

**TOWN OF SMOKY LAKE
REGULAR COUNCIL MEETING
OPERATING AND CAPITAL BUDGET MEETING
TOWN COUNCIL CHAMBERS
October 21, 2019 9:00 a.m.**

PRESENT:	Hank Holowaychuk Melody Morton Daniel Kotylak Ross Whitelaw	Mayor Deputy Mayor Councillor Councillor
STAFF IN ATTENDANCE:	Adam Kozakiewicz Crystal Letwin Billy McMullen	Chief Administrative Officer Finance Assistant / Legislative Services Public Works Foreman
REGRETS:	Terry Makowichuk	Councillor

1. CALL TO ORDER

Mayor Holowaychuk called the October 21, 2019 Regular Town Council Meeting to order at 9:25 a.m.

2. APPROVAL OF THE AGENDA

MOTION: 730-19 **MOVED** by Councillor Whitelaw to approve the October 21, 2019 Regular Town Council Meeting agenda with the following addition:

- 3.3 Town of Smoky Lake's Tree Planting Program

CARRIED

3. ADMINISTRATION

3.1 Town of Smoky Lake's 2020 – 2022 Proposed Operating Budgets

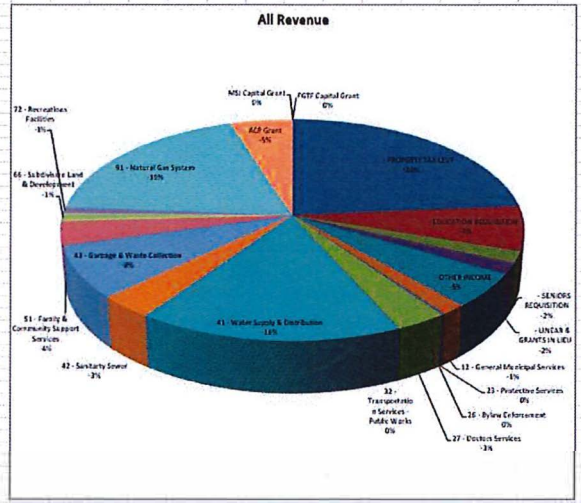
MOTION: 731-19 **MOVED** by Deputy Mayor Morton that the Town of Smoky Lake's 2020 – 2022 proposed revised Operating Budget and the 2020 Revenue and Expense Graph presented, be accepted for information; and Administration bring back to the next Town of Smoky Lake's 2020 – 2022 Operating and 2020 – 2024 Capital Budget Meeting for review.

- Year 2020 - Revenue \$3,803,904.19 and Expense \$3,737,034.48;
- Year 2021 - Revenue \$3,835,683.03 and Expense \$3,792,662.02;
- Year 2022 - Revenue \$3,883,045.21 and Expense \$3,812,086.03.

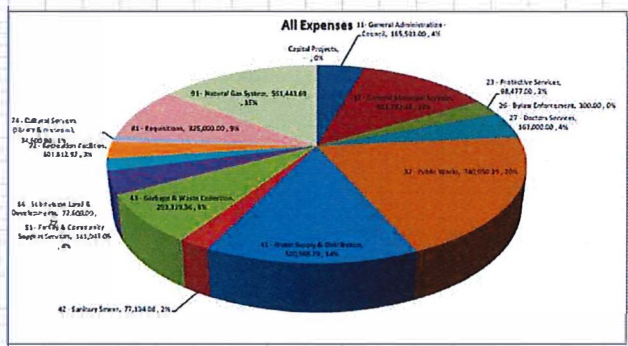
Handwritten initials for the Mayor and the Chief Administrative Officer (CAO) are present at the bottom right of the page. The Mayor's initials are written above a horizontal line, and the CAO's initials are written below another horizontal line.

