

**TOWN OF SMOKY LAKE
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
January 16, 2018 5:00 p.m.**

PRESENT:	Hank Holowaychuk Daniel Kotylak Terry Makowichuk Melody Morton Ross Whitelaw	Mayor Deputy Mayor – Not Present Councillor Councillor Councillor
STAFF IN ATTENDANCE:	Adam Kozakiewicz Crystal Letwin Bill McMullen	Chief Administrative Officer Finance Assistant Public Works Foreman

1. CALL TO ORDER

Mayor Holowaychuk called the January 16, 2018 Regular Town Council Meeting to order at 5:07 p.m.

2. APPROVAL OF THE AGENDA

MOTION: 2890/18

MOVED by Councillor Makowichuk to approve the January 16, 2018 Agenda with the following additions:

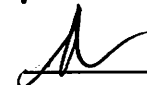
- 3.3 Amendment to the December 19, 2017 Regular Council Meeting Minutes
- 8.1 Approval of Gas Well Reclamation Invoices
- 9.10 Municipal Planning Services Ltd. Cannabis & Hemp Information
- 9.11 Director of Emergency Management Appointment
- 14.1 Aspen View Public Schools
- 14.2 Royal Canadian Mounted Police
- 14.3 Alberta Infrastructure Office of the Minister
- 14.4 KidSafe Program Advertising
- 14.5 Local to Global Eastern Alberta Trade Corridor

CARRIED

Mayor Initials



CAO Initials



3. ADOPTION OF PREVIOUS MINUTES

3.1 January 4, 2018 Regular Council Meeting

MOTION: 2891/18

MOVED by Councillor Makowichuk to adopt the minutes of the January 4, 2018 Regular Council meeting with the following amendment to **Motion #2886/18**:

Delete words "Further to that, designated snow collection and snow storage areas must comply with environmental considerations".

CARRIED

3.2 January 11, 2018 Special Council Meeting

MOTION: 2892/18

MOVED by Councillor Morton to adopt the minutes of the January 11, 2018 Special Council meeting with the following amendment to **Motion #2888/18**:

Add sentence to clarify: "Further to that, a new draft of the Infrastructure Assessment and 10-year Capital Plan be brought back to a future meeting of Council".

CARRIED

3.3 December 19, 2017 Regular Council Meeting Minutes

MOTION: 2893/18

MOVED by Councillor Morton that Motion #2853/18 by Deputy Mayor Kotylak to adopt the December 19, 2017 Regular Council Meeting Minutes be rescinded.

CARRIED

MOTION: 2894/18

MOVED by Councillor Makowichuk to adopt the December 19, 2017 Regular Council Meeting Minutes as amended by deleting the question asked by Richard Sadowinski during question period as it did not occur.

CARRIED

4. DELEGATIONS

No delegations attended the meeting.

Mayor Initials



CAO Initials



5. QUESTION PERIOD

MOTION: 2895/18

MOVED by Mayor Holowaychuk that as per the question from Walter Ewanciw and Shirley Terry regarding the gas service charge options at NE6-60-16 W4, Administration prepare an answer in writing and forward to the interested party and Council.

CARRIED

6. FCSS

No items were discussed at the meeting.

7. PUBLIC WORKS

7.1 Public Works Foreman's Report

- Snow removal
- Located manholes #53 & #54

MOTION: 2896/18

MOVED by Councillor Whitelaw that the oral report presented by Public Works Foreman, McMullen be accepted for information.

CARRIED

MOTION: 2897/18

MOVED by Councillor Makowichuk that the email from Larry Freeman dated January 12, 2018 regarding the time frame to abandon the gas wells be brought forward to the next Gas Mineral Rights Development Company meeting held on January 25, 2018 at 6:00 p.m.

CARRIED

Mayor Holowaychuk called a recess at 6:08 p.m. and reconvened at 6:18 p.m.

