

**TOWN OF SMOKY LAKE
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
July 4, 2018 5:00 p.m.**

PRESENT:	Hank Holowaychuk	Mayor
	Daniel Kotylak	Deputy Mayor
	Terry Makowichuk	Councillor
	Melody Morton	Councillor
	Ross Whitelaw	Councillor
STAFF IN ATTENDANCE:	Adam Kozakiewicz	Chief Administrative Officer
	Crystal Letwin	Finance Assistant / Legislative Services
	Billy McMullen	Public Works Foreman

1. CALL TO ORDER

Mayor Holowaychuk called the July 4, 2018 Regular Town Council Meeting to order at 5:01 p.m.

2. APPROVAL OF THE AGENDA

MOTION: 3386/18 **MOVED** by Deputy Mayor Kotylak to approve the July 4, 2018 Regular Town Council Meeting Agenda with the following addition:

- 9.4 Public Notification Bylaw

CARRIED

3. ADOPTION OF PREVIOUS MINUTES

3.1 June 13, 2018 Regular Council Meeting

MOTION: 3387/18 **MOVED** by Deputy Mayor Kotylak to adopt the Minutes of the June 13, 2018 Regular Council Meeting as presented.

CARRIED

3.1 June 19, 2018 Regular Council Meeting

MOTION: 3388/18 **MOVED** by Councillor Whitelaw to adopt the Minutes of the June 19, 2018 Regular Council Meeting as presented.

CARRIED



4. DELEGATIONS

4.1 Project Manager Courtney Hurst – E-Construction Ltd.

MOTION: 3389/18

MOVED by Councillor Makowichuk that the presentation given by Courtney Hurst of E-Construction regarding the 2018 Surface Work Improvement Paving project on 52 Avenue in Smoky Lake, AB., be accepted for information.

CARRIED

5. QUESTION PERIOD

No motions resulted from question period.

6. FCSS

No items were discussed at the meeting.

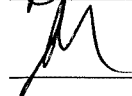
7. PUBLIC WORKS

7.1 Public Works Foreman's Report - June 13 – July 4, 2018

Mayor Initials



CAO Initials



**Public Works Report
June 13- July 4**

- ⊕ Cut trees from rain/wind
- ⊕ Dust control
- ⊕ Installed new valve/ gasket at spray park
- ⊕ Fixed chips (cracks) in sidewalks
- ⊕ Line Locates
- ⊕ Watering flowers/dead heading
- ⊕ Turned water on at CN
- ⊕ Hauled Railway crossing signs to museum
- ⊕ Temporarily fixed tin under over hang at drop in center
- ⊕ Fixed caboose pad at bottom of stairs
- ⊕ Checked gas well for migration (no migration leaks)
- ⊕ Changed gas meter/reg oz
- ⊕ Gopher control
- ⊕ Cut and Weed-Waked Grass
- ⊕ Replaced flags around town
- ⊕ Put out painted garbage cribs
- ⊕ Construction completed on 52 ave/Toporoutz Rd
- ⊕ Fixed red hatter bench
- ⊕ Handed out unsightly notices
- ⊕ Read Meters
- ⊕ Opened water valves after construction
- ⊕ Street sweeper swept 46st, 45st, west railway drive, pumpkin park
- ⊕ Fixed entrance signs
- ⊕ Made stand for water meter in fire hall
- ⊕ Fixed hangers on gas piping at office
- ⊕ Safety meeting on June 20. Next meeting July 18 @ 10:30 a.m.
- ⊕ Set out barricades for Bike Parade on July 1
- ⊕ Removed trees behind library
- ⊕ Removed door locks, installed springs on doors at outhouses at Kin Park
- ⊕ Replaced light at pumpkin park
- ⊕ Rototilled Sand at Lions Park

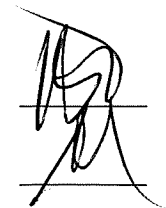
MOTION: 3390/18

MOVED by Deputy Mayor Kotylak that the oral report presented by Public Works Foreman, McMullen be accepted for information.

CARRIED

Mayor Initials

CAO Initials



MOTION: 3391/18

MOVED by Councillor Morton that Administration provide more information regarding the ditch witch equipment presented and be brought to the Regular Council Meeting held on July 17, 2018.

CARRIED

Mayor Holowaychuk called a recess at 6:00 p.m. and reconvened at 6:10 p.m.

7.2 2018 Surface Works Improvements Project (Capital Budget) Paving Quotes

MOTION: 3392/18

MOVED by Councillor Makowichuk that the Town of Smoky Lake proceed with the 2018 Surface Works Improvements Paving Project on 52 Avenue and engage in a contract with E-Construction Ltd. in the estimated amount of \$121,638.00 and begin paving as soon as possible.

