

**TOWN OF SMOKY LAKE
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
June 4, 2019 5:00 p.m.**

PRESENT:	Hank Holowaychuk Melody Morton Daniel Kotylak Terry Makowichuk Ross Whitelaw	Mayor Deputy Mayor Councillor Councillor Councillor
STAFF IN ATTENDANCE:	Adam Kozakiewicz Crystal Letwin Billy McMullen Joan Prusak	Chief Administrative Officer Finance Assistant / Legislative Services Public Works Foreman Accounts Payable Clerk / Development Officer

1. CALL TO ORDER

Mayor Holowaychuk called the June 4, 2019 Regular Town Council Meeting to order at 5:04 p.m.

2. APPROVAL OF THE AGENDA

MOTION: 389-19 **MOVED** by Councillor Makowichuk to approve the June 4, 2019 Regular Town Council Meeting Agenda with the following addition:

10.4 - Doctor Recruitment and Retention - New Physician to visit Smoky Lake on June 28, 2019.

CARRIED

3. ADOPTION OF PREVIOUS MINUTES

3.1 May 21, 2019 Regular Council Meeting

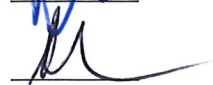
MOTION: 390-19 **MOVED** by Councillor Kotylak to adopt the Minutes of the May 21, 2019 Regular Council Meeting with the following amendment:

Add "E-Construction from Bonnyville / Fort McMurray" to Motion #374/19.

CARRIED

MOTION: 391-19 **MOVED** by Mayor Holowaychuk that the action taken by Public Works Foreman, McMullen to invite Project Manager, Courtney Hurst from E-Construction Ltd. to provide additional information to Town Council regarding the 52 Avenue Paving Project (requested by Mayor Holowaychuk), be approved.

CARRIED



4. DELEGATIONS

4.1 Glenda Farnden – STARS Senior Municipal Relations Liaison

MOTION: 392-19

MOVED by Deputy Mayor Morton that the oral report and presentation given by STARS Senior Municipal Relations Liaison, Glenda Farnden regarding the request from the Town of Smoky Lake for monetary support, be accepted for information.

CARRIED

MOTION: 393-19

MOVED by Councillor Makowichuk that Administration forward the funding request from STARS Senior Municipal Relations Liaison, Glenda Farnden to the next Regular Council Meeting.

CARRIED

4.2 Allied Paving Co. Ltd., Spectre Systems and E-Construction Ltd. – Paving Project on 52 Avenue

MOTION: 394-19

MOVED by Councillor Whitelaw that the oral report given by Operations Manager, Yuri Wishloff and Superintendent, Nathan Fung from Allied Paving Co. Ltd. regarding the Smoky Lake Paving Project on 52 Avenue, be accepted for information.

CARRIED

MOTION: 395-19

MOVED by Deputy Mayor Morton that the oral report given by Director, Ed Shepel from Spectre Systems regarding the Smoky Lake Paving Project on 52 Avenue, be accepted for information.

CARRIED

Mayor Holowaychuk called a recess at 7:00 p.m. and reconvened at 7:16 p.m.

MOTION: 396-19

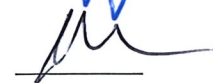
MOVED by Councillor Makowichuk that the oral report via telephone given by Project Manager, Courtney Hurst from E-Construction Ltd. regarding the Smoky Lake Paving Project on 52 Avenue, be accepted for information.

CARRIED

Mayor Initials



CAO Initials



4.3 Sam Eaton – Town Resident

Sam Eaton did not attend the meeting.

4.4 George Brooks and Hector Dalpe – Smoky Lake Legion Roof Replacement Funding Request

MOTION: 397-19

MOVED by Councillor Makowichuk that the oral report given by George Brooks and Hector Dalpe regarding the Smoky Lake Legion #227 - roof replacement funding request of \$25,000.00, be accepted for information.

CARRIED

5. QUESTION PERIOD

No questions from the public were brought forward at the meeting (no public were in attendance).

6. FCSS

6.1 2019 Seniors' Week Declaration

MOTION: 398-19

MOVED by Deputy Mayor Morton that the Town of Smoky Lake declare Seniors' Week held on June 2 – 8, 2019 in honour of the past, present and future contributions of the seniors of this community and throughout Alberta.

