

**TOWN OF SMOKY LAKE
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
May 1, 2018 5:00 p.m.**

PRESENT:	Hank Holowaychuk	Mayor
	Daniel Kotylak	Deputy Mayor
	Terry Makowichuk	Councillor - arrived at 5:03 p.m.
	Melody Morton	Councillor
	Ross Whitelaw	Councillor
STAFF IN ATTENDANCE:	Adam Kozakiewicz	Chief Administrative Officer
	Crystal Letwin	Finance Assistant / Legislative Services
	Billy McMullen	Public Works Foreman

1. CALL TO ORDER

Mayor Holowaychuk called the May 1, 2018 Regular Town Council Meeting to order at 5:00 p.m.

2. APPROVAL OF THE AGENDA

MOTION: 3243/18 **MOVED** by Deputy Mayor Kotylak to approve the May 1, 2018 Regular Town Council Meeting Agenda with the following addition:

- 12.1 - Pitch-in Canada

CARRIED

3. ADOPTION OF PREVIOUS MINUTES

3.1 April 24, 2018 Regular Council Meeting (CAO Contract)

MOTION: 3244/18 **MOVED** by Deputy Mayor Kotylak to adopt the Minutes of the April 24, 2018 Regular Council meeting as presented.

CARRIED

3.2 April 24, 2018 Regular Council Meeting

MOTION: 3245/18 **MOVED** by Councillor Whitelaw to adopt the Minutes of the April 24, 2018 Regular Council meeting as presented.

CARRIED



4. DELEGATIONS

No delegations attended the meeting.

5. QUESTION PERIOD

No motions resulted from question period.

6. FCSS

No items were discussed at the meeting.

7. PUBLIC WORKS

7.1 Public Works Foreman's Report - April 25 – May 1, 2018

A video was presented at the meeting recapping the work completed by the Public Works department in the Town of Smoky Lake.

MOTION: 3246/18

MOVED by Councillor Makowichuk that the visual and oral report presented by Public Works Foreman, McMullen be accepted for information.

CARRIED

7.2 Back Alley Issue at 4505 – 53A Ave

MOTION: 3247/18

MOVED by Councillor Morton that the letter dated April 4, 2018 from Ken Osepchuk regarding concerns of the Towns alley behind 4505 – 53A Ave be brought back to the May 15, 2018 Regular Council Meeting with more information.

CARRIED

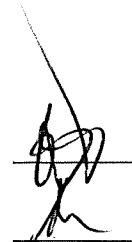
7.3 Draft Town Buildings Assessment

MOTION: 3248/18

MOVED by Councillor Whitelaw that the draft Infrastructure Assessment of Municipal Buildings from MPE Engineering Ltd. dated April 26, 2018, be accepted for information.

CARRIED

Mayor Initials



CAO Initials

7.4 Gopher Control

MOTION: 3249/18

MOVED by Councillor Morton that Administration include \$10,000.00 to the 2018 Operating Budget towards gopher control.

Mayor Holowaychuk called a recorded vote:

Mayor Holowaychuk - Opposed
Deputy Mayor Kotylak – In Favour
Councillor Makowichuk– In Favour
Councillor Morton– In Favour
Councillor Whitelaw– In Favour

CARRIED

7.5 Dust Control

MOTION: 3250/18

MOVED by Councillor Makowichuk that Administration investigate costs for dust control and speed bumps for possible back alley dust control in the Town of Smoky Lake and be brought back to the May 15, 2018 Regular Council Meeting.

CARRIED

Mayor Holowaychuk called a recess at 5:55 p.m. and reconvened at 6:10 p.m.

8. NATURAL GAS

8.1 Draft Natural Gas Bulk Supply Agreement

MOTION: 3251/18

MOVED by Councillor Whitelaw that item 8.1, being a draft Natural Gas Bulk Supply Agreement, be moved to 15.1 – in-camera session.

CARRIED

Handwritten signatures for the Mayor and CAO, each written over a horizontal line.

9. ADMINISTRATION

9.1 Chief Administrative Officer's Report - April 25 – May 1, 2018

- Reported on road conditions on 52 Avenue in front of the Smoky Lake Bar-V-Nook and 56 Street in front of Centex
- Reported on the Town's Website and recommends that VM Systems take over the Website from Townlife moving forward

MOTION: 3252/18

MOVED by Councillor Whitelaw that the oral report presented by CAO, Kozakiewicz be accepted for information.

