

**TOWN OF SMOKY LAKE
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
December 3, 2018 4:00 p.m.**

PRESENT:	Hank Holowaychuk	Mayor
	Melody Morton	Deputy Mayor
	Daniel Kotylak	Councillor
	Terry Makowichuk	Councillor (via electronically "go to meeting" until 4:45 p.m.)
	Ross Whitelaw	Councillor
STAFF IN ATTENDANCE:	Adam Kozakiewicz	Chief Administrative Officer
	Crystal Letwin	Finance Assistant / Legislative Services
	Billy McMullen	Public Works Foreman

1. CALL TO ORDER

Mayor Holowaychuk called the December 3, 2018 Regular Town Council Meeting to order at 4:38 p.m.

2. APPROVAL OF THE AGENDA

MOTION: 3750/18 **MOVED** by Councillor Whitelaw to approve the December 3, 2018 Regular Town Council (Budget) Meeting Agenda with the following additions and deletions: as presented

- 3.3 - Question and Answer Period
- 4.8 - Snow Removal Discussion

CARRIED

3. ADOPTION OF PREVIOUS MINUTES

3.1 November 6, 2018 CAO Performance Evaluation Meeting

MOTION: 3751/18 **MOVED** by Deputy Mayor Morton to adopt the Minutes of the November 6, 2018 Regular Council Meeting as presented.

CARRIED

3.2 November 6, 2018 Regular Council Meeting

MOTION: 3752/18 **MOVED** by Councillor Kotylak to adopt the Minutes of the November 6, 2018 Regular Council Meeting as presented.

CARRIED



Councillor Makowichuk left the meeting at 4:45 p.m. and did not return.

MOTION: 3753/18

MOVED by Deputy Mayor Morton that Administration amend Procedural Bylaw 008-17 to add that all correspondence signed by an Elected Official, on behalf of the Town of Smoky Lake be sent to all respective Council via email for review 24 hours prior to being sent out.

CARRIED

MOTION: 3754/18

MOVED by Councillor Kotylak that Administration get a legal opinion regarding the letter dated November 5, 2018 signed by Hank Holowaychuk, Mayor of the Town of Smoky Lake to the Thorhild County's Reeve, Council and CAO, as per motion #3698/18 that references Councillor Kotylak's gravel company named "Eagle Rock".

Motion #3698/18 - MOVED by Mayor Holowaychuk that the email dated October 13, 2018 from JLG Ball President, CEO Lisa Ball requesting a letter of support from the Town of Smoky Lake to Thorhild County regarding a Development Permit Application for SML 080085 be accepted for information; and Administration write a letter of support on behalf of JLG Ball to the Thorhild County (cc: Colin Piquette) to urge municipalities to streamline regulations and support projects in rural Alberta and the letter dated November 5, 2018 regarding Development Permit application SML 080085 Tor Land Resource Inc. and 541466 Alberta Ltd. / JLG Ball Enterprises SML 1000085.

CARRIED

3.3 Question and Answer Period

No public attended the meeting.

4. ADMINISTRATION

4.1 Town of Smoky Lake's 2019 Proposed Operating Budget

MOTION: 3755/18

MOVED by Deputy Mayor Morton that the Town of Smoky Lake adopt the 2019 Interim Budget based on fifty percent (50%) of the 2018 Operating budget in the amount of \$1,845,709.86 based on the grand total of \$3,691,419.72.

CARRIED

Mayor Initials



CAO Initials



MOTION: 3756/18

MOVED by Mayor Holowaychuk that the Town of Smoky Lake acknowledge receipt of the Smoky Lake Fire Rescue 2019 proposed budget and accept the oral report given by Smoky Lake County Fire Chief, Scott Franchuk and Town of Smoky Lake Fire Chief, Juanita Cozicar; and be brought back to the Council meeting held on December 18, 2018.

CARRIED

4.2 Town of Smoky Lake's 2019 Proposed Cost of Living Allowance (COLA)

MOTION: 3757/18

MOVED by Councillor Kotylak that 1.5% Cost of Living Allowance (COLA) be approved for the 2019 budget year for the Town of Smoky Lake, effective January 1, 2019.

CARRIED

4.3 Increase "Digitize Council Chamber" Project in the amount of \$7,315.00

MOTION: 3758/18

MOVED by Deputy Mayor Morton that the 2018 Capital Budget be amended to increase the "Digitize Council Chamber" \$35,000.00 project in the amount of \$7,315.00 totaling \$42,315.00.

CARRIED

Mayor Holowaychuk called a recess at 5:50 p.m. and reconvened at 6:02 p.m.

