

**TOWN OF SMOKY LAKE
ORGANIZATIONAL COUNCIL MEETING
TOWN COUNCIL CHAMBERS
October 25, 2017 2:00 p.m.**

PRESENT:	Hank Holowaychuk	Mayor
	Daniel Kotylak	Councillor
	Terry Makowichuk	Councillor
	Melody Morton	Councillor
	Ross Whitelaw	Councillor

STAFF IN ATTENDANCE:	Adam Kozakiewicz	Chief Administrative Officer
	Crystal Letwin	Finance Assistant

Mayor Hank Holowaychuk was sworn in by Barrister and Solicitor, Patrice Taylor and signed an "Oath of Office" of the Town of Smoky Lake for the term of 2017 – 2021.

Councillor Daniel Kotylak, Councillor Terry Makowichuk, Councillor Melody Morton and Councillor Ross Whitelaw were sworn in by Barrister and Solicitor, Patrice Taylor and signed the "Oath of Office" of the Town of Smoky Lake for the term of 2017 – 2021.

1. CALL TO ORDER

Mayor Holowaychuk called the October 25, 2017 Organizational Council Meeting to order at 2:07 p.m.

2. APPROVAL OF THE AGENDA

MOTION: 2698/17

MOVED by Councillor Kotylak to approve the October 25, 2017 Organizational Council meeting Agenda.

CARRIED

3. NEW BUSINESS

3.1 Election of Deputy Mayor

Mayor Holowaychuk called for nominations for Deputy Mayor.

Councillor Makowichuk nominated Councillor Kotylak. Councillor Kotylak accepted the nomination.

Mayor Initials

CAO Initials

Mayor Holowaychuk called three more times for nominations. There were no further nominations.

MOTION: 2699/17

MOVED by Councillor Morton that nominations cease.

CARRIED UNANIMOUSLY

Mayor Holowaychuk declared Councillor Kotylak as the Deputy Mayor of the Town of Smoky Lake until the next Organizational meeting.

3.2 Appointment of Signing Authorities

MOTION: 2700/17

MOVED by Councillor Morton that Mayor Holowaychuk, Deputy Mayor Kotylak, Chief Administrative Officer Adam Kozakiewicz, and Finance Assistant Crystal Letwin, be appointed to have signing authority on behalf of the Town of Smoky Lake.

CARRIED

3.3 Organizational and Procedural Bylaw #009-16 Review

MOTION: 2701/17

MOVED by Deputy Mayor Kotylak that Administration provide Council with an amended Organizational and Procedural Bylaw, at the November 7, 2017 Regular Council Meeting to include:

- Re-instate Question Period
- Re-instate Livestream
- Allow public to take pictures without Council permission in the Town Council Chambers

CARRIED

Mayor Initials

CAO Initials

3.4 Honorariums, Per Diems and Expenses Policy A14 Review

MOTION: 2702/17

MOVED by Mayor Holowaychuk that Policy A14 Honorarium, Per Diems, and Expenses section 9.0 be amended to read –
“When Council appoints a primary representative and an alternate, the alternate shall only be paid a per diem as per Council motion”. Furthermore, the following committees will allow the alternate to receive a per diem:

- Evergreen Waste Management Commission
- Family and Community Support Services Board (FCSS)
- Highway 28/63 Water Service Commission
- Regional Community Development Committee (RCDC)
- Smoky Lake Agricultural Society
- Smoky Lake Foundation

CARRIED

Mayor Holowaychuk called a recess at 3:02 p.m. and reconvened the meeting at 3:14 p.m.

3.5 Appointments to Council Committees - Schedule “A & B”

MOTION: 2703/17

MOVED by Deputy Mayor Kotylak that the Appointments to Council Committees - Schedule “A & B” be amended and approved with revisions discussed.

CARRIED

3.6 Regular Council Meeting Schedule – Schedule “C”

MOTION: 2704/17

MOVED by Councillor Morton that the Regular Council Meeting Schedule - Schedule “C” be amended and approved with revisions discussed.

CARRIED

3.7 Town Council Open House

MOTION: 2705/17

MOVED by Mayor Holowaychuk that the Semi-Annual Town Council Open House be held on the week following the Audited Financial Statements and again in the Fall.

