

**TOWN OF SMOKY LAKE
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
September 18, 2018 5:00 p.m.**

PRESENT:	Hank Holowaychuk Daniel Kotylak Melody Morton Ross Whitelaw	Mayor Deputy Mayor – arrived at 5:04 p.m. Councillor Councillor
STAFF IN ATTENDANCE:	Adam Kozakiewicz Joan Prusak Crystal Letwin Billy McMullen	Chief Administrative Officer (<i>via electronically "go to meeting" app</i>) Acting Chief Administrative Officer Finance Assistant / Legislative Services Public Works Foreman
REGRETS:	Terry Makowichuk	Councillor

1. CALL TO ORDER

Mayor Holowaychuk called the September 18, 2018 Regular Town Council Meeting to order at 5:00 p.m.

2. APPROVAL OF THE AGENDA

MOTION: 3585/18 **MOVED** by Councillor Whitelaw to approve the September 18, 2018 Regular Town Council Meeting Agenda with the following additions:

- 9.3 Capital Region Northeast Water Services Commission (CRNWSC) Notification
- 10.4 Alberta Health Services Physician Coverage Update
- 10.5 Dr. Johnson Fatokun Letter
- 14.11 Northern Lights Library Board Update

CARRIED

3. ADOPTION OF PREVIOUS MINUTES

3.1 September 4, 2018 Regular Council Meeting

MOTION: 3586/18 **MOVED** by Councillor Whitelaw to adopt the Minutes of the September 4, 2018 Regular Council Meeting with the following amendment: Add words "as per Utility Bylaw 007-17" to Motion #3583/18.

CARRIED



4. DELEGATIONS

4.1 Cathy Goulet – Community and Regional Economic Support (CARES) Program

MOTION: 3587/18

MOVED by Councillor Morton that the presentation given by Cathy Goulet regarding an update on the Community and Regional Economic Support (CARES) program and request to continue for an additional two years in the amount of \$50,000.00, be accepted for information.

CARRIED

5. QUESTION PERIOD

No questions from the public were brought forward at the meeting.

6. FCSS

No items were discussed at the meeting

7. PUBLIC WORKS

7.1 Public Works Foreman's Report September 5 – 18, 2018

Public Works Report
September 5 – September 18, 2018

- Cut down tree at 83 Willow Creek Street / Wild Rose Avenue
- Gas well submissions completed
- Lumber picked up for benches along Town Trail
- Holes along new curbs have been filled with black dirt
- Gutter by 4-way stop filled with cold mix
- Pothole cracks along West Railway Drive filled up to 106 West Railway Drive
- Cleaned curbs of debris for water flow
- Filled hole by Complex with clay by culvert
- Installed secondary gas line
- Fixed guard rail on 53 Avenue
- Changed gas meters
- Winterized Spray Park
- Security camera repositioned to monitor Pumpkin Park after recent vandalism
- Flushed fire hydrant on Maria Close East, West Railway Drive and McDougall Drive
- Helped set up stage for the Smoky Lake Pumpkin Fair and Weigh-off

MOTION: 3588/18

MOVED by Councillor Whitelaw that the oral report presented by Public Works Foreman, McMullen be accepted for information.

CARRIED

Mayor Initials



CAO Initials



MOTION: 3589/18

MOVED by Deputy Mayor Kotylak to engage Jeffery Walker of Contractors and Renovators in Smoky Lake, AB. to paint fire lanes at the Smoky Lake Complex located at 4612 – 54 Avenue, not to exceed \$750.00; and be allocated from the 2018 Operating Budget entitled “Contract Repair & Maintenance”.

CARRIED

MOTION: 3590/18

MOVED by Mayor Holowaychuk that the Alberta Municipal Health and Safety Association (AMHSA) meetings held in Northern Alberta be recommended for Administration and Public Works Staff to attend if able.

