

**TOWN OF SMOKY LAKE
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
September 10, 2019 5:00 p.m.**

PRESENT:	Hank Holowaychuk	Mayor (arrived at 7:13 p.m.)
	Melody Morton	Deputy Mayor
	Daniel Kotylak	Councillor
	Terry Makowichuk	Councillor
	Ross Whitelaw	Councillor
STAFF IN ATTENDANCE:	Adam Kozakiewicz	Chief Administrative Officer
	Crystal Letwin	Finance Assistant / Legislative Services
	Billy McMullen	Public Works Foreman

1. CALL TO ORDER

Deputy Mayor Morton called the September 10, 2019 Regular Town Council Meeting to order at 5:01 p.m.

2. APPROVAL OF THE AGENDA

MOTION: 593-19 **MOVED** by Councillor Kotylak to approve the September 10, 2019 Regular Town Council Meeting Agenda with the following addition:

- 4.3 Residents of the 52 Avenue Paving Project

CARRIED

3. ADOPTION OF PREVIOUS MINUTES

3.1 August 20, 2019 Regular Council Meeting

MOTION: 594-19 **MOVED** by Councillor Whitelaw to adopt the Minutes of the August 20, 2019 Regular Council Meeting, as presented.

CARRIED

3.2 August 26, 2019 Special Council Meeting (reconvened from August 20, 2019)

MOTION: 595-19 **MOVED** by Councillor Kotylak to adopt the Minutes of the August 26, 2019 Special Council Meeting (reconvened from August 20, 2019), as presented.

CARRIED



4. DELEGATIONS

4.1 Urban Mews – Thomas A. Lukaszuk, Jhon Stainton, Ish Nabulsi & John Contessa

MOTION: 596-19 **MOVED** by Councillor Kotylak to go into Closed Session at 6:45 p.m. (FOIP s.24)

CARRIED

MOTION: 597-19 **MOVED** by Councillor Makowichuk to come out of Closed Session at 7:26 p.m.

CARRIED

Deputy Mayor Morton called a recess at 7:26 p.m. and reconvened at 7:36 p.m.

MOTION: 598-19 **MOVED** by Councillor Makowichuk that the oral report given by Thomas A. Lukaszuk, Jhon Stainton, Ish Nabulsi and John Contessa of Urban Mews regarding possible options for affordable housing in the Town of Smoky Lake, be accepted for information.

CARRIED

MOTION: 599-19 **MOVED** by Councillor Whitelaw that Administration enquire into a community needs analysis regarding two (2) development strategy options in the Town of Smoky Lake with Thomas A. Lukaszuk, Jhon Stainton & Ish Nabulsi of Urban Mews for the following types of housing:

1. Retirement Housing
2. Low-income Housing

CARRIED

4.2 Peter Yackulic - Eagle River Planning Services - Land Use Planning for Rural Alberta

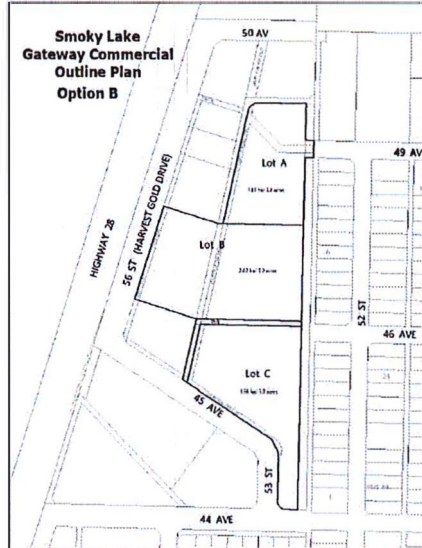
MOTION: 600-19 **MOVED** by Councillor Kotylak that the oral report given by Peter Yackulic of Eagle River Planning Services regarding the planning proposal dated July 5, 2019 for the Town of Smoky Lake - Preliminary Planning Review Gateway Commercial Outline Plan Options A, B, B1, C and D - for developing residential lots located at Plan 0624974; Block 7; Lot 22 (4403 Harvest Gold Drive), be accepted for information.