8. NATURAL GAS

8.1 Approval of Gas Well Reclamation Invoices

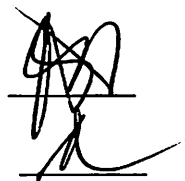
MOTION: 2898/18

MOVED by Mayor Holowaychuk that the gas invoices from January 16, 2018 from Newalta, 957224 Alta Ltd, Reliance Well Servicing, High Arctic Energy Services, Tercan Oil and Magnum Cementing be paid in the amount of \$165,193.97 to be funded from the Post Well Remediation Gas Well Reserve.

CARRIED

Mayor Initials

CAO Initials

Handwritten signatures for the Mayor and CAO, each written over a horizontal line.

9. ADMINISTRATION

9.1 Chief Administrative Officer's Report

- Reported on Cannabis in the Workplace
- Reported on the Emerging Trends Workshop
- Reported on the International Financial Institutions (IFI) Bootcamp & Workshop
- Reported on the Liability rating on the Town Gas Wells

MOTION: 2899/18

MOVED by Councillor Whitelaw that the report presented by CAO, Kozakiewicz be accepted for information.

CARRIED

9.2 Alberta Child Care Centre's Affordable Plan

MOTION: 2900/18

MOVED by Councillor Makowichuk that the Alberta Child Care Centre's Affordable Plan update from CAO Kozakiewicz be accepted for information.

CARRIED

9.3 Computer Options for Town Council

MOTION: 2901/18

MOVED by Councillor Morton that the computer options for Town Council be deferred to the next Regular Council meeting on February 6, 2018.

CARRIED

9.4 Resident Letter to Council

MOTION: 2902/18

MOVED by Councillor Makowichuk that the letter dated January 9, 2018 from Richard Sadowinski regarding the request of transcript that allows the resident at 4207 – 55 Ave to use town land to park a holiday trailer on be accepted for information. Further to that, the holiday trailer agreement with the Town of Smoky Lake and Dan Kotylak be moved in-camera for further discussion (FOIP s. 27).

CARRIED

CAO Kozakiewicz left the meeting at 7:14 p.m. and returned at 7:17 p.m.

Mayor Initials



CAO Initials



Mayor Holowaychuk called a recess at 7:23 p.m. and reconvened at 7:34 p.m.

9.5 Town Office Ricoh Photocopier Proposal

MOTION: 2903/18

MOVED by Councillor Morton that the Town enter into an agreement with Ricoh to upgrade the office photocopier from a MPC5503 to a MPC6004ex for a 66-month term. Further to that, the Town takes ownership of the Ricoh MPC5503 photocopier and provide it to the Public Works Shop/Firehall for the Public Works staff and Fire Department personnel to use.

CARRIED

9.6 Highway 28/63 Regional Water Services Commission Request of Line Extension

MOTION: 2904/18

MOVED by Councillor Makowichuk that the email dated January 9, 2018 from civil Engineer, Andrew Stewart of Associated Engineering Alberta Ltd. requesting on behalf of the Highway 28/63 Regional Water Services Commission the crossing / paralleling / proximity agreements for existing Town of Smoky Lake infrastructure and facilities in the vicinity of alignment to twin an existing potable water line from Smoky Lake to Whitefish be accepted for information. Further to that, Administration and Council review the plan and identify any conflicts with the existing infrastructure and facilities in the area and bring back an agreement for execution.

CARRIED

9.7 Alberta Association of Municipal Districts and Counties (AAMDC) 2018 Spring Convention

MOTION: 2905/18

MOVED by Councillor Whitelaw that the Alberta Association of Municipal Districts and Counties (AAMDC) 2018 Spring Convention held on March 19 – 21, 2018 at the Shaw Conference Centre in Edmonton, AB be filed for information.

CARRIED



9.8 Kinsmen and Kinettes of Smoky Lake Event Request

MOTION: 2906/18

MOVED by Councillor Morton that the correspondence provided by the Kinsmen Club of Smoky Lake and the Kinette Club of Smoky Lake regarding sponsorship of two (2) tables in the amount of \$1,400.00 for the upcoming Nestor Pistor event held on February 10, 2018 at the Smoky Lake Complex in Smoky Lake, AB to raise funds for the Kin Park Playground be approved for Town staff to attend in lieu of the 2017 Christmas Party. Further to that, Council reimburse the Town for their tickets.

