

**TOWN OF SMOKY LAKE  
REGULAR COUNCIL MEETING  
TOWN COUNCIL CHAMBERS  
June 13, 2018 5:00 p.m.**

<b>PRESENT:</b>	Hank Holowaychuk	Mayor
	Daniel Kotylak	Deputy Mayor
	Terry Makowichuk	Councillor
	Melody Morton	Councillor
	Ross Whitelaw	Councillor

<b>STAFF IN ATTENDANCE:</b>	Adam Kozakiewicz	Chief Administrative Officer
	Crystal Letwin	Finance Assistant / Legislative Services
	Billy McMullen	Public Works Foreman
	Marianne Prockiw-Zarusky	FCSS Coordinator
	Katilynn Makowichuk	Office Clerk

**1. CALL TO ORDER**

Mayor Holowaychuk called the June 13, 2018 Regular Town Council Meeting to order at 5:07 p.m.

**2. APPROVAL OF THE AGENDA**

**MOTION: 3325/18**      **MOVED** by Councillor Whitelaw to approve the June 13, 2018 Regular Town Council Meeting Agenda with the following additions:

- 7.6 Pothole Issue in the Town of Smoky Lake
- 11.3 Smoky Lake Agricultural Society's RV Park

CARRIED

**3. ADOPTION OF PREVIOUS MINUTES**

**3.1 May 15, 2018 Regular Council Meeting (Budget)**

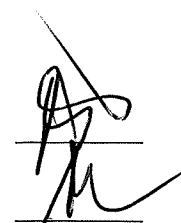
**MOTION: 3326/18**      **MOVED** by Councillor Makowichuk to adopt the Minutes of the May 15, 2018 Regular Council Meeting as presented.

CARRIED

**3.2 May 15, 2018 Regular Council Meeting**

**MOTION: 3327/18**      **MOVED** by Deputy Mayor Kotylak to adopt the Minutes of the May 15, 2018 Regular Council Meeting as presented.

CARRIED



3.3 May 31, 2018 Special Council Meeting

**MOTION: 3328/18**

**MOVED** by Councillor Morton to adopt the Minutes of the May 31, 2018 Special Council Meeting as presented.

CARRIED

**4. DELEGATIONS**

4.1 Crissy Vallee – ATCO Customer Service Representative

**MOTION: 3329/18**

**MOVED** by Councillor Makowichuk that the presentation from ATCO Electric's Customer Service Representative, Crissy Vallee and Daryl Dunlop regarding HPS vs. LED Street Lights, be accepted for information.

CARRIED

**MOTION: 3330/18**

**MOVED** by Councillor Morton that Administration collaborate with ATCO Service Representatives, Crissy Vallee and Daryl Dunlop regarding the LED light to convert to HPS lighting in the Town of Smoky Lake; and present the cost of the conversion at a future meeting of Council.

CARRIED

4.2 Ed Boothman – Town of Smoky Lake Webmaster

**MOTION: 3331/18**

**MOVED** by Councillor Morton that the oral report from Town of Smoky Lake's Website Webmaster, Ed Boothman regarding the Town of Smoky Lake's Website, be accepted for information.

CARRIED

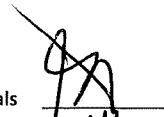
4.3 Noel Simpson – Smoky Lake Chamber of Commerce President

**MOTION: 3332/18**

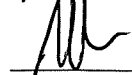
**MOVED** by Councillor Makowichuk that the oral report from the Smoky Lake Chamber of Commerce President, Noel Simpson regarding the \$5.00 Smoky Lake Pumpkin Coins to be dispersed to the Smoky Lake Heritage Days Parade participants, be accepted for information.

CARRIED

Mayor Initials



CAO Initials



**MOTION: 3333/18**

**MOVED** by Deputy Mayor Kotylak that the Town of Smoky Lake continue to participate jointly with the Smoky Lake Chamber of Commerce with the Heritage Days parade food vouchers (value of \$5.00 per voucher) to be given out to parade participants for lunch following the parade.

CARRIED

Mayor Holowaychuk called a recess at 6:19 p.m. and reconvened at 6:31 p.m.

4.4 Mike Frost – Nordic Mechanical Services Ltd.

**MOTION: 3334/18**

**MOVED** by Councillor Makowichuk that the presentation (via Skype) from Nordic Mechanical Services Representative, Mike Frost regarding the Customized Professional Maintenance II (CPMII) proposal in the amount of \$4,400.00 plus GST and the Guaranteed Professional Maintenance (GPM) proposal in the amount of \$10,420.00 plus GST for the heating and cooling systems at the Town Office, Public Works Shop and Firehall buildings, be accepted for information.