CARRIED

7. PUBLIC WORKS

7.1 Public Works Foreman's Report

Public works report for May 21 – June 4 2019

- spring water samples caught
- filled gopher holes at KinPark/ Ag Complex/ CN station and also removed flags
- tree trimming project completed on 46 St. - Stark Park
- cut grass along Muni-Corr Trail/ McDougall Dr. to Highway 855
- removed stump by CN station
- helped Legion move some dirt for their project that's underway
- cut grass at KinPark / Devonian park / Library/ lot by seed drill/ along 30th ave-50th St/ lots in Maria Close East/ 56st /boulevard along 44th ave / West Railway Dr./ lot behind office/ Lions Club Park, Curling Rink, CN station
- picked up and placed flower barrels
- watered flower barrels
- land leveled all alleys
- tin on water plant wall
- set barricades/ tables/ garbage's for ATB's Stollery BBQ and picked up
- line locates
- bathrooms [outhouses] completed at KinPark
- set barricades at pumpkin park on June 1 [motorcycle poker rally stopped and took pictures at the park]
- new garbage / recycling have been placed-2-pumpkin park,1-grant miller, 1 -Esso by rocks along 44th ave-1-inside complex, 2-Harvest Gold (1 may be moving to shell, 1-at Centax by picnic tables along 44th ave, 1 west side of 56 st, 1-Skyway front door, 1-Tirecraft, 1-hotel, 1-Bakery
- Weekly schedule to include inspection of the washrooms located on the trail and KinPark

Mayor Initials



CAO Initials

MOTION: 399-19

MOVED by Deputy Mayor Morton that the oral and written report presented by Public Works Foreman, McMullen be accepted for information.

CARRIED

7.2 MPE Engineering Ltd. Proposal for Consulting Engineering Services for 45 Street Sewer Investigation

MOTION: 400-19

MOVED by Deputy Mayor Morton that the proposal for consulting engineering services on 45 Street regarding the sewer investigation provided by MPE Engineering Ltd. dated April 23, 2019 in the amount of \$9,310.00 that will include a detailed survey / site visit, coordination of CCTV investigation, review of system, record drawings, and CCTV Investigation and prepare technical memorandum, be filed for information.

CARRIED

MOTION: 401-19

MOVED by Councillor Kotylak that Administration contact Associated Engineering Ltd. (formerly known as Focus Engineering) and request all planning, and construction documents associated with the water and sewer lines in the Kolokreeka subdivision in Smoky Lake; and forward the information to the next Regular Council Meeting.

CARRIED

MOTION: 402-19

MOVED by Councillor Makowichuk that Administration brainstorm potential solutions in how to prevent the water and sewer lines from freezing in the Winter months located on 45 Street; and provide a report at a future meeting of Council.

CARRIED

8. NATURAL GAS

8.1 FedGas Insurance Reciprocal Exchange (FIRE) Annual General Meeting

MOTION: 403-19

MOVED by Councillor Makowichuk that the Federation of Alberta Gas Co-ops Ltd.'s FedGas Insurance Reciprocal Exchange (FIRE) Annual General Meeting & Members Meeting held on June 19, 2019, be a Council approved event.

CARRIED

Mayor Initials



CAO Initials



9. ADMINISTRATION

9.1 Chief Administrative Officer's Report

- Attended the Government Finance Officers Association (GFOA) Conference held on June 2 – 5, 2019

MOTION: 404-19

MOVED by Deputy Mayor Morton that the oral report presented by CAO, Kozakiewicz be accepted for information.

CARRIED

9.2 Town of Smoky Lake – Operating Position Report as of May 15, 2019

MOTION: 405-19

MOVED by Councillor Whitelaw that the Town of Smoky Lake's Operating Position as of May 15, 2019 in the surplus amount of \$70,129.99, be accepted for information as presented.



