

**TOWN OF SMOKY LAKE  
REGULAR COUNCIL MEETING  
TOWN COUNCIL CHAMBERS  
May 15, 2018 5:00 p.m.**

<b>PRESENT:</b>	Hank Holowaychuk	Mayor
	Daniel Kotylak	Deputy Mayor
	Terry Makowichuk	Councillor
	Melody Morton	Councillor
	Ross Whitelaw	Councillor
<b>STAFF IN ATTENDANCE:</b>	Adam Kozakiewicz	Chief Administrative Officer
	Crystal Letwin	Finance Assistant / Legislative Services
	Billy McMullen	Public Works Foreman
	Marianne Prockiw-Zarusky	FCSS Coordinator

**1. CALL TO ORDER**

Mayor Holowaychuk called the May 15, 2018 Regular Town Council Meeting to order at 5:00 p.m.

**2. APPROVAL OF THE AGENDA**

**MOTION: 3283/18**

**MOVED** by Deputy Mayor Kotylak to approve the May 15, 2018 Regular Town Council Meeting Agenda with the following additions:

- 7.6 Dandelion Control
- 7.7 Recycling and Garbage Receptacles
- 8.1 Natural Gas Bulk Supply Agreement with the Smoky Lake County
- 9.5 Correspondence from Minister of Infrastructure
- 9.6 Smoky Lake Bar-V-Nook Development Permit Follow-up
- 14.7 Air Ambulance Services for the Smoky Lake County
- 14.8 Dr. Recruitment and Retention Committee Correspondence

CARRIED

**3. ADOPTION OF PREVIOUS MINUTES**

**3.1 May 1, 2018 Regular Council Meeting**

**MOTION: 3284/18**

**MOVED** by Councillor Morton to adopt the Minutes of the May 1, 2018 Regular Council meeting as presented.

CARRIED



#### **4. DELEGATIONS**

##### **4.1 Diane Verville – Alberta Health Services**

**MOTION: 3285/18**

**MOVED** by Councillor Makowichuk that the oral report from Diane Verville from Alberta Health Services regarding the continuing care choices for designated supportive living for Seniors, be accepted for information.

CARRIED

#### **5. QUESTION PERIOD**

No questions from the public were brought forward at the meeting.

Mayor Holowaychuk called a recess at 5:45 p.m. and reconvened at 6:25 p.m.

#### **6. FCSS**

##### **6.1 FCSS Coordinator's Report**

**MOTION: 3286/18**

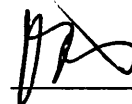
**MOVED** by Councillor Morton that the presentation given by FCSS Coordinator, Marianne Prockiw-Zarusky be accepted for information.

CARRIED

#### **7. PUBLIC WORKS**

##### **7.1 Public Works Foreman's Report - May 2, 2018 – May 15, 2018**

- Set up for the Grad Class BBQ
- Shut curb cock off at 4329 – 56 Street due to water leak
- Washed the Loader and Grader
- Unit 45 is in operation
- Leveled gopher holes in grass along West Railway Drive and badger holes at KinPark
- Cleaned Right-of-Way at NW 15-59-17W4
- Cleaned up leaves piled from the Sweeper
- Measured 52 Street back alley for possible speed bump placement
- Installed street sign at 44 Avenue / Harvest Gold Drive
- Cleaned up branches at Museum
- Worked on numerous line locates
- Graded back alley west of Willow Creek
- Filled pot holes in RV Park and Harvest Gold Drive
- Changed oil in Unit 27
- Marked Gas Riser at 4204 – 54 Street
- Fixed Beaver runs at Finishing Pond
- Took flower pots to Ruth's Greenhouse and Linda's Market Garden



- Fixed pavement at catch basin on West Railway Drive near Bigway
- Picked up garbage in front of Ag Complex, 54 Street (ravine behind Bumper to Bumper), and the Walking Trail
- Seeded grass at 4313 – 48 Ave East
- Flagged off holes at 4204 – 54 Street for grass cutting
- Steamed curb cock at 5319 – 44 Avenue
- Installed water meters at RV shower house / Sani-dump

**MOTION: 3287/18**

**MOVED** by Councillor Morton that the oral report presented by Public Works Foreman, McMullen be accepted for information.

