

**TOWN OF SMOKY LAKE
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
October 1, 2019 5:00 p.m.**

PRESENT:	Hank Holowaychuk Melody Morton Daniel Kotylak Ross Whitelaw	Mayor Deputy Mayor Councillor Councillor
STAFF IN ATTENDANCE:	Adam Kozakiewicz Crystal Letwin Billy McMullen	Chief Administrative Officer Finance Assistant / Legislative Services Public Works Foreman
REGRETS:	Terry Makowichuk	Councillor

1. CALL TO ORDER

Mayor Holowaychuk called the October 1, 2019 Regular Town Council Meeting to order at 5:04 p.m.

2. APPROVAL OF THE AGENDA

MOTION: 666-19 **MOVED** by Councillor Kotylak to approve the October 1, 2019 Regular Town Council Meeting Agenda with the following additions:

1. 7.3 - Snow Plow
2. 7.4 - Discussion to Upgrade Town Equipment

CARRIED

3. ADOPTION OF PREVIOUS MINUTES

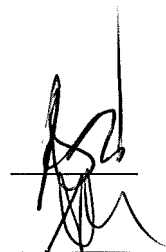
3.1 September 17, 2019 Regular Council Meeting

MOTION: 667-19 **MOVED** by Mayor Holowaychuk to adopt the Minutes of the September 17, 2019 Regular Council Meeting with the following amendment:

Motion #657-19 to read - "MOVED by Councillor Makowichuk that the Smoky Lake Home Hardware Grand Opening event held on September 5, 2019 attended by Mayor Holowaychuk and Deputy Mayor Morton, be accepted for information.

CARRIED

Mayor Initials



CAO Initials

4. DELEGATIONS

4.1 Myron Zaplotinsky – Smoky Lake Waste Management

MOTION: 668-19 **MOVED** by Councillor Kotylak to go into Closed Session to at 5:12 p.m. (FOIP s. 16)

CARRIED

MOTION: 669-19 **MOVED** by Councillor Kotylak to come out of Closed Session at 5:34 p.m.

CARRIED

MOTION: 670-19 **MOVED** by Deputy Mayor Morton that Administration prepare a “Request for Proposal” regarding the Town of Smoky Lake’s Commercial and Residential Garbage Waste Removal Service; and be presented at a Regular Council meeting in November 2019 for review.

CARRIED

MOTION: 671-19 **MOVED** by Mayor Holowaychuk that the oral report presented by Myron Zaplotinsky from Smoky Lake Waste Management regarding the contract with the Town of Smoky Lake, be accepted for information.

CARRIED

4.2 (6:00 p.m.) Public Open House – Residents of the 52 Avenue Paving Project

MOTION: 672-19 **MOVED** by Mayor Holowaychuk that the Public Open House oral presentation given by two residents regarding the Local Improvement Plan for 52 Avenue Paving Project, be accepted for information. Further to that, Administration confirmed that the paving may be postponed till the Spring of 2020 due to the weather but reassured the residents that the cost of the project will not change.

CARRIED

Mayor Initials



CAO Initials

4.3 MPE Engineering – David Seelinger

CAO, Kozakiewicz left the Council Chambers at 6:44 p.m. and returned at 6:50 p.m.

MOTION: 673-19

MOVED by Mayor Holowaychuk that the presentation and oral report given via electronically through “gotomeeting” by Engineer David Seelinger from MPE Engineering regarding the proposed draft Storm Water Plan for the Town of Smoky Lake (presented via electronically to Council, not in paper format), be accepted for information.

CARRIED

5. QUESTION PERIOD

No questions from the public were brought forward at the meeting (no public were in attendance).

6. FCSS

No items were discussed at the meeting.

7. PUBLIC WORKS

7.1 Public Works Foreman’s Report

Public Works report Sept 17th-Oct 1st

- closed Sanl-dump, truck fill, RV hydrants, shower house and re-opened after water restriction was lifted
- closed Sanl-dump at 4329 – 56 St. for season
- hung sign in front of CN station
- hung sign at gazebo by pumpkin park
- attended disasters services meeting regarding pumpkin fair
- met with arborist about overhanging branches, bush.
- Cut grass for upcoming pumpkin fair
- Started phase 1 on gas wells
- Line locates
- Took loader to mechanics
- Removed small bush at 42nd ave west of 4204 42nd ave
- Watered flowers
- Picked garbage
- Checked sewers[Mon./Fri.]
- Power snaked sewer at 4918-McDougall Dr.
- Placed two garbage /recycling at 5504-44th ave
- Attended public works monthly safety meeting
- Brought shelf to town office for their display
- Turned heaters on at gas gates
- Met with customer about cut/cap of gas line

MOTION: 674-19

MOVED by Deputy Mayor Morton that the oral and written report presented by Public Works Foreman, McMullen be accepted for information.

