

**TOWN OF SMOKY LAKE  
REGULAR COUNCIL MEETING  
TOWN COUNCIL CHAMBERS  
June 19, 2018 3:30 p.m.**

<b>PRESENT:</b>	Hank Holowaychuk	Mayor
	Daniel Kotylak	Deputy Mayor
	Terry Makowichuk	Councillor – arrived at 3:42 p.m.
	Melody Morton	Councillor
	Ross Whitelaw	Councillor
<b>STAFF IN ATTENDANCE:</b>	Adam Kozakiewicz	Chief Administrative Officer
	Crystal Letwin	Finance Assistant / Legislative Services
	Billy McMullen	Public Works Foreman
	Katilynn Makowichuk	Office Clerk

**1. CALL TO ORDER**

Mayor Holowaychuk called the June 19, 2018 Regular Town Council Meeting to order at 3:39 p.m.

**2. APPROVAL OF THE AGENDA**

**MOTION: 3346/18**      **MOVED** by Councillor Whitelaw to approve the June 19, 2018 Regular Town Council Meeting Agenda as presented.

CARRIED

**3. ADOPTION OF PREVIOUS MINUTES**

No previous Minutes to adopt.

**4. DELEGATIONS**

No delegations attended the meeting.

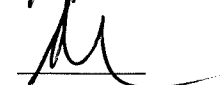
**5. QUESTION PERIOD**

No motions resulted from question period.

**6. FCSS**

**7. PUBLIC WORKS**


**7.1 Public Works Foreman's Report – May 16, 2018 – June 13, 2018**



## Public Works Report

May 16- June 13

- Picked up flowers from local greenhouses
- Dug up two soft spots along Harvest Gold Drive
- Spring samples for water caught and sent to lab
- Grass cutting underway
- Spray Park water meter installed and in operation for the Summer
- Water meter at Centex Sani Dump installed and turned on
- Water meter at Kinsmen Gazebo installed and water turned on. Bathrooms are opened 8:30 a.m.- 4:00 p.m.
- Tree pruning on 855 South
- Made trench along Harvest Gold and 50 Street for ground water to flow from street
- Put up and removed Fire Ban signs
- Set up tables/ garbage/ rec for ATB fundraiser and removed
- Set up garage sale sign- removed. Set tables in Curling Rink for town wide garage sale
- Fixed Curb on 51<sup>st</sup>- 4704
- Picked up grass trimmings by Hospital
- Gate hinge fixed at North Gate
- Catch Basin's cleaned after rain
- Stock piled some gravel for construction on 52 ave
- Helped contractor install temp water for homeowner affected by the construction on 52 ave
- Tried to insulate water valves for construction
- Tried to insulate water valves for water main loop
- Locked c/c valves along 52 ave
- Iron horse trail cut
- Unit 30 serviced door safety switch wire was broken. Speed sensor was also faulty
- Added gravel to road on 30 ave- 51 st
- Gopher exterminator in town
- Had safety meeting on May 23- next one is June 20 10:30 am
- Fixed c/c at 4403 52 ave (streamed, lowered and put cap on)
- Bubble tested gas wells (no surface leaks)
- Built chairs for council chamber/office
- Numerous line locates
- Handed out letters to residents affected by temp water
- Started painting concrete cribbing for garbage
- Painted picnic table
- Removed flags at golf course with basket truck
- Flushed stand pipe at golf course
- Screen on door fixed at CN station
- Brick replaced at pumpkin park
- Street sweepings hauled to dump



**MOTION: 3347/18**

**MOVED** by Councillor Makowichuk that the report presented by Public Works Foreman, McMullen be accepted for information.

CARRIED

7.2 Recycling and Garbage Receptacles

**MOTION: 3348/18**

**MOVED** by Councillor Morton that the oral report given by Public Works Foreman, McMullen regarding the Steel Dome Lids for the steel garbage barrels located around Town that will be purchased from ULINE.ca, be filed for information.

CARRIED

7.3 Dust Control

**MOTION: 3349/18**

**MOVED** by Councillor Morton that Public Works Foreman, McMullen proceed with the environmentally friendly dust control "End Dust 111 Mag Chloride Crystal" from Chemical Industries Inc. in the amount of \$7,000.00.

CARRIED

7.4 Dandelion Control Issue

**MOTION: 3350/18**

**MOVED** by Councillor Makowichuk that the Dandelion Control issue in the Town of Smoky Lake, be deferred to the Regular Council Meeting held on July 17, 2018.

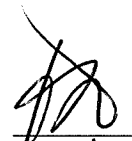
CARRIED

7.5 Traffic Signage on 46 Street

**MOTION: 3351/18**

**MOVED** by Mayor Holowaychuk that the action taken by Administration to remove the "No Vehicles Over One Ton" sign on 46 Street in Smoky Lake, AB., be approved.