CARRIED

7.2 Back Alley Issue at 4505 – 53A Ave

**MOTION: 3288/18**

**MOVED** by Mayor Holowaychuk that CAO, Kozakiewicz request to meet with Ken Osepchuk, Crawford Construction Ltd., and a Smoky Lake Foundation Board Member regarding the back-alley damage at 4505 – 53A Ave caused from the construction of the Smoky Lake Bar-V-Nook Lodge.

CARRIED

7.3 Dust Control

**MOTION: 3289/18**

**MOVED** by Mayor Holowaychuk that Administration and Public Works construct a priority list of Town back alleys in need of dust control with costs; and bring back to the next Regular Council Meeting.

CARRIED

Mayor Holowaychuk called a recess at 7:30 p.m. and reconvened at 7:45 p.m.

7.4 May 10, 2018 Invoice #39 from Ernie and Karen Stark

**MOTION: 3290/18**

**MOVED** by Councillor Morton that Ernie and Karen Stark's Invoice #39 dated May 10, 2018 to the Town of Smoky Lake regarding the compensation settlement in the amount of \$1,000.00 from snow removal damage at subject property 4215 – 51 Street in Smoky Lake, AB. be filed for information; and Administration send a letter of response to Mr. and Mrs. Stark.

CARRIED

Mayor Initials



CAO Initials



7.5 Toporoutz Road Ditch Issue Information

**MOTION: 3291/18**

**MOVED** by Deputy Mayor Kotylak that the email dated May 11, 2018 from Kyle Miller of Municipal Planning Services Ltd. regarding the ditch along Toporoutz Road, be accepted for information.

CARRIED

7.6 Dandelion Control

**MOTION: 3292/18**

**MOVED** by Councillor Morton that Administration investigate the regulation for using herbicide in public areas in the Town of Smoky Lake; and bring back the information to the next Regular Council Meeting.

CARRIED

7.7 Recycling and Garbage Receptacles

**MOTION: 3293/18**

**MOVED** by Mayor Holowaychuk that Administration investigate costs for additional recycling and garbage receptacles in Town; and bring back to the next Regular Council Meeting.

CARRIED

8.1 Natural Gas Bulk Supply Agreement with the Smoky Lake County

**MOTION: 3294/18**

**MOVED** by Councillor Morton that the Town of Smoky Lake and Smoky Lake County engage in a mutually agreed upon third party consultant hired by the Town of Smoky Lake. The Town of Smoky will contribute 50 percent (50%) of the cost, not to exceed Town's portion of \$2,000.00, to verify the Smoky Lake County Gas Co-op Tap 50 Supplying Town of Smoky Lake Gas Utility's Schedule A - Transportation Costs.

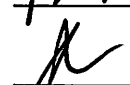
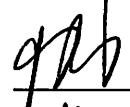
CARRIED

**MOTION: 3295/18**

**MOVED** by Councillor Makowichuk that the Town of Smoky Lake withdrawal the four options listed in the letter dated May 2, 2018 to the Smoky Lake County regarding the Natural Gas Bulk Supply Agreement as follows:

**MOTION: 3273/18 - MOVED** by Councillor Makowichuk that the Town of Smoky Lake write a letter to the Smoky Lake County regarding the Natural Gas Bulk Supply Agreement and include the following options:

Option #1 – That the Town of Smoky Lake Offer to purchase Station 4369 - Tap 5 RMO Station, legally described as NE-09-59-17-W4, located in the Smoky Lake County for assessed value and supply gas to the County



residents on Tap 5 as per the Smoky Lake County's proposed Natural Gas Bulk Supply Agreement

Option #2 – That the Town of Smoky Lake Offer to pay 80% of the actual costs of the Capital Investment Meter Station Improvements of Station 4369 - Tap 5, legally described as NE-09-59-17-W4 and continue to pay the 2% surcharge per GJ

Option #3 – That the Town of Smoky Lake Offer the Smoky Lake County \$10,000.00 annually for 20 years plus 0.02 cents per GJ for Administration costs

Option #4 – That the Town of Smoky Lake Offer the Smoky Lake County \$80,797.50 as per the invoice dated September 14, 2017 from the Smoky Lake County Gas Dept. and continue to pay the 2% surcharge per GJ

CARRIED

**MOTION: 3296/18**

**MOVED** by Mayor Holowaychuk that Administration obtain further information regarding the Natural Gas Bulk Supply Agreement; and bring back to a future meeting of Council.