CARRIED

MOTION: 3253/18

MOVED by Councillor Makowichuk that Administration proceed to engage a contract with VM Systems from Vegreville, AB. to manage the Town of Smoky Lake's Website in the amount of \$3,000.00 per year; and hire Ed Boothman to be the Webmaster in the amount of \$150.00 per month.

CARRIED

9.2 Philip Stolarchuk Memorial Park Bench

MOTION: 3254/18

MOVED by Mayor Holowaychuk that Administration write a letter to Roy and Irene Holowaychuk for their generous donation of the Memorial Park Bench in Honor of Philip Stolarchuk from Smoky Lake, AB. that is located at the Smoky Lake Seniors Drop-in Centre in Smoky Lake, AB.

CARRIED

9.3 North Saskatchewan Watershed Alliance Membership

MOTION: 3255/18

MOVED by Mayor Holowaychuk that the Town of Smoky Lake become members of the North Saskatchewan Watershed Alliance for 2018.

CARRIED

Mayor Initials



CAO Initials

10. HEALTH AND PROTECTIVE SERVICES

10.1 Alberta Health Services Continuing Care Transition Plan

MOTION: 3256/18

MOVED by Councillor Morton that the Alberta Health Services Continuing Care Transition Plan, be accepted for information. Further to that, invite Diane Verville from Alberta Health Services to be a delegation at the May 15, 2018 Regular Council Meeting.

CARRIED

10.2 Bylaw 001-18 – Joint Operation Agreement for Fire Protection Services

MOTION: 3257/18

MOVED by Councillor Morton that Bylaw 001-18, being a Joint Fire Protection Services Bylaw, be given first reading.

CARRIED

MOTION: 3258/18

MOVED by Councillor Makowichuk that Bylaw 001-18, being a Joint Fire Protection Services Bylaw, be given second reading.

CARRIED

MOTION: 3259/18

MOVED by Councillor Whitelaw that permission be given for third and final reading of Bylaw 001-18, being a Joint Fire Protection Services Bylaw.

UNANIMOUSLY CARRIED

MOTION: 3260/18

MOVED by Mayor Holowaychuk that Bylaw 001-18, being a Joint Fire Protection Service Bylaw, be given third and final reading.

CARRIED

Mayor Holowaychuk called a recess at 6:58 p.m. and reconvened at 7:10 p.m.



10.3 Lakeland Primary Care Network

MOTION: 3261/18

MOVED by Councillor Morton that the Town of Smoky Lake recommends the following location in the Town of Smoky Lake as a primary option to host the Lakeland Primary Care Network (PCN) Satellite Office at:

- 95 Wheatland Avenue, legally described as Plan 803CL, Block 4, Lots 8 & 9, currently known as the Smoky Lake Professional Building, to accommodate PCN's immediate specifications; and as an alternative, if required in the future, pursue the following location at:
- 4607-52 Avenue, legally described as Plan 8621882, Lot 1, currently known as the Smoky Lake Continuing Care Centre (commonly known as the old nursing home), to accommodate PCN's present and future square footage requirements, as a secondary option;

and notify the Lakeland Primary Care Network of the same.

CARRIED

11. RECREATION AND CULTURE

No items were discussed at the meeting.

12. ECONOMIC DEVELOPMENT

12.1 Pitch-in Canada

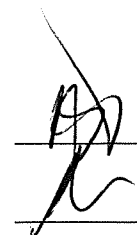
MOTION: 3262/18

MOVED by Councillor Makowichuk that the Town of Smoky Lake provide the volunteers of the Pitch-in program with the safety video, gloves, vests and garbage bags; and increase the honorarium, per group, from \$300.00 to \$400.00.

CARRIED

13. LANDS, PLANNING AND DEVELOPMENT

No items were discussed at the meeting.

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14. CORRESPONDENCE

14.1 Multiple Sclerosis Fundraiser Walk

MOTION: 3263/18

MOVED by Councillor Makowichuk that the invitation to attend the 11th Annual Multiple Sclerosis Walk held on Saturday May 12, 2018 in St. Paul, AB. to support MS research, be filed for information.

CARRIED

14.2 Community and School Association (CASA) Donation Request

MOTION: 3264/18

MOVED by Councillor Morton that the Town of Smoky Lake invite CASA to volunteer in the Town of Smoky Lake's Pitch-in Week from May 1 – 13, 2018 and earn \$400.00 towards the Sign Paint Night for Mother's Day held on Friday, May 11, 2018 at the Smoky Lake Curling Rink in Smoky Lake, AB. in support of the Community and School Association (CASA) for H.A Kostash School in Smoky Lake, AB. and the Town provide a silent auction item.