CARRIED



MOTION: 601-19

MOVED by Councillor Kotylak that the Town of Smoky Lake accept the Gateway Outline Plan - Option B - from Eagle River Planning Services regarding the proposed land development located at Plan 0624974 Block 7 Lot 22 (4403 Harvest Gold Drive); and Administration work with Peter Yackulic to move forward with the plan.



CARRIED

4.3 Residents of the 52 Avenue Paving Project

MOTION: 602-19

MOVED by Councillor Kotylak that the oral report given by the Gloria Starchuk, Colin Starchuk, John Renton and Mary Lobay regarding concerns with the 52 Avenue Paving Project and Local Improvement Bylaw, be accepted for information.

CARRIED

MOTION: 603-19

MOVED by Deputy Mayor Morton that Administration prepare an amendment to Local Improvement Bylaw 009-19 regarding the 52 Avenue Paving Project to base the individual parcel owner tax rate by:

1. Assessment - prepared in accordance with Part 9
or
2. Each unit of area

; and present at the September 17, 2019 Regular Council Meeting for review.

CARRIED

Mayor Initials

CAO Initials

5. QUESTION PERIOD

No questions from the public were brought forward at the meeting (no public were in attendance).

6. FCSS

No items were discussed at the meeting.

7. PUBLIC WORKS

7.1 Public Works Foreman's Report

Public Works Report Aug 13 - Sept 10, 2019

- Added tart to caboose chimney[leaking]
- Prepared for crack filling/crack filled
- Changed water meter[national hall]
- Tree pruning
- Tree pruning[trim branches for street lights that were being blocked by branches]
- Flushed sewer behind complex/sins gazebo[before Aug long weekend preventive maintenance]
- Cleaned garbage's
- Cleaned outhouses
- Emptied compost trailer
- Added cold mix to possible trip hazards on sidewalk[174/164 white earth St.]
- Fixed sidewalk brick at [134 white earth St]
- Flushed hydrants
- Land leveled alleys
- Linelocates
- Read gas/water meters
- Fixed grasshopper mower[rubber gear stripped unit 61]
- Chipped trees
- Filled pot holes[coldmix, ongoing]
- Ordered water meters
- Camera sewer at 5609-45th St.
- Looked at furnace at CH station [purge motor, pressure switch]
- Checked library water concern in basement [water coming from open water line hvvt disconnected, water turned off for hot water tap in bathroom till hvvt installed]
- Added garbage/recycling by # 71 Wheeland
- Added hanging garbage along 50th St by school
- Met with gene[engineer with regional water]
- Met with high water users for upcoming water outages
- Winterized spray park
- Some out of service hydrants fixed [South Shop, Maria close.48th Ave [work on going]
- Rod replaced on c/c at 190 west railway Ave
- Bridge north of Hospital along walking trail fixed [replaced broken boards]
- Added cold mix to catch basin south westside of 4-way stop
- Cleaned sand from sidewalk in front of Pumpkin Park
- Helped unload wood burning stove at Museum

MOVED by Councillor Whitelaw that the oral and written report presented by Public Works Foreman, McMullen be accepted for information.

MOTION: 604-19

CARRIED

Deputy Mayor Morton called a recess at 5:50 p.m. and reconvened at 6:06 p.m.

Councillor Makowichuk attended the meeting via electronically (www.gotomeeting.com) until 6:22 p.m. and joined the meeting in-person at 6:22 p.m.

Mayor Initials



CAO Initials



7.2 Town Office (56 Wheatland Ave) Parking Lot Paving

MOTION: 605-19

MOVED by Councillor Makowichuk that the following paving quotes dated September 10, 2019 handed-out by Spectre Systems Director, Ed Shepel for the Town of Smoky Lake, be accepted for information.

1. #19-01-251E1 - 2019 Asphalt Patching Repairs - \$99,250.00
2. #19-01-251E2 - 2019 Asphalt Patching Repairs - \$87,685.00
3. #19-01-251F - 2019 Town Office Parking Lot Paving - \$19,250.00
4. #19-01-251G - 2019 Fire Hall & Public Works Shop - \$33,405.00

CARRIED

7.3 Concrete and Rubber Curb Quotes for Harvest Gold Drive

MOTION: 606-19

MOVED by Councillor Makowichuk that Administration apply for the Alberta Recycling Management Authority's Municipal Demonstration Grant (MDG) for rubber curbs to be set along Harvest Gold Drive to deter vehicles from driving on the grass and edge of pavement; and if unsuccessful forward item to the 2020 Capital Budget.