Town of Smoky Lake Proposed 2020 - 2022 Operating Budget						
Revenue	2018 Budget	2018 Audited Totals	2019 Budget	2020 Proposed Budget	2021 Proposed Budget	2022 Proposed Budget
01 - TOTAL TAXATION REVENUE	1,456,538.70	1,525,552.42	1,407,376.60	1,538,162.19	1,539,632.03	1,556,229.53
- PROPERTY TAX LEVY	1,018,205.43	943,652.93	1,075,622.26	943,652.93	943,652.93	943,652.93
- EDUCATION REQUISITION	291,720.00	291,720.48	258,481.36	291,720.48	291,720.48	291,720.48
- SCHOLARSHIP REQUISITION	65,410.00	65,620.65	65,620.65	65,620.65	65,620.65	65,620.65
- LEGAL & GRANTS IN LIEU	-	66,521.66	-	66,521.67	66,521.67	66,521.67
- OTHER INCOME	12,802.27	60,537.85	152,422.07	291,454.47	302,516.91	275,235.81
12 - GENERAL MUNICIPAL SERVICES	107,900.00	208,479.06	108,100.00	59,114.00	59,974.00	60,851.20
16 - OPERATING MISC OR OTHER	-	-	-	9,000.00	-	-
33 - PROTECTIVE SERVICES	9,000.00	11,756.75	9,000.00	9,000.00	9,000.00	9,000.00
28 - BYLAW ENFORCEMENT	24,000.00	21,456.31	24,000.00	124,000.00	124,000.00	124,000.00
27 - DOCTORS SERVICES	2,500.00	65,081.13	2,500.00	1,500.00	1,530.00	1,560.60
32 - TRANSPORTATION SERVICES - PUBLIC WORKS	655,500.00	602,106.87	654,100.00	655,100.00	668,202.00	681,566.04
41 - WATER SUPPLY AND DISTRIBUTION	133,100.00	133,937.50	133,100.00	133,100.00	135,762.00	138,477.24
42 - SANITARY SEWER	300,000.00	307,942.34	300,000.00	306,600.00	312,630.00	318,882.60
43 - GARBAGE AND WASTE COLLECTION	146,550.00	138,412.27	140,606.00	140,696.00	140,696.00	140,696.00
66 - SUBDIVISION LAND AND DEVELOPMENT	40,000.00	6,800.00	40,000.00	45,508.00	45,500.00	45,500.00
72 - RECREATIONS FACILITIES	-	35,323.00	-	37,732.00	37,732.00	37,732.00
91 - NATURAL GAS SYSTEM	773,100.00	756,284.89	773,100.00	752,500.00	760,025.00	767,550.00
Total Revenue	3,649,988.70	3,814,449.54	3,682,972.80	3,803,904.19	3,835,863.03	3,883,045.21
Expenses						
11 - GENERAL ADMINISTRATION - COUNCIL	172,800.00	145,241.27	169,364.45	165,501.00	168,811.02	175,563.46
12 - GENERAL MUNICIPAL SERVICES	450,712.91	420,307.94	459,038.18	451,782.45	466,118.10	479,250.92
23 - PROTECTIVE SERVICES	72,859.00	92,600.99	72,841.00	98,477.00	100,446.54	104,464.69
28 - BYLAW ENFORCEMENT	315.76	-	315.76	300.00	204.00	208.08
27 - DOCTORS SERVICES	21,780.00	29,606.31	44,883.00	163,000.00	163,280.00	163,565.60
32 - TRANSPORTATION SERVICES - PUBLIC WORKS	668,969.31	647,494.59	694,496.31	740,050.19	749,608.91	764,101.79
41 - WATER SUPPLY AND DISTRIBUTION	537,650.00	504,458.37	536,152.00	520,966.73	529,000.90	537,195.75
42 - SANITARY SEWER	74,411.00	64,566.47	75,162.97	77,134.08	76,455.07	79,822.68
43 - GARBAGE AND WASTE COLLECTION	234,354.25	327,845.32	234,456.25	234,319.36	239,165.75	235,165.40
61 - FAMILY & COMMUNITY SUPPORT SERVICES	178,134.75	145,673.91	179,730.75	141,047.06	143,888.00	145,745.36
66 - SUBDIVISION LAND AND DEVELOPMENT	65,700.00	31,902.18	65,700.00	72,600.00	73,052.00	73,052.00
72 - RECREATIONS FACILITIES	116,155.00	101,031.28	116,211.00	101,812.92	103,849.18	105,926.16
74 - CULTURAL SERVICES (library & museum)	34,388.00	34,387.48	34,465.00	34,600.00	34,600.00	34,600.00
81 - REQUISITIONS	327,560.00	320,233.17	323,509.17	325,000.00	325,000.00	325,000.00
91 - NATURAL GAS SYSTEM	608,998.75	446,197.71	600,919.75	551,443.69	562,472.56	573,722.01
Less Amortization						
Acquisition of Capital Assets Less Govt Transfer to Capital						
Total Expense	3,648,738.73	3,312,097.99	3,648,055.69	3,737,034.48	3,792,682.02	3,812,086.03
Surplus (+)/Loss (-)	-\$	3,249.97	-\$	66,869.71	-\$	70,959.18

