

**TOWN OF SMOKY LAKE
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
May 21, 2019 5:00 p.m.**

PRESENT:	Hank Holowaychuk	Mayor
	Melody Morton	Deputy Mayor
	Daniel Kotylak	Councillor
	Terry Makowichuk	Councillor (<i>joined meeting at 7:36 p.m. via electronically "Go to Meeting" and left at 8:09 p.m.</i>)
	Ross Whitelaw	Councillor

STAFF IN ATTENDANCE:	Adam Kozakiewicz	Chief Administrative Officer
	Crystal Letwin	Finance Assistant / Legislative Services
	Billy McMullen	Public Works Foreman
	Marianne Prockiwi-Zarusky	FCSS Coordinator

1. CALL TO ORDER

Mayor Holowaychuk called the May 21, 2019 Regular Town Council Meeting to order at 5:04 p.m.

2. APPROVAL OF THE AGENDA

MOTION: 366-19 **MOVED** by Deputy Mayor Morton to approve the May 21, 2019 Regular Town Council Meeting Agenda with the following addition:

- 7.4 – Town of Smoky Lake Council Spring Tour

CARRIED

3. ADOPTION OF PREVIOUS MINUTES

3.1 May 7, 2019 Regular Council Meeting – Land Use Bylaw Amendment Public Hearing

MOTION: 367-19 **MOVED** by Councillor Kotylak to adopt the Minutes of the May 7, 2019 Regular Council Meeting – Land Use Bylaw Amendment Public Hearing with the following amendment:

Delete duplicated name "Melody Morton" under "Present".

CARRIED

Mayor Initials

CAO Initials



3.2 May 7, 2019 Regular Council Meeting

MOTION: 368-19

MOVED by Deputy Mayor Morton to adopt the Minutes of the May 7, 2019 Regular Council Meeting as presented.

CARRIED

3.3 May 14, 2019 Regular Council Meeting – Town Budget Meeting

MOTION: 369-19

MOVED by Councillor Kotylak to adopt the Minutes of the May 14, 2019 Regular Council Meeting – Town Budget Meeting as presented.

CARRIED

4. DELEGATIONS

No delegations attended the meeting.

4.1 Delmor Huchulak – Utility Billing Question

MOTION: 370-19

MOVED by Deputy Mayor Morton that the oral report given by Delmor Huchulak regarding the concern of the owner's name being listed on the Town Overdue Utility Letter, be accepted for information.

CARRIED

5. QUESTION PERIOD

No motions were made in question period.



6. FCSS

6.1 FCSS Coordinator's Report



FCSS Coordinator's Report: presented by Marianne Prockiw-Zarusky
Period includes April 10, 2019 to May 21, 2019.

April Month End

Completed and submitted all financials for FCSS, Parent Link and Early Childhood Coalition to Accounts Payable before April 26, 2019.

Financial Reporting: Completed and submitted Parent Link Centre Schedule B for financial reporting April 01, 2018 to March 31, 2019.

Outcomes Training: Completed FCSS Outcome Measure Training on April 16, 2019 with regional Trainer Jannette Reidelle for Outcomes Reporting.

FCSS Annual Reports: Completed Outcome Measures Report and Annual Report prior to April 30, 2019.

Northeast Zone Spring Gathering: Attended Business Meeting in Cold Lake with Councillor Makowichuk April 25-26, 2019 for our northeast region.

ECD Updates: Completed and submitted Final Report Part B and Grant Application Part B for 2019-2020 fiscal year prior to May 17, 2019 deadline. Submitted job posting for Contract Programmer position to Smoky Lake Signal and Redwater Review newspapers. Completed interviews and hired two part time Program Contractors.

May Newsletter and Community Calendar: Completed and submitted for utility bill insert mailed to 585 residents and businesses in the Town of Smoky Lake.

Meals on Wheels Outreach Program: Completed meal delivery service, scheduling and billing April 10, 2019 to May 21, 2019.

Parent Link Centre: Completed a mini makeover in office space to create a highly functioning area with enlarged Toy Lending Library, relocated Community Closet and launched a Parent Education Library. Added storage solutions to kitchen area and craft room space.