CARRIED

MOTION: 3591/18

MOVED by Deputy Mayor Kotylak that Motion #2750/17 be amended to read “MOVED by Mayor Brousseau that the Gas Meter Replacement project be approved in the 2017 Capital Budget in the amount of \$100,000.00 and funded by the Municipal Sustainability Initiative (MSI) Grant. Further to that, all gas meters listed must be replaced by September 30, 2018” be amended to extend the gas meter replacement to October 31, 2018.

CARRIED

Mayor Holowaychuk called a recess at 6:14 p.m. and reconvened at 6:26 p.m.

CAO, Kozakiewicz left the meeting at 6:14 p.m. and did not return.

8. NATURAL GAS

8.1 Well License Abandonment – Submission Acknowledgement

MOTION: 3592/18

MOVED by Mayor Holowaychuk that the Well License Abandonment Submission Acknowledgement dated September 6, 2018 for Town Gas Wells located at 8-26-60-16 W4 and 10-26-60-16 W4 - submission ID #1962372 and 1962377, be accepted for information.

CARRIED

Mayor Initials



CAO Initials

9. ADMINISTRATION

9.1 Chief Administrative Officer's Report

- Spoke on the 2018 Alberta Emergency Management Agency (AEMA) Stakeholder Summit

MOTION: 3593/18

MOVED by Councillor Whitelaw that the oral report presented by Acting CAO, Prusak be accepted for information.

CARRIED

MOTION: 3594/18

MOVED by Councillor Morton that the 2018 Alberta Emergency Management Agency (AEMA) Stakeholder Summit held on December 4 – 5, 2018 at the Delta Hotels Edmonton South Conference Centre in Edmonton, AB., be attended by two Councillors and CAO, Kozakiewicz.

CARRIED

9.2 Keystone Realty Proposed Agreement with Town of Smoky Lake

MOTION: 3595/18

MOVED by Mayor Holowaychuk that the Keystone Realty proposed Agreement with the Town of Smoky Lake be deferred to a future meeting of Council.

CARRIED

9.3 Capital Region Northeast Water Services Commission (CRNWSC) Notification

MOTION: 3596/18

MOVED by Councillor Morton that Administration notify the Smoky Lake Fire Department, Emergency Services and Town residents via Smoky Lake Signal, Town of Smoky Lake's Website and Facebook page regarding the Water Transmission Line Shutdown September 30 – October 2, 2018 due to relocating and installing a new water metering station to service the Capital Region Northeast Water Services Commission (CRNWSC) ; and Administration temporarily close the bulk water Truck Fill located on the south side of the Public Works Shop / Firehall building at 246 West Railway Drive in Smoky Lake, AB.

CARRIED



HEALTH AND PROTECTIVE SERVICES

10.1 Town of Smoky Lake Emergency Response Plan for the Annual Smoky Lake Pumpkin Weigh-off and Fair Event

MOTION: 3597/18

MOVED by Mayor Holowaychuk that the Town of Smoky Lake host a meeting on Wednesday, September 19, 2018 at 1:00 p.m. at the Town Council Chambers in Smoky Lake, AB. to prepare an Emergency Response Plan for the Annual Smoky Lake Pumpkin Weigh-off and Fair event with the local RCMP, George McDougall Healthcare Centre's Site Manager Gisliind Moehrle, EMS staff member, Smoky Lake Town and County Fire Department, ATCO Electric staff member, Town Public Works Foreman Bill McMullen, the Smoky Lake Pumpkin Growers Committee President and Smoky Lake County's Safety Officer / Regional Director Disaster Services, Trevor Tychkowsky.

CARRIED

10.2 Emergency Management Preparedness Program (EMPP) Grant

MOTION: 3598/18

MOVED by Councillor Morton that Administration apply on behalf of the Town of Smoky Lake, for the Government of Alberta's 2018 – 2019 Emergency Management Preparedness Program (EMPP) Grant that supports expanding and enhancing emergency management preparedness.

