

**TOWN OF SMOKY LAKE  
REGULAR COUNCIL MEETING  
TOWN COUNCIL CHAMBERS  
May 7, 2019 5:00 p.m.**

<b>PRESENT:</b>	Hank Holowaychuk Melody Morton Daniel Kotylak Terry Makowichuk	Mayor Deputy Mayor Councillor Councillor
<b>STAFF IN ATTENDANCE:</b>	Adam Kozakiewicz Crystal Letwin Billy McMullen	Chief Administrative Officer Finance Assistant / Legislative Services Public Works Foreman
<b>REGRETS:</b>	Ross Whitelaw	Councillor

**1. CALL TO ORDER**

Mayor Holowaychuk called the May 7, 2019 Regular Town Council Meeting to order at 5:02 p.m.

**2. APPROVAL OF THE AGENDA**

**MOTION: 320-19** **MOVED** by Councillor Kotylak to approve the May 7, 2019 Regular Town Council Meeting Agenda with the following additions:

- 7.6 Town of Smoky Lake Reservoir Leak
- 14.6 Senate Remarks – Coalition of Canadian Municipalities

CARRIED

**3. ADOPTION OF PREVIOUS MINUTES**

**3.1 April 23, 2019 Regular Council Meeting**

**MOTION: 321-19** **MOVED** by Deputy Mayor Morton to adopt the Minutes of the April 23, 2019 Regular Council Meeting with the following amendment:

Motion #282-19 - Delete 2019 and correct to 2018.

CARRIED



#### 4. DELEGATIONS

##### 4.1 Michelle Wright – Parking Lot Request on White Earth Street

**MOTION: 322-19**

**MOVED** by Councillor Kotylak that the oral report and presentation given by Michelle Wright, Owner of Pappy's Parcel Pitstop located at 141 White Earth Street regarding parking issues on White Earth Street, be accepted for information.

CARRIED

**MOTION: 323-19**

**MOVED** by Deputy Mayor Morton that Administration inquire into a possible 15-minute loading zone in front of Pappy's Parcel Pitstop requested by Michelle Wright with an additional Handicap parking stall in front of the Smoky Lake Seniors Drop-in Centre requested by Earl Gartley; and bring back to a future meeting of Council.

CARRIED

#### 5. QUESTION PERIOD

**MOTION: 324-19**

**MOVED** by Councillor Makowichuk that Council include the residence at 4616 – 45A Avenue to review the Town tree issue during the Spring Tour held on May 21, 2019; and bring back to the Council meeting held on June 4, 2019.

CARRIED

#### 6. FCSS

No items were discussed at the meeting.

Mayor Initials



CAO Initials



## 7. PUBLIC WORKS

### 7.1 Public Works Foreman's Report

Public works report Apr 23 - May 7, 2019

- put red hatters bench out at CN station
- changed yield sign to a stop sign at 54<sup>th</sup> Ave and 43<sup>rd</sup> St
- fixed no exit sign by 4923 [someone drove over sign]
- moved FCSS furniture to school
- service calls [leaking pipes on gas meters]
- worked on plugged sewer in alley east of 56 St [3 times]
- cam-trac checked line with camera and power flushed sewer east of 56 St
- helped level and place c-can at complex
- met with electrician to see if we can move power pedestals on white earth St.
- exercised some water valves with valve exerciser
- two co-workers completed level 1 certification prep part A [water/waste water]
- buyer picked up trucks/trailer
- fixed truck fill hose
- fixed door on outhouse and locked doors with temporary out of service signs on both at Kinpark
- line locates
- read meters
- closed water valves for valve replacement at hospital
- started servicing lawnmowers for upcoming season
- took some hanging baskets to local greenhouse
- opening and closing RV water every second day for campers [below freezing at night]
- added more gravel/pit run to pad at truck fill

**MOTION: 325-19**

**MOVED** by Councillor Makowichuk that the oral and written report presented by Public Works Foreman, McMullen be accepted for information.

