

**TOWN OF SMOKY LAKE  
REGULAR COUNCIL MEETING  
TOWN COUNCIL CHAMBERS  
October 2, 2018 5:00 p.m.**

<b>PRESENT:</b>	Hank Holowaychuk	Mayor
	Daniel Kotylak	Deputy Mayor
	Terry Makowichuk	Councillor (via electronically "go to meeting")
	Melody Morton	Councillor
	Ross Whitelaw	Councillor
<b>STAFF IN ATTENDANCE:</b>	Adam Kozakiewicz	Chief Administrative Officer
	Crystal Letwin	Finance Assistant / Legislative Services
	Billy McMullen	Public Works Foreman

**1. CALL TO ORDER**

Mayor Holowaychuk called the October 2, 2018 Regular Town Council Meeting to order at 5:03 p.m.

**2. APPROVAL OF THE AGENDA**

**MOTION: 3618/18** **MOVED** by Councillor Morton to approve the October 2, 2018 Regular Town Council Meeting Agenda with the following additions:

- 8.1 Town Gas Well Tubing Discussion
- 9.11 Ten-year Award to Public Works Foreman, Billy McMullen
- 9.12 Electronic Council Meeting Attendance

CARRIED

**3. ADOPTION OF PREVIOUS MINUTES**

**3.1 August 7, 2018 Public Hearing Meeting**

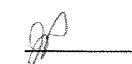
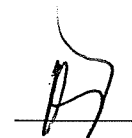
**MOTION: 3619/18** **MOVED** by Deputy Mayor Kotylak to adopt the Minutes of the August 7, 2018 Public Hearing Meeting as presented.

CARRIED

**3.2 September 4, 2018 Public Hearing Meeting**

**MOTION: 3620/18** **MOVED** by Councillor Whitelaw to adopt the Minutes of the September 4, 2018 Public Hearing Meeting as presented.

CARRIED



3.3 September 18, 2018 Regular Council Meeting

**MOTION: 3621/18**

**MOVED** by Councillor Morton to adopt the Minutes of the September 18, 2018 Regular Council Meeting as presented.

CARRIED

**4. DELEGATIONS**

No delegations attended the meeting.

**5. QUESTION PERIOD**

No questions from the public were brought forward at the meeting.

**6. FCSS**

No items were discussed at the meeting.

**7. PUBLIC WORKS**

**7.1 Public Works Foreman's Report**

**Public Works Report**

September 19 – October 2, 2018

- Cut down tree on corner of Willow Creek Street and Wile Rose Avenue
- Graded some roads and back alleys
- Repaired catch basin with cement north on highway 855
- Replaced large gas meters – in progress
- Crack filled
- Replace burnt out lights on Public Works Shop at 246 West Railway Drive
- Fine tuning grass cutting for upcoming Pumpkin Fair on October 6, 2018
- Line painting underway
- Manhole fixed with cement along East Railway Drive along with delineator post installed next to manhole
- Flushed sewer on East Railway Drive
- Pot hole patching on East Railway Drive, Stark Park and 48 Avenue
- Repaired cracks in sidewalk in front of Town Office at 56 Wheatland Ave and walking trail off of 53 Avenue
- Continuing to treat Finishing Pond
- Finished spreading gravel behind Agricultural Complex (R.V Park)
- Changed road signs
- Repaired road heave pot holes
- Street sweeper cleaned McDougall Drive, Wheatland Avenue, White Earth Street and 54 Avenue before the Pumpkin Fair on October 6, 2018

**MOTION: 3622/18**

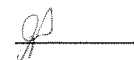
**MOVED** by Councillor Morton that the oral report presented by Public Works Foreman, McMullen be accepted for information.

CARRIED

Mayor Initials



CAO Initials



7.2 Utilize Garbage and Recycle Receptacles from the Smoky Lake Stampede for the Smoky Lake Pumpkin Fair on October 6, 2018

**MOTION: 3623/18**

**MOVED** by Councillor Whitelaw that the Town of Smoky Lake utilize the garbage and recycling receptacles from the Smoky Lake Stampede Grounds, with the Smoky Lake Riding Clubs permission, for the Smoky Lake Pumpkin Weigh-off and Fair held on October 6, 2018.