CARRIED



7.6 Pothole Issue in the Town of Smoky Lake

**MOTION: 3352/18**

**MOVED** by Deputy Mayor Kotylak that the oral report from Public Works Foreman, McMullen regarding the pothole issue in the Town of Smoky Lake, be accepted for information.

CARRIED

Mayor Holowaychuk called a recess at 4:27 p.m. and reconvened at 4:46 p.m.

**8. NATURAL GAS**

No items were discussed at the meeting.

**9. ADMINISTRATION**

9.1 Chief Administrative Officer's Report

- Attended the Government Finance Officers Association (GFOA) Conference in Kananaskis, AB.
- Spoke on AFRRCS Radios for the Smoky Lake Fire Department
- Reported the progress on the 52 Avenue Water and Sewer Line Replacement project
- Spoke on the Smoky Lake Bar-V-Nook sidewalk condition

**MOTION: 3353/18**

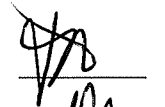
**MOVED** by Councillor Makowichuk that the oral report presented by CAO, Kozakiewicz be accepted for information.

CARRIED

**MOTION: 3354/18**

**MOVED** by Councillor Morton that the vehicle quote and email (dated June 8, 2018) from Eric Pybus of Grant Miller Chevrolet Buick GMC Ltd. in Smoky Lake, AB. regarding the White 2018 Sierra Crew Cab truck in the amount of \$38,400.00, be deferred to the Regular Council Meeting held on July 17, 2018.

CARRIED



9.2 RFD – Town of Smoky Lake’s Operating Position as of May 15, 2018

**MOTION: 3355/18**

**MOVED** by Deputy Mayor Kotylak that the Town of Smoky Lake’s Operating Position report as of May 15, 2018, be accepted for information.

CARRIED

9.3 RFD – Cancellation and Reschedule of Council Meeting Date

Motion made at the June 13, 2018 Regular Council Meeting. See Minutes of June 13, 2018.

9.4 Town of Smoky Lake’s 52 Avenue Project - Paving Quotes

**MOTION: 3356/18**

**MOVED** by Deputy Mayor Kotylak that the Town of Smoky Lake’s 52 Avenue Paving Project quotes from Spectre Systems, Allied Paving, E-Construction Ltd., and Pavelt, be deferred to the July 4, 2018 Regular Council Meeting.

CARRIED

9.5 Smoky Lake Centex RV Water Fill and Sani-Dump Station Utility Charges

**MOTION: 3357/18**

**MOVED** by Councillor Morton that the Smoky Lake Centex RV Water Fill and Sani-Dump Station, and any other water fills and/or sani-dumps in the Town of Smoky Lake be charged only the cost of water (no service charge); and that all costs associated with the meter be the responsibility of the owner, effective July 1, 2018; and Administration write a letter to inform the Smoky Lake Agricultural Society’s RV Park of this adjustment.

CARRIED

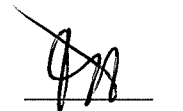
9.6 Smoky Lake Library Garbage Charge

**MOTION: 3358/18**

**MOVED** by Councillor Morton that Administration research active utility bylaws from various municipalities to compare garbage rates; and provide the research at the Regular Council Meeting held on July 17, 2018.

CARRIED

Mayor Initials



CAO Initials



9.7 CN Station Memorabilia Returned to Smoky Lake, AB

**MOTION: 3359/18**

**MOVED** by Councillor Makowichuk that Administration write a letter of appreciation, on behalf of the Town of Smoky Lake, regarding the Smoky Lake CN Station's Train Order Board that was returned by George Fowler on May 8, 2018.

CARRIED

9.8 Electronic Town Sign

**MOTION: 3360/18**

**MOVED** by Councillor Morton that the discussion held with CAO, Kozakiewicz regarding the procedure on updating the Town of Smoky Lake's electronic Entrance Sign, be accepted for information.

CARRIED

9.9 Country Garden Hotel Utility Charges

Motion made at the June 13, 2018 Regular Council Meeting. See Minutes of June 13, 2018.

9.10 Federation of Canadian Municipalities Invoice #ORD-18756-K2X8Y6

**MOTION: 3361/18**

**MOVED** by Deputy Mayor Kotylak that the Federation of Canadian Municipalities Invoice #ORD-18756-K2X8Y6 in the amount of \$105.00 regarding a two-year contribution to the Special Advocacy Fund, be filed for information.

CARRIED

9.11 Smoky Lake Pumpkin Park Rehabilitation Quote

**MOTION: 3362/18**

**MOVED** by Deputy Mayor Kotylak that the Town of Smoky Lake contribute \$5,000.00 to the Smoky Lake Pumpkin Growers in support of the Smoky Lake Pumpkin Park Rehabilitation Project in Smoky Lake, AB.; and be allocated from the 2018 Operating Budget entitled "Recreational Contract Repair & Maintenance".