Operating Position - Summary	2019 Budget	YTD- May 15, 2019	YTD Variance Left	YTD Variance Used
YTD as of 2019/15/05				
1 - REVENUES				
Total For 01 - TAX REVENUE/FRANCHISE FEE	-1,497,376.60	-78,985.82	-1,418,390.78	5.27%
Total For 12 - GENERAL MUNICIPAL SERVICES	-108,100.00	-14,056.26	-94,043.74	13.00%
Total For 23 - PROTECTIVE SERVICES	-9,000.00	-18,600.00	9,600.00	206.67%
Total For 26 - BYLAW ENFORCEMENT	-1,000.00	-371.00	-629.00	37.10%
Total For 27 - DOCTORS SERVICES	-24,000.00	-100,000.00	76,000.00	416.67%
Total For 32 - TRANSPORTATION SERVICES - PUBLIC WORKS	-2,500.00	-8,998.81	6,498.81	335.95%
Total For 41 - WATER SUPPLY AND DISTRIBUTION	-654,100.00	-187,027.89	-467,072.11	28.53%
Total For 42 - SANITARY SEWER	-133,100.00	-52,767.04	-80,332.96	39.64%
Total For 43 - GARBAGE AND WASTE COLLECTION	-300,000.00	-102,275.74	-197,724.26	34.09%
Total For 51 - FAMILY & COMMUNITY SUPPORT SERVICES	-140,696.00	-70,910.00	-69,786.00	50.41%
Total For 61 - MUNICIPAL PLANNING, ZONING & DEVELOPMENT	0.00	0.00	0.00	0.00%
Total For 66 - SUBDIVISION LAND AND DEVELOPMENT	-40,000.00	0.00	-40,000.00	0.00%
Total For 72 - RECREATIONS FACILITIES	0.00	0.00	0.00	0.00%
Total For 91 - NATURAL GAS SYSTEM	-773,100.00	-348,047.36	-425,052.64	45.02%
Total For 1 - Revenues	-3,682,972.60	-981,449.92	-2,701,522.68	26.65%
2 - Expenses				
Total For 11 - GENERAL ADMINISTRATION - COUNCIL	186,031.33	53,177.59	132,853.74	28.53%
Total For 12 - GENERAL MUNICIPAL SERVICES	459,038.18	131,103.45	327,934.73	28.55%
Total For 23 - PROTECTIVE SERVICES - Fire	72,841.00	16,620.06	56,220.94	22.82%
Total For 26 - BYLAW ENFORCEMENT	315.76	0.00	315.76	0.00%
Total For 27 - DOCTORS SERVICES	44,883.00	40,222.12	4,660.88	89.62%
Total For 32 - TRANSPORTATION SERVICES - PUBLIC WORKS	692,746.31	209,481.57	483,264.74	30.24%
Total For 41 - WATER SUPPLY AND DISTRIBUTION	536,152.00	99,721.12	436,430.88	18.60%
Total For 42 - SANITARY SEWER	75,162.72	24,205.73	50,956.99	32.20%
Total For 43 - GARBAGE AND WASTE COLLECTION	294,466.25	73,060.59	221,405.66	24.81%
Total For 51 - FAMILY & COMMUNITY SUPPORT SERVICES	179,730.75	50,984.97	128,745.78	28.37%
Total For 66 - SUBDIVISION LAND AND DEVELOPMENT	66,700.00	3,424.10	63,275.90	5.13%
Total For 72 - RECREATIONS FACILITIES	116,211.00	19,378.52	96,832.48	16.68%
Total For 74 - CULTURAL SERVICES (LIBRARY)	34,465.00	0.00	34,465.00	0.00%
Total For 81 - REQUISITIONS	323,309.17	0.00	323,309.17	0.00%
Total For 91 - NATURAL GAS SYSTEM	600,919.75	189,940.11	410,979.64	31.61%
Total For 2 - Expenses	3,682,972.22	911,319.93	2,771,652.29	24.74%
Surplus (-)/Loss (+)	-0.38	-70,129.99		

CARRIED

9.3 Town of Smoky Lake – Action List as of May 21, 2019

MOTION: 406-19

MOVED by Mayor Holowaychuk that the Town of Smoky Lake's Action List as of May 21, 2019, be accepted for information as presented.

CARRIED

Mayor Initials

CAO Initials

9.4 Smoky Lake Chamber of Commerce Request

MOTION: 407-19

MOVED by Deputy Mayor Morton that the Town of Smoky Lake assist the Smoky Lake Chamber of Commerce in installing the former school sign on Noel Simpson's property and sign a binding Memorandum of Understanding Agreement; and will provide the following in regard to the Heritage Parade held on August 3, 2019:

- Accept the \$5.00 coins and reimburse the participating businesses collected in Town over the August Long Weekend
- Provide clerical assistance for the Heritage Days Parade including the morning registration before the Parade commences
- Provide assistance with the barricades

CARRIED

10. HEALTH AND PROTECTIVE SERVICES

10.1 Town of Smoky Lake Fire Chief Report

MOTION: 408-19

MOVED by Councillor Makowichuk that the Town of Smoky Lake's Fire Chief Report as of May 2019, be accepted for information.

