

**TOWN OF SMOKY LAKE  
REGULAR COUNCIL MEETING  
TOWN COUNCIL CHAMBERS  
September 17, 2019 5:00 p.m.**

|                             |   |   |
|-----------------------------|---|---|
| <b>PRESENT:</b>             | Hank Holowaychuk<br>Melody Morton<br>Daniel Kotylak<br>Terry Makowichuk   | Mayor<br>Deputy Mayor<br>Councillor<br>Councillor   |
| <b>STAFF IN ATTENDANCE:</b> | Adam Kozakiewicz<br>Crystal Letwin<br>Billy McMullen<br>Barry Cherniwchan | Chief Administrative Officer<br>Finance Assistant / Legislative Services<br>Public Works Foreman<br>Public Works Operator |
| <b>REGRETS:</b>             | Ross Whitelaw   | Councillor  |

**1. CALL TO ORDER**

Mayor Holowaychuk called the September 17, 2019 Regular Town Council Meeting to order at 5:05 p.m.

**2. APPROVAL OF THE AGENDA**

**MOTION: 636-19** **MOVED** by Councillor Kotylak to approve the September 17, 2019 Regular Town Council Meeting Agenda with the following additions:

- 9.7 Crime Prevention
- 10.4 Alberta Fire Chief's Association Region 3 Fall Meeting
- 14.2 2019 Budget - Revenue and Expense Graph

CARRIED

**3. ADOPTION OF PREVIOUS MINUTES**

**3.1 September 10, 2019 Regular Council Meeting**

**MOTION: 637-19** **MOVED** by Councillor Kotylak to adopt the Minutes of the September 10, 2019 Regular Council Meeting with the following amendment:

Correct Country Garden "*Motel*" to **Hotel** regarding Motion #616-19.

CARRIED



#### **4. DELEGATIONS**

##### **4.1 Arthur Beaudette VM Systems – Town of Smoky Lake Internet Options**

**MOTION: 638-19**

**MOVED** by Deputy Mayor Morton that the oral report and information presented in the agenda, given by Arthur Beaudette from VM Systems in Vegreville, AB. regarding options for Broadband Internet in the Town of Smoky Lake, be accepted for information.

CARRIED

**MOTION: 639-19**

**MOVED** by Deputy Mayor Morton that Administration proceed with Phase one regarding the "Smoky Lake High Speed Broadband" Project with Arthur Beaudette from VM Systems in Vegreville, AB., not to exceed \$40,000.00 to be funded from Town Reserves; and Administration look into grant options to fund the total project, or portion of, and bring back to a future meeting of Council.

CARRIED

**MOTION: 640-19**

**MOVED** by Councillor Makowichuk that Administration investigate costs into a Supervisory Control and Data Acquisition (SCADA) system with VM Systems in Vegreville, AB. for the output lines from the Town's Water Reservoir located at NW-16-59-17 W4 (17361 TWP RD 593); and bring back to a future meeting of Council.

CARRIED

Councillor Kotylak left the meeting at 5:48 p.m. and returned at 5:49 p.m.

Mayor Holowaychuk called a recess at 6:00 p.m. and reconvened at 6:17 p.m.

#### **5. QUESTION PERIOD**

No questions from the public were brought forward at the meeting.

#### **6. FCSS**

##### **6.1 FCSS Coordinator's Report**

No items were discussed at the meeting.



## 7. PUBLIC WORKS

### 7.1 Public Works Foreman's Report

Public works report Sept 10<sup>th</sup>- Sept 17<sup>th</sup>

- Worked on leaking water valve on secondary 855 [50St.] [5 of the 8 bolts corroded, also wouldn't close fully]
- Flushed hydrants
- Painted and moved cribbing to 5504-44<sup>th</sup> Ave
- Moved garbage's/recycling from 5504-44<sup>th</sup> Ave to main shop to paint
- Picked garbage's
- Watered flowers
- Cleaned up some dirt from dig site on secondary 855 [50 St.] to make room to replace water valve
- Put notices up on Gazebo bathroom doors [about closing for water outage]
- Added new rolls of toilet paper and checked hand sanitizer in outhouses by KinPark
- Started painting garbage's/recycling
- Replaced water valve on 855
- Finished cleaning dig site, added cold mix millings to top of dig site
- locked truck fill, c/c for Sani-dump at 4329-56 t, c/c at 4923-Harvest Gold Dr., locked hydrants at 4612-54<sup>th</sup> Ave, locked bathroom doors at 4703-54 Ave [Sunday evening]
- wrapped and zip tied zip line chair/chain around top track preventing use of zip line at 4703-54 Ave [one bolt/end cap broke]
- checked sewers [preventive maintenance Mondays/Fridays]
- Trimming over-hanging branches above sidewalk at 45 St. (West side)

#### SIDE NOTE

Minor hockey asked me if they could advertise game days, times, meetings on town electronic entrance signs

**MOTION: 641-19**

**MOVED** by Councillor Makowichuk that the oral and written report presented by Public Works Foreman, McMullen be accepted for information.