CARRIED

7.3 Town Public Works Material Stockpile located at 5103 – West Railway Drive - Legal Address NW-22-59-17 W4

**MOTION: 3624/18**

**MOVED** by Councillor Morton that Administration contact Alberta Environment regarding the Town Public Works Material Stockpile condition located at 5103 – West Railway Drive – Legal Address NW-22-59-17 W4; and report at the next Regular Council Meeting.

CARRIED

7.4 Policy S-01 Vehicle Safety Policy and Best Practices

**MOTION: 3625/18**

**MOVED** by Deputy Mayor Kotylak that the Town of Smoky Lake adopt the Federation of Alberta Gas Co-ops Ltd. Policy, being Policy S-1 - Vehicle Safety Policy and Best Practices, as presented.

CARRIED

**8. NATURAL GAS**

8.1 Gas Well Tubing Discussion

**MOTION: 3626/18**

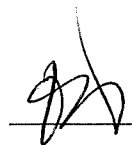
**MOVED** by Mayor Holowaychuk that Administration provide Town Council a listing of all Town of Smoky Lake surplus items such as vehicles and equipment; and bring back to the next Regular Council Meeting.

CARRIED

**MOTION: 3627/18**

**MOVED** by Councillor Morton that Administration to locate the Lease Agreement between the Town of Smoky Lake and the Smoky Lake Grazing Reserve and Bill Gibson regarding the Smoky Lake Gas Wells located at 8-26-60-16 W4 and 10-26-60-16 W4; and bring back to the next Regular Council Meeting.

CARRIED



Mayor Holowaychuk called a recess at 5:57 p.m. and reconvened at 6:04 p.m.

## **9. ADMINISTRATION**

### **9.1 Chief Administrative Officer's Report**

- Reported that the Town of Smoky Lake's CN Station will be open on October 6, 2018 from 10:00 a.m. – 4:00 p.m. for the Smoky Lake Pumpkin Weigh-off and Fair event.
- Worked on the Town of Smoky Lake's Land Use Bylaw
- Reported a leave of absence on October 22, 2018 due to surgery and will likely return in two - three weeks
- Reported on the Town's new software issues

**MOTION: 3628/18**

**MOVED** by Councillor Whitelaw that the oral report presented by CAO, Kozakiewicz be accepted for information.

CARRIED

### **9.2 Town Council Organizational Meeting Date**

**MOTION: 3629/18**

**MOVED** by Councillor Morton that the Town of Smoky Lake's Council Organizational Meeting be held on October 23, 2018 at 5:00 p.m. in the Smoky Lake Town Council Chambers in Smoky Lake, AB; and advertise at the Town Office, Website and Facebook.

CARRIED

### **9.3 Temporary Road Closure for the 2018 Smoky Lake Pumpkin Weigh-off and Fair Event**

**MOTION: 3630/18**

**MOVED** by Councillor Makowichuk that the Smoky Lake Pumpkin Growers and Iron Cruisers be given permission to temporarily close the streets listed below during the Smoky Lake Pumpkin Weigh-off and Fair held on Saturday, October 6, 2018 in Smoky Lake, AB. and time to be determined by event organizers:

1. Car Show: from McDougall Drive on White Earth Street to the Red Chimney Liquor Store and from West Railway Drive on Wheatland Ave to the National Hall.

2. Weigh-off and Fair: a portion of the road on 54 Avenue in front of the Agricultural Complex to allow for pedestrian crossing.

CARRIED



9.4 Tourism Growth Innovation Fund (TGIF)

**MOTION: 3631/18**

**MOVED** by Councillor Whitelaw that Administration apply for the Tourism Growth Innovation Fund (TGIF) in the amount of \$35,000.00 for the Town portion; and bring the application back to the next Regular Council meeting.

CARRIED

CAO, Kozakiewicz left the meeting at 6:32 p.m. and returned at 6:34 p.m.

9.5 Letter of Request for Snow Piling on Town Land

**MOTION: 3632/18**

**MOVED** by Councillor Morton that the Town of Smoky Lake give permission to John and Renee Cherniwchan to pile snow from their residence driveway located at - Legal Address: Descriptive Plan 1224624 Block B Lot 1 - on the Town of Smoky Lake's lot located at - Legal Address: Plan 9520627 Area 5, for a term of three (3) years ending October 31, 2021.

