

**TOWN OF SMOKY LAKE  
REGULAR COUNCIL MEETING  
TOWN COUNCIL CHAMBERS  
August 21, 2018 5:00 p.m.**

<b>PRESENT:</b>	Hank Holowaychuk	Mayor
	Daniel Kotylak	Deputy Mayor
	Terry Makowichuk	Councillor
	Melody Morton	Councillor
	Ross Whitelaw	Councillor

<b>STAFF IN ATTENDANCE:</b>	Adam Kozakiewicz	Chief Administrative Officer
	Crystal Letwin	Finance Assistant / Legislative Services
	Billy McMullen	Public Works Foreman

**1. CALL TO ORDER**

Mayor Holowaychuk called the August 21, 2018 Regular Town Council Meeting to order at 5:05 p.m.

**2. APPROVAL OF THE AGENDA**

**MOTION: 3507/18**      **MOVED** by Deputy Mayor Kotylak to approve the August 21, 2018 Regular Town Council Meeting Agenda with the following additions:

- 10.2 Letters from Smoky Lake Fire Chief, Juanita Cozicar
- 10.3 Letter from Alberta Health Services
- 14.11 Letter from Lac La Biche Mayor, Omer Moghrabi

CARRIED

**3. ADOPTION OF PREVIOUS MINUTES**

**3.1 August 7, 2018 Regular Council Meeting**

**MOTION: 3508/18**      **MOVED** by Mayor Holowaychuk to adopt the Minutes of the August 7, 2018 Regular Council Meeting with the following amendments:

Motion #3472/18 – Add “referencing the July 16, 2018 letter from Ken Osepchuk”.

Motion #3499/18 – Add “submitted by Patricia Chern” and “zoned Direct Control”.

CARRIED

CAO, Kozakiewicz left the meeting at 5:21 p.m. and returned at 5:27 p.m.





#### **4. DELEGATIONS**

##### **4.1 Shelley Marsh – Muniware Software Conversion Update**

**MOTION: 3509/18**

**MOVED** by Councillor Makowichuk that the oral presentation given by Shelley Marsh of Municipal Information Systems Inc. (Muniware) regarding the Town of Smoky Lake's Financial Software Conversion, be accepted for information.

CARRIED

##### **4.2 Bruce Morton – Offer to Purchase Town Lot at 4436 Maria Close East (Plan 7820208 - Block 13 – Lot 12)**

**MOTION: 3510/18**

**MOVED** by Councillor Morton that the oral presentation given by Bruce Morton to purchase Town lot located at 4436 Maria Close East, legal description - Plan 7820208 - Block 13 – Lot 12 in the amount of \$15,000.00 (including GST), be accepted for information.

CARRIED

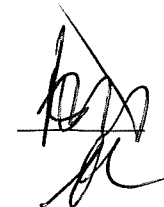
#### **5. QUESTION PERIOD**

No questions from the public were brought forward at the meeting.

#### **6. FCSS**

No items were discussed at the meeting.

Mayor Initials



CAO Initials



## 7. PUBLIC WORKS

### 7.1 Public Works Foreman's Report

#### **Public Works Report August 7-21, 2018**

- Heave on East Railway Drive Fixed
- Crack filling underway
- Tree branches trimmed in front of school crosswalk lights
- Chimney fixed on caboose (leaking around roof flange)
- Straightened signs/ replaced signs on west railway drive hospital
- Cut & Capped Gas wells
- Pot holes fixed at intersection Maria Dr East/48 ave
- Repaired main water valve casing on west railway drive
- Filled pot holes on complex road in parking lot
- Cut grass/weed wacked in front of complex (east side)
- Weed wacked lots at Maria Close
- Removed Picnic table/ bench on lot 131/ white earth street
- Cleaned catch basin's
- Manhole cover fixed with cold mix on 52<sup>nd</sup> street/ 43 ave
- Bench repaired along walking trail (board replaced)

**MOTION: 3511/18**

**MOVED** by Mayor Holowaychuk that the oral report presented by Public Works Foreman, McMullen be accepted for information.

CARRIED

**MOTION: 3512/18**

**MOVED** by Councillor Morton that Administration investigate into common practices with crosswalk signage in the Town of Smoky Lake.

CARRIED

Mayor Holowaychuk called a recess at 6:20 p.m. and reconvened at 6:30 p.m.