CARRIED

Mayor Initials



CAO Initials

7.2 ATCO Tree Removal Program in the Town of Smoky Lake

MOTION: 675-19

MOVED by Deputy Mayor Morton that Administration obtain additional information for Council regarding the trees proposed to be removed by ATCO in the Town of Smoky Lake; and present the information at the next Regular Council meeting.

CARRIED

7.3 Snow Plow

MOTION: 676-19

MOVED by Deputy Mayor Morton that the Town of Smoky Lake acknowledge receipt of the letter received on September 10, 2019 from Zane Huchulak regarding the 2009 Freightliner M2 112 Snowplow Truck for sale in the amount of \$30,000.00; and be filed for information.

CARRIED

Mayor Holowaychuk called a recess at 6:11 p.m. and reconvened at 6:23 p.m.

7.4 Discussion to Upgrade Town Equipment

MOTION: 677-19

MOVED by Councillor Kotylak that CAO, Kozakiewicz and Public Works Foreman, McMullen examine the Town of Smoky Lake's operating equipment and execute a five (5) year Capital Replacement List of equipment in need of upgrading; and present the information at the Town of Smoky Lake's 2020 Budget Meeting held on October 21, 2019.

CARRIED

8. NATURAL GAS

8.1 Federation of Alberta Gas Co-ops Ltd. Zone Director Election Policy

MOTION: 678-19


MOVED by Councillor Kotylak that the email dated September 24, 2019 from Federation of Alberta Gas Co-ops Corporate Services Manager, Kevin Crush regarding the Zone Directors Election Policy, be filed for information.

CARRIED

9. ADMINISTRATION

9.1 Chief Administrative Officer's Report

- Met with Smoky Lake County CAO, Ollikka regarding the potential future use of the former Nursing Home

Handwritten signatures for the Mayor and CAO, each written over a horizontal line.

MOTION: 679-19

MOVED by Deputy Mayor Morton that the oral report presented by CAO, Kozakiewicz be accepted for information.

CARRIED

Councillor Kotylak left the meeting at 7:23 p.m. and did not return.

Mayor Holowaychuk called a recess at 7:30 p.m. and reconvened at 7:46 p.m.

Public Works Foreman, McMullen left the meeting at 7:45 p.m. and did not return.

9.2 Bylaw 013-19 – Local Improvement Tax Bylaw (Amendment to Bylaw 009-19)

MOTION: 680-19

MOVED by Deputy Mayor Morton that Bylaw 013-19, being an amendment to Local Improvement Tax Bylaw 009-19 regarding the 52 Avenue Paving Project, be given first reading.

CARRIED

9.3 Municipal Contribution to North Saskatchewan Watershed Alliance

MOTION: 681-19

MOVED by Mayor Holowaychuk that the Town of Smoky Lake renew the North Saskatchewan Watershed Alliance Membership from January 1 – December 31, 2020 in the amount of \$482.00 as per invoice #2020.085, as presented.

CARRIED

9.4 Temporary Town Road Closures for the Smoky Lake Pumpkin Fair and Weigh-off Event

MOTION: 682-19

MOVED by Deputy Mayor Morton that the Smoky Lake Pumpkin Growers and Iron Cruisers be given permission to temporarily close the streets listed below during the Smoky Lake Pumpkin Weigh-off and Fair held on Saturday, October 5, 2019 in Smoky Lake, AB. (time to be determined by event organizers); and Administration notify Associated Ambulance of the closures:

1. Car Show:

- White Earth Street - from McDougall Drive to Wild Rose Avenue; and
- Wheatland Avenue – from West Railway Drive to Willow Creek Street.

2. Weigh-off and Fair grounds:

- Section of road on 54 Avenue adjacent to the Agricultural Complex located at 4612 – 54 Ave to allow for pedestrian Crossing.

CARRIED

Mayor Initials



CAO Initials



10. HEALTH AND PROTECTIVE SERVICES

10.1 Bylaw 011-19 Regional Emergency Management

MOTION: 683-19 **MOVED** by Councillor Whitelaw that Bylaw 011-19, being a Regional Emergency Management Bylaw, be given first reading.

CARRIED

10.2 County / Town Jointly Owned Ambulance Unit

MOTION: 684-19 **MOVED** by Deputy Mayor Morton that the Town of Smoky Lake approve the 40% portion of the remaining funds from the unused Smoky Lake Fire Protective Services Ambulance Capital budget which was in the original amount of \$10,000.00, as per the Fire Protective Services Committee Motion #177-18 made at the December 12, 2018 meeting and Town of Smoky Lake Council Motion #3792-18 made at the December 18, 2018 Regular Council meeting, to be transferred into the ambulance operations budget for purchasing materials and supplies to stock the Smoky Lake Fire Rescue Rehab Unit.