CARRIED

Mayor Holowaychuk called a recess at 6:53 p.m. and reconvened at 7:02 p.m.

9.6 Town of Smoky Lake Operating Position Ending August 31, 2018

**MOTION: 3633/18**

**MOVED** by Councillor Makowichuk that the Town of Smoky Lake's Operating Position report ending August 31, 2018, be accepted for information.

CARRIED

9.7 Town of Smoky Lake 2018 Property Tax Position as of September 28, 2018

**MOTION: 3634/18**

**MOVED** by Councillor Whitelaw that the Town of Smoky Lake's 2018 Property Tax Position as of September 28, 2018 outstanding amount totaling \$306,864.06, be accepted for information.

CARRIED

9.8 Motion to excuse Councillor Makowichuk's Absence from Council Meetings

**MOTION: 3635/18**

**MOVED** by Deputy Mayor Kotylak that the Municipal Government Act (MGA) Division 7 "Disqualification of Councillors" information provided regarding Councillor Makowichuk's absence of Council Meetings while out of the Province, be filed for information.

CARRIED



9.9 Alberta Urban Municipalities Association (AUMA) Convention Lanyard Return Challenge

**MOTION: 3636/18**

**MOVED** by Councillor Whitelaw that the Town of Smoky Lake contribute up to \$300.00 towards the Lanyard Challenge initiated at the Alberta Urban Municipalities Association (AUMA) Convention and Trade Show to raise funds for the Red Cross to help the people affected by the tornadoes in Eastern Canada on September 21, 2018; to be allocated from the Town General Reserve.

CARRIED

9.10 Keystone Realty Proposed Agreement with Town of Smoky Lake

**MOTION: 3637/18**

**MOVED** by Councillor Makowichuk that the Town of Smoky Lake execute an agreement with Keystone Realty to advertise the Town Lots for sale, as presented in the proposed agreement, as a total package outlined in "Schedule A" for \$525,000.00 plus GST, subject to Town Council approval.

Deputy Mayor Kotylak called a recorded vote:

Mayor Holwaychuk - In Favour

Deputy Mayor Kotylak - Opposed

Councillor Makowichuk - In Favour

Councillor Morton – In Favour

Councillor Whitelaw – In Favour

CARRIED

9.11 Ten-year Award to Public Works Foreman, Billy McMullen

**MOTION: 3638/18**

**MOVED** by Mayor Holwaychuk that the Ten-year award presented by Mayor Holwaychuk and CAO, Kozakiewicz to Public Works Foreman, Billy McMullen for ten years of hard work and dedication for the Town of Smoky Lake, be accepted for information.

CARRIED

9.12 Electronic Council Meeting Attendance

**MOTION: 3639/18**

**MOVED** by Mayor Holwaychuk that Town Elected Officials and Administration be allowed to attend / participate in all Town Council meetings held in the Town Council Chambers in Smoky Lake, AB. electronically through resources such as Skype, Go to meeting (or other electronic methods) but will be excluded from attending / participating in the Executive Session (in-camera).

CARRIED



**10. HEALTH AND PROTECTIVE SERVICES**

10.1 Hybrid Wireless Tower Status Update (Plan 898RS; OT)

**MOTION: 3640/18**

**MOVED** by Deputy Mayor Kotylak that Administration forward the information to the Regional Fire Services Committee to determine the need and source of funding regarding the Tower located at Plan 898RS: OT in the Smoky Lake County.

CARRIED

10.2 Old CFRN Tower Decommissioning

**MOTION: 3641/18**

**MOVED** by Councillor Whitelaw that the discussion held regarding the decommissioning of the CFRN Tower located at Legal Address: 9-NE-19-59-16-4, Address: 59374,R,165, be accepted for information.

CARRIED

10.3 Alberta Emergency Management Agency (AEMA) Summit

**MOTION: 3642/18**

**MOVED** by Councillor Morton that the Alberta Emergency Management Agency (AEMA) Summit held on December 4 – 5, 2018 at Delta Hotels Edmonton South Conference Centre in Edmonton, AB. be attended by Mayor Holowaychuk, Deputy Mayor Kotylak, CAO Kozakiewicz and Town Fire Chief, Juanita Cozicar.