CARRIED

10.3 Town of Smoky Lake Public Works Channel on Alberta First Responder Radio Communications System (AFRRCS)

MOTION: 3599/18

MOVED by Mayor Holowaychuk that Administration contact Hybrid Tower located in the Smoky Lake County – legal address Plan 898RS; OT (near Water Storage Reservoir) regarding the status of the Tower; and report back at the next Regular Council Meeting.

CARRIED

10.4 Alberta Health Services Physician Coverage Update

MOTION: 3600/18

MOVED by Councillor Morton that the bulletin from Alberta Health Services regarding the notice that there will be no physician on-site in the Emergency Department at the George McDougall Healthcare Centre on September 19, 2018 beginning at 8:00 a.m. and will resume September 20, 2018 at 8:00 a.m., be accepted for information; and Administration advertise the bulletin on the Town of Smoky Lake's Website and Facebook page.

CARRIED

The image shows two sets of handwritten initials on horizontal lines. The top set of initials is for the Mayor and the bottom set is for the CAO. The initials are written in black ink.

MOTION: 3601/18

MOVED by Deputy Mayor Kotylak that Administration send a letter to the Minister of Health, Honourable Sarah Hoffman on behalf of the Town of Smoky Lake regarding the emerging trend of no locum physician coverage in the Emergency Department at the George McDougall Healthcare Centre located in Smoky Lake, AB. and send a copy to Alberta Health Services, MP Shannon Stubbs, MLA Colin Piquette and the Doctor Retention and Recruitment Committee.

CARRIED

10.5 Dr. Johnson Fatokun Letter

MOTION: 3602/18

MOVED by Councillor Morton that the email dated September 18, 2018 from Dr. Johnson Fatokun regarding the decision to close Smoky Lake Medical Clinic in Smoky Lake, AB. located at 321 White Earth Street by December 2018 due to family reasons, be accepted for information.

CARRIED

11. RECREATION AND CULTURE

No items were discussed at the meeting.

12. ECONOMIC DEVELOPMENT

No items were discussed at the meeting.

13. LANDS, PLANNING AND DEVELOPMENT

No items were discussed at the meeting.

14. CORRESPONDENCE

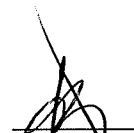
Mayor Holowaychuk called a recess at 7:23 p.m. and reconvened at 7:35 p.m.

14.1 Alberta Municipal Affairs re: 2018 Operating Spending Plan

MOTION: 3603/18

MOVED by Deputy Mayor Kotylak that the letter dated August 28, 2018 from the Minister of Municipal Affairs, Honourable Shaye Anderson regarding the Operating Spending Plan submitted by the Town of Smoky Lake has been accepted, be filed for information.

CARRIED



14.2 North Saskatchewan Watershed Alliance (NSWA)

MOTION: 3604/18

MOVED by Councillor Whitelaw that the correspondence dated August 30, 2018 from the North Saskatchewan Watershed Alliance Society's President, Ken Crutchfield regarding the North Saskatchewan Watershed Alliance 2017-18 Annual Report, be filed for information.

CARRIED

14.3 Alberta Municipal Affairs re: Unsuccessful Meeting Request

MOTION: 3605/18

MOVED by Councillor Morton that the correspondence sent from the Minister of Municipal Affairs, Honourable Shaye Anderson regarding regrets of the meeting requested by Town Council at the Alberta Urban Municipalities Association (AUMA) Convention, be filed for information.

CARRIED

14.4 Town of Redwater Parade Participate Card

MOTION: 3606/18

MOVED by Deputy Mayor Kotylak that the thank you card to the Town of Smoky Lake from the Town of Redwater regarding the 2018 Discovery Days Parade attendance, be filed for information.

CARRIED

14.5 2018 Smoky Lake Pumpkin Weigh off and Fair re: Mayor Invite

MOTION: 3607/18

MOVED by Councillor Morton that Mayor Holowaychuk accept the request from the Smoky Lake Pumpkin Growers Association correspondence dated September 9, 2018 and will participate in the Grower's / Dignitaries Parade and bring greetings on behalf of the Town of Smoky Lake at 12:00 p.m. on Saturday, October 6, 2018 at the Smoky Lake Pumpkin Weigh-off and Fair in Smoky Lake, AB.