### 7.2 Town Tour – Washrooms at South Shop

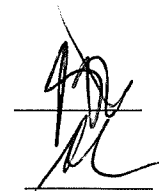
**MOTION: 3513/18**

**MOVED** by Councillor Makowichuk that Administration investigate the cost of a porta potti to purchase for the Town of Smoky Lake's South Shop; and bring to the Regular Council Meeting held on September 4, 2018.

CARRIED

Mayor Initials

CAO Initials

Handwritten initials for the Mayor and CAO, written over horizontal lines. The Mayor's initials are 'MH' and the CAO's initials are 'ML'.



7.3 Town Gas Well Update

**MOTION: 3514/18**

**MOVED** by Councillor Morton that the update from Public Works Foreman, McMullen regarding the Town of Smoky Lake Gas Wells located at LSD 10–26–60–16 – W4M and LSD 08–26–60–16– W4M, be accepted for information.

CARRIED

7.4 Fire Trucks Quote

**MOTION: 3515/18**

**MOVED** by Mayor Holowaychuk that the quote from Darren Mitchell to repair Fire Truck Unit 402 and the 1966 Red Ford Fire Truck, not to exceed a total of \$5,000.00 for both units, be approved as presented.

CARRIED

**8. NATURAL GAS**

No items were discussed at the meeting.

**9. ADMINISTRATION**

9.1 Chief Administrative Officer's Report

- Reported that Administration will apply for the Alberta Community Partnership (ACP) Grant application
- Met with ATCO regarding a pilot project for Fiber Optics in the Town of Smoky Lake
- Met with the Town of Smoky Lake's Fire Chief, Juanita Cozicar

**MOTION: 3516/18**

**MOVED** by Councillor Morton that the oral report presented by CAO, Kozakiewicz be accepted for information.

CARRIED

9.2 Rural Municipalities of Alberta (RMA) 2018 Fall Convention

**MOTION: 3517/18**

**MOVED** by Councillor Morton that the Rural Municipalities of Alberta (RMA) 2018 Fall Convention held on November 19 – 22, 2018 at the Shaw Conference Centre in Edmonton, AB be a Council approved event; and CAO, Kozakiewicz and Two Members of Council will attend.

CARRIED







9.3 Notice to Residents Regarding 2019 ATCO Franchise Fee Increase

**MOTION: 3518/18**

**MOVED** by Councillor Whitelaw that the notice to residents regarding the 2019 ATCO Franchise Fee increase be advertised in the local paper for at least two consecutive weeks.

CARRIED

9.4 Municipal Planning Services (MPS) Committee Appointment

**MOTION: 3519/18**

**MOVED** by Councillor Morton that Administration advertise for Two Public Members-at-Large for the Municipal Planning Services (MPS) Committee

CARRIED

9.5 Utility Bylaw Comparison

**MOTION: 3520/18**

**MOVED** by Mayor Holowaychuk that a Regular Council Meeting be held on Thursday, October 11, 2018 at 5:00 p.m. in the Town Council Chambers in Smoky Lake, AB to discuss the Town Utility Bylaw 007-17 and the Town Unsightly Premises Bylaw 002-09.

CARRIED

9.6 Unsightly Premise Bylaw Comparisons

Motion for item 9.6 was made with item 9.5 – Motion #3520/18.

9.7 Highway 28/63 Regional Water Services Commission Bylaw No. 003-2018

**MOTION: 3521/18**

**MOVED** by Councillor Makowichuk that the Highway 28/63 Regional Water Services Commission Bylaw No. 003-2018 to establish rates and fees for the delivery of water services from the Highway 28/63 Regional Water Services Commission system to members and other customers of the Commission, be filed for information.

CARRIED

Handwritten initials for the Mayor and CAO, each written over a horizontal line.



9.8 Highway 28/63 Regional Water Services Commission Right-of-Way Management

**MOTION: 3522/18**

**MOVED** by Councillor Morton that the Highway 28/63 Regional Water Services Commission letter dated August 16, 2018 to Marianne Janke, Administrative Coordinator of North East Muni-Corr Ltd. regarding the Highway 28/63 Regional Water Services Commission Right-of-Way Management, be filed for information; and the Town of Smoky Lake prepare a support letter as a member of the Highway 28/63 Regional Water Services Commission regarding the Right of Way Management to North East Muni-Corr Ltd.

CARRIED

9.9 Alberta Urban Municipalities Association's Police Act Working Group Request

**MOTION: 3523/18**

**MOVED** by Councillor Makowichuk that the Alberta Urban Municipalities Association's Alberta Police Working Group Membership be appointed to Deputy Mayor Kotylak as per the email from Dan Rude, Chief Executive Officer of Alberta Urban Municipalities Association dated August 16, 2018.