CARRIED

9.9 Emerging Technologies Workshop

MOTION: 2907/18

MOVED by Councillor Whitelaw that the Emerging Technologies Workshop regarding business' ability to meet the labour and skill demands of emerging technologies held on January 23, 2018 in Cold Lake, AB be filed for information.

CARRIED

9.10 Municipal Planning Services Ltd. Cannabis & Hemp Information

MOTION: 2908/18

MOVED by Mayor Holowaychuk that the Municipal Planning Services Ltd. Potential Land Use Bylaw Definitions & Regulations regarding Cannabis and Hemp be accepted for information and be discussed at the Land Use Planning meeting held on Wednesday, January 24, 2018 at 5:00 p.m. in the Town Council Chambers.

CARRIED

9.11 Director of Emergency Management Appointment

MOTION: 2909/18

MOVED by Councillor Morton that the CAO of the Town of Smoky Lake be appointed the Director of Emergency Management (DEM) for the Town of Smoky Lake.

CARRIED

10. HEALTH AND PROTECTIVE SERVICES

No items were discussed at the meeting.

Mayor Initials



CAO Initials



11. RECREATION AND CULTURE

No items were discussed at the meeting.

12. ECONOMIC DEVELOPMENT

No items were discussed at the meeting.

13. LANDS, PLANNING AND DEVELOPMENT

No items were discussed at the meeting.

14. CORRESPONDENCE

14.1 Aspen View Public Schools

MOTION: 2910/18

MOVED by Mayor Holowaychuk that the Aspen View Public Schools correspondence dated December 13, 2017 regarding the invitation to Alberta Rural Education Symposium held on March 4 – 6, 2018 at the Fantasyland Hotel at West Edmonton Mall in Edmonton, AB be attended by two (2) Councillors and CAO Kozakiewicz.

CARRIED

14.2 Royal Canadian Mounted Police

MOTION: 2911/18

MOVED by Councillor Makowichuk that the correspondence dated December 12, 2017 from Deputy Commissioner T.G. (Todd) Shean of the Royal Canadian Mounted Police regarding the Alberta Urban Municipalities Association (AUMA) Convention meet and greet in November 2017 be accepted for information.

CARRIED

14.3 Alberta Infrastructure Office of the Minister

MOTION: 2912/18

MOVED by Councillor Whitelaw that the correspondence dated December 20, 2017 from Minister Sandra Jansen of Alberta Infrastructure regarding the meet and greet held at the Alberta Association of Municipal Districts and Counties (AAMDC) Convention in November 2017 be accepted for information. Further to that, Administration bring back further details of phase two of the federal government's Investing in Canada Infrastructure Plan (ICIP).

CARRIED

Mayor Initials



CAO Initials



14.4 KidSafe Program Advertising

MOTION: 2913/18

MOVED by Mayor Holowaychuk that the KidSafe Program advertising request for the Spring 2018 edition be filed for information

CARRIED

14.5 Local to Global Eastern Alberta Trade Corridor Forum

MOTION: 2914/18

MOVED by Councillor Makowichuk that the Local to Global Eastern Alberta Trade Corridor Forum held on March 7 – 9, 2018 in Vermillion, AB be attended by Councillor Whitelaw and one additional Councillor.

CARRIED

Mayor Holowaychuk called a recess at 8:38 p.m. and reconvened at 8:46 p.m.

MOTION: 2915/18

MOVED by Councillor Makowichuk that the meeting be extended till 10:15 p.m.

