

**TOWN OF SMOKY LAKE
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
February 4, 2020 5:00 p.m.**

PRESENT:	Hank Holowaychuk Ross Whitelaw Daniel Kotylak Melody Morton	Mayor Deputy Mayor Councillor Councillor
STAFF IN ATTENDANCE:	Adam Kozakiewicz Crystal Letwin Billy McMullen	Chief Administrative Officer Finance Assistant / Legislative Services Public Works Foreman
REGRETS:	Terry Makowichuk	Councillor

1. CALL TO ORDER

Mayor Holowaychuk called the February 4, 2020 Regular Town Council Meeting to order at 5:04 p.m.

2. APPROVAL OF THE AGENDA

MOTION: 046-2020 **MOVED** by Councillor Kotylak to approve the February 4, 2020 Regular Town Council Meeting Agenda with the following addition:

- 9.8 Rural Municipalities of Alberta (RMA) Conference and Trade Show

CARRIED

3. ADOPTION OF PREVIOUS MINUTES

3.1 January 21, 2020 Regular Council Meeting

MOTION: 047-2020 **MOVED** by Councillor Kotylak to adopt the Town of Smoky Lake's Minutes of the January 21, 2020 Regular Council Meeting, as presented.

CARRIED



4. DELEGATIONS

4.1 Noel Simpson, President, Smoky Lake Chamber of Commerce: Digital Sign

MOTION: 048-2020

MOVED by Councillor Morton that the oral report given by Noel Simpson, President of the Smoky Lake Chamber of Commerce requesting the Town to cover the costs for the Libertelevision West inc. proposal invoice #3090154A, dated January 8, 2020 in the amount of \$2,605.58, for the repairs to the digital sign and installation of ON-VISION web-based control system located at 4329 – 56 Street in Smoky Lake, be accepted for information.

CARRIED

MOTION: 049-2020

MOVED by Mayor Holowaychuk that Town of Smoky Lake donate \$2,000.00 to the Smoky Lake Chamber of Commerce towards the repair of the existing digital sign and installation of ON-VISION web-based control system located at 4329 – 56 Street in Smoky Lake, as per the Libertelevision West inc. proposal #3090154A, dated January 8, 2020; and be allocated from the 2020 Operating Budget entitled “Grants to Individuals / Organizations”.

CARRIED

MOTION: 050-2020

MOVED by Councillor Morton that Town of Smoky Lake forward the Libertelevision West Inc. proposal #3090154A, dated January 8, 2020 in the amount of \$2,605.58 to the Regional Community Development Committee (RCDC), brought forward by the Smoky Lake Chamber of Commerce, and suggest RCDC donate the remaining \$605.58 (Town donated \$2,000.00 - Motion 049-2020) towards the repair of the digital sign and installation of ON-VISION web-based control system, located at 4329 – 56 Street in Smoky Lake.

CARRIED

5. QUESTION PERIOD

No questions from the public were brought forward at the meeting.

6. FAMILY AND COMMUNITY SUPPORT SERVICES (FCSS)

No items were discussed under “Family and Community Support Services”.

Mayor Holowaychuk called a recess at 6:01 p.m. and reconvened at 6:11 p.m.

Mayor Initials



CAO Initials



7. PUBLIC WORKS

7.1 Public Works Foreman's Report

Public Works Report Jan 22 - Feb 4, 2020

- Removed snow from along curb on 45th street
- Snow removal throughout town[from snow fall on Jan 22nd]
- Snow removal on downtown core [two times from Jan 22nd snow fall]
- Snow removal completed on complex parking lot[Jan 24]
- Snow removal completed on curling rink parking lot[Jan 23]
- Put trim on bathroom sink vanities [when mopping floors water was warping the fake wood] also slliconed back of bathroom sinks
- Had electrician install emergency generator connections at public works shop
- Removed snow windrow along curb in front of 70 willow creek
- Removed snow along curb on corner of Marla drive east and 45a ave[sweeper having difficulty fitting on sidewalk with grader roach]
- Removed snow windrow along curb on north end of 46st
- Removed snow windrow along curb on 54th ave
- Had county welder make two stands for fire dept washing machine drain [pw installed]
- Attended meeting about lead testing for water customers
- Monthly gas/water meter reads

MOTION: 051-2020

MOVED by Councillor Morton that the oral and written Public Works report presented by Billy McMullen, Town Public Works Foreman, be accepted for information.

CARRIED

7.2 AEP Waterworks Inspection Report for the Town of Smoky Lake

MOTION: 052-2020

MOVED by Mayor Holowaychuk that the Town of Smoky Lake acknowledge receipt of the AEP Waterworks Inspection Report submission inspected on December 19, 2019 at 1:02 a.m., approval registration #311324.

AEP WATERWORKS			
INSPECTION REPORT			
Submitted			
		Health Risk:	PASS
		Operational Risk:	PASS
		Administrative Risk:	Administrative Risk
Waterworks System Name:	Smoky Lake Waterworks	Approval Registration#	311324
Approval Holder:	Town of Smoky Lake	Approval Expiry Date:	
Plant Classification (Type):	Distribution System	Plant Classification (Level):	N/A (Water Treatment) WD Level 1 (Water Distribution)
FACILITY			

CARRIED

Mayor Initials



CAO Initials



7.3 Gopher Control

MOTION: 053-2020

MOVED by Councillor Morton that the update on gopher control, be accepted for information.

CARRIED

8. NATURAL GAS

8.1 Alberta Gas Co-ops Managers' Meeting scheduled for February 18 – 20, 2020

MOTION: 054-2020

MOVED by Mayor Holowaychuk that Town of Smoky Lake Public Works Foreman, Billy McMullen or designate attend the Alberta Gas Co-ops Managers' Meeting held on February 18 – 20, 2020 in Red Deer, AB.

CARRIED

8.2 Federation of Alberta Gas Co-ops Ltd. Fall 2019 Zone Meeting Slide Presentation

MOTION: 055-2020

MOVED by Deputy Mayor Whitelaw that the Town of Smoky Lake acknowledge receipt of the Federation of Alberta Gas Co-ops Ltd. Fall 2019 Zone Meeting and Joint Task Force Slide Shows, as presented.

CARRIED

