

**TOWN OF SMOKY LAKE  
REGULAR COUNCIL MEETING  
(Reconvened from December 18, 2018 Meeting)  
TOWN COUNCIL CHAMBERS  
December 20, 2018 4:30 p.m.**

<b>PRESENT:</b>	Hank Holowaychuk Melody Morton Daniel Kotylak Terry Makowichuk	Mayor Deputy Mayor Councillor Councillor
<b>STAFF IN ATTENDANCE:</b>	Adam Kozakiewicz Crystal Letwin	Chief Administrative Officer Finance Assistant / Legislative Services
<b>REGRETS:</b>	Ross Whitelaw	Councillor

**1. CALL TO ORDER**

Mayor Holowaychuk called the December 20, 2018 Reconvened Regular Town Council Meeting to order at 4:31 p.m.

**2. APPROVAL OF THE AGENDA**

The December 18, 2018 Agenda was previously approved at the December 18, 2018 Regular Council Meeting.

**3. ADOPTION OF PREVIOUS MINUTES**

The December 3, 2018 Regular Council Meeting Minutes were adopted at the December 18, 2018 Regular Council Meeting.

**4. DELEGATIONS**

Motions made at the December 18, 2018 Regular Council Meeting.

**5. QUESTION PERIOD**

No questions from the public were brought forward at the meeting.

**6. FCSS**

Motion made at the December 18, 2018 Regular Council Meeting.



**7. PUBLIC WORKS**

Motions made at the December 18, 2018 Regular Council Meeting.

**8. NATURAL GAS**

Motions made at the December 18, 2018 Regular Council Meeting.

**9. ADMINISTRATION**

9.1 to 9.5

Motions made at the December 18, 2018 Regular Council Meeting.

9.6 Bylaw 009-18 - Town of Smoky Lake's Procedural Bylaw Amendment

**MOTION: 3797/18**

**MOVED** by Deputy Mayor Morton that Town of Smoky Lake's Bylaw 009-18, being a Procedural Bylaw Amendment, be given first reading.

CARRIED

**MOTION: 3798/18**

**MOVED** by Councillor Makowichuk that Town of Smoky Lake's Bylaw 009-18, being a Procedural Bylaw Amendment, be given second reading.

CARRIED

**MOTION: 3799/18**

**MOVED** by Councillor Kotylak that permission be given for third and final reading of Town of Smoky Lake's Bylaw 009-18, being a Procedural Bylaw Amendment.

UNANIMOUSLY CARRIED

**MOTION: 3800/18**

**MOVED** by Mayor Holowaychuk that Town of Smoky Lake's Bylaw 009-18, being a Procedural Bylaw Amendment, be given third and final reading.

CARRIED

9.7 Town of Smoky Lake's Schedule of Reserves

**MOTION: 3801/18**

**MOVED** by Councillor Makowichuk that the Town of Smoky Lake Schedule of Reserves by Map Number audited by Seniuk & Company from Edmonton, AB., be accepted for information.

CARRIED

Mayor Initials



CAO Initials

9.8 2019 – 2021 Capital Region Assessment Services Commission (CRASC) Agreement

**MOTION: 3802/18**

**MOVED** by Mayor Holowaychuk that the Town of Smoky Lake acknowledge receipt of the letter dated November 27, 2018 from Capital Region Assessment Services Commission (CRASC) Finance Officer, Richard Barham; and the Town of Smoky Lake execute the Member Memorandum of Agreement with Capital Region Assessment Services Commission's Service Agreement to continue to provide Assessment Review Board (ARB) Services for the years 2019 to 2021.

CARRIED

9.9 Options for working with neighbors such as Intermunicipal Collaboration Framework, Amalgamation, Contract Services, Cost Savings

**MOTION: 3803/18**

**MOVED** by Councillor Kotylak that the discussion on amalgamation with Smoky Lake County be deferred for 18 months due to the fact that the Intermunicipal Collaboration Framework (ICF) between the Town of Smoky Lake and Smoky Lake County has not been completed.

Mayor Holowaychuk called for a recorded vote:

Mayor Holowaychuk – Opposed  
Deputy Mayor Morton – In Favour  
Councillor Kotylak – In Favour  
Councillor Makowichuk – In Favour

CARRIED

Mayor Holowaychuk called a recess at 5:28 p.m. and reconvened at 5:36 p.m.