CARRIED

15. COUNCIL COMMITTEE REPORTS

15.1 Mayor Holowaychuk:

- Attended the Smoky Lake Bar-V-Nook meeting
- Attended the 100th Birthday for Mr. Jasinsky
- Attended the Regular Council meeting
- Attended the Smoky Lake Bar-V-Nook Connecting Care session
- Attended the Dr. Recruitment and Retention meeting
- Attended the Geographical Information System (GIS) Training
- Attended the Special Council meeting re: Infrastructure Assessment and 10-year Capital Plan
- Attended the Emergency Management Training facilitated by Ian Fox

15.2 Deputy Mayor Kotylak:

Deputy Mayor Kotylak was not present at the meeting.

Mayor Initials

The image shows two sets of handwritten initials. The top set, labeled 'Mayor Initials', consists of a stylized signature that appears to be 'JH' or similar, written in black ink. The bottom set, labeled 'CAO Initials', consists of a more fluid signature, possibly 'KJ', also in black ink. Both signatures are written over horizontal lines.

CAO Initials

15.3 Councillor Makowichuk:

- Attended the North East Muni-Corr meeting and Orientation
- Attended the Regular Council meeting
- Attended the Geographical Information System (GIS) Training
- Attended the Special Council meeting re: Infrastructure Assessment and 10-year Capital Plan
- Attended the Smoky Lake Ag Society Budget meeting
- Attended the Smoky Lake Golf Course meeting
- Attended the Emergency Management Training facilitated by Ian Fox

15.4 Councillor Morton:

- Attended the Regular Council meeting
- Attended the Geographical Information System (GIS) Training
- Attended the Special Council meeting re: Infrastructure Assessment and 10-year Capital Plan
- Attended the Smoky Lake Ag Society Budget meeting

15.5 Councillor Whitelaw:

- Attended the North East Muni-Corr meeting and Orientation
- Attended the Dr. Recruitment and Retention meeting
- Attended the Geographical Information System (GIS) Training
- Attended the Community Futures meeting
- Attended the Emergency Management Training facilitated by Ian Fox

MOTION: 2916/18

MOVED by Mayor Holowaychuk to accept the oral reports of the committee meetings attended by the Mayor, Deputy Mayor and Councillors.

CARRIED

16. EXECUTIVE SESSION (In-Camera)

MOTION: 2917/18

MOVED by Councillor Morton to go in-camera to discuss the following issues at 9:13 p.m.:

- Smoky Lake Continuing Care Centre and Nurses Residence Building Reports (FOIP s. 24)
- North East Muni-Corr Ltd. Utility Right-of-Way Agreement (FOIP s. 27)

CARRIED

MOTION: 2918/18

MOVED by Councillor Morton to come out of camera at 10:00 p.m.

CARRIED

Mayor Initials

CAO Initials

The image shows two handwritten signatures in black ink. The top signature is written over a horizontal line and is identified as the Mayor's initials. The bottom signature is also written over a horizontal line and is identified as the CAO's initials. Both signatures are stylized and somewhat illegible.

17. BUSINESS FROM EXECUTIVE SESSION (Out of Camera)

MOTION: 2919/18

MOVED by Councillor Makowichuk that Administration bring back the North East Muni-Corr Ltd. Utility Right-of-Way Agreement for SW22-59-17 W4 with correspondence dated December 4, 2017 for further clarification.

CARRIED

MOTION: 2920/18

MOVED by Mayor Holowaychuk that Administration contact the Minister of Infrastructure, Sandra Jansen in regards to the future use of the Smoky Lake Provincial building. Further to that, the Smoky Lake Continuing Care Centre building report be deferred to a future meeting of Council.

CARRIED

MOTION: 2921/18

MOVED by Councillor Morton that Administration provide a 30-day notice to the property owner located at 4207 – 55 Ave based on the Temporary Parking Agreement dated July 14, 2011 due to non-compliance of section 3 and 4 of the agreement.

CARRIED

18. ADJOURNMENT

MOTION: 2922/18

MOVED by Mayor Holowaychuk to adjourn the meeting at 10:12 p.m.

CARRIED



Hank Holowaychuk
Mayor



Adam Kozakiewicz
Chief Administrative Officer

Mayor Initials 
CAO Initials 