CARRIED

10.4 Doctor Retention and Recruitment Meeting Date

**MOTION: 3643/18**

**MOVED** by Councillor Morton that the Doctor Retention and Recruitment Meeting be held on Tuesday, October 9, 2018 (time to be determined) at the Smoky Lake County Council Chambers in Smoky Lake, AB., be a Council approved event.

CARRIED

**11. RECREATION AND CULTURE**

No items were discussed at the meeting.

**12. ECONOMIC DEVELOPMENT**

No items were discussed at the meeting.



**13. LANDS, PLANNING AND DEVELOPMENT**

No items were discussed at the meeting.

**14. CORRESPONDENCE**

14.1 Minister's Awards for Excellence in Public Library Service

**MOTION: 3644/18**

**MOVED** by Councillor Morton that the letter dated September 14, 2018 from the Minister of Municipal Affairs, Honourable Shaye Anderson regarding the annual Minister's Awards for Excellence in Public Library Service, be filed for information.

CARRIED

14.2 North Bank Church Request for Town Sand Stone

**MOTION: 3645/18**

**MOVED** by Mayor Holowaychuk that as per request from the North Bank Church, the Town of Smoky agree to sell one (1) sandstone rock located by Town Water Well #2 for a dollar; and be sold as is, where is.

CARRIED

14.3 Public Sector Partners Letter

**MOTION: 3646/18**

**MOVED** by Councillor Makowichuk that the letter dated September 20, 2018 from President Sector Partners for Progress, President Jerry Godin regarding Asset Management, be filed for information.

CARRIED

14.4 Alberta HUB Provincial Broadband Update

**MOTION: 3647/18**

**MOVED** by Councillor Morton that the email dated September 21, 2018 from Northeast Alberta Information HUB Executive Director, Bob Bezpalko regarding the Provincial Broadband update, be filed for information.

CARRIED

14.5 Annual Fall Business Mixer

**MOTION: 3648/18**

**MOVED** by Deputy Mayor Kotylak that the Town of Redwater's Annual fall Business Mixer held on Thursday, November 15, 2018 at Pembina Place Cultural Centre in Redwater AB, be a Council approved event.

CARRIED





14.6 Smoky Lake Seniors Drop-in Centre Fire Inspection and Occupancy Load Report

**MOTION: 3649/18**

**MOVED** by Councillor Morton that the Maximum Occupant Load and Fire Prevention Inspection Report issued on September 27, 2018 at the Smoky Lake Seniors Drop-in Centre in Smoky Lake, AB., be filed for information.

CARRIED

14.7 Grand Opening of the Smoky Lake Bar-V-Nook Manor and Supportive Living

**MOTION: 3650/18**

**MOVED** by Councillor Morton that the Grand Opening of the Smoky Lake Bar-V-Nook Manor and Supportive Living held on Friday, October 12, 2018 at 10:30 a.m. in Smoky Lake, AB., be filed for information.

CARRIED

14.8 Email from the Mayor of Legal, Trina Jones regarding the Alberta Urban Municipalities Association (AUMA) Convention Summary

**MOTION: 3651/18**

**MOVED** by Councillor Whitelaw that the email dated October 1, 2018 from Deputy Mayor of Legal, Trina Jones regarding a summary of the Alberta Urban Municipalities Association (AUMA) Convention held in September 2018, be filed for information.

CARRIED

**15. EXECUTIVE SESSION (In-Camera)**

**MOTION: 3652/18**

**MOVED** by Councillor Whitelaw to go in-camera to discuss the following issue at 8:45 p.m.:

- Personnel discussion

CARRIED

**MOTION: 3653/18**

**MOVED** by Deputy Mayor Kotylak to come out of camera at 9:00 p.m.

CARRIED

**16. BUSINESS FROM EXECUTIVE SESSION (Out of Camera)**

No motions resulted from the in-camera session.




**17. ADJOURNMENT**


**MOTION: 3654/18**

**MOVED** by Councillor Makowichuk to adjourn the meeting at 9:00 p.m.

CARRIED

  
\_\_\_\_\_  
Hank Holowaychuk  
Mayor

  
\_\_\_\_\_  
Adam Kozakiewicz  
Chief Administrative Officer

Mayor Initials   
CAO Initials 