**MOTION: 3804/18**

**MOVED** by Deputy Mayor Morton that a meeting be held on February 12, 2019 at 5:00 p.m. in the Town Council Chambers in Smoky Lake, AB. to discuss options for working with neighboring municipalities such as Intermunicipal Collaboration Framework (ICF), contract services and cost saving strategies.

CARRIED

Mayor Initials



CAO Initials

9.10 Metis Week advertised on Town Facebook and Website

**MOTION: 3805/18**

**MOVED** by Deputy Mayor Morton that action taken by Mayor Holowaychuk regarding "Metis Week" being displayed on the Town of Smoky Lake's Facebook and Website on November 16, 2018, be approved.

CARRIED

9.11 Town of Smoky Lake Office Closures

**MOTION: 3806/18**

**MOVED** by Councillor Makowichuk that action taken by CAO, Kozakiewicz to close the Town Office on November 15, 2018 from 12.30 p.m. – 4:00 p.m. to attend former Mayor, Ernest Brousseau's funeral, be approved.

CARRIED

**MOTION: 3807/18**

**MOVED** by Deputy Mayor Morton that Town Council authorize the Smoky Lake Town Office be closed on Monday, December 24, 2018; and staff use a personal vacation day.

CARRIED

9.12 Agreement re: Data Sharing between Public Offices, REALTORS Association of Edmonton and Compass Municipal Services Inc.

**MOTION: 3808/18**

**MOVED** by Mayor Holowaychuk that the Data Sharing License Agreement (the "Agreement") be executed between the Realtors Association of Edmonton (the "Association"), the Town of Smoky Lake (the "Public Office") and Compass Municipal Services Inc. (the "Data Facilitator") effective December 31, 2018.

CARRIED

9.13 Town of Smoky Lake Staff Christmas Party

**MOTION: 3809/18**

**MOVED** by Councillor Makowichuk that the action taken by CAO, Kozakiewicz to host a Town of Smoky Lake Staff / Council Christmas party held on Friday, December 14, 2018 at the Willowcreek Manor in Smoky Lake, AB., and a Staff Ukrainian Christmas Lunch held on Friday, January 4, 2019, be approved.

CARRIED

Mayor Initials



CAO Initials



9.14 Unsightly Premise Bylaw 002-09 and Letter Template

**MOTION: 3810/18**

**MOVED** by Deputy Mayor Morton that Administration draft a more “approachable” unsightly premises letter referring to Bylaw 002-09; and bring back to the Regular Council meeting held on January 22, 2019 for review.

CARRIED

9.15 Metis Crossing Support Letter

**MOTION: 3811/18**

**MOVED** by Deputy Mayor Morton that the Town of Smoky Lake support the Metis Crossing application to the Aboriginal Economic Partnerships Program dated December 17, 2018; and approve the Town of Smoky Lake’s letter of support as presented in the agenda.

CARRIED

9.16 Subdivision and Development Appeal Board (SDAB) Training Sessions

**MOTION: 3812/18**

**MOVED** by Councillor Makowichuk that the Subdivision and Development Appeal Board (SDAB) Training held in January 24, 29 and 31, 2019, be attended by Councillor Kotylak and Councillor Whitelaw.

CARRIED

**10. HEALTH AND PROTECTIVE SERVICES**

10.1, 10.2 & 10.4

Motions made at the December 18, 2018 Regular Council Meeting.

10.5 RFD - Community Needs Assessment re: Smoky Lake Continuing Care Centre

**MOTION: 3813/18**

**MOVED** by Deputy Mayor Morton that the Town of Smoky Lake hold a public Open House in January 2019 (date and time to be determined) of the Smoky Lake Continuing Care Centre (formerly known as the Smoky Lake nursing home) building located at 4607-52 Avenue, Smoky Lake; and following the Open House, a questionnaire be sent out in the Town’s utility bills and Smoky Lake County’s gas bills for resident input with a final public Open House to be followed in March of 2019 (date and time to be determined); and present the report at a future Joint Town / County meeting.

CARRIED

Mayor Initials



CAO Initials



10.6 Ambulance Stations – Housing for EMS Paramedic Staff Correspondence

**MOTION: 3814/18**

**MOVED** by Mayor Holowaychuk that the Town of Smoky Lake acknowledge receipt of the email dated December 12, 2018 from Loni Leslie, Village of Vilna CAO regarding the false rumors of the Vilna station lodging for the ambulance crew being discontinued.