CARRIED

Mayor Holowaychuk called a recess at 7:54 p.m. and reconvened at 8:07 p.m.  
Public Works Foreman, McMullen left the meeting at 8:05 p.m.

**10. HEALTH AND PROTECTIVE SERVICES**

10.1 Alberta Health Services Letter Regarding Smoky Lake Health Care Centre Heliport Upgrade

**MOTION: 3524/18**

**MOVED** by Councillor Makowichuk that the request dated August 17, 2018 from Alberta Health Services regarding the Smoky Lake George McDougall Health Care Centre's Heliport exterior replacement of the manifold boxes and request for permission from the Town of Smoky Lake to use the nearby fair grounds located at Pt of SE-28-59-17-W4 with support of the local fire department to secure the site and meet the Ambulance for any emergency medical evacuations that may arise during this period of time, be approved; and the Town of Smoky Lake advise the Smoky Lake Fire Department and Alberta Health Services that permission be granted.

CARRIED

Handwritten initials for the Mayor and CAO, each on a horizontal line.



10.2 Letters from Town of Smoky Lake Fire Chief, Juanita Cozicar

**MOTION: 3525/18**

**MOVED** by Councillor Whitelaw that the letters to Smoky Lake Town Council received from Town Fire Chief, Juanita Cozicar regarding Mr. Barry Goertz promoted to Deputy Chief for the Smoky Lake Fire Department and the announcement that as of December 2016 Father Gerasim has been promoted to the position of a Honorary Captain with the designation of Chaplain for the Smoky Lake Fire Department, be filed for information.

CARRIED

10.3 Letter from Alberta Health Services

**MOTION: 3526/18**

**MOVED** by Councillor Morton that the letter dated August 8, 2018 from Diane Verville, Area Manager, Seniors Health and Genevra Beck, Director, Clinical Operations Area 7, regarding the transitioning of residents living at the Smoky Lake Continuing Care Centre to the Bar-v-Nook Supportive Living, be filed for information.

CARRIED

**11. RECREATION AND CULTURE**

No items were discussed at the meeting.

**12. ECONOMIC DEVELOPMENT**

No items were discussed at the meeting.

**13. LANDS, PLANNING AND DEVELOPMENT**

13.1 Bruce Morton – Offer to Purchase Town Lot (Plan 7820208 - Block 13 – Lot 12 or 10)

**MOTION: 3527/18**

**MOVED** by Councillor Morton that the Town of Smoky Lake enter into a Sales Agreement with Bruce Morton to purchase Plan 7820208 - Block 13 – Lot 12 or 10 for \$15,000.00 (including GST); and no warranties be made to infrastructure service conditions.

CARRIED





13.2 First Reading of Land Use Bylaw 007-18

**MOTION: 3528/18**

**MOVED** by Councillor Whitelaw that Bylaw 007-18, being a Land Use Bylaw be given first reading.

CARRIED

13.3 Highway 28/63 Regional Water Utilities Commission Agreement

**MOTION: 3529/18**

**MOVED** by Councillor Makowichuk that the Town of Smoky Lake execute the Road and Pipeline Crossing Agreement dated August 8, 2018 between the Town and Smoky Lake and Highway 28/63 Regional Water Utilities Commission in respect to the lands legally described as SE21-59-17-4; NE16-59-17-4; SW22-59-17-4; NW22-59-17-4; NE22-59-17-4.

CARRIED

**14. CORRESPONDENCE**

14.1 Alberta Health Services – Physician Coverage

**MOTION: 3530/18**

**MOVED** by Councillor Morton that the letter from Alberta Health Services regarding the lack of an on-site physician in the Smoky Lake Health Care Centre Emergency Department on August 15, 2018 beginning at 8:00 a.m. and will resume on August 16, 2018 at 8:00 a.m., be filed for information.

CARRIED

14.2 Brownlee LLP – Courts Propose Mandatory Dispute Resolution

**MOTION: 3531/18**

**MOVED** by Councillor Whitelaw that the Courts Proposed Mandatory Dispute Resolution Before Trial Correspondence from BrownLee LLP Barristers & Solicitors, be filed for information.

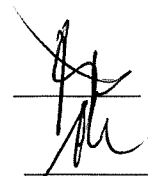
CARRIED

14.3 3<sup>rd</sup> Annual Bordering on Disaster Conference in Lloydminster, AB.