4.4 Town of Smoky Lake's 2019 Proposed Capital Budget

MOTION: 3759/18

MOVED by Mayor Holowaychuk that the Frontier Alley Land Leveler, Ford Truck, Sander with vibrator, Odor meter, Multi Gas Clip Infer Red and Docking Station and the Brush Chipper be approved for the Town of Smoky Lake's 2019 Capital Budget be approved.

TOWN OF SMOKY LAKE		
Project Name	Year	Project Total
Frontier Alley Land Leveler	2019	3,500.00
Ford Truck	2019	48,500.00
Previous approved MSI Grant	2016	40,000.00
Sander w/ vibrator	2019	9,500.00
Odor meter	2019	2,900.00
Multi Gas Clip Infer Red and docking station	2019	3,105.00
Brush Chipper BC700XL	2019	25,500.00
		53,005.00

CARRIED

Mayor Initials

CAO Initials

4.5 Old Aspen View Public Schools Tower

MOTION: 3760/18

MOVED by Mayor Holowaychuk that the Town of Smoky Lake and Smoky Lake County jointly purchase the Aspen View Public School Tower located at Plan 898RS: OT in the Smoky Lake County with the formula funding allocation be 60% County and 40% Town in the total amount of up to \$30,000.00; and Administration apply for an Emergency Communications grant up to \$20,000.00 to cover 40% of the costs; and be funded from the Municipal Sustainability Initiative (MSI) Grant and/or out of General Reserves.

CARRIED

Mayor Holowaychuk called a recess at 7:27 p.m. and reconvened at 7:36 p.m.

4.6 Automatic Meter Reads

No motion was made regarding item 4.6 – Automatic Meter Reads.

4.7 Municipal Sustainability Initiative Grant Program Update

MOTION: 3761/18

MOVED by Deputy Mayor Morton that the Municipal Sustainability Initiative (MSI) Town of Smoky Lake’s Project Application Report dated December 3, 2018, be accepted for information.

CARRIED

4.8 Snow Removal Discussion

No motion was made regarding item 4.8 - Snow Removal Discussion.

5. HEALTH AND PROTECTIVE SERVICES

5.1 Doctor Retention and Recruitment Committee 2019 Proposed Budget

MOTION: 3762/18

MOVED by Councillor Kotylak that the Town of Smoky Lake, as the managing partner of the Doctor Retention and Recruitment Committee approve the 2019 budget, subject to all respective municipalities’ confirmation in the amount of \$100,000.00 allocated as follows:

Smoky Lake County	61.2%	\$ 61,176.47
Town of Smoky Lake	25.9%	\$ 25,882.35
Village of Vilna	7.1%	\$ 7,058.82
Village of Waskatenau	5.9%	\$ 5,882.35
Total 2019 Budget	100.0%	\$100,000.00

CARRIED

Mayor Initials

CAO Initials

6. RECREATION AND CULTURE

No items were discussed at the meeting.

7. ECONOMIC DEVELOPMENT

7.1 Regional Community Development Committee 2019 Budget

MOTION: 3763/18

MOVED by Councillor Kotylak that the Town of Smoky Lake approve the 2019 Economic Development Budget in the amount of \$157,070.00 including Municipal Contributions in the total amount of \$124,820.00 with Town portion being \$30,781.91 allocated as follows:

2019 RCDC	Per Capita	Percentage	Total
Smoky Lake County	2,469	61%	\$ 78,838.73
Town of Smoky Lake	964	25%	\$ 30,781.91
Village of Waskatenau	186	6%	\$ 5,939.25
Village of Vilna	290	7%	\$ 9,260.12
TOTAL Municipal Funds			\$ 124,820.00

CARRIED

8. LANDS, PLANNING AND DEVELOPMENT

8.1 Commercial Seller Brokerage Agreement with Keystone Realty

MOTION: 3764/18

MOVED by Mayor Holowaychuk that the Town of Smoky Lake execute the Alberta Real Estate Association Commercial Seller Brokerage Agreement with Keystone Realty, Agreement number 3329140 including Schedule A & B in the amount of \$525,000.00, effective December 7, 2018 at 9:00 p.m. and will expire on December 7, 2019 at 9:00 p.m.

CARRIED

9. EXECUTIVE SESSION (In-Camera)

MOVED by Deputy Mayor Morton that the Personnel issue (FOIP s.17) be deferred to the next Regular Council meeting held on December 18, 2018.

CARRIED

10. BUSINESS FROM EXECUTIVE SESSION (Out of Camera)

No motions resulted from the in-camera session.

Mayor Initials




CAO Initials

11. ADJOURNMENT


MOTION: 3765/18

MOVED by Deputy Mayor Morton to adjourn the meeting at 8:30 p.m.


CARRIED



Hank Holowaychuk
Mayor



Adam Kozakiewicz
Chief Administrative Officer

Mayor Initials 

CAO Initials 