, Minister regarding the Community Facility Enhancement Program (CFEP) Small Application No. CFEP-067696 to assist the Smoky Lake Senior Citizens Club Drop-in Centre in Smoky Lake, AB. with facility upgrades to the Smoky Lake Senior Citizen's Club has been approved for \$4,920.00.

**CARRIED** 

## 14.16 Village of Glendon Pyrogy Bonspiel

**MOTION: 112-19** 

**MOVED** by Councillor Kotylak that the Village of Glendon's Pyrogy Bonspiel held on March 9, 2019 in Glendon, AB., be filed for information.

**CARRIED** 

## 14.17 2019 Spring Municipal Leaders' Caucus

**MOTION: 113-19** 

**MOVED** by Deputy Mayor Morton that the 2019 Spring Municipal Leaders' Caucus held on March 27 – 28, 2019 at the Edmonton Convention Centre in Edmonton AB., be a Council approved event.

**CARRIED** 

#### 14.18 MP, Shannon Stubbs re: Reducing Methane Gas Emission

**MOTION: 114-19** 

**MOVED** by Councillor Whitelaw that the letter dated January 18, 2019 from Lakeland MP, Shannon Stubbs regarding the Federal Government's cooperation with the province of Alberta's approach to reducing methane gas emission, be accepted for information.

**CARRIED** 

14.19 Highway 28 / 63 Regional Water Services Commission Meeting Agenda and Minutes

**MOTION: 115-19** 

**MOVED** by Councillor Makowichuk that the Highway 28 / 63 Regional Water Services Commission's January 28, 2019 Regular Council meeting agenda and the December 13, 2018 minutes, be accepted for information.

**CARRIED** 

Mayor Initials

**CAO Initials** 

Town of Smoky Lake February 5, 2019 - Regular Council Meeting

Page 14 of 17

Councillor Dan Kotylak declared a pecuniary interest in respect to Motion #116-19 regarding the letter dated January 8, 2019 from Thorhild County Reeve, Kevin Grumetza regarding JLG Ball Enterprises and Tor Land Resources extraction permit, Councillor Dan Kotylak owns Eagle Rock Inc. Sand and Gravel.

Councillor Kotylak left the meeting at 7:51 p.m. and returned at 7:53 p.m. and did not participate in discussion nor voted on related matters.

14.20 Thorhild County re: Development Permit Application JLG Ball Enterprises and Tor Land Resources Inc.

**MOTION: 116-19** 

**MOVED** by Councillor Makowichuk that the letter dated January 8, 2019 from Thorhild County Reeve, Kevin Grumetza regarding Development Permit Applications 541466 Alberta Ltd. / JLG Ball Enterprises – SML 100085 NW & NE 12-63-19W4 and Tor Land Resources INC. – SML 080085 NW 13 & SE 13-63-19W4, be filed for information

**CARRIED** 

#### 14.21 Pitch-in Week re: Canada's Largest Cleanup Campaign

**MOTION: 117-19** 

**MOVED** by Deputy Mayor Morton that the Canada Pitch-in Week campaign held on April 22 – 29, 2019, be accepted for information.

**CARRIED** 

#### 14.22 Aspen View Public Schools re: Partnership Opportunities

**MOTION: 118-19** 

**MOVED** by Councillor Makowichuk that Administration respond to the letter dated January 21, 2019 from Aspen View Public School Division Superintendent, Neil O'Shea that the Town of Smoky Lake is interested in pursuing a new school building envelope to include the Smoky Lake Parent Link Centre and the Smoky Lake Pumpkin Patch Daycare; and the letter be sent following the February 19, 2019 Regular Council meeting.

CARRIED

#### 14.23 Appoint Town of Smoky Lake Representative for Go East

**MOTION: 119-19** 

**MOVED** by Councillor Kotylak that the Town of Smoky Lake appoint Councillor Whitelaw to be a representative for the Go East Regional Tourism Organization.

**CARRIED** 

**Mayor Initials** 

CAO Initials

Town of Smoky Lake February 5, 2019 - Regular Council Meeting

Page 15 of 17

## 14.24 Alberta Municipal Affairs re: Alberta Community Partnership (ACP) Program

**MOTION: 120-19** 

**MOVED** by Mayor Holowaychuk that the letter dated January 28, 2019 from Minister of Municipal Affairs, Honourable Shaye Anderson that the Town of Smoky Lake has been approved for the Alberta Community Partnership (ACP) grant for \$200,000.00 under the Intermunicipal Collaboration component in support of the Water Infrastructure Study and Plans project, be accepted for information.

CARRIED

Mayor Holowaychuk called a recess at 8:10 p.m. and reconvened at 8:17 p.m.

## 15. EXECUTIVE SESSION (Closed Session)

**MOTION: 121-19** 

**MOVED** by Mayor Holowaychuk to go in-camera to discuss the following issue at 8:17 p.m.:

• Legal Issue – Smoky Lake Transit Corp. (FOIP s.17 & 27)

**CARRIED** 

**MOTION: 122-19** 

**MOVED** by Councillor Makowichuk to come out of camera at 8:28 p.m.

**CARRIED** 

#### 16. BUSINESS FROM EXECUTIVE SESSION (Out of Closed Session)

**MOTION: 123-19** 

**MOVED** by Mayor Holowaychuk that Administration send the letter dated January 23, 2019 from the Town of Smoky Lake to David Dixon and Samuel Eaton regarding Smoky Lake Transit Corp.

**CARRIED** 

Mayor Initials

CAO Initials

Town of Smoky Lake February 5, 2019 - Regular Council Meeting

Page 16 of 17

## 17. ADJOURNMENT

**MOTION: 124-19** 

MOVED by Deputy Mayor Morton to adjourn the meeting at 8:31 p.m.

**CARRIED** 

Hank Holowaychuk

Mayor

Adam Kozakiewicz

**Chief Administrative Officer** 

Town of Smoky Lake February 5, 2019 - Regular Council Meeting

Page 17 of 17

**Mayor Initials** 

**CAO** Initials