CARRIED

10.2 Review of Bylaw 736-98 – Fire Protection Services

MOTION: 409-19

MOVED by Deputy Mayor Morton that Administration and the Town Fire Chief work on the Fire Protection Services Bylaw no. 736-98; and be brought back to a future meeting of Council for review.

CARRIED

Mayor Holowaychuk called a recess at 6:01 p.m. and reconvened at 6:13 p.m.

10.3 Health and Wellness Community Conversation

MOTION: 410-19

MOVED by Councillor Makowichuk that the Alberta Health Services Community Engagement held on June 25, 2019 at the Lakeland Inn in Cold Lake, AB with the purpose of this Community Conversation is to talk about health and wellness in the area served by the Lakeland Communities Health Advisory Council, which stretches from the City of Cold Lake in the east, to the rural areas and communities of Athabasca, Bonnyville, Boyle, Elk Point, Lac La Biche, Smoky Lake and St. Paul., be a Council approved event.

CARRIED



10.4 Doctor Recruitment and Retention - New Physician coming to Smoky Lake

MOTION: 411-19

MOVED by Mayor Holowaychuk that Administration and Town Council work together with the Doctor Retention and Recruitment Committee to host the new physician, Dr. Marion Hattingh in Smoky Lake on June 28, 2019.

CARRIED

11. RECREATION AND CULTURE

No items were discussed at the meeting.

12. ECONOMIC DEVELOPMENT

No items were discussed at the meeting.

13. LANDS, PLANNING AND DEVELOPMENT

No items were discussed at the meeting.

14. CORRESPONDENCE

14.1 Leveraging Innovation to Support "The Affordable Housing Sector" Session

MOTION: 412-19

MOVED by Deputy Mayor Morton that the Leveraging Innovation to Support the Affordable Housing Sector with the objective to present new approaches and methods to build more dwellings that meet governmental accessibility and sustainability requirements, held on June 13, 2019 at the University of Alberta in Edmonton, AB., be filed for information.

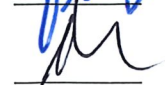
CARRIED

14.2 Buffalo Lake Golf Tournament Donation

MOTION: 413-19

MOVED by Councillor Makowichuk that action taken by CAO, Kozakiewicz regarding the donation to the Buffalo Lake Golf Tournament on behalf of the Town of Smoky Lake held on May 30, 2019 at the Smoky Lake Golf Course in Smoky Lake, AB., be approved.

CARRIED



14.3 National Indigenous Peoples Day

MOTION: 414-19

MOVED by Deputy Mayor Morton that the Buffalo Lake Metis Settlement invitation to celebrate National Indigenous Peoples Day held on June 21, 2019 at the Buffalo Lake Metis Settlement Recreation Grounds, be a Council approved event.

CARRIED

14.4 Alberta Recreation & Parks Association Awards and Conference Correspondence

MOTION: 415-19

MOVED by Councillor Whitelaw that the letter dated May 23, 2019 from the Alberta Recreation & Parks Association, Heather Cowie regarding the Awards from the Alberta Recreation and Parks Association and the Government of Alberta honour outstanding work in the community, be filed for information.

CARRIED

14.5 Summer 2019 Municipal Leaders' Caucus

MOTION: 416-19

MOVED by Councillor Whitelaw that the Summer 2019 Municipal Leaders' Caucus held on June 6, 2019 at the Dow Centennial Centre in Fort Saskatchewan, AB., be a Council approved event.

CARRIED

15. EXECUTIVE SESSION (Closed Session)

MOTION: 417-19

MOVED by Councillor Makowichuk to go into Closed Session to discuss the following issues at 8:50 p.m.:

- Land Issue – Temporary Parking Agreement (FOIP s. 24)

CARRIED

MOTION: 418-19

MOVED by Councillor Makowichuk to come out of Closed Session at 8:53 p.m.

CARRIED



16. BUSINESS FROM EXECUTIVE SESSION (Out of Closed Session)

MOTION: 419-19

MOVED by Mayor Holowaychuk that the Temporary Parking Agreement between the Town of Smoky Lake and the resident located at 4506 – 55 Avenue executed on July 14, 2011 be revoked, effective immediately.

CARRIED

17. ADJOURNMENT

MOTION: 420-19

MOVED by Deputy Mayor Morton to adjourn the meeting at 9:01 p.m.

CARRIED



Hank Holowaychuk
Mayor



Adam Kozakiewicz
Chief Administrative Officer