CARRIED

## **9. ADMINISTRATION**

### **9.1 Chief Administrative Officer's Report – May 2, 2018 – May 15, 2018**

- Worked on the Town of Smoky Lake's Operating and Capital Budget
- Worked with the Smoky Lake County on the Natural Gas Bulk Supply Agreement
- Worked with the Smoky Lake Senior Citizens Drop-in Centre on the Community Facility Enhancement Program (CFEP) Grant Application
- Worked with Arthur Beaudette from VM Systems to transfer the DNS Website Server from Townlife to VM Systems

**MOTION: 3297/18**

**MOVED** by Deputy Mayor Kotylak that the oral report presented by CAO, Kozakiewicz be accepted for information.

CARRIED



9.2 Council's Role in Strategic Planning

**MOTION: 3298/18**

**MOVED** by Councillor Morton that the Elected Officials Education Program (EOEP)'s Council's Role in Strategic Planning course held on Friday, May 25, 2018 from 8:30 a.m. – 4:30 p.m. in Nisku, AB., be filed for information.

CARRIED

9.3 Smoky Lake Senior Citizens Drop-in Centre Grant Application

**MOTION: 3299/18**

**MOVED** by Deputy Mayor Kotylak that the Town of Smoky Lake provide and additional \$1,500.00 towards matching dollars of the Smoky Lake Senior Citizens Club budget (for a total of \$5,000.00); and assist the Senior Citizens Club with the application for the Community Facility Enhancement Grant Program (CFEP) for the upgrades specified in the quote dated February 23, 2018 from H. Thiessen Construction and Par-Alta Services.

CARRIED

9.4 Smoky Lake Curling Club Insurance

**MOTION: 3300/18**

**MOVED** by Mayor Holowaychuk that Administration respond to Lorrie Verspeelt, President of the Smoky Lake Curling Club, that no action be taken regarding the email dated May 8, 2018 expressing concern over the Town not providing insurance for the Smoky Lake Curling Club.

CARRIED

9.5 Correspondence from Sandra Jansen, Minister of Infrastructure

**MOTION: 3301/18**

**MOVED** by Deputy Mayor Kotylak that the email dated May 15, 2018 from the Minister of Infrastructure's Scheduling Assistant, Cindy Koistinen regarding a conference call with the Town to discuss the infrastructure needs in the community, be filed for information.

CARRIED

9.6 Smoky Lake Foundation Development Permit No. 16-10 Follow-up

**MOTION: 3302/18**

**MOVED** by Mayor Holowaychuk that Administration send a follow-up email in respect to the letter dated March 5, 2018 to CEO Doug Mills of the Smoky Lake Foundation regarding the Smoky Lake Bar-V-Nook Development Permit No.16-10 security required.

CARRIED



**10. HEALTH AND PROTECTIVE SERVICES**

No items were discussed at the meeting.

**11. RECREATION AND CULTURE**

**11.1 2018 Schedule of Parades in Surrounding Communities**

**MOTION: 3303/18**

**MOVED** by Councillor Morton that the 2018 Schedule of Parades in surrounding communities of Smoky Lake, be deferred to the next Regular Council meeting.

CARRIED

**12. ECONOMIC DEVELOPMENT**

No items were discussed at the meeting.

**13. LANDS, PLANNING AND DEVELOPMENT**

No items were discussed at the meeting.

**14. CORRESPONDENCE**

**14.1 Reign Bough Fiddle Music and Arts Festival**

**MOTION: 3304/18**

**MOVED** by Councillor Morton that the Reign Bough Fiddle Music and Arts Festival correspondence regarding the support of the Arts Festivals taking place at Metis Crossing, be accepted for information.