CARRIED

**MOTION: 326-19**

**MOVED** by Mayor Holowaychuk that Administration write a letter to Smoky Lake County Council regarding the concerns and issues with the street sweeping in the Town of Smoky Lake; and request that a Town Public Works employee be trained to operate the jointly owned County / Town street sweeper.

CARRIED

**MOTION: 327-19**

**MOVED** by Deputy Mayor Morton that Administration bring forward the invoices sent to the Town regarding the plugged sewer located at 56 Street which the Town Public Works employees dealt with numerous times; and bring forward to a future meeting of Council for discussion.

CARRIED

Mayor Holowaychuk called a recess at 6:09 p.m. and reconvened at 6:18 p.m.

Mayor Initials



CAO Initials

7.2 Request from the Smoky Lake Kinsmen -Town Backhoe for Construction of New Playground

**MOTION: 328-19**

**MOVED** by Councillor Makowichuk that the Town of Smoky Lake Public Works Department supply any necessary town owned equipment with an operator to provide assistance to the Kinette Club of Smoky Lake with the removal of the old playground located at KinPark.

CARRIED

7.3 Gopher Control (Suggestion by Mayor Holowaychuk)

**MOTION: 329-19**

**MOVED** by Mayor Holowaychuk that Administration engage in Cameron Wildlife Solutions from Smoky Lake, AB. on a trial basis for a minimum of three days to be included in the Town of Smoky Lake's budget for gopher control.

Mayor Holowaychuk called a recorded vote:

Mayor Holowaychuk – In Favour

Deputy Mayor Morton – Opposed

Councillor Kotylak - Opposed

Councillor Makowichuk – Opposed

DEFEATED

7.4 Town Procedures for Repair on Water Lines with Temporary Water Shut off

A discussion was held regarding item 7.4.

7.5 Town of Smoky Lake Bulk Water Truck Fill Dispenser

**MOTION: 330-19**

**MOVED** by Mayor Holowaychuk that Administration research the Town of Smoky Lake's Potable Bulk Water Truck Fill located at 246 West Railway Drive to find out if the Town is compliant with the Alberta Health Regulations; and bring back to a future meeting of Council.

CARRIED

Mayor Initials

CAO Initials



7.6 Town of Smoky Lake Reservoir Leak

**MOTION: 331-19**

**MOVED** by Councillor Makowichuk that Administration obtain a quote regarding the leak at the Town of Smoky Lake's Water Reservoir; and report at the Council meeting held on May 14, 2019.

CARRIED

Mayor Holowaychuk called a recess at 7:13 p.m. and reconvened at 7:24 p.m.

**8. NATURAL GAS**

8.1 Alberta Energy Regulator – 2019 Orphan Fund Levy

**MOTION: 332-19**

**MOVED** by Councillor Kotylak that the letter dated May 3, 2019 from Chris Schacher, Alberta Energy Regulator Manager, Orphaning & Closure regarding the 2019 Orphan Fund Levy invoice #0621 in the amount of \$105.81, be accepted for information.

CARRIED

**9. ADMINISTRATION**

9.1 Chief Administrative Officer's Report

- CAO report
- RCDC meeting Thursday May 2 2019, Monday May 6 2019
- Posting Water outage on Facebook
- Setup new phone for public works and added two internet air card sim to our plan with Telus
- NDA with ATCO – ATCO is ready to start the project
- Ad for sidewalk posted on Facebook today

**MOTION: 333-19**

**MOVED** by Deputy Mayor Morton that the oral and written report presented by CAO, Kozakiewicz be accepted for information.

CARRIED

9.2 Chief Administrative Officer Performance Evaluation Date

**MOTION: 334-19**

**MOVED** by Mayor Holowaychuk that the Chief Administrative Officer Performance Evaluation be held on June 11, 2019 at 6:00 p.m. at the Town Council Chambers in Smoky Lake, AB.

CARRIED

Mayor Initials

CAO Initials

9.3 Town of Smoky Lake Strategic Planning Date

**MOTION: 335-19**

**MOVED** by Deputy Mayor Morton that the Town of Smoky Lake’s Strategic Planning meeting be held on June 26, 2019 at 6:00 p.m. at the Town Council Chambers in Smoky Lake, AB.