CARRIED

**MOTION: 3335/18**

**MOVED** by Deputy Mayor Kotylak that Administration contact local plumbers and request a quote for an annual Maintenance Plan for the heating and cooling systems in the Town Office and Public Works Shop/Firehall buildings; and bring back to the next Regular Council Meeting.

CARRIED

Mayor Holowaychuk called a recess at 7:23 p.m. and reconvened at 7:36 p.m.

**5. QUESTION PERIOD**

No motions resulted from question period.

**6. FCSS**

**6.1 FCSS Coordinator's Report**

**MOTION: 3336/18**

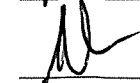
**MOVED** by Deputy Mayor Kotylak that the presentation given by FCSS Coordinator, Marianne Prockiw-Zarusky be accepted for information.

CARRIED

Mayor Initials



CAO Initials



6.2 RFD – FCSS Event's Temporary Road Closure Requests

**MOTION: 3337/18**

**MOVED** by Councillor Makowichuk that the temporary road closure be approved for Canada Day's Children's Bike Parade in Smoky Lake, AB. held on Sunday, July 1, 2018, beginning at the Smoky Lake Curling Club (57 White Earth Street) to the Smoky Lake County Office (4612 McDougall Drive) from 1:00 p.m. – 2:00 p.m.

CARRIED

**MOTION: 3338/18**

**MOVED** by Councillor Morton that the temporary partial road closure be approved for the Mobile Escape Room's all-day event held on Saturday, July 14, 2018 located in front of the Smoky Lake Curling Club (57 White Earth Street) in Smoky Lake, AB.

CARRIED

**MOTION: 3339/18**

Mayor Holowaychuk extended the Regular Council Meeting at 9:07 p.m. till 9:30 p.m.

CARRIED

**7. PUBLIC WORKS**

7.1 Public Works Foreman's Report – May 16, 2018 – June 13, 2018

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

7.2 Recycling and Garbage Receptacles

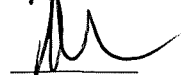
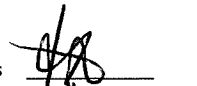
Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

7.3 Dust Control

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

7.4 Dandelion Control

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.



7.5 Traffic signage on 46 Street

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

7.6 Pothole Issue in Town

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

**8. NATURAL GAS**

No items were discussed at the meeting.

**9. ADMINISTRATION**

9.1 Chief Administrative Officer's Report – May 16, 2018 – June 13, 2018

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

9.2 RFD – Town of Smoky Lake's Operating Position as of May 15, 2018

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

9.3 RFD - Reschedule of Council Meeting Date

**MOTION: 3340/18**

**MOVED** by Mayor Holowaychuk that the Regular Council Meeting held on Tuesday, June 19, 2018 be changed to commence at 3:30 p.m.; and the Regular Council Meeting held on Tuesday, July 3, 2018 be rescheduled to Wednesday, July 4, 2018 at 5:00 p.m.

CARRIED

Deputy Mayor Kotylak declared a pecuniary interest with respect to Nikiforuk Construction Ltd. 2018 Capital Project for the 52 Avenue Surface Works Improvement Project. Deputy Mayor Kotylak left the Town Council Chambers at 9:23 p.m. and did not participate in discussion or voting on related matters.

Deputy Mayor Kotylak did not return to the Regular Council Meeting.

**MOTION: 3341/18**

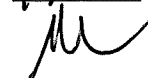
**MOVED** by Councillor Makowichuk that CAO, Kozakiewicz be given permission to spend up to, but not to exceed, \$30,000.00 to repair the storm drain on 52 Avenue located near the Smoky Lake Bar-V-Nook Lodge, if necessary; and be funded through the Municipal Sustainability Initiative (MSI) Grant.

CARRIED

Mayor Initials



CAO Initials



**MOTION: 3342/18**

**MOVED** by Councillor Morton that the unfinished items on the June 13, 2018 Regular Council Meeting Agenda be deferred to the Tuesday, June 19, 2018 Regular Council Meeting.

CARRIED

9.4 Paving Quotes Regarding the 52 Avenue Surface Works Improvement Project

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

9.5 Smoky Lake Centex RV Water Fill and Sani-Dump Station Utility Charges

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

9.6 Smoky Lake Library Garbage Charge

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

9.7 CN Station Memorabilia Returned to Smoky Lake, AB

Deferred to the Regular Council Meeting on held Tuesday, June 19, 2018.