CARRIED

Mayor Initials

CAO Initials


4. OTHER BUSINESS

No items were discussed at the meeting.

5. ADJOURNMENT

MOTION: 2706/17

MOVED by Deputy Mayor Kotylak to adjourn the meeting at 4:20 p.m.




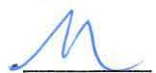
Hank Holowaychuk
Mayor



Adam Kozakiewicz
Chief Administrative Officer

CARRIED

Mayor Initials 

CAO Initials 



**2017 - 2018 Council Committees
Schedule "A"**

<u>Committee</u>	<u>Committee Member</u>	<u>Alternate</u>
Alberta Hub	Councillor Whitelaw	Councillor Morton
Alberta's Lakeland Tourism Marketing Association	Councillor Whitelaw	Councillor Makowichuk
Community Futures	Councillor Whitelaw	
Doctor Recruitment and Retention Committee	Mayor Holowaychuk Deputy Mayor Kotylak	Councillor Whitelaw
Economic Developers Alberta (EDA)	Deputy Mayor Kotylak	Councillor Makowichuk
Evergreen Waste Management Commission*	Deputy Mayor Kotylak	Mayor Holowaychuk
Family and Community Support Services Board FCSS*	Councillor Morton	Councillor Makowichuk
Gas Federation	Mayor & Council	
Highway 28/63 Water Service Commission * (2 Seats)	Mayor Holowaychuk Deputy Mayor Kotylak	Councillor Makowichuk
Joint Fire Department Committee	Mayor & Council	
Joint Municipalities	Mayor & Council	
Kalya Country Destination Marketing Association	Councillor Makowichuk	
Municipal Planning Commission	Councillor Makowichuk	Councillor Morton
North-East Muni-Corr Corporation	Councillor Makowichuk	Councillor Whitelaw
Northern Lights Regional Library	Councillor Morton	Councillor Makowichuk
Regional Community Development Committee (RCDC) *	Mayor Holowaychuk Deputy Mayor Kotylak	Councillor Whitelaw



**2017 - 2018 Council Committees
Schedule "A" (continued)**

Regional Emergency Advisory	Councillor Whitelaw	Deputy Mayor Kotylak
Regional Fire Services	Deputy Mayor Kotylak Councillor Makowichuk	
Smoky Lake Agricultural Society *	Councillor Morton	Councillor Makowichuk
Smoky Lake Foundation * (1 Seat)	Deputy Mayor Kotylak	Mayor Holowaychuk
Smoky Lake Mineral Rights Development Company	Mayor & Council	
Smoky Lake Municipal Library Board	Councillor Morton	
Subdivision and Development Appeal Board	Councillor Whitelaw	Deputy Mayor Kotylak



**2017 - 2018 Voluntary Community Committees
Schedule "B"**

<u>Committee</u>	<u>Committee Member</u>	<u>Alternate</u>
Algonquin Shooting Club	Deputy Mayor Kotylak	
Flower Power	Mayor & Council	
Friends of CN	Councillor Morton	
Smoky Lake Curling Club	Councillor Morton	
Smoky Lake & District Chamber of Commerce	Councillor Whitelaw	
Smoky Lake Pumpkin Growers Association	Councillor Whitelaw	
Smoky Lake Riding Club	Mayor Holowaychuk	
Smoky Lake Rural Crime Watch	Councillor Makowichuk	
Smoky Lake Senior Citizens Club	Deputy Mayor Kotylak	
Smoky Lake Town & Country Golf Club	Councillor Makowichuk	
Smoky Lake Trail Twisters	Deputy Mayor Kotylak	



Schedule of Regular Council Meetings
Schedule "C"

First and Third Tuesdays of the month at 5:00 p.m.

November 7, 2017

November 21, 2017

December 5, 2017

December 19, 2017

January 2, 2018

January 16, 2018

February 6, 2018

February 20, 2018

March 6, 2018

March 20, 2018

April 3, 2018

April 17, 2018

May 1, 2018

May 15, 2018

June 5, 2018

June 19, 2018

July 3, 2018

July 17, 2018

August 7, 2018

August 21, 2018

September 4, 2018

September 18, 2018

October 2, 2018

October 16, 2018

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