CARRIED

## 8. NATURAL GAS

### 8.1 Town of Smoky Lake Gas Pipeline Abandonment

**MOTION: 642-19**

**MOVED** by Mayor Holowaychuk that the Town of Smoky Lake budget \$7,500.00 for the Town gas pipeline abandonment project in order to proceed with the gas well reclamation to cut and cap at the edge of the lease located at 8-26-59-16 W4 to comply with Alberta Energy Regulator; and be allocated from the Town Gas Reserve.

CARRIED

### 8.2 Gas Federation Zone 3 Board of Directors Election

**MOTION: 643-19**

**MOVED** by Councillor Kotylak that the Gas Federation Zone 3 Board of Directors meeting held on October 25, 2019 in Redwater, AB., be a Council approved event.

CARRIED

Mayor Initials



CAO Initials



## **9. ADMINISTRATION**

### **9.1 Chief Administrative Officer's Report**

- Reported that the Smoky Lake Pumpkin Fair and Weigh-off Emergency Plan Meeting be held on Friday, September 20, 2019 at 1:00 p.m. at the Town of Smoky Lake Council Chambers in Smoky Lake, AB.
- Spoke on the GIS training meeting attended on Thursday, September 12 and Friday, September 13, 2019 in Edmonton, AB.
- Spoke on the painted Town signs to be put on the empty Town Billboard Sign located at the highway intersection at 855 and 28

**MOTION: 644-19**

**MOVED** by Councillor Makowichuk that the oral and written report presented by CAO, Kozakiewicz be accepted for information.

CARRIED

**MOTION: 645-19**

**MOVED** by Deputy Mayor Morton that Administration contact Smoky Lake County to plan an Intermunicipal Collaboration Committee (ICC) meeting to discuss solid waste collaboration in order to negotiate a contract for five (5) days a week (3 days County; 2 days Town); and the meeting be a Council approved event.

CARRIED

Billy McMullen and Barry Cherniwchan left the meeting at 7:12 p.m. and did not return.

### **9.2 Blue Ribbon Panel Report**

**MOTION: 646-19**

**MOVED** by Councillor Makowichuk that the Town of Smoky Lake acknowledge receipt of the email from Omer Moghrabi dated September 9, 2019 regarding concerns of the Blue Ribbon Panel report, and file for information.

CARRIED

### **9.3 Safety Codes Council - 2018 Annual Internal Review**

**MOTION: 647-19**

**MOVED** by Councillor Kotylak that the letter dated September 6, 2019 from Safety Codes Council Administrator of Accreditation, Peter Thomas to Smoky Lake Region QMP Manager, Jordan Ruegg regarding the 2018 Annual Internal Review Smoky Lake County / Town of Smoky Lake / Village of Vilna / Village of Waskatenau – Accreditation No: J000148 and the Safety Codes Council - 2018 Annual Internal Review Joint Municipal Accreditation document, be filed for information.

CARRIED



Councillor Kotylak left the meeting at 7:21 p.m. and returned at 7:23 p.m.

9.4 Local Improvement Tax Bylaw 009-19 - Amendment

**MOTION: 648-19**

**MOVED** by Councillor Kotylak that Administration prepare an amended Local Improvement Plan for the 52 Avenue Paving Project with Option 4 – Assessment Based Distribution (below) vs Frontage in Meters (as in the original plan); and distribute to the property owners via hand delivery as well as by postal service.

Further to that, Administration prepare an amended Local Improvement Tax Bylaw - Schedule A & B to revise the tax calculations as follows; and bring back to the October 1, 2019 Regular Council Meeting.