**MOTION: 3532/18**

**MOVED** by Councillor Makowichuk that the correspondence dated August 8, 2018 from Ernie Polsom regarding the City of Lloydminster's 3<sup>rd</sup> Annual Disaster Conference held on September 18, 2018 at the Lloydminster Exhibition Grounds in Lloydminster, AB. be filed for information.

CARRIED

Handwritten initials for the Mayor and CAO, each on a horizontal line. The Mayor's initials are 'JH' and the CAO's initials are 'ML'.





14.4 Municipal Affairs – Municipal Sustainability Initiative (MSI) 2017 Conditional Operating Funding Statement of Funding and Expenditures (SFE)

**MOTION: 3533/18**

**MOVED** by Mayor Holowaychuk that the letter dated August 8, 2018 from Susan McFarlan, Director Grant Program Delivery regarding the Town of Smoky Lake's submission of the Municipal Sustainability Initiative (MSI) 2017 Conditional Operating Funding Statement of Funding and Expenditures (SFE), be filed for information.

CARRIED

14.5 Alberta Municipal Health and Safety Association – 2018 Northern Alberta Safety Council Meeting

**MOTION: 3534/18**

**MOVED** by Councillor Morton that the Alberta Municipal Health and Safety Association (AMHSA) 2018 Northern Alberta Safety Council Meeting held on Thursday, September 13, 2018 from 10:00 a.m. – 3:00 p.m. in Stony Plain, AB., be attended by Mayor Holowaychuk and Councillor Whitelaw.

CARRIED

14.6 Old School Cheesery Grand Opening – Alberta's First ÉconoMusée

**MOTION: 3535/18**

**MOVED** by Councillor Makowichuk that the invitation to attend the official opening of the first Alberta ÉconoMusée International Old School Cheesery Ltd. held on Thursday, September 13, 2018 in Vermillion River County No. 24, be filed for information.

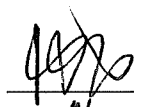
CARRIED

14.7 Open House Lecture with Nolan Crouse in Edmonton, AB.

**MOTION: 3536/18**

**MOVED** by Mayor Holowaychuk that the Open house lectures with Nolan Crouse held on Thursday, August 23, 2018 in Edmonton, AB., be filed for information.

CARRIED





14.8 June 27, 2018 Highway 28/63 Regional Water Services Commission Meeting Minutes

**MOTION: 3537/18**

**MOVED** by Deputy Mayor Kotylak that the June 27, 2018 Highway 28/63 Regional Water Services Commission Meeting Minutes, be filed for information.

CARRIED

14.9 July 20, 2018 Evergreen Regional Waste Management Services Commission Meeting Minutes

**MOTION: 3538/18**

**MOVED** by Deputy Mayor Kotylak that the July 20, 2018 Evergreen Regional Waste Management Services Commission Meeting Minutes, be filed for information.

CARRIED

14.10 Northern Lights Library System 28<sup>th</sup> Annual Conference

**MOTION: 3539/18**

**MOVED** by Councillor Morton that the letter dated August 17, 2018 from the Northern Lights Library System regarding the 28<sup>th</sup> Annual Conference held on September 20 – 21, 2018 in Jasper, AB., be filed for information.

CARRIED

14.11 Letter from Lac La Biche Mayor, Omer Moghrabi

**MOTION: 3540/18**

**MOVED** by Mayor Holowaychuk that the letter dated August 15, 2018 from Lac La Biche Mayor, Omer Moghrabi regarding the invitation to represent the Town of Smoky Lake to discuss a regional solid waste management strategy, be acknowledged; and accept the invitation to send a representative from the Town of Smoky Lake.

CARRIED

**15. EXECUTIVE SESSION (In-Camera)**

No items were held in the in-camera session.





**16. BUSINESS FROM EXECUTIVE SESSION (Out of Camera)**

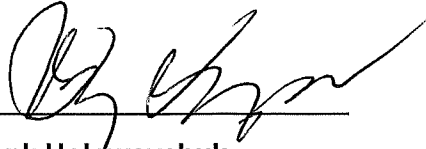
No items were held in the in-camera session.

**17. ADJOURNMENT**

**MOTION: 3541/18**


**MOVED** by Councillor Morton to adjourn the meeting at 9:01 p.m.

CARRIED

  
\_\_\_\_\_  
Hank Holowaychuk  
Mayor

  
\_\_\_\_\_  
Adam Kozakiewicz  
Chief Administrative Officer

Mayor Initials



CAO Initials