CARRIED

9.4 Town of Smoky Lake - Local Improvement Plan for 52 Avenue Paving

**MOTION: 336-19**

**\*Rescinded**

**MOVED** by Mayor Holowaychuk that the Town of Smoky Lake approve proposed plan #2 - the Local Improvement Plan for Paving 52 Avenue from 46 Street to West Railway Drive in the total estimated amount of \$121,638.00, each individual parcel owner (s) tax rate would be based on the frontage in Linear Meters estimated at \$194.31 per linear meter with the funding formula as follows:

**Plan Funding**

<u>Estimated Total Project Cost</u>	<u>\$121,638.00</u>	<u>100%</u>
Less MSI Grant Funding	(\$60,819.00)	50%
Less contribution from Smoky Lake Foundation	(\$33,825.77)	28%
Debenture (Loan for 20 years)	\$26,993.23	22%
Interest Rate (Estimated)	<u>x 2.816%</u>	
Principal plus (Estimated) Interest	\$35,488.80	

Parcel Owners are responsible for paying 22% of total project cost plus interest.

Estimated TOTAL amount per Linear Meter = \$194.3101.

Legal Land Description	Civic Address	Frontage in Meters	Estimated Local Improv. Levy - per Year	Total Estimated Local Improv. Levy over 20 Years
Plan 3740 HW Block 1 Lot12	5109-46 Street	42.67	\$414.56	\$8,291.21
Plan 1938 NY Block 1 Lot 13	4505-52 Avenue	43.89	\$426.41	\$8,528.27
Plan 1938 NY Block 2 Lot 5	5109/5111 -45 Street	43.89	\$426.41	\$8,528.27
Plan 1938 NY Block 2 Lot 6	4403-52 Avenue	52.19	\$507.05	\$10,141.04

**Please note that Motion #336-19 was rescinded on May 14, 2019 with Motion #361-19.**

CARRIED

Mayor Initials



CAO Initials

9.5 Town of Smoky Lake & ATCO Power Ltd. Confidentiality Agreement

**MOTION: 337-19**

**MOVED** by Mayor Holowaychuk that the Town of Smoky Lake execute the Confidentiality Agreement between the Town of Smoky Lake and ATCO Power (2010) Ltd. effective April 30, 2019.

Councillor Kotylak called for a recorded vote:

Mayor Holowaychuk – In Favour  
Deputy Mayor Morton – In Favour  
Councillor Kotylak – Opposed  
Councillor Makowichuk - In Favour

CARRIED

**10. HEALTH AND PROTECTIVE SERVICES**

10.1 Town of Smoky Lake Fire Chief Report

**MOTION: 338-19**

**MOVED** by Councillor Makowichuk that the April 2019 oral report given by Juanita Cozicar, Town of Smoky Lake Fire Chief, be accepted for information.

CARRIED

10.2 Smoky Lake RCMP Detachment – 2019 – 2020 Acknowledgement of Consultation

**MOTION: 339-19**

**MOVED** by Councillor Makowichuk that the letter dated April 25, 2019 from Tina Chan, Smoky Lake RCMP Detachment Sergeant regarding the Town of Smoky Lake – Smoky Lake RCMP Detachment 2019 – 2020 Acknowledgement of Consultation, be accepted for information.

CARRIED

**11. RECREATION AND CULTURE**

No items were discussed at the meeting.



**12. ECONOMIC DEVELOPMENT**

**12.1 Smoky Lake Grows Entrepreneurs Final Report – Killick Leadership Group**

**MOTION: 340-19**      **MOVED** by Deputy Mayor Morton that the final report for the Town of Smoky Lake from Killick Leadership Group regarding the Smoky Lake Grows Entrepreneurs, be accepted for information.

CARRIED

**13. LANDS, PLANNING AND DEVELOPMENT**

**13.1 Bylaw 007-19 – Land Use Bylaw Amendment**

**MOTION: 341-19**      **MOVED** by Councillor Makowichuk that Bylaw 007-19, being a Land Use Bylaw Amendment, be given second reading.