Drum Circle Outreach Program: Prepared Draft Budget to forecast monetary amount for the Grant. Completed and submitted Grant Application package to the County of Smoky Lake FCSS. Received \$1121.60 to facilitate nine drum circles in Vilna from May to December in 2019.

Senior's Week Event Celebration: Planning Multimedia Variety Show with Richard and Deborah Popovich for June 7 at the Ukrainian National Hall for Seniors' Week to highlight and show appreciation for our seniors.

MOTION: 371-19

MOVED by Councillor Kotylak that the oral and written report given by FCSS Coordinator, Marianne Prockiw-Zarusky be accepted for information.

CARRIED

Mayor Initials

CAO Initials

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7. PUBLIC WORKS

7.1 Public Works Foreman's Report

Public Works report for May 7 – 21, 2019

- Washed outhouses at KinPark and along the walking trail
- Fixed picnic table and painted table at Gazebo by Pumpkin Park
- Set out new garbage and recycling containers along with washing street for grad Bar-B-Q
- Picked garbage on 54 St and 56 St [north of Carwash]
- Line locates
- Picked up Land Plainer
- Added pit run to alley and leveled with Land Plainer behind 4919[soft]
- Started to remove broken and rotting railway ties in curling rink parking lot
- Installed water meter at KinPark gazebo [turned water on]
- Installed water meter at Centex sani-dump [turned water on]
- Installed water meter at RV Park sani-dump
- Cut grass at Lions Park/ Curling Rink
- Cut grass at Devonian park
- Picked garbage along 54 St
- Installed water meter at Spray Park [turned water on and extended hrs. from 10:00 a.m. -8:00 p.m. to 10 a.m. -9:00 p.m.]
- Worked on isolating water valves by reservoir [water leak]
- Chipping tree branches
- Lowered customers CC valve x 2 [frost pushed up]
- Touched up some alleys with Land Plainer
- Looked for property pins at two customers
- Service calls [possible gas smells at customers meters]
- Took flower barrels to local greenhouse
- Emptied grass trailer [landfill]
- Cut grass at Stark Park
- Cut broken braches on couple trees at KinPark
- Took used oil barrels to landfill
- Cleaned sand / gravel off some boulevards where snow was piled

MOTION: 372-19

MOVED by Deputy Mayor Morton that the oral and written report presented by Public Works Foreman, McMullen be accepted for information.

CARRIED

7.2 Stark Park

MOTION: 373-19

MOVED by Deputy Mayor Morton that Town Public Works trim the tree located at Stark Park (4620 – 45A Ave) to eliminate overhanging branches in the yard located beside the Park.

CARRIED

7.3 52 Avenue Paving Project Quotes

MOTION: 374-19

MOVED by Councillor Kotylak that Administration contact and invite Allied Paving Co. Ltd. from Lamont, AB., Spectre Systems from Mundare, AB. and E-Construction from Bonnyville / Fort McMurray to present additional information to Town Council regarding the Paving Project on 52 Avenue.

CARRIED

Mayor Initials



CAO Initials



Mayor Holowaychuk called a recess at 6:04 p.m. and reconvened at 6:18 p.m.

7.4 Town of Smoky Lake Council Spring Tour

MOTION: 375-19

MOVED by Deputy Mayor Morton that CAO Kozakiewicz, Public Works Foreman McMullen, Mayor Holowaychuk, Deputy Mayor Morton and Councillor Kotylak attended the Town of Smoky Lake Spring Tour held on May 21, 2019.

CARRIED

8. NATURAL GAS

No items were discussed at the meeting.

9. ADMINISTRATION

9.1 Chief Administrative Officer's Report

CAO Report

Meeting with planners re Harvest Gold Subdivision (Pumpkin Business Park)

Fire and Rescue Committee

Metis Solar Project meeting

Operating and Capital Budget prepared

ICF Meeting

Administrators Meeting – Figuring out how to pay for GIS item added to agenda

Calls regarding grants

Pumpkin Growers meeting

MOTION: 376-19

MOVED by Deputy Mayor Morton that the oral and written report presented by CAO, Kozakiewicz be accepted for information.

CARRIED

MOTION: 377-19

MOVED by Councillor Whitelaw that the Public Information Meeting held on June 6, 2019 at 6:00 p.m. to 8:00 p.m. at the Town of Smoky Lake Council Chambers in Smoky Lake, AB regarding the Local Improvement Plan for the 52 Avenue Paving Project, be a Council approved event.