CARRIED

7.4 Town of Smoky Lake - Tree Management Plan

MOTION: 607-19

MOVED by Mayor Holowaychuk that Administration research - Tree Pruning and Replacement Program Policies - that are currently in use by other municipalities in order to review and possibly adopt a policy for the Town of Smoky Lake; and bring back to a future meeting of Council for review.

CARRIED

MOTION: 608-19

MOVED by Councillor Kotylak that Administration bring forward a Tree Replacement Program for the Town of Smoky Lake with costs for budgetary purposes for the 2020 Budget.

CARRIED

8. NATURAL GAS

8.1 Town of Smoky Lake Gas Pipeline Abandonment

MOTION: 609-19

MOVED by Deputy Mayor Morton that the Town of Smoky Lake Gas Pipeline Abandonment, be deferred to the September 17, 2019 Regular Council Meeting.

CARRIED



8.2 Gas Isolation Valves

MOTION: 610-19

MOVED by Mayor Holowaychuk that the Town Public Works department replace the estimated 12 – 13 deficient gas isolation valves located throughout Town.

CARRIED

9. ADMINISTRATION

9.1 Chief Administrative Officer's Report

MOTION: 611-19

MOVED by Councillor Makowichuk that Administration engage with Smoky Lake County Chief Administrative Officer, Cory Ollikka regarding the use for the former Nursing Home located at 4607-52 Avenue in Smoky Lake, AB.; and plan (set a date) for a Public Open House to inquire community input in order to gather ideas for future use of the building.

CARRIED

9.2 ATCO Distribution Revenue Forecast for 2020 Franchise Fee

MOTION: 612-19

MOVED by Deputy Mayor Morton that the Town of Smoky Lake acknowledge the letter dated August 27, 2019 from ATCO Customer Sales Representative, Sharla McCullough regarding the Distribution Revenue Forecast for 2020 Franchise Fee; and the Town of Smoky Lake's Franchise Fee remain at 7% for 2020.

CARRIED

9.3 Councillor's Attending Council Meetings via Electronically

MOTION: 613-19

MOVED by Mayor Holowaychuk that the issue regarding Councillor's attending council meetings via electronically (www.gotomeeting.com) be discussed at the Town of Smoky Lake Organizational meeting held on October 22, 2019.

CARRIED

9.4 Capital and Operating Budget Meeting Date

MOTION: 614-19

MOVED by Mayor Holowaychuk that the Town of Smoky Lake's 2020 Capital and Operating Budget Meeting be held on October 21, 2019 at 9:00 a.m. to 4:00 p.m. at the Town Council Chambers in Smoky Lake, AB.

UNANIMOUSLY CARRIED



9.5 September 5, 2019 Town of Smoky Lake Tax Trial Balance Report

MOTION: 615-19

MOVED by Mayor Holowaychuk that the Town of Smoky Lake's Tax Trial Balance report for September 5, 2019 in the amount of \$474,657.50 outstanding, be accepted for information.

CARRIED

9.6 New Business Recognition in Town

MOTION: 616-19

MOVED by Deputy Mayor Morton that Administration order two (2) Gavinchuk framed photos for the new business owners in the Town of Smoky Lake at Smith Insurance located at 144 White Earth Street, Country Garden Hotel at 4203 – 56 Street and 4J Mechanical at 4208 – 50 Street.

CARRIED

9.7 Alberta Transportation Meeting with Town Council at the AUMA Convention

MOTION: 617-19

MOVED by Deputy Mayor Morton that Administration contact Rose Phillips, Regional Director of Alberta Transportation, requesting a meeting with Alberta Transportation and Town of Smoky Lake Council along with CAO, Kozakiewicz to be held on Wednesday, September 25, 2019 (time TBD) at the Alberta Urban Municipalities Association (AUMA) Convention and Trade Show in Edmonton, AB. to discuss the following topics:

1. Speed Reduction bordering the Town along Highway 28 from 100 km to 80 km
2. Emcon Services - Maintenance on Highway 28 and 855 including grass cutting and street sweeping on Highway 855
3. Address damage to curbs along Highway 855
4. Request for line painting at Highway 28 and 855 intersection

CARRIED

MOTION: 618-19

MOVED by Deputy Mayor Morton that the meeting be extended by half an hour (9:31 p.m.).

