

**TOWN OF SMOKY LAKE
REGULAR COUNCIL MEETING
BUDGET REVIEW
TOWN COUNCIL CHAMBERS
October 11, 2018 5:00 p.m.**

PRESENT:	Hank Holowaychuk Daniel Kotylak Melody Morton Ross Whitelaw	Mayor Deputy Mayor Councillor Councillor
STAFF IN ATTENDANCE:	Adam Kozakiewicz Crystal Letwin Tamara Flondra	Chief Administrative Officer Finance Assistant / Legislative Services Accounting Clerk
REGRETS:	Terry Makowichuk	Councillor

1. CALL TO ORDER

Mayor Holowaychuk called the October 11, 2018 Regular Town Council Meeting to order at 5:05 p.m.

2. APPROVAL OF THE AGENDA

MOTION: 3655/18 **MOVED** by Councillor Whitelaw to approve the October 11, 2018 Regular Town Council Meeting Agenda, as presented.

CARRIED

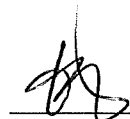
3. ADMINISTRATION

3.1 Town of Smoky Lake Utility Bylaw 007-17 Review

MOTION: 3656/18 **MOVED** by Mayor Holowaychuk that Administration be given direction to amend the monthly sewer service charges in the proposed Utility Bylaw to change the following; and be presented at a future meeting of Council.

Deletion:

- Dwelling per self-contained unit - \$15.00/month
- Churches - \$15.00/month
- Commercial/Office per readily recognized separate unit - \$15.00/month
- Garages and service stations - \$29.00/month
- Restaurants, dining lounges and halls - \$59.00/month
- Hotel and motel per rental unit - \$9.00/month
- Institutions (schools, nursing homes, hospitals - \$197.00/month or other unspecified institutions)
- Industrial - 50% of water



Addition:

- Residential - \$15.00/month plus \$0.60/m³ water usage consumed
- Commercial - \$29.00/month plus \$0.60/m³ water usage consumed

CARRIED

Mayor Holowaychuk called a recess at 5:58 p.m. and reconvened at 6:14 p.m.

MOTION: 3657/18

MOVED by Councillor Morton that the Town of Smoky Lake, Redwater, Killam, Sedgewich, Forestburg and Daysland's Gas Comparison Spreadsheet presented in the agenda, be accepted for information.

CARRIED

MOTION: 3658/18

MOVED by Mayor Holowaychuk that Administration be given direction to delete the \$15.00 Arrears Fee – Administration Fee per letter sent, in "Schedule A" Fees and Charges for the proposed Utility Bylaw; and be presented at a future meeting of Council.

CARRIED

MOTION: 3659/18

MOVED by Councillor Morton that Administration provide a report regarding the status of the Utility Trial Balance due to the elimination of the \$15.00 Arrears Fee – Administration Fee per letter sent; and be presented at a July 2019 Council meeting for review.

CARRIED

Mayor Holowaychuk called a recess at 7:18 p.m. and reconvened at 7:31 p.m.

Mayor Initials



CAO Initials



MOTION: 3660/18

MOVED by Deputy Mayor Kotylak that the proposed Utility Bylaw be amended as follows:

11. UTILITY CHARGES

11.2 Utility charges shall be set by Council resolution, as amended from time to time. The municipality shall require a customer to submit a written application for utility services, unless waived by the municipality in its discretion. All new utility accounts shall be with the owner of the premises, and in the case where the owner is not the occupier, the utility accounts shall be with the owner and the occupier. The owner of the premises is responsible for the account whether or not utility services had previously been provided to the premises. The written application shall contain information as prescribed by the Town Manager, and shall be subject to the approval of the Town Manager.

11.3 When the occupier of the dwelling, building or facility is not the owner of the property, the utility bill, at the request of the owner, may be mailed to the occupier. In this situation both the owner and the occupier must sign a utility service Agreement Application. The utility account will be in both the owner and the occupier's name and both shall receive a copy of the utility bill.

11.17 Owners cannot request the Town to discontinue the utility service to their property when the occupier is also the customer and where the customer has not contravened the Utilities Bylaw or related utility policies unless the occupier has moved out.

Schedule A – Fees and Charges

Deletion:

- Utility Renters Deposit - \$100.00.

CARRIED

MOTION: 3661/18

MOVED by Councillor Morton that Administration change the Water Utility Residential, Multi – Residence (duplex, 3-plex, 4-plex) monthly charge in the amount of \$35.00 x # of residents to \$35.00/meter in the proposed Utility Bylaw; and be presented at a future meeting of Council.

CARRIED

Mayor Initials



CAO Initials



3.2 Town of Smoky Lake Unsightly Bylaw 002-09 Review

MOTION: 3662/18

MOVED by Mayor Holowaychuk that the Town of Smoky Lake's Unsightly Premises Bylaw 002-09 be amended as follows:

4.3 An Order issued by a Bylaw Enforcement Officer or Designated Officer may:

- o ~~State a time period within~~ State the time period, **being twelve (12) days upon receipt of initial complaint from a town resident**, which the Owner or Occupant must comply with directions stated in the Order.
- o State if the Owner or Occupant does not comply with the directions provided within the Order within the time period specified, **a 48-hour notice will be delivered to the premises**, and that the town may take any action or measures reasonably necessary to remedy the contravention at the expenses of the person responsible, with such expenses being recoverable against the Property.

CARRIED

MOTION: 3663/18

MOVED by Councillor Whitelaw that Administration remind all business owners who currently have a Business License in the Town of Smoky Lake to renew for the new year.

CARRIED

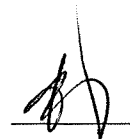
4. EXECUTIVE SESSION (In-Camera)

No items were discussed in-camera.

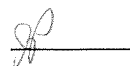
5. BUSINESS FROM EXECUTIVE SESSION (Out of Camera)

No motions resulted from the in-camera session.

Mayor Initials



CAO Initials



6. ADJOURNMENT

MOTION: 3664/18

MOVED by Councillor Morton to adjourn the meeting at 8:47 p.m.

CARRIED



Hank Holowaychuk

Mayor



Adam Kozakiewicz

Chief Administrative Officer

Mayor Initials



CAO Initials