CARRIED

Mayor Holowaychuk called a recess at 6:05 p.m. and reconvened at 6:30 p.m.

**10. HEALTH AND PROTECTIVE SERVICES**

10.1 FedGas Insurance Reciprocal Exchange (FIRE) Meeting

**MOTION: 3363/18**

**MOVED** by Mayor Holowaychuk that the FedGas Insurance Reciprocal Exchange (FIRE) Annual General Meeting & the Federation of Alberta Gas Co-ops Ltd. Members Meeting scheduled for June 20, 2018 at the Radisson Hotel Edmonton South in Edmonton, AB., be filed for information.

CARRIED

10.2 Bill 201 – Employment Standards (Firefighter Leave) Amendment Act, 2018

**MOTION: 3364/18**

**MOVED** by Councillor Makowichuk that the Alberta Fire Chiefs Association (AFCA) Board of Directors Official Statement regarding Bill 201 being an Employment Standards (Firefighter Leave) Amendment Act, 2018, be filed for information.

CARRIED

10.3 Alberta Medical First Response (MRF) – 2018 Survey

**MOTION: 3365/18**

**MOVED** by Mayor Holowaychuk that the Town of Smoky Lake continue to support the Smoky Lake Fire Department with the Alberta Medical First Response (MFR) Program indefinitely.

CARRIED

10.4 Letter to Council Regarding the Town of Smoky Lake's Fire Department's Annual General Meeting held on February 26, 2018

Motion made at the June 13, 2018 Regular Council Meeting. See Minutes of June 13, 2018.

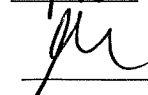
**11. RECREATION AND CULTURE**

11.1 2018 Schedule of Parades in Surrounding Communities

**MOTION: 3366/18**

**MOVED** by Councillor Morton that the 2018 schedule of parades in surrounding communities, be filed for information.

CARRIED



11.2 2018 Alberta Recreation & Parks Association (ARPA) Conference

**MOTION: 3367/18**

**MOVED** by Councillor Makowichuk that the 2018 Alberta Recreation & Parks Association (ARPA) Conference held on Thursday, October 25, 2018 to Saturday, October 27, 2018 at the Fairmont Jasper Park Lodge in Jasper, AB., be filed for information.

CARRIED

11.3 Smoky Lake Agricultural Society RV Park

**MOTION: 3368/18**

**MOVED** by Mayor Holowaychuk that Public Works investigate the concern brought forward of a possible water leak from the hydrant at the Smoky Lake Agricultural Society's RV Park in Smoky Lake, AB.

CARRIED

**12. ECONOMIC DEVELOPMENT**

No items were discussed at the meeting.

**13. LANDS, PLANNING AND DEVELOPMENT**

No items were discussed at the meeting.

**MOTION: 3369/18**

**MOVED** by Deputy Mayor Kotylak that the Regular Council Meeting be extended for an additional 15 minutes.

CARRIED

**14. CORRESPONDENCE**

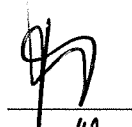
14.1 Alberta Urban Municipalities Association (AUMA)

**MOTION: 3370/18**

**MOVED** by Councillor Makowichuk that the correspondence dated May 25, 2018 from Alberta Urban Municipalities Association (AUMA), President Barry Morishita, be filed for information.

CARRIED

Mayor Initials



CAO Initials





14.2 Highway 28/63 Regional Water Services Commission Meeting Agenda

**MOTION: 3371/18** **MOVED** by Councillor Whitelaw that the Highway 28/63 Regional Water Services Commission Regular Meeting Agenda and Minutes from Wednesday, April 25, 2018, be filed for information.

CARRIED

14.3 Alberta Health Services

**MOTION: 3372/18** **MOVED** by Deputy Mayor Kotylak that the correspondence dated February 22, 2018 from Alberta Health Services regarding Municipalities and Cannabis Regulation, be filed for information. Further to that, Administration complete the survey received on May 23, 2018 from Public Health Inspector/Executive Officer, Ian McDougall.

CARRIED

14.4 Alberta Infrastructure

**MOTION: 3373/18** **MOVED** by Councillor Morton that the correspondence dated May 16, 2018 from Minister of Infrastructure, Sandra Jansen, be filed for information.

CARRIED

14.5 Legislative Assembly of Alberta

**MOTION: 3374/18** **MOVED** by Deputy Mayor Kotylak that the gratitude letter (no date provided) from Athabasca-Sturgeon-Redwater MLA, Colin Piquette, be filed for information.