CARRIED

14.3 Lamont Community Fair & Annual Perogy Festival

MOTION: 3265/18

MOVED by Mayor Holowaychuk that the Lamont Community Fair & Annual Perogy Festival held on Saturday, June 23, 2018 in Lamont, AB. and the invite to participate in the parade, be filed for information.

CARRIED

14.4 Municipal Conversation Series Program

MOTION: 3266/18

MOVED by Councillor Makowichuk that the Municipal Conversation Program held by the University of Alberta regarding "Playing Nice in the Sandbox" collaboration with other communities held on October 4 – 5, 2018, be a Council approved event.

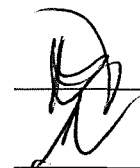
CARRIED

14.5 Certificate in Municipal Management and Leadership Executive Education

MOTION: 3267/18

MOVED by Councillor Morton that the Certificate in Municipal Management and Leadership Executive Education from the University of Alberta, be brought back to the first Regular Council Meeting in August 2018.

CARRIED

Handwritten initials of the Mayor and CAO, written in black ink over two horizontal lines.

14.6 Municipal Leadership Summit

MOTION: 3268/18

MOVED by Councillor Makowichuk that the Municipal Leadership Summit held on February 27 – March 1, 2019 at the Japer Park Lodge in Jasper, AB., be deferred to the first Regular Council Meeting in August 2018.

CARRIED

14.7 Builder Licence Implementation and Building Permit Applications

MOTION: 3269/18

MOVED by Councillor Whitelaw that the Alberta Municipal Affairs Memorandum dated April 26, 2018 from Monte Krueger, New Home Buyer Protection Office regarding Builder Licence Implementation and Building Permit Applications, be accepted for information.

CARRIED

14.8 Office of the Minister of Seniors and Housing

MOTION: 3270/18

MOVED by Councillor Makowichuk that the letter dated April 20, 2018 from the Office of the Minister of Seniors and Housing regarding Seniors' Week to honour and celebrate Seniors for their many contributions to the province, be accepted for information.

CARRIED

Mayor Holowaychuk called a recess at 7:47 p.m. and reconvened at 7:57 p.m.

15. EXECUTIVE SESSION (In-Camera)

MOTION: 3271/18

MOVED by Councillor Makowichuk to go in-camera to discuss the following issues at 7:57 p.m.:

- Draft Natural Gas Bulk Supply Agreement (FOIP s. 16)

CARRIED

MOTION: 3272/18

MOVED by Councillor Morton to come out of camera at 8:57 p.m.

CARRIED

Handwritten initials for the Mayor and CAO, written over two horizontal lines. The top line is for the Mayor and the bottom line is for the CAO.

16. BUSINESS FROM EXECUTIVE SESSION (Out of Camera)

MOTION: 3273/18

MOVED by Councillor Makowichuk that the Town of Smoky Lake write a letter to the Smoky Lake County regarding the Natural Gas Bulk Supply Agreement and include the following options:

Option #1 – That the Town of Smoky Lake Offer to purchase Station 4369 - Tap 5 RMO Station, legally described as NE-09-59-17-W4, located in the Smoky Lake County for assessed value and supply gas to the County residents on Tap 5 as per the Smoky Lake County’s proposed Natural Gas Bulk Supply Agreement.

Option #2 – That the Town of Smoky Lake Offer to pay 80% of the actual costs of the Capital Investment Meter Station Improvements of Station 4369 - Tap 5, legally described as NE-09-59-17-W4 and continue to pay the 2% surcharge per GJ.

Option #3 – That the Town of Smoky Lake Offer the Smoky Lake County \$10,000.00 annually for 20 years plus 0.02 cents per GJ for Administration costs.

Option #4 – That the Town of Smoky Lake Offer the Smoky Lake County \$80,797.50 as per the invoice dated September 14, 2017 from the Smoky Lake County Gas Dept. and continue to pay the 2% surcharge per GJ.

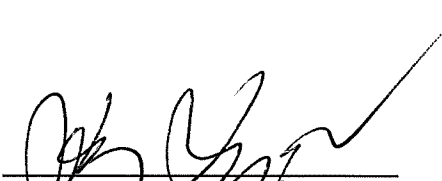
CARRIED

17. ADJOURNMENT

MOTION: 3274/18

MOVED by Deputy Mayor Kotylak to adjourn the meeting at 8:57 p.m.


CARRIED



Hank Holowaychuk
Mayor



Adam Kozakiewicz
Chief Administrative Officer

Mayor Initials 
CAO Initials 