CARRIED

10.7 Local Authority Emergency Management Regulation

**MOTION: 3815/18**

**MOVED** by Deputy Mayor Morton that the Town of Smoky Lake acknowledge receipt of the email dated December 3, 2018 from Shane Schreiber, Managing Director of Alberta Emergency Management Agency; and Administration forward the email to a future Joint Town / County Council meeting.

CARRIED

10.8 Lakeland Communities Health Advisory Council Event

**MOTION: 3816/18**

**MOVED** by Councillor Makowichuk that the Alberta Health Services Community Engagement event held on January 21, 2019 from 5:00 p.m. – 8:00 p.m. in the Smoky Lake Ukrainian Hall in Smoky Lake, be a Council approved event.

CARRIED

**11. RECREATION AND CULTURE**

11.1 Smoky Lake Senior Citizens Drop-in Centre Insurance Claim Update  
(addition by Councillor Kotylak)

**MOTION: 3817/18**

**MOVED** by Mayor Holowaychuk that the update provided by CAO, Kozakiewicz regarding the Smoky Lake Senior Citizens Drop-in Centre (located at 124 White Earth Street) insurance claim opened on December 29, 2017, Claim No.# 1099360, be accepted for information; and Administration bring an update to the Regular Council meeting held on January 22, 2019.

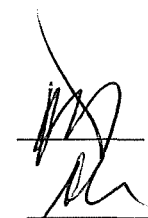
CARRIED

**12. ECONOMIC DEVELOPMENT**

No items were discussed at the meeting.

Mayor Initials

CAO Initials

Handwritten initials for the Mayor and CAO, each written on a horizontal line.

**13. LANDS, PLANNING AND DEVELOPMENT**

13.1 Land Use Bylaw Question (addition by Councillor Kotylak)

**MOTION: 3818/18**

**MOVED** by Deputy Mayor Morton that CAO, Kozakiewicz provide an update to Council by March 31, 2019 regarding the action taken on the known encroachments that are on town property.

CARRIED

**14. CORRESPONDENCE**

14.1 Alberta Transportation re: Highway 28 Speed Limit Reduction

**MOTION: 3819/18**

**MOVED** by Mayor Holowaychuk that the Town of Smoky Lake acknowledge receipt of the letter dated December 5, 2018 from Alberta Transportation Regional Director, Neal Reynolds regarding the Highway 28 Corridor Review finding the speed reduction was not recommended from 100 km to 80 km.

CARRIED

14.2 Casual Legal Article re: Adding amounts to the tax roll

**MOTION: 3820/18**

**MOVED** by Councillor Makowichuk that the Town of Smoky Lake acknowledge receipt of the Casual Legal Article dated Wednesday, December 12, 2018 regarding the "Adding amount to the tax roll – tenant utility charges".

CARRIED

14.3 BrownLee LLP Emerging Trends in Municipal Law Seminar

**MOTION: 3821/18**

**MOVED** by Councillor Kotylak that the BrownLee LLP Emerging Trends in Municipal Law held on February 14, 2019 from 8:00 a.m. – 5:00 p.m. at the Edmonton Expo Centre in Edmonton, AB. be a Council approved event; and will be attended by CAO Kozakiewicz and staff.

CARRIED

14.4 Reynolds Mirth Richards & Farmer LLP Law Seminar

**MOTION: 3822/18**

**MOVED** by Councillor Kotylak that the Reynolds Mirth Richards & Farmer LLP Law Seminar held on February 15, 2019 from 8:30 a.m. – 3:30 p.m. in Edmonton, AB., be a Council approved event; and will be attended by CAO Kozakiewicz and staff.

CARRIED

Handwritten signatures for the Mayor and CAO, each written over a horizontal line.

14.5 Alberta Municipal Affairs re: Alberta Community Partnership (ACP) Internship

**MOTION: 3823/18** **MOVED** by Deputy Mayor Morton that the Town of Smoky Lake acknowledge receipt of the letter dated November 29, 2018 from Alberta Municipal Affairs regarding the unsuccessful application to host an intern for the 2019 Municipal Internship Program.

CARRIED

14.6 Alberta Health Services

**MOTION: 3824/18** **MOVED** by Deputy Mayor Morton that the Town of Smoky Lake acknowledge receipt of the letter dated November 20, 2018 from Alberta Health Services regarding the "One province, one healthcare system: A decade of healthcare transformation in Alberta".