Proposed 2020 REVENUE	
- PROPERTY TAX LEVY	943,652.93
- EDUCATION REQUISITION	291,720.48
- SCHOLARSHIP REQUISITION	65,620.65
- LEGAL & GRANTS IN LIEU	66,521.66
- OTHER INCOME	200,454.47
12 - General Municipal Services	59,114.00
23 - Protective Services	9,000.00
28 - Bylaw Enforcement	1,000.00
27 - Doctors Services	124,000.00
32 - Transportation Services - Public Works	1,500.00
41 - Water Supply & Distribution	133,100.00
42 - Sanitary Sewer	306,600.00
43 - Garbage & Waste Collection	140,696.00
66 - Subdivision Land & Development	45,500.00
72 - Recreational Facilities	37,732.00
91 - Natural Gas System	752,500.00
ACP Grant	200,000.00
MCI Capital Grant	-
FICT Capital Grant	-
Transfer from Gas Reserve	-
Recycling Grant	-
Total	4,003,904.19



Proposed 2020 Expenses	
11 - General Administration - Council	165,501.00
12 - General Municipal Services	451,782.45
23 - Protective Services	98,477.00
28 - Bylaw Enforcement	300.00
27 - Doctors Services	163,000.00
32 - Public Works	740,050.19
41 - Water Supply & Distribution	520,966.73
42 - Sanitary Sewer	77,134.08
43 - Garbage & Waste Collection	233,319.36
61 - Family & Community Support Services	141,047.06
66 - Subdivision Land & Development	72,600.00
72 - Recreation Facilities	101,812.92
74 - Cultural Services (Library & Museum)	34,600.00
81 - Requisitions	325,000.00
91 - Natural Gas System	551,443.69
Capital Projects	-
Police Funding	-
Total	3,737,034.48



CARRIED

Mayor Initials

[Handwritten Signature]

CAO Initials

[Handwritten Signature]

Mayor Holowaychuk called a recess at 10:20 a.m. and reconvened at 10:39 a.m.

Councillor Kotylak left the meeting at 10:59 a.m. and returned at 11:03 a.m.

Olivia Jackson arrived at the meeting at 11:03 a.m. as a delegation under item 10.1. Item 3.1 discussions were on hold until the delegation was dealt with.

Mayor Holowaychuk called a recess at 2:13 p.m. and reconvened at 2:22 p.m.

3.2 Town of Smoky Lake's 2020 Proposed Cost of Living Allowance (COLA)

MOTION: 732-19

MOVED by Deputy Mayor Morton that the Town of Smoky Lake's 2020 Proposed Cost of Living Allowance (COLA) be brought back to the second Regular Council meeting in November of 2019 for review (date to be determined at the October 22, 2019 Town Organizational Meeting).