CARRIED

11. RECREATION AND CULTURE

11.1 Smoky Lake 2019 Pumpkin Weigh-off and Fair - Mayor or Deputy Mayor Participation Request

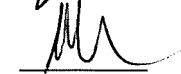
MOTION: 685-19 **MOVED** by Councillor Whitelaw that Mayor Holowaychuk and Deputy Mayor Morton accept the request from the Smoky Lake Pumpkin Growers Association correspondence dated September 20, 2019 and will participate in the Grower's / Dignitaries Parade and bring greetings on behalf of the Town of Smoky Lake at 12:00 p.m. on Saturday, October 5, 2019 at the Smoky Lake Pumpkin Weigh-off and Fair in Smoky Lake, AB.

CARRIED

11.2 Smoky Lake Pumpkin Growers Sponsorship Request

MOTION: 686-19 **MOVED** by Deputy Mayor Morton that the Town of Smoky Lake donate \$2,000.00 to the Smoky Lake Pumpkin Growers Association in support of the 2019 Annual Smoky Lake Pumpkin Fair and Weigh-off held on Saturday, October 5, 2019 in Smoky Lake, AB.; to be allocated from the 2019 Operating Budget entitled "Grants to Individuals and Organizations".

CARRIED



12. ECONOMIC DEVELOPMENT

12.1 Regional Community Development Committee (RCDC) 2020 Budget Planning

MOTION: 687-19

MOVED by Deputy Mayor Morton that the Town of Smoky Lake agrees the Town's portion of the Regional Community Development Committee (RCDC) 2020 Economic Development Budget should not exceed \$30,000.00; and approve to consider the following options for funding formulas used in calculating each respective municipality's contribution to the Year- 2020 Budget, with preference given to Options 2 and 3:

- Option 1 - Based on Trider Formula;
- Option 2 - Based on Equalized Assessment;
- Option 3 - Based on Per Capita;
- Option 4 - Based on Equalized Non-Residential Assessment;
- Option 5 - Based on New Negotiated Percentage.

RCDC 2020 Budget Planning

Account	2016		2017		2018		2019		2020		Comments	2020		2020		2020		Estimate
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Forecast to Year End	Revenue E: 2020		Revenue F: 2020	Revenue G: 2020	Revenue H: 2020	Revenue I: 2020	Revenue J: 2020	Revenue K: 2020	
Operating Expenses																		
Public Works Maintenance	\$ 94,261	\$ 94,261	\$ 94,712	\$ 94,712	\$ 95,200	\$ 95,200	\$ 95,700	\$ 95,700	\$ 96,200	\$ 96,200		\$ 134,823	\$ 134,823	\$ 134,823	\$ 134,823	\$ 134,823	\$ 134,823	\$ 134,823
Police Dept Expenses	\$ 11,837	\$ 11,837	\$ 12,213	\$ 12,213	\$ 12,600	\$ 12,600	\$ 13,000	\$ 13,000	\$ 13,400	\$ 13,400		\$ 21,770	\$ 21,770	\$ 21,770	\$ 21,770	\$ 21,770	\$ 21,770	\$ 21,770
Fire Dept Expenses	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Works	\$ 106,098	\$ 106,098	\$ 111,925	\$ 111,925	\$ 117,800	\$ 117,800	\$ 123,700	\$ 123,700	\$ 129,600	\$ 129,600		\$ 156,593	\$ 156,593	\$ 156,593	\$ 156,593	\$ 156,593	\$ 156,593	\$ 156,593
Revenue																		
General Fund	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000		\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
EDA	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
IT Support	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000		\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Mitigation Health Logging	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000		\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Training/Consult Fees	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500		\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Cell Phone	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400		\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400
Advertising (incl website)	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Professional Fees	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Computer Program/Supplies	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500		\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Office Supplies	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500		\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Office Exp (incl salaries)	\$ 75,100	\$ 75,100	\$ 75,100	\$ 75,100	\$ 75,100	\$ 75,100	\$ 75,100	\$ 75,100	\$ 75,100	\$ 75,100		\$ 75,100	\$ 75,100	\$ 75,100	\$ 75,100	\$ 75,100	\$ 75,100	\$ 75,100
Office Supplies	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500		\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Total Revenue	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000		\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Total Expenses	\$ 106,098	\$ 106,098	\$ 111,925	\$ 111,925	\$ 117,800	\$ 117,800	\$ 123,700	\$ 123,700	\$ 129,600	\$ 129,600		\$ 156,593	\$ 156,593	\$ 156,593	\$ 156,593	\$ 156,593	\$ 156,593	\$ 156,593
Net After All Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CARRIED

MOTION: 688-19

MOVED by Mayor Holowaychuk that the Town of Smoky Lake approve for discussion of the Year-2020 Regional Community Development Committee (RCDC) Economic Development Budget "Scenario 3" with a Total Revenue in the amount of \$141,590.00 which increases activity.