9.8 Electronic Town Sign

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

9.9 Country Garden Hotel Utility Charges

**MOTION: 3343/18**

**MOVED** by Mayor Holowaychuk that Administration review the Town of Smoky Lake's Utility Bylaw 007-17, Schedule "A" fees and charges; and provide recommendations to a future Regular Council Meeting.

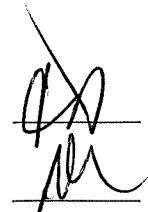
CARRIED

Mayor Holowaychuk called a recess at 8:30 p.m. and reconvened at 8:41 p.m.

9.10 Federation of Canadian Municipalities Invoice #ORD-18756-K2X8Y6

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

Mayor Initials



CAO Initials

**10. HEALTH AND PROTECTIVE SERVICES**

10.1 FedGas Insurance Reciprocal Exchange (FIRE) Meeting

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

10.2 Bill 201 – Employment Standards (Firefighter Leave) Amendment Act, 2018

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

10.3 Alberta Medical First Response (MRF) – 2018 Survey

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

10.4 Letter to Council Regarding the Town of Smoky Lake's Fire Department's Annual General Meeting held on February 26, 2018

**MOTION: 3344/18**

**MOVED** by Mayor Holowaychuk that the letter dated June 6, 2018 from Alyssa Pybus regarding the Town of Smoky Lake's Fire Department's Annual General Meeting held on February 26, 2018, be deferred to a future meeting of Council; and Administration request more information from the Smoky Lake Fire Department.

CARRIED

**11. RECREATION AND CULTURE**

11.1 2018 Schedule of Parades in Surrounding Communities

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

11.2 2018 Alberta Recreation & Parks Association (ARPA) Conference

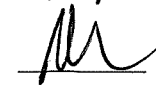
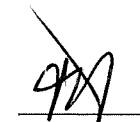
Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

11.3 Smoky Lake Agricultural Society RV Park

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

**12. ECONOMIC DEVELOPMENT**

No items were discussed at the meeting.



### **13. LANDS, PLANNING AND DEVELOPMENT**

No items were discussed at the meeting.

### **14. CORRESPONDENCE**

#### **14.1 Alberta Urban Municipalities Association (AUMA)**

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

#### **14.2 Highway 28/63 Regional Water Services Commission Meeting Agenda**

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

#### **14.3 Alberta Health Services**

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

#### **14.4 Alberta Infrastructure**

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

#### **14.5 Legislative Assembly of Alberta**

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

#### **14.6 Highland Community Hall of Barich Society**

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

#### **14.7 Smoky Lake RCMP Detachment**

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

#### **14.8 Alberta Municipal Affairs – Emergency Management Amendment Act**

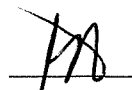
Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

#### **14.9 Alberta Municipal Affairs – Grant allocations for 2018**

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

#### **14.10 RFD – Smoky Lake Agricultural Society – Donation Request**

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.





14.11 Buffalo Lake Metis Settlement

Deferred to the Regular Council Meeting held on Tuesday, June 19, 2018.

15. EXECUTIVE SESSION (In-Camera)

No executive session.

16. BUSINESS FROM EXECUTIVE SESSION (Out of Camera)

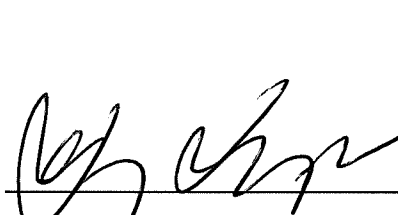
No motions resulted from the in-camera session.

17. ADJOURNMENT

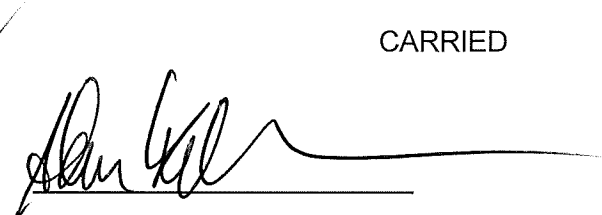
**MOTION: 3345/18**

**MOVED** by Councillor Morton to adjourn the meeting at 9:44 p.m.

CARRIED



Hank Holowaychuk  
Mayor



Adam Kozakiewicz  
Chief Administrative Officer