CARRIED

Mayor Initials

CAO Initials

9.2 2019 Town of Smoky Lake Salary Grid – Job Title Addition

MOTION: 378-19

MOVED by Councillor Kotylak that the Town of Smoky Lake's 2019 Employment Salary Grid Positions remain the same as the 2018 Employment Salary Grid.

CARRIED

9.3 Municipal Community Generation Challenge (MCGC)

MOTION: 379-19

MOVED by Councillor Whitelaw that the Alberta Innovates Municipal Community Generation Challenge (MCGC) Network Partner Opportunity, be accepted for information.

CARRIED

10. HEALTH AND PROTECTIVE SERVICES

10.1 Town of Smoky Lake Fire Chief – Fireworks Permit

MOTION: 380-19

MOVED by Deputy Mayor Morton that the Town of Smoky Lake's Fire Chief - Juanita Cozicar's oral report regarding potential town property to light and set off Fireworks for public use, be accepted for information.

CARRIED

MOTION: 381-19

MOVED by Mayor Holowaychuk that Administration bring Bylaw 736-98, being the Fire Protection Services Bylaw, be brought to the next Regular Council Meeting for review.

CARRIED

Mayor Holowaychuk called a recess at 7:14 p.m. and reconvened at 7:29 p.m.

11. RECREATION AND CULTURE

No items were discussed at the meeting.

12. ECONOMIC DEVELOPMENT

No items were discussed at the meeting.

13. LANDS, PLANNING AND DEVELOPMENT

No items were discussed at the meeting.

14. CORRESPONDENCE

14.1 Sea Change Conference – Recycling Council of Alberta

MOTION: 382-19

MOVED by Councillor Kotylak that the Sea Change Conference held on October 2 – 4, 2019 at the Fairmont Jasper Park lodge in Jasper, AB., be a Council approved event.

CARRIED

14.2 MP Shannon Stubbs – e-petition 2165 to approve the Trans Mountain Pipeline

MOTION: 383-19

MOVED by Mayor Holowaychuk that the email from MP Shannon Stubbs dated May 7, 2019 regarding the House of Commons petition (e-petition 2165) calling all Liberals to approve the Trans Mountain Expansion, be accepted for information; and promote on Facebook to encourage citizens of to sign the petition.

CARRIED

14.3 Alberta TrailNet Annual General Meeting

MOTION: 384-19

MOVED by Deputy Mayor Morton that the Invitation dated May 1, 2019 to attend the Alberta TrailNet Society's Annual General Meeting held on June 1, 2019 at the Slave Lake Inn & Conference Centre in Slave Lake, be filed for information.

CARRIED

14.4 2019 Government of Alberta Cabinet & Executive Council Contact List

MOTION: 385-19

MOVED by Councillor Whitelaw that the May 2019 Impact Report regarding the Government of Alberta Cabinet & Executive Council Contact List, be accepted for information.

CARRIED



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15. EXECUTIVE SESSION (Closed Session)

MOTION: 386-19

MOVED by Deputy Mayor Morton to go into Closed Session to discuss the following issue at 8:09 p.m.:

- Personnel Issue – Employee Title Change (FOIP s.19)

CARRIED

MOTION: 387-19

MOVED by Deputy Mayor Morton to come out of Closed Session at 8:20 p.m.

CARRIED

16. BUSINESS FROM EXECUTIVE SESSION (Out of Closed Session)

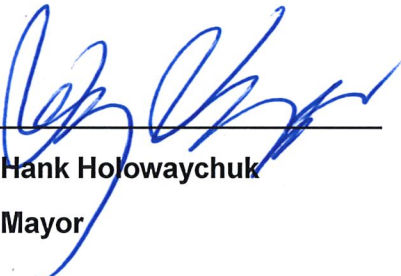
No motions resulted from the Closed Session.

17. ADJOURNMENT

MOTION: 388-19

MOVED by Deputy Mayor Morton to adjourn the meeting at 8:46 p.m.

CARRIED



Hank Holowaychuk
Mayor



Adam Kozakiewicz
Chief Administrative Officer