CARRIED

Mayor Holowaychuk called a recess at 8:11 p.m. and reconvened at 8:16 p.m.

Mayor Initials

CAO Initials

12.2 Urban Mews – Pocket Neighborhood Development

MOTION: 689-19 **MOVED** by Councillor Whitelaw that the letter dated September 20, 2019 from Urban Mews (UM) Inc. Managing Director, Thomas Lukaszuk regarding the “Pocket Neighborhood” Development being a Proposed Development Partnership between the Town of Smoky Lake and UM Homes, be accepted for information.

CARRIED

MOTION: 690-19 **MOVED** by Mayor Holowaychuk that Administration include “Urban Mews Residential Development” Committee to the 2017 – 2018 Council Committees Schedule “A” and Deputy Mayor Morton be the Primary Member to open the lines of communication with Urban Mews Inc. Managing Director, Thomas Lukaszuk and CAO, Kozakiewicz regarding developing affordable residential homes in the Town of Smoky Lake.

CARRIED

12.3 Eagle River Planning Services – Gateway Outline Plan (Sept. 14, 2019)

MOTION: 691-19 **MOVED** by Mayor Holowaychuk that the Gateway Outline Plan dated September 14, 2019 from Eagle River Planning Services, Peter Yackulic be tabled to a future meeting of Council.

CARRIED

13. LANDS, PLANNING AND DEVELOPMENT

No items were discussed at the meeting.

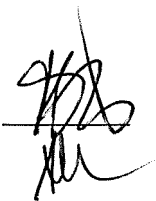
14. CORRESPONDENCE

14.1 File for information items:

MOTION: 692-19 **MOVED** by Councillor Whitelaw that the following items be filed for information:

- a) Smoky Lake Golf Club Appreciation Night
- b) Northern Lights Library System Meeting Report (Sept. 21, 2019)

CARRIED



14.2 Metis Crossing Flag Raising Ceremony at Smoky Lake County

MOTION: 693-19

MOVED by Deputy Mayor Morton that Town of Smoky Lake Council and Administration staff, in conjunction with Smoky Lake County attend the Flag Raising Ceremony held at the Smoky Lake County Office located at 4612 McDougall Drive held on November 15, 2019 to celebrate Métis Week from November 12 – 16, 2019; and the Town Office temporarily be closed for approximately 30 minutes.

CARRIED

14.3 Redwater, AB. Annual Fall Business Mixer

MOTION: 694-19

MOVED by Councillor Whitelaw that the Town of Redwater's Annual Fall Business Mixer held on November 14, 2019 at Pembina Place Cultural Centre in Redwater, AB., be a Council approved event.

CARRIED

14.4 Northern Alberta Mayors' and Reeves' Caucus Meeting

MOTION: 695-19

MOVED by Deputy Mayor Morton that the Northern Alberta Mayors' and Reeves' Caucus meeting held on October 18, 2019 at the River Cree Resort & Casino in Edmonton AB. be attended by Mayor Holowaychuk and CAO, Kozakiewicz (if able).

CARRIED

15. EXECUTIVE SESSION (Closed Session)

No items were discussed in Closed Session.

16. BUSINESS FROM EXECUTIVE SESSION (Out of Closed Session)

No motions resulted from the Closed Session.

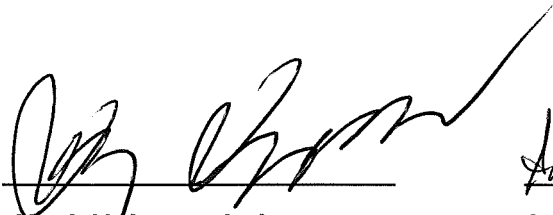
Handwritten signatures for the Mayor and CAO, each written over a horizontal line.

17. ADJOURNMENT

MOTION: 696-19

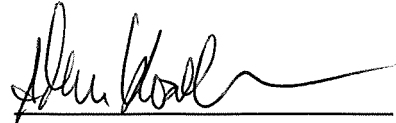
MOVED by Councillor Whitelaw to adjourn the meeting at 8:33 p.m.

CARRIED



Hank Holowaychuk

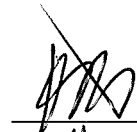
Mayor



Adam Kozakiewicz

Chief Administrative Officer

Mayor Initials



CAO Initials