CARRIED

**MOTION: 342-19**      **MOVED** by Deputy Mayor Morton that Bylaw 007-19, being a Land Use Bylaw Amendment, be given third and final reading.

CARRIED

**14. CORRESPONDENCE**

**14.1 Sea Change Conference – Recycling Council of Alberta**

**MOTION: 343-19**      **MOVED** by Deputy Mayor Morton that the Recycling Council Sea Change Conference held on October 2 – 4, 2019 in Jasper, AB., be deferred to the next Regular Council meeting.

CARRIED

**14.2 Cold Shot Request to Support Parcel & Passenger Transportation Services**

**MOTION: 344-19**      **MOVED** by Mayor Holowaychuk that the letter dated April 23, 2019 from Sunny Balwaria, President of Balwaria Empire Pvt Ltd. O/A Cold Shot regarding the support for recognition to improve transportation in the Town of Smoky Lake, be accepted for information; and the Town advertise the Cold Shot services on Facebook and the Website.

CARRIED

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14.3 H.A Kostash School Yearbook Sponsorship Letter

**MOTION: 345-19**

**MOVED** by Councillor Kotylak to approve action taken by CAO, Kozakiewicz to sponsor the Smoky Lake H.A. Kostash School 2018 – 2019 yearbook sponsorship request in the amount of \$100.00; and be allocated from the 2019 Operating Budget “Grants to Individuals / Organizations”.

CARRIED

14.4 H.A Kostash School Wildlife Class Sponsorship Letter

**MOTION: 346-19**

**MOVED** by Councillor Makowichuk that the Town of Smoky Lake donate \$300.00 to sponsor the H.A Kostash School’s Grade 11 wildlife class for the fly-in fishing trip to Namur Lake; and be allocated from the 2019 Operating Budget “Grants to Individuals / Organizations”.

CARRIED

14.5 MP Shannon Stubbs – e-petition 2165 to approve the Trans Mountain Pipeline

**MOTION: 347-19**

**MOVED** by Deputy Mayor Morton that the email dated May 7, 2019 from MP Shannon Stubbs regarding the House of Commons petition (e-petition 2165), be deferred to the Regular Council Meeting held on May 21, 2019.

CARRIED

14.6 Senate Remarks – Coalition of Canadian Municipalities

**MOTION: 348-19**

**MOVED** by Councillor Makowichuk that the Senate Remarks regarding the Coalition of Canadian Municipalities for Energy Action from Wednesday April 10, 2019, be filed for information.

CARRIED

**15. EXECUTIVE SESSION (Closed Session)**

No items were discussed in Closed Session.

**16. BUSINESS FROM EXECUTIVE SESSION (Out of Closed Session)**

No motions resulted from the Closed Session.

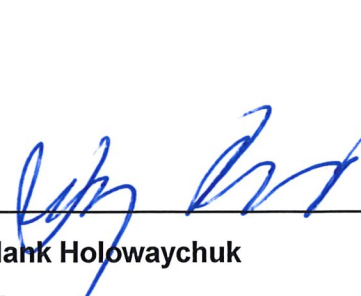
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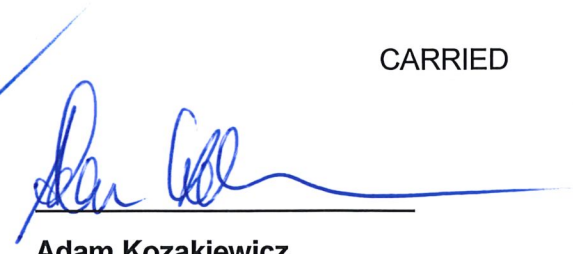
**17. ADJOURNMENT**



**MOTION: 349-19**

**MOVED** by Councillor Makowichuk to adjourn the meeting at 8:26 p.m.

CARRIED

  
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**Hank Holowaychuk**  
**Mayor**

  
\_\_\_\_\_  
**Adam Kozakiewicz**  
**Chief Administrative Officer**

Mayor Initials   
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CAO Initials   
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