UNANIMOUSLY CARRIED

9.8 Buffalo Lake Communication Meeting held on August 20, 2019

MOTION: 619-19

MOVED by Deputy Mayor Morton that the verbal report given by Mayor Holowaychuk regarding the communication meeting with members of the Buffalo Lake Metis Settlement held on August 20, 2019, be accepted for information; and be a Council approved event.

CARRIED

Mayor Initials



CAO Initials



9.9 Buffalo Lake Working Group

MOTION: 620-19

MOVED by Mayor Holowaychuk that the Town of Smoky Lake join the Buffalo Lake Working Group and appoint Mayor Holowaychuk and CAO, Kozakiewicz to the Buffalo Lake Working Committee.

CARRIED

9.10 Smoky Lake Foundation GIC Account

MOTION: 621-19

MOVED by Mayor Holowaychuk that Administration respond to the letter dated July 22, 2019 from Smoky Lake Foundation Board of Director Chairman, Randy Orichowski regarding the GIC Account with the Town of Smoky Lake to advise the Board that the Town will not release the GIC held in trust until the deficiencies (i.e. concrete work) have been completed.

CARRIED

9.11 Letter from Karli Tychkowsky re: High water Usage Concession Request

MOTION: 622-19

MOVED by Deputy Mayor Morton that the Town of Smoky Lake take into consideration the letter dated September 10, 2019 from Karli Tychkowsky regarding high water consumption (153 m3) on the August 2019 utility bill at the residence located at 5309 – 43 Street; and will credit the water service fee of 0.97 cents/m3 for the 153 m3 used from August 4 – 10, 2019 in the amount of \$148.41.

CARRIED

Mayor Initials

CAO Initials

10. HEALTH AND PROTECTIVE SERVICES

10.1 Town of Smoky Lake Fire Chief's Report

AUGUST 2019 FIRE CHIEF REPORT

Community Calls:

1-Fire Calls
0-Motor Vehicle Collision
1-Medical Assist
4-Fire Alarms
6-Calls total for June
56-Calls TOTAL for the year

Training:

August 12- Regular Practice (11 members) \$412.50
August 19 Business meeting was cancelled for the month
August 26 Regular Practice (Cancelled) \$0

July

Total Cost for Training for April \$412.50
TOTAL COST FOR THE YEAR \$13,959.50

Other:

-August 3-4 Smoky Lake Parade, Stamped, and Fireworks show
-August 5 Demolition Derby

Equipment:

- Informed there is an issue with the tires on 459 (New ones are installed)
- Door handle on unit 445 was fixed again
- Ambulance was purchased by both Town and County Councils from Vegreville

Hall:

- Received an e-mail from Hank RE: Lighting on the outside of the building (addressed By Public works)
- Received an e-mail from Hank RE: Water leaks in the building
(Will address both of the above with Public works when Forman is back from holidays)

Upcoming:

- September 9- Regular practice
- September 17, 2019 - Bordering on Disaster Conference (Lloydminster)
- September 18, 2019- Regional Fire Committee meeting
- September 23, 2019 Regular Meeting
- September 23-27, 2019 Daniel Kromm Trial - Forensic Pathologist
- September 25, 2019 - County Budget Meeting
- September 28, 2019- Zone 3 Fire Chief Meeting in Lloydminster

MOTION: 623-19

MOVED by Mayor Holowaychuk that the oral and written report for August 2019 given by Town of Smoky Lake Fire Chief, Juanita Cozicar, be accepted for information.

CARRIED

MOTION: 624-19

MOVED by Deputy Mayor Morton that Town Council approves Town Fire Chief, Juanita Cozicar to attend the 2019 Bordering on Disaster Conference held on September 17, 2019 in Lloydminster, AB.

CARRIED

MOTION: 625-19

MOVED by Mayor Holowaychuk to go in Closed Session at 9:00 p.m. (FOIP s. 20)

CARRIED

MOTION: 626-19

MOVED by Mayor Holowaychuk to come out of Closed Session at 9:07 p.m.