CARRIED

14.6 Highland Community Hall of Barich Society

**MOTION: 3375/18** **MOVED** by Councillor Whitelaw that the invitation to celebrate the designation of the Highland Community Hall of Barich Society "Farmers Ukrainian National Home of Taras Shevchenko" held on Friday, June 15, 2018 at the Highland Community Hall in Barich, AB., be filed for information.

CARRIED



14.7 Smoky Lake RCMP Detachment

**MOTION: 3376/18**

**MOVED** by Councillor Morton that the Town of Smoky Lake support the Smoky Lake RCMP Detachment regarding the public facing web application and include links to Crimestoppers on the Town of Smoky Lake's Website with Emergency Numbers.

CARRIED

14.8 Alberta Municipal Affairs – Emergency Management Amendment Act

**MOTION: 3377/18**

**MOVED** by Councillor Makowichuk that the correspondence dated June 6, 2018 from the Minister of Municipal Affairs, Shaye Anderson regarding the Engagement Session held on Thursday, June 28, 2018 held at the Chateau Nova Yellowhead in Edmonton, AB., be a Council approved event.

CARRIED

14.9 Alberta Municipal Affairs – Grant allocations for 2018

**MOTION: 3378/18**

**MOVED** by Councillor Makowichuk that the correspondence dated May 29, 2018 from Minister of Municipal Affairs, Shaye Anderson, be filed for information.

CARRIED

14.10 RFD – Smoky Lake Agricultural Society – Donation Request

**MOTION: 3379/18**

**MOVED** by Deputy Mayor Kotylak that the Town of Smoky Lake contribute \$500.00 in support of the Smoky Lake Demolition Derby held on Monday, August 6, 2018 in Smoky Lake, AB. hosted by the Smoky Lake Agricultural Society, to be allocated from the 2018 Operating Budget entitled "Grants to Individuals and Organizations".

CARRIED

14.11 Buffalo Lake Metis Settlement

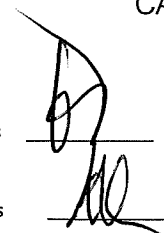
**MOTION: 3380/18**

**MOVED** by Mayor Hollowaychuk that the Metis Settlement's National Aboriginal Day Celebration held on Thursday, June 21, 2018 at the Metis Settlement in Smoky Lake, AB., be a Council approved event.

CARRIED

Mayor Initials

CAO Initials

The image shows two handwritten signatures in black ink. The top signature is for the Mayor and the bottom signature is for the CAO. Each signature is written over a horizontal line.

**15. EXECUTIVE SESSION (In-Camera)**

**MOTION: 3381/18**

**MOVED** by Councillor Makowichuk to go in-camera to discuss the following issues at 6:36 p.m.:

- Personnel Issue (FOIP s.17)
- Legal Issue (FOIP s.27)

CARRIED

**MOTION: 3382/18**

**MOVED** by Councillor Morton to come out of camera at 7:08 p.m.

CARRIED

**16. BUSINESS FROM EXECUTIVE SESSION (Out of Camera)**

**MOTION: 3383/18**

**MOVED** by Mayor Holowaychuk that Administration draft a letter to the Town of Smoky Lake's Fire Chief, Juanita Cozicar regarding professional conduct in Senior Offices and offer mandatory enrollment in Professional Development/ Management Courses; and be brought back to the Regular Council Meeting held on July 17, 2018 for approval.

CARRIED

**MOTION: 3384/18**

**MOVED** by Councillor Morton that the letter dated June 19, 2018 from the Town of Smoky Lake to the Smoky Lake Foundation regarding the Development Agreement between the Town of Smoky Lake and Smoky Lake Foundation, dated February 17, 2017 (the "Development Agreement") Security Required Pursuant to Development Agreement Permit No.: 16-10, that is currently outstanding, be accepted for information.

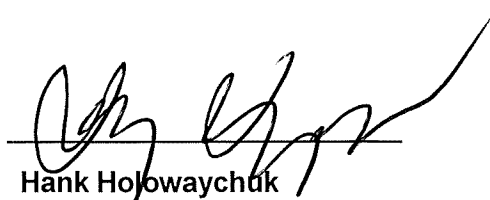
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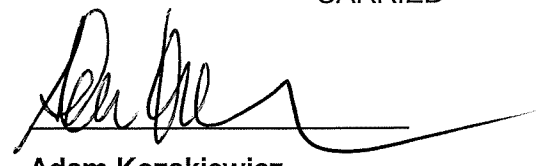
**17. ADJOURNMENT**


**MOTION: 3385/18**

**MOVED** by Deputy Mayor Kotylak to adjourn the meeting at 7:46 p.m.

CARRIED

  
\_\_\_\_\_  
Hank Holowaychuk  
Mayor

  
\_\_\_\_\_  
Adam Kozakiewicz  
Chief Administrative Officer

Mayor Initials   
CAO Initials 