Councillor Makowichuk called a recorded vote:

Mayor Holowaychuk – In Favour

Deputy Mayor Kotylak – Opposed

Councillor Makowichuk – In Favour

Councillor Morton – Opposed

Councillor Whitelaw - Opposed

DEFEATED

MOTION: 3393/18

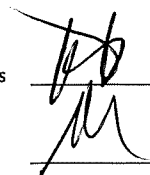
MOVED by Councillor Morton that the 2018 Surface Works Improvements Paving Project on 52 Avenue be deferred till the Spring of 2019 (weather permitting) to factor in ground settlement; and Administration write a letter to be distributed in the July 2018 Town Utility Bills advising the residents of this matter.

CARRIED

MOTION: 3394/18

MOVED by Councillor Makowichuk that the Town of Smoky Lake proceed with KETZA CONCRETE regarding the curbs and gutters in need of repair located in the Town of Smoky Lake on 46 Street and 52 Avenue (in front of the Smoky Lake Bar-V-Nook Lodge), in the amount of up to \$32,000.00; and be funded from Town Reserves.

CARRIED

Handwritten initials for the Mayor and CAO, each written on a horizontal line. The Mayor's initials are 'JH' and the CAO's initials are 'M'.

7.3 Town Office and Public Works Shop / Firehall Maintenance Package
Proposal by 4J Mechanical Ltd.

MOTION: 3395/18

MOVED by Councillor Morton that the Town of Smoky Lake engage in a one-year contract with 4J Mechanical Ltd. of Smoky Lake AB. effective July 18, 2018 to July 18, 2019 to maintain the heating and cooling system in the Town Office building located at 56 Wheatland Avenue and the Public Works Shop / Firehall building located at 246 West Railway Drive in Smoky Lake, AB.

CARRIED

8. NATURAL GAS

No items were discussed at the meeting.

9. ADMINISTRATION

9.1 Chief Administrative Officer's Report

- Spoke on the 2016 Financial Indicator Graphs
- Spoke on the Key Measures of Municipal Sustainability
- Met with Mark Francis, Superintendent of the Aspen View Public School Board
- Spoke on the Metis Crossing event "Reign Bough Fiddle" event held on June 29 – July 2, 2018.

MOTION: 3396/18

MOVED by Councillor Makowichuk that the oral report presented by CAO, Kozakiewicz be accepted for information.

CARRIED

Mayor Holowaychuk called a recess at 7:23 p.m. and reconvened at 7:39 p.m.

9.2 Draft Public Participation Policy Review

MOTION: 3397/18

MOVED by Councillor Whitelaw that the Town of Smoky Lake's Draft Public Participation Policy presented, be accepted for information.

CARRIED

Handwritten initials for the Mayor and CAO, each on a horizontal line.

9.3 Bylaw 004-18 - Code of Conduct for Members of Council

MOTION: 3398/18

MOVED by Councillor Morton that Bylaw 004-18, being a Code of Conduct for Members of Council, be given first reading as presented.

CARRIED

9.4 Bylaw 003-18 - Public Notification

MOTION: 3399/18

MOVED by Deputy Mayor Kotylak that Bylaw 003-18, being a Public Notification Bylaw, be given first reading as presented.

CARRIED

9.5 Smoky Lake Foundation Development Permit Correspondence

MOTION: 3400/18

MOVED by Mayor Holowaychuk that the correspondence dated June 21, 2018 from the Smoky Lake Foundation's Chief Administrative Officer, Doug Mills regarding the Development Agreement between the Town of Smoky Lake and Smoky Lake Foundation and Letter of Credit, be accepted for information. Further to that, the Town of Smoky Lake accept the offer of \$150,000.00 instead of the \$580,600.00 requirement of the Development Agreement based on work to complete, warranty and other deficiencies; and Administration provide a written response to Mr. Doug Mills.

CARRIED

10. HEALTH AND PROTECTIVE SERVICES

No items were discussed at the meeting.

11. RECREATION AND CULTURE

No items were discussed at the meeting.

12. ECONOMIC DEVELOPMENT

No items were discussed at the meeting.

13. LANDS, PLANNING AND DEVELOPMENT

No items were discussed at the meeting.

Mayor Initials



CAO Initials

14. CORRESPONDENCE

No items were discussed at the meeting.

15. EXECUTIVE SESSION (In-Camera)

No in-camera items were discussed.

16. BUSINESS FROM EXECUTIVE SESSION (Out of Camera)

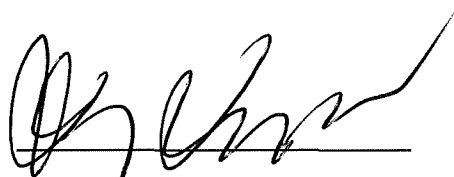
No motions resulted from the in-camera session.

17. ADJOURNMENT

MOTION: 3401/18

MOVED by Deputy Mayor Kotylak to adjourn the meeting at 8:47 p.m.

CARRIED



Hank Holowaychuk
Mayor



Adam Kozakiewicz
Chief Administrative Officer