**4 Assessment Based Distribution**

| Legal Land Description      | Civic Address       | Assessment    | %      | 2019 Payout  | Annual (20 yrs) |
|-----------------------------|---------------------|---------------|--------|--------------|-----------------|
| Plan 3749 HW Block 1 Lot 12 | 5109 46 Street      | \$ 140,500    | 0.6%   | \$ 365.03    | \$ 23.93        |
| Plan 1938 NY Block 1 Lot 13 | 4505 52 Avenue      | \$ 283,600    | 1.2%   | \$ 736.82    | \$ 48.29        |
| Plan 1938 NY Block 2 Lot 5  | 5109/5111 45 Street | \$ 173,000    | 0.7%   | \$ 449.47    | \$ 29.46        |
| Plan 1938 NY Block 2 Lot 6  | 4403 52 Avenue      | \$ 342,800    | 1.5%   | \$ 890.63    | \$ 58.37        |
| Plan 4023 MG Block B        | 4524 52 Avenue      | \$ 21,514,800 | 91.6%  | \$ 55,897.83 | \$ 3,663.65     |
| Plan 7723063 Block B Lot 1  | 4408/4416 52 Avenue | \$ 1,023,900  | 4.4%   | \$ 2,660.21  | \$ 174.36       |
|                             |                     | \$ 23,478,600 | 100.0% | \$ 61,000.00 | \$ 3,998.06     |

CARRIED

9.5 Alberta Innovates – Municipal Community Generation Challenge Expression of Interest

**MOTION: 649-19**

**MOVED** by Deputy Mayor Morton that the Town of Smoky Lake acknowledge receipt of the letter dated September 13, 2019 from Alberta Innovates CCITF Operations Lead, Brett Purdy that Smoky Lake has been selected to submit a Full Project Proposal (FPP) on or before January 8, 2020 regarding the Municipal Community Generation Challenge Expression of Interest; and Administration contact Juanita Marois, Robert Henry and Trevor Anderson to arrange a joint meeting with Smoky Lake County and Town Council to discuss the Project.

CARRIED

9.6 Alberta Transportation Meeting with Town Council at the AUMA Convention Meeting

**MOTION: 650-19**

**MOVED** by Deputy Mayor Morton that the email dated September 13, 2019 from Mayor Hank Holowaychuk regarding items to be discussed at the Alberta Transportation Meeting at the Alberta Urban Municipalities Association (AUMA) Convention held on September 25, 2019, be filed for information.

CARRIED

Mayor Initials

CAO Initials

Mayor Holowaychuk called a recess at 8:04 p.m. and reconvened at 8:12 p.m.

9.7 Crime Prevention

**MOTION: 651-19** **MOVED** by Councillor Makowichuk that Administration investigate options in regard to providing security measures in the community of Smoky Lake due to the large number of thefts; and bring back to the October 21, 2019 Town of Smoky Lake Capital and Budget Meeting.

CARRIED

**10. HEALTH AND PROTECTIVE SERVICES**

10.1 Town of Smoky Lake Property Owners to Display Visible Civic Addresses

**MOTION: 652-19** **MOVED** by Mayor Holowaychuk that Administration enforce the Town of Smoky Lake Address Signage Bylaw 010-09 and inform residents through advertising to comply with proper address signs on owner buildings.

CARRIED

10.2 Bylaw 011-19 Regional Emergency Management

**MOTION: 653-19** **MOVED** by Deputy Mayor Morton that Bylaw 011-19 Regional Emergency Management Bylaw, be tabled to the October 1, 2019 Regular Council Meeting.

CARRIED

10.3 Police Costing Model Engagement

**MOTION: 654-19** **MOVED** by Mayor Holowaychuk that the Police Costing Model Engagement Backgrounder dated September 2019, be filed for information.

CARRIED

10.4 Alberta Fire Chief's Association Region 3 Fall Meeting

**MOTION: 655-19** **MOVED** by Deputy Mayor Morton that the Alberta Fire Chief's Association Region 3 Fall Meeting held on September 28, 2019 in Lloydminster, be a Council approved event.

CARRIED



**11. RECREATION AND CULTURE**

**11.1 Motion #582-19 – Smoky Lake Golf Club re: Junior Golf**

**MOTION: 656-19**

**MOVED** by Councillor Kotylak that the request by Councillor Kotylak to discuss the Town of Smoky Lake's Motion #582-19 made at the August 26, 2019 Special Council Meeting, be filed for information.