CARRIED

14.7 November Towns East News

**MOTION: 3825/18** **MOVED** by Councillor Makowichuk that the Town of Smoky Lake acknowledge receipt of the email dated November 13, 2018 from Town of Legal Deputy Mayor, Trina Jones regarding November Towns East News.

CARRIED

14.8 2018 Kalyna Country Year End General Meeting & Luncheon

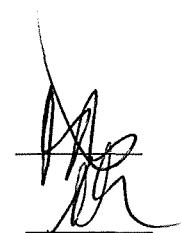
**MOTION: 3826/18** **MOVED** by Councillor Kotylak that the 2018 Kalyna Country Year End General Meeting & Luncheon held on Saturday, December 1, 2018 at the Smoky Lake Seniors Citizens Club in Smoky Lake, be filed for information.

CARRIED

14.9 Community Planning Association of Alberta (CPAA) Conference

**MOTION: 3827/18** **MOVED** by Mayor Holowaychuk that the Community Planning Association of Alberta (CPAA) 2019 Annual Conference held on April 29, 2019 – May 1, 2019 at the Black Knight Inn in Red Deer, AB., be filed for information.

CARRIED

Handwritten signatures for the Mayor and CAO, each on a horizontal line.



14.10 Resident Concern re: 2019 Franchise Fee Increase

**MOTION: 3828/18**

**MOVED** by Councillor Kotylak that the Town of Smoky Lake acknowledge receipt of the email dated December 12, 2018 regarding the Town of Smoky Lake ATCO Franchise fee increase for 2019 from 6% to 7%; and Administration send a response to Joanne and Dwayne Rarick in regard to the issue.

CARRIED

14.11 St. Paul Indigenous Entrepreneurs Summit

**MOTION: 3829/18**

**MOVED** by Deputy Mayor Morton that the St. Paul Indigenous Entrepreneurs Summit held on Friday, January 18, 2019 from 9:00 a.m. – 4:00 p.m. in St. Paul, AB., be filed for information.

CARRIED

14.12 Hwy 28/63 Regional Water Services Commission Bylaw No. 004- 2018 and Organizational Meeting

**MOTION: 3830/18**

**MOVED** by Councillor Kotylak that the HWY 28 / 63 Regional Water Services Commission Bylaw No. 004-2018 and the Agenda and Minutes of the December 13, 2018 Organizational Meeting, be filed for information.

CARRIED

14.13 Resident Concern re: Tax in Arrears

**MOTION: 3831/18**

**MOVED** by Mayor Holowaychuk that the letter from Olga Predy regarding the tax penalty received on September 1, 2018 due to non-payment on August 31, 2018, be filed for information; and Administration write a letter explaining the outcome of the letter.

CARRIED

14.14 Resident Concern re: Interest Charges

Motion made at the Regular Council Meeting held on December 18, 2018.

**15. EXECUTIVE SESSION (In-Camera)**

No items were discussed in-camera.

Mayor Initials



CAO Initials

**16. BUSINESS FROM EXECUTIVE SESSION (Out of Camera)**

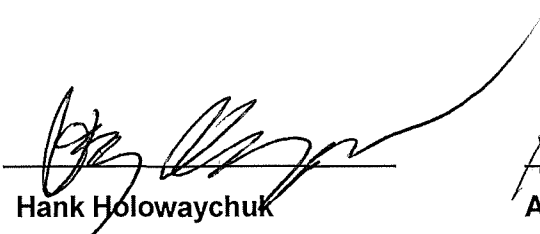
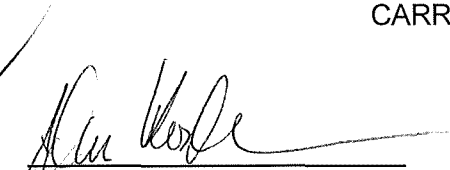
No in-camera session.


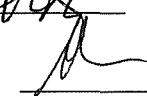
**17. ADJOURNMENT**

**MOTION: 3832/18**

**MOVED** by Deputy Mayor Morton to adjourn the meeting at 6:54 p.m.

CARRIED

  
\_\_\_\_\_  
Hank Holowaychuk  
Mayor  
\_\_\_\_\_  
Adam Kozakiewicz  
Chief Administrative Officer

Mayor Initials   
\_\_\_\_\_  
CAO Initials   
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