

**TOWN OF SMOKY LAKE
ORGANIZATIONAL COUNCIL MEETING
TOWN COUNCIL CHAMBERS
October 22, 2019 5:00 p.m.**

PRESENT:	Hank Holowaychuk	Mayor
	Daniel Kotylak	Deputy Mayor
	Terry Makowichuk	Councillor (via electronically "Go to Meeting")
	Melody Morton	Councillor
	Ross Whitelaw	Councillor

STAFF IN ATTENDANCE:	Adam Kozakiewicz	Chief Administrative Officer
	Crystal Letwin	Finance Assistant / Legislative Services

1. CALL TO ORDER

Mayor Holowaychuk called the October 22, 2019 Town of Smoky Lake's Organizational Council Meeting to order at 5:00 p.m.

2. APPROVAL OF THE AGENDA

MOTION: 739-19

MOVED by Councillor Whitelaw to approve the October 22, 2019 Town of Smoky Lake's Organizational Council meeting Agenda as presented.

CARRIED

3. NEW BUSINESS

3.1 Election of Deputy Mayor

The position of Deputy Mayor is elected annually at the Organizational meeting as per the Town of Smoky Lake's Procedural Bylaw.

Mayor Holowaychuk called for nominations for Deputy Mayor.

Deputy Mayor Morton nominated Councillor Whitelaw. Councillor Whitelaw accepted the nomination.

Mayor Holowaychuk called three more times for nominations. There were no further nominations.

MOTION: 740-19

MOVED by Councillor Kotylak that nominations cease.

CARRIED UNANIMOUSLY


Mayor Initials

CAO Initials

Handwritten signatures for the Mayor and the Chief Administrative Officer (CAO) are present. The Mayor's signature is a stylized, cursive 'H' and the CAO's signature is a stylized 'C'.

Mayor Holowaychuk declared Ross Whitelaw as the new Deputy Mayor for the Town of Smoky Lake and thanked Melody Morton for her service as Deputy Mayor.

Ross Whitelaw swore the Oath of Office for Deputy Mayor in accordance with section 156 of the Municipal Government Act: A councillor, a chief elected official and a deputy and acting chief elected official may not carry out any power, duty or function until that person has taken the official oath prescribed by the Oaths of Office Act.




Oath – Deputy Mayor

I, Ross Whitelaw, having been elected to the office of Deputy Mayor in the Town of Smoky Lake,


DO SOLEMNLY PROMISE AND DECLARE THAT:

1. I will truly, faithfully and impartially, to the best of my knowledge and ability, perform the duties of this office;
2. I have not received and will not receive any payment or reward or promise of payment or reward for the exercise of any corrupt practice or other undue execution of this office;
3. I will disclose any pecuniary interest as required by and in accordance with The Municipal Government Act.

DECLARED before me at Smoky Lake, Alberta
this 22nd day of October, 2019.



Deputy Mayor



Hank Holowaychuk
Mayor

3.2 Appointment of Signing Authorities

MOTION: 741-19

MOVED by Councillor Morton that Mayor Hank Holowaychuk, Deputy Mayor Ross Whitelaw, Chief Administrative Officer Adam Kozakiewicz, and Finance Assistant/ Legislative Services, Crystal Letwin, be appointed to have signing authority on behalf of the Town of Smoky Lake; and Melody Morton be deleted as a signing authority effective October 22, 2019.

CARRIED

Mayor Initials



CAO Initials



3.3 Procedural Bylaw 008-17, Procedural Bylaw Amendments 006-18 and 009-18

MOTION: 742-19

MOVED by Councillor Morton that Bylaw 014-19, being a Procedural Bylaw be given first reading.

CARRIED

MOTION: 743-19

MOVED by Mayor Holowaychuk that the next Regular Council Meeting be held on November 5, 2019 at 5:00 p.m. at the Town of Smoky Lake Council Chambers in Smoky Lake, AB.

CARRIED

3.4 Policy A14 - Honorariums, Per Diems and Expenses

MOTION: 744-19

MOVED by Mayor Holowaychuk that Policy A14 be amended to add 2. c. and 2. d. to section 2.0 entitled Honorariums & Per Diems:

2. c:

- Where the allocated time for a Regular or Special Council meeting expires before the approved agenda has been completed, the meeting must be recessed and reconvened within seven (7) business days of the original Call to Order to complete the contents of the agenda. The reconvened meeting will be considered a new meeting of Council and shall be paid one hundred and thirty-five dollars (\$135.00) for the meeting.

2. d:

- Any Regular or Special Council Meeting scheduled for more than six (6) hours will be considered an all-day meeting; therefore, Council will be reimbursed in the amount of two hundred and seventy dollars (\$270.00) for the meeting.

CARRIED

3.5 Town Council Open House

MOTION: 745-19

MOVED by Councillor Morton that the Town of Smoky Lake's 2020 Annual Open House be brought back to the May 5, 2020 Regular Council Meeting to establish a date, time and venue.

CARRIED

Mayor Initials



CAO Initials



4. OTHER BUSINESS

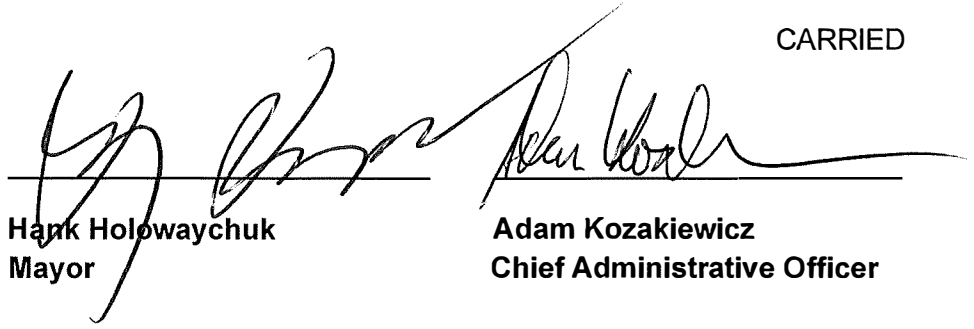
No items were discussed at the meeting.

5. ADJOURNMENT

MOTION: 746-19

MOVED by Councillor Makowichuk to adjourn the meeting at 6:30 p.m.



CARRIED



Two handwritten signatures are written over horizontal lines. The signature on the left is for Hank Holowaychuk, and the signature on the right is for Adam Kozakiewicz.

Hank Holowaychuk
Mayor

Adam Kozakiewicz
Chief Administrative Officer

Mayor Initials 
CAO Initials 



Oath – Deputy Mayor

I, Ross Whitehaw, having been elected to the office of Deputy Mayor in the Town of Smoky Lake.

DO SOLEMNLY PROMISE AND DECLARE THAT:

1. I will truly, faithfully and impartially, to the best of my knowledge and ability, perform the duties of this office;
2. I have not received and will not receive any payment or reward or promise of payment or reward for the exercise of any corrupt practice or other undue execution of this office;
3. I will disclose any pecuniary interest as required by and in accordance with *The Municipal Government Act*.

DECLARED before me at Smoky Lake, Alberta

this 22nd day of October, 2019.

A handwritten signature in black ink, appearing to read "Ross Whitehaw", written over a horizontal line.

Deputy Mayor

A large, stylized handwritten signature in black ink, written over a horizontal line.

Hank Holowaychuk
Mayor