**MOVED** by Mayor Holowaychuk that the Town of Smoky Lake acknowledge receipt of email received from Smoky Lake County Legislative Services Clerk, Patti Priest regarding the County Council motion #932-19 made on July 19, 2019 to challenge the Town of Smoky Lake to match the donation of \$1,000.00 towards the Junior Golf Program at the Smoky Lake Golf Club; and file for information due to the fact that the Town of Smoky Lake currently donated \$10,000.00 to the Smoky Lake Golf Club on March 22, 2018.

CARRIED

**12. ECONOMIC DEVELOPMENT**

**12.1 Smoky Lake Home Hardware**

**MOTION: 657-19**

**MOVED** by Councillor Makowichuk that the Smoky Lake Home Hardware Grand Opening event held on September 5, 2019 attended by Mayor Holowaychuk and Deputy Mayor Holowaychuk, be accepted for information.

CARRIED

**12.2 Regional Community Development Committee – Village of Waskatenau Letter to opt out**

**MOTION: 658-19**

**MOVED** by Councillor Makowichuk that the letter dated August 29, 2019 from the Village of Waskatenau Mayor, Casey Caron regarding the Village of Waskatenau motion #132-2019 made at the July 18, 2019 Council meeting as follows, be accepted for information.

*"Deputy Mayor Roy Krahulec moves the Village of Waskatenau will opt out as a regional partner in the Regional Community Development Committee (RCDC) in the Smoky Lake region effective January 1, 2020".*

CARRIED

Mayor Initials



CAO Initials



12.3 Regional Community Development Committee – Town of Smoky Lake Member-at-Large

**MOTION: 659-19**

**MOVED** by Deputy Mayor Morton that Administration advertise the position of a Member-at-Large for the Regional Community Development Committee for a two-year term thru the Smoky Lake Signal for two consecutive weeks and the Town Facebook page, with a deadline of October 15, 2019.

CARRIED

**13. LANDS, PLANNING AND DEVELOPMENT**

Councillor Kotylak left the meeting at 8:41 p.m. and returned at 8:58 p.m.

13.1 Town of Smoky Lake - Development Permit Policy D-01

**MOTION: 660-19**

**MOVED** by Deputy Mayor Morton that the Town of Smoky Lake's Development Permit Policy D-01, be adopted as presented.

CARRIED

13.2 Land Use Amendment to change 3304-50 Street to Direct control

**MOTION: 661-19**

**MOVED** by Deputy Mayor Morton that the Town of Smoky Lake amend Land Use Bylaw 007-18 as follows:

The Land Use District Map, is hereby amended by classifying the following lands, which are currently classified R1 - RESIDENTIAL LOW DENSITY DISTRICT to the DC - DIRECT CONTROL DISTRICT

a. Lot 14 Block 1 Plan 1823408

The area to be classified Residential – DC - DIRECT CONTROL DISTRICT is shown on Schedule "A" of this Bylaw.

; and Bylaw 012-19, being a Town of Smoky Lake Bylaw amendment to Land Use Bylaw 007-18 to include Lot 14, Block 1, Plan 1823408 be classified R1 – Residential Low Density District to the Direct Control District, be given first reading; and the Public Hearing be held on October 15, 2019 at 6:00 p.m.

CARRIED

Mayor Initials



CAO Initials





**14. CORRESPONDENCE**

14.1 File for information items:

**MOTION: 662-19**

**MOVED** by Councillor Kotylak that the following items be filed for information:

**a) 2017 Financial Indicator Graphs**

CARRIED

14.2 2019 Budget - Revenue and Expense Graph

**MOTION: 663-19**

**MOVED** by Mayor Holowaychuk that the Town of Smoky Lake's 2019 Budget Summary – Revenue and Expense Graph presented, be filed for information.

CARRIED

**15. EXECUTIVE SESSION (Closed Session)**

**MOTION: 664-19**

**MOVED** by Mayor Holowaychuk table the following matter to the Regular Council Meeting held on October 1, 2019:

- **Land Use Planning / Cannabis (FOIP s. 24)**

CARRIED

**16. BUSINESS FROM EXECUTIVE SESSION (Out of Closed Session)**

No motions resulted from the Closed Session.

**17. ADJOURNMENT**

**MOTION: 665-19**

**MOVED** by Councillor Makowichuk to adjourn the meeting at 9:04 p.m.

CARRIED

  
Hank Holowaychuk  
Mayor

  
Adam Kozakiewicz  
Chief Administrative Officer