CARRIED

MOTION: 627-19

MOVED by Mayor Holowaychuk that Administration work together with Town Fire Chief, Juanita Cozicar to complete the Town of Smoky Lake Fire Department's Victim Impact Statement regarding Kromm vs. Alberta for the court date set for September 23, 2019.

CARRIED

MOTION: 628-19

MOVED by Mayor Holowaychuk that the Town of Smoky Lake respectfully accepts the leave of absence of Deputy Fire Chief, Barry Goertz from September 9 – October 11, 2019.

CARRIED

Councillor Makowichuk left the meeting at 9:09 p.m. and did not return.

10.2 Town of Smoky Lake Property Owners to Display Visible Civic Addresses

MOTION: 629-19

MOVED by Deputy Mayor Morton to table item 10.2 - Town of Smoky Lake Property Owners to Display Visible Civic Addresses - to the September 17, 2019 Regular Council Meeting.

CARRIED

10.3 Bylaw 011-19 Regional Emergency Management

MOTION: 630-19

MOVED by Deputy Mayor Morton to table item 10.3 - Bylaw 011-19 Regional Emergency Management - to the September 17, 2019 Regular Council Meeting.

CARRIED

11. RECREATION AND CULTURE

No items were discussed at the meeting.

12. ECONOMIC DEVELOPMENT

No items were discussed at the meeting.

13. LANDS, PLANNING AND DEVELOPMENT

13.1 Town of Smoky Lake - Development Permit Policy D-01

MOTION: 631-19

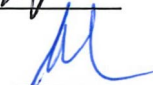
MOVED by Deputy Mayor Morton to table item 13.1 - Town of Smoky Lake Development Permit Policy D-01 - to the September 17, 2019 Regular Council Meeting.

CARRIED

Mayor Initials



CAO Initials



13.2 Land Use Amendment to change 3304-50 Street to Direct control

MOTION: 632-19

MOVED by Mayor Holowaychuk that Administration and MPS Planning Services prepare a Town of Smoky Lake Land Use Bylaw 007-18 amendment to include residential mixed use for large acreage style parcels; and bring back to the September 17, 2019 Regular Council Meeting.

CARRIED

14. CORRESPONDENCE

14.1 File for information items:

MOTION: 633-19

MOVED by Deputy Mayor Morton that the following items be filed for information:

- a) Municipal Accountability Program (MAP)
- b) Three Sixty Analysis Inc re: Emergency Management Consulting Services - July 12, 2019
- c) Canada Post re: Future of Canada Post after the 2019 Federal Election – August 22, 2019
- d) Emergency Management Training Dates – August 23, 2019
- e) 2020 Prime Minister’s Awards
- f) Thank you Letter to the Town from the Howse Family re: Donation of Sandstone Rock for 25th Anniversary – August 26, 2019
- g) Community Futures GM Monthly Report to the Board – August 22, 2019
- h) Thank you letter from Shiloh Semeniuk re: NASP Donation – Received August 27, 2019
- i) Preliminary 2020 Equalized Assessment

CARRIED

15. EXECUTIVE SESSION (Closed Session)

- Land Use Planning / Cannabis (FOIP s. 24)

Mayor Initials



CAO Initials



16. BUSINESS FROM EXECUTIVE SESSION (Out of Closed Session)

MOTION: 634-19

MOVED by Deputy Mayor Morton to table the Closed Session item entitled "Land Use Planning / Cannabis" (FOIP s. 24) till the September 17, 2019 Regular Council Meeting.

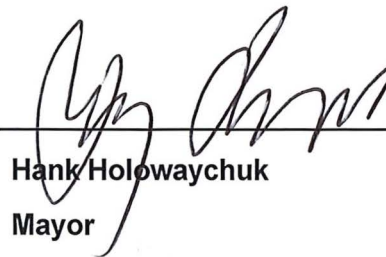
CARRIED

17. ADJOURNMENT


MOTION: 635-19

MOVED by Councillor Kotylak to adjourn the meeting at 9:37 p.m.

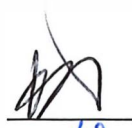
CARRIED



Hank Holowaychuk
Mayor



Adam Kozakiewicz
Chief Administrative Officer

Mayor Initials 
CAO Initials 