CARRIED

Councillor Kotylak left the meeting at 2:32 p.m. and returned at 2:33 p.m.

3.3 Town of Smoky Lake's Tree Planting Program

MOTION: 733-19

MOVED by Deputy Mayor Morton that Administration research information regarding the proposed Tree Planting Program in the Town of Smoky Lake such as the variety of tree species suitable to our climate zone and inquire what costs are associated with purchasing and planting the trees, up to \$10,000.00; and Administration present the information at a future meeting of Council.

CARRIED

MOTION: 734-19

MOVED by Councillor Whitelaw that the following items be deferred to the Town of Smoky Lake's Regular Council Meeting for the purpose of the 2020 – 2022 Operating and 2020 – 2024 Capital Budget held on November 4, 2019 at 9:00 a.m. at the Town Council Chambers in Smoky Lake, AB.

- 3.4 Town of Smoky Lake's 2019 Proposed 5-year Capital Budget
- 3.5 Town of Smoky Lake's Gas and Water Report
- 3.6 CCTV Camera
- 3.7 ATCO Franchise Fee Information

UNANIMOUSLY CARRIED

Mayor Holowaychuk called a recess at 3:33 p.m. and reconvened at 3:43 p.m.

Mayor Initials



CAO Initials



Councillor Kotylak left the meeting at 4:05 p.m. and returned at 4:06 p.m.

Councillor Kotylak left the meeting at 4:10 p.m. and did not return.

MOTION: 735-19

MOVED by Deputy Mayor Morton that the Town of Smoky Lake's 2020 – 2022 Operating and 2020 – 2024 Capital Budget meeting be scheduled for Monday, November 4, 2019 at 9:00 a.m. at the Town Council Chambers in Smoky Lake, AB.

CARRIED

8. EXECUTIVE SESSION (Closed Session)

No items were discussed in Closed Session.

9. BUSINESS FROM EXECUTIVE SESSION (Out of Closed Session)

No items were discussed in Closed Session.

10. DELEGATIONS

10.1 (11:00 a.m.) Olivia Jackson – ATCO Forestry Coordinator

MOTION: 736-19

MOVED by Deputy Mayor Morton that the presentation given by ATCO Forestry Coordinator, Olivia Jackson regarding the ATCO Tree Trimming Maintenance Program in the Town of Smoky Lake, be accepted for information.

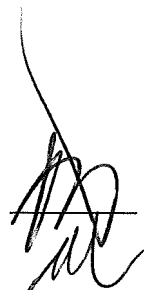
CARRIED

MOTION: 737-19

MOVED by Mayor Holowaychuk that based on the discussion with ATCO Forestry Coordinator, Olivia Jackson regarding the tree trimming maintenance required by ATCO in the Town of Smoky Lake, that trimming will be done as per ATCO standards from primary (top line) - 4 meters for deciduous trees and 3 meters for coniferous trees. Further to that, Public Works Foreman, McMullen must coordinate with ATCO before any trees are required to be removed.

CARRIED

Mayor Holowaychuk called a recess for lunch at 12:06 p.m. and reconvened at 12:57 p.m.

Handwritten signatures for the Mayor and CAO, each on a horizontal line.

10.2 (2:00 p.m.) Sam Eaton – Smoky Transit Corp.


Sam Eaton did not attend the meeting.

11. ADJOURNMENT

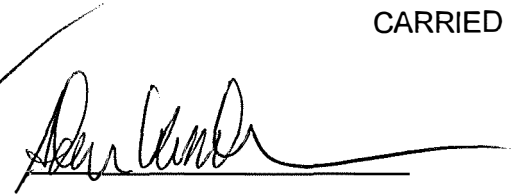
MOTION: 738-19

MOVED by Councillor Whitelaw to adjourn the meeting at 4:12 p.m.


CARRIED



Hank Holowaychuk
Mayor



Adam Kozakiewicz
Chief Administrative Officer

Mayor Initials 
CAO Initials 