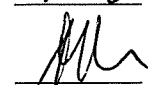
CARRIED

14.6 Institute of Corporate Directors

MOTION: 3608/18

MOVED by Councillor Whitelaw that the Institute of Corporate Directors Crown Director Effectiveness one-day course held on October 30, 2018 in Calgary, AB., be filed for information.

CARRIED



14.7 Alberta Health Services re: Smoky Lake Healthcare Centre Heliport Update

MOTION: 3609/18

MOVED by Deputy Mayor Kotylak that the letter dated September 5, 2018 from Alberta Health Services, North Zone Capital Management Executive Director, David Ponich regarding the Smoky Lake Healthcare Centre heliport temporarily closed for repairs starting September 5, 2018, be filed for information.

CARRIED

14.8 Alberta Municipal Health and Safety Association (AMHSA) Report

MOTION: 3610/18

MOVED by Mayor Holowaychuk that the email dated September 16, 2018 from Councillor Whitelaw regarding the Alberta Municipal Health and Safety Association's Northern Alberta Safety Council meeting held in Spruce Grove on Thursday, September 13, 2018, be filed for information.

CARRIED

14.9 Northern Alberta Mayors' & Reeves' Caucus

MOTION: 3611/18

MOVED by Councillor Morton that the Northern Alberta Mayors' & Reeves' Caucus held on October 11 - 12, 2018 in Sherwood Park, AB., be attended by Mayor Holowaychuk if able.

CARRIED

14.10 Alberta HUB Report

MOTION: 3612/18

MOVED by Councillor Morton that the email dated September 18, 2018 from Councillor Whitelaw regarding the Alberta HUB meeting held on September 17, 2018, be filed for information.

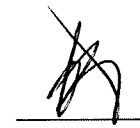
CARRIED

14.11 Northern Lights Library Board Meeting Update

MOTION: 3613/18

MOVED by Mayor Holowaychuk that the oral report given by Councillor Morton regarding the Northern Lights Library Board meeting held on September 8, 2018 in Elk Point, AB., be accepted for information.

CARRIED



15. EXECUTIVE SESSION (In-Camera)

MOTION: 3614/18

MOVED by Deputy Mayor Kotylak to go in-camera to discuss the following issues at 7:52 p.m.:

- Land issue – Cancellation of Town Lot Purchase (FOIP s.24)

CARRIED

MOTION: 3615/18

MOVED by Deputy Mayor Kotylak to come out of camera at 8:06 p.m.

CARRIED

16. BUSINESS FROM EXECUTIVE SESSION (Out of Camera)

MOTION: 3616/18

MOVED by Mayor Holowaychuk that as per letter dated September 17, 2018 from Bruce Morton regarding the withdrawal of Plan 7820208- Block 13- Lot 10, Administration thank Mr. Morton for taking an interest in Smoky Lake and and will not be obligated to pay the Town of Smoky Lake any legal fees for the preparation of the Sales Agreement in the amount of \$1,502.60; and fully refund Mr. Morton the \$15,000.00 cheque he provided for the lot.

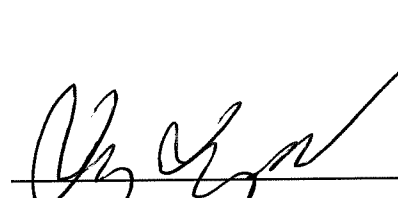
CARRIED

17. ADJOURNMENT

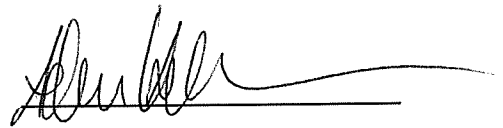
MOTION: 3617/18

MOVED by Deputy Mayor Kotylak to adjourn the meeting at 8:09 p.m.

CARRIED



Hank Holowaychuk
Mayor



Adam Kozakiewicz
Chief Administrative Officer