

**TOWN OF SMOKY LAKE  
REGULAR COUNCIL MEETING  
May 5, 2017  
TOWN COUNCIL CHAMBERS  
8:00 a.m.**

**PRESENT:** Ernest Brousseau Mayor  
Dianne Ross Deputy Mayor  
Patricia Palechuk Councillor  
Daniel Kotylak Councillor  
Randy Mykitiuk Councillor

**STAFF:** Adam Kozakiewicz Chief Administrative Officer  
Andie Loffelbein Public Works Manager  
Crystal Letwin Finance Assistant  
Marianne Prockiw-Zarusky FCSS Coordinator

**1. CALL TO ORDER**

Mayor Brousseau called the May 5, 2017 Regular Town Council Meeting to order at 8:00 a.m.

**2. APPROVAL OF THE AGENDA**

**MOTION: 2392/17**

**MOVED** by Councillor Kotylak to approve the May 5, 2017 Agenda with the following additions:

- 4.4 – Capital Works Project
- 7.3 – Fire News Bulletin

CARRIED

**3. ADOPTION OF PREVIOUS MINUTES**

**3.1 April 21, 2017 Regular Council Meeting**

**MOTION: 2393/17**

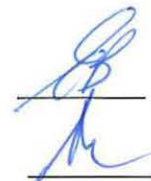
**MOVED** by Councillor Kotylak to adopt the minutes of the April 21, 2017 Regular Council meeting as presented.

CARRIED

**4. PUBLIC WORKS**

**4.1 Public Works Manager's Report**

- ATCO Electric Tree Removal Program (46 Street Resident Survey Complete)
- Street sweeping in progress



- Shop painting complete
- Grading and graveling alleys
- South gate gas reg. installation via Smoky Lake County
- MPE Engineering testing Hydrant PSI and flow tests
- Shop bay door electrical and motors installed
- Cupboards ordered for Town Shop

**MOTION: 2394/17**

**MOVED** by Councillor Kotylak that the oral report presented by Public Works Manager, Loffelbein be accepted for information.

CARRIED

**MOTION: 2395/17**

**MOVED** by Councillor Mykitiuk that Administration take appropriate action and notify the RCMP regarding non-controlled fires within Town limits.

CARRIED

4.2 Gopher Control

No motions were made on Gopher Control.

4.3 ATCO Electric Tree Removal Program

**MOTION: 2396/17**

**MOVED** by Councillor Palechuk that permission be given to ATCO Electric to remove diseased or damaged trees on Town lands with Council approval.

Councillor Mykitiuk requested a recorded vote:

- Mayor Brousseau – In Favour
- Deputy Mayor Ross – Opposed
- Councillor Palechuk – In Favour
- Councillor Kotylak – In Favour
- Councillor Mykitiuk – Opposed

CARRIED

Mayor Initials



CAO Initials



#### 4.4 Capital Purchases

**MOTION: 2397/17**

**MOVED** by Deputy Mayor Ross that Administration purchase two diesel lawn mowers in the amount of \$44,000.00; Sewer Lagoon fencing in the amount of \$6,000.00; and Stark Park chain link fencing in the amount of \$2,200.00, plus GST on all purchases, as Capital projects and be funded through the Municipal Sustainability Initiative (MSI) Grant.

CARRIED

#### 5. NATURAL GAS

##### 5.1 Alberta Energy Regulator (AER) Compliance Program

**MOTION: 2398/17**

**MOVED** by Councillor Kotylak that the Alberta Energy Regulator (AER) document regarding the Compliance Program be accepted for information.

CARRIED

Mayor Brousseau called a recess at 9:19 a.m. and reconvened at 9:30 a.m.

#### 6. ADMINISTRATION

##### 6.1 Chief Administrative Officer's Report

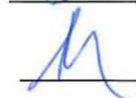
- Working on the Operating/Capital budget
- Dealing with back alley complaints
- Attended the Joint Municipalities meeting
- Attending the Mental Health Summit for First Responders in Jasper, AB
- Working with Smoky Lake County regarding the Regional Community Development Committee (RCDC)
- Working with Cathy Goulet regarding the Community and Regional Economic Support (CARES) Program
- Attended the Covenant Health Spring Session in Edmonton, AB

**MOTION: 2399/17**

**MOVED** by Councillor Mykitiuk that the oral report presented by CAO, Kozakiewicz be accepted for information.

CARRIED

Councillor Kotylak left the meeting at 9:44 a.m. and returned at 9:46 a.m.



6.2 SnoRiders West Magazine Advertising

**MOTION: 2400/17**

**MOVED** by Councillor Mykitiuk that the 2017 proposed advertising offer from SnoRiders West magazine be filed for information.

CARRIED

6.3 Regular Council Meeting Date Changes

**MOTION: 2401/17**

**MOVED** by Mayor Brousseau that the following Regular Council Meeting be rescheduled:

- Friday, May 19, 2017 rescheduled to Friday, May 26, 2017 at 8:00 a.m.
- Friday, June 2, 2017 rescheduled to Friday, June 9, 2017 at 8:00 a.m.
- Friday, June 16, 2017 rescheduled to Wednesday, June 21, 2017 at 6:00 p.m.

CARRIED

6.4 2017 CIFP National Conference and the 2017 Federation of Canadian Municipalities (FCM) Annual Conference and Trade Show

**MOTION: 2402/17**

**MOVED** by Councillor Palechuk that the 2017 CIFP's 15th Annual National Conference held on Sunday, May 28, 2017 - Wednesday, May 31, 2017 in Ottawa, Ontario and the 2017 Federation of Canadian Municipalities (FCM) Annual Conference held on Thursday, June 1, 2017 - Sunday, June 4, 2017 in Ottawa, Ontario be approved for CAO Kozakiewicz to attend.

CARRIED

6.5 Eneray Solar

**MOTION: 2403/17**

**MOVED** by Councillor Mykitiuk that Administration proceed with a free evaluation offered by a representative from Eneray Solar regarding solar power to town buildings.

CARRIED

6.6 VM Systems Wi-Fi Network

**MOTION: 2404/17**

**MOVED** by Councillor Palechuk that the Wi-Fi Network information provided by VM Systems in Vegreville, AB be filed for information.

CARRIED

## **7. HEALTH AND PROTECTIVE SERVICES**

### **7.1 Smoky Lake Region Fire and Rescue Committee – Firefighter Fitness Evaluation**

**MOTION: 2405/17**

**MOVED** by Deputy Mayor Ross that the Policy on Firefighter Fitness Evaluation be approved, as prepared by Smoky Lake County – Policy Statement No. 02-30-01: Regional Fire and Rescue Committee (RFRC): Firefighter Fitness Evaluation.

CARRIED

### **7.2 Alberta Fire Chiefs Association Conference and Trade Show**

**MOTION: 2406/17**

**MOVED** by Councillor Palechuk that Deputy Mayor Ross attend the Alberta Fire Chiefs Association's 70th Annual Conference, Annual General Meeting and Trade Show held on Sunday, June 11, 2017 – Wednesday, June 14, 2017 at the Sheraton Red Deer Hotel & Conference Centre in Red Deer, AB.

CARRIED

### **7.3 Fire News Bulletin**

**MOTION: 2407/17**

**MOVED** by Councillor Kotylak that the May 2017 Fire News Bulletin be accepted for information.

CARRIED

## **8. RECREATION AND CULTURE**

No items were discussed at the meeting.

## **9. FCSS**

### **9.1 Canadian Heritage Grant**

**MOTION: 2408/17**

**MOVED** by Mayor Brousseau that the Canadian Heritage Grant regarding the 2017 Canada Day Celebrations presented by FCSS Coordinator, Marianne Prockiw-Zarusky be accepted for information.

CARRIED

9.2 May 2017 Community Newsletter and Calendar

**MOTION: 2409/17**

**MOVED** by Councillor Palechuk that the May 2017 Community Newsletter and Calendar be accepted for information.

CARRIED

**10. ECONOMIC DEVELOPMENT**

10.1 Regional Community Development Committee – Smoky Lake Court House Request

**MOTION: 2410/17**

**MOVED** by Councillor Palechuk that the Town of Smoky Lake write a letter to the Honourable Kathleen Ganley, Minister of Justice & Solicitor General to request consideration of re-opening the Smoky Lake Court House.

CARRIED

**11. LANDS, PLANNING AND DEVELOPMENT**

No items were discussed at the meeting.

**12. CORRESPONDENCE**

12.1 Aspen View Public School Division

**MOTION: 2411/17**

**MOVED** by Councillor Mykitiuk that the Aspen View Public School Division correspondence be filed for information.

CARRIED

12.2 Bordering on Disaster Conference

**MOTION: 2412/17**

**MOVED** by Councillor Mykitiuk that the Bordering on Disaster conference held on September 19, 2017 be filed for information.

CARRIED

12.3 Town of Lamont Community Fair & Annual Perogy Festival

**MOTION: 2413/17**

**MOVED** by Deputy Mayor Ross that the Town of Lamont's Community Fair & Annual Perogy Festival be filed for information.

CARRIED

12.4 Alberta Regional Dashboard

**MOTION: 2414/17**

**MOVED** by Councillor Mykituk that the Alberta Regional Dashboard information from Alberta Labour be accepted for information.

CARRIED

**13. DELEGATIONS**

13.1 Smoky Lake Kinsmen and Kinette Club - Playground Project

**MOTION: 2415/17**

**MOVED** by Councillor Palechuk that the presentation given by representatives of the Kinsmen and Kinette Clubs regarding the Smoky Lake KinPark Playground project be accepted for information. Further to that, Council supports the Smoky Lake Kinsmen and Kinette Clubs playground project; and will provide in-kind work towards the construction of the playground.

CARRIED

13.2 Ed Boothman – Town Entrance Signage

**MOTION: 2416/17**

**MOVED** by Councillor Palechuk that the presentation given by Ed Boothman from Alberta Web Consulting regarding the Town entrance signs be accepted for information.

CARRIED

**MOTION: 2417/17**

**MOVED** by Councillor Mykitiuk that Administration proceed with the Entrance Sign project along with Marianne Prockiw-Zarusky and Trevor Henry. Further to that, Administration purchase two LED digital banner signs, not to exceed \$6,600.00 plus GST.

CARRIED

**14. COUNCIL COMMITTEE REPORTS**

14.1 Mayor Brousseau:

- Attended the Smoky Lake Chamber of Commerce meeting

**MOTION: 2418/17**

**MOVED** by Councillor Kotylak that the oral report given by Mayor Brousseau regarding the Committee meetings attended be accepted for information.

CARRIED



14.2 Deputy Mayor Ross:

- Attended the Alberta Library Convention (ALC)
- Attended the Smoky Lake Pumpkin Growers meeting
- Attended the Joint Municipalities meeting
- Attended the Lakeland DMO meeting

**MOTION: 2419/17**

**MOVED** by Councillor Kotylak that the oral report given by Deputy Mayor Ross regarding the Committee meetings attended be accepted for information.

CARRIED

Deputy Mayor Ross left the Council meeting at 11:47 a.m. and did not return.

14.3 Councillor Palechuk:

- Attended the Early Childhood Development (ECD) Coalition gathering
- Attended the Interagency meeting
- Attended the Regional Alberta Health Services (AHS) meeting
- Attended the Smoky Lake Foundation Project meeting
- Attended the Regional Community Development Committee (RCDC) meeting
- Attended the Joint Municipalities meeting

**MOTION: 2420/17**

**MOVED** by Councillor Kotylak that the oral report given by Councillor Palechuk regarding the Committee meetings attended be accepted for information.

CARRIED

14.4 Councillor Kotylak:

- Attended the Regional Community Development Committee (RCDC) meeting
- Attended the Highway 28/63 Regional Water Commission meeting

**MOTION: 2421/17**

**MOVED** by Councillor Kotylak that the oral report given by Councillor Kotylak regarding the Committee meetings attended be accepted for information.

CARRIED



14.5 Councillor Mykitiuk:

- Attended the Joint Municipalities meeting
- Attended the Highway 28/63 Regional Water Commission meeting

**MOTION: 2422/17**

**MOVED** by Councillor Kotylak that the oral report given by Councillor Mykitiuk regarding the Committee meetings attended be accepted for information.

CARRIED

Councillor Palechuk extended the Council meeting at 11:55 a.m.

15. EXECUTIVE SESSION (In-Camera)

**MOTION: 2423/17**

**MOVED** by Councillor Palechuk to go in-camera to discuss a legal issue at 11:23 a.m.

CARRIED

**MOTION: 2424/17**

**MOVED** by Councillor Kotylak to come out of camera at 11:35 a.m.

CARRIED

**MOTION: 2425/17**

**MOVED** by Councillor Kotylak to go in-camera to discuss land and legal issues at 11:55 a.m.

CARRIED

**MOTION: 2426/17**

**MOVED** by Councillor Kotylak to come out of camera at 12:13 p.m.

CARRIED



**16. BUSINESS FROM EXECUTIVE SESSION (Out of Camera)**

No motions resulted from the in-camera session.

**17. ADJOURNMENT**

**MOTION: 2427/17**

**MOVED** by Mayor Brousseau to adjourn the meeting at 12:13 p.m.

CARRIED



**Ernest Brousseau**  
**Mayor**



**Adam Kozakiewicz**  
**Chief Administrative Officer**