CARRIED

**14.2 Alberta TrailNet Society's Annual General Meeting**

**MOTION: 3305/18**

**MOVED** by Councillor Makowichuk that the invitation to attend the Alberta TrailNet Society's Annual General Meeting held on Saturday, June 2, 2018 from 2:00 p.m. – 2:45 p.m. at the Canmore Nordic Centre in Canmore, AB., be filed for information.

CARRIED

Mayor Initials



CAO Initials



14.3 2018 Kalyna Country Website Membership

**MOTION: 3306/18**

**MOVED** by Mayor Holowaychuk that the Town of Smoky Lake become members of the 2018 Kalyna Country Website in the amount of \$325.00 (Invoice 2018-KWM-19).

CARRIED

14.4 Metis Crossing Groundbreaking

**MOTION: 3307/18**

**MOVED** by Deputy Mayor Kotylak that the Metis Crossing Groundbreaking brochure held on May 14, 2018, be accepted for information.

CARRIED

14.5 Alberta's Lakeland Destination Marketing Organization

**MOTION: 3308/18**

**MOVED** by Councillor Morton that the Alberta's Lakeland Destination Marketing Organization's Annual General Meeting held on Thursday, June 7, 2018 from 1:00 p.m. – 3:00 p.m. in St. Paul, AB., be attended by Councillor Whitelaw.

CARRIED

14.6 Low Carbon Economy Expression Interest

**MOTION: 3309/18**

**MOVED** by Deputy Mayor Kotylak that the Low Carbon Economy Challenge Champions Stream Expression of Interest for the Smoky Lake Region prepared by Arthur Beaudette of VM Systems, be filed for information.

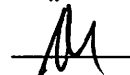
CARRIED

14.7 Air Ambulance Services for the Smoky Lake County

**MOTION: 3310/18**

**MOVED** by Councillor Morton that the correspondence dated May 9, 2018 from Auditor General, Doug Wylie regarding the letter on April 13, 2018 to Alberta Health Services concerning the RFP process that Alberta Health Services used for air ambulance services for the Smoky Lake County, be accepted for information.

CARRIED





14.8 Doctor Recruitment and Retention

**MOTION: 3311/18**

**MOVED** by Councillor Makowichuk that the letter dated May 9, 2018 from Thorhild County Reeve, Kevin Grumetza regarding the County of Thorhild's membership withdrawal of the Doctor Retention and Recruitment committee, be accepted for information.

CARRIED

Deputy Mayor Kotylak extended the Regular Council Meeting at 9:00 p.m. for 20 minutes.

15. EXECUTIVE SESSION (In-Camera)

**MOTION: 3312/18**

**MOVED** by Deputy Mayor Kotylak to go in-camera to discuss the following issue at 9:01 p.m.:

- Personnel issue (FOIP s.17)

CARRIED

**MOTION: 3313/18**

**MOVED** by Deputy Mayor Kotylak to come out of camera at 9:15 p.m.

CARRIED

16. BUSINESS FROM EXECUTIVE SESSION (Out of Camera)

**MOTION: 3314/18**

**MOVED** by Councillor Morton that Administration obtain advice from Alberta Council regarding the Town of Smoky Lake's Fire Department personnel issue, as discussed in-camera.

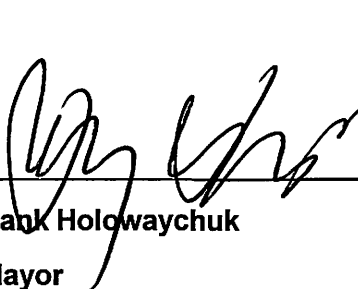
CARRIED

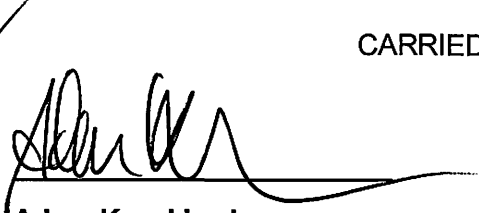
17. ADJOURNMENT

**MOTION: 3315/18**

**MOVED** by Deputy Mayor Kotylak to adjourn the meeting at 9:20 p.m.

CARRIED

  
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Hank Holowaychuk  
Mayor

  
\_\_\_\_\_  
Adam Kozakiewicz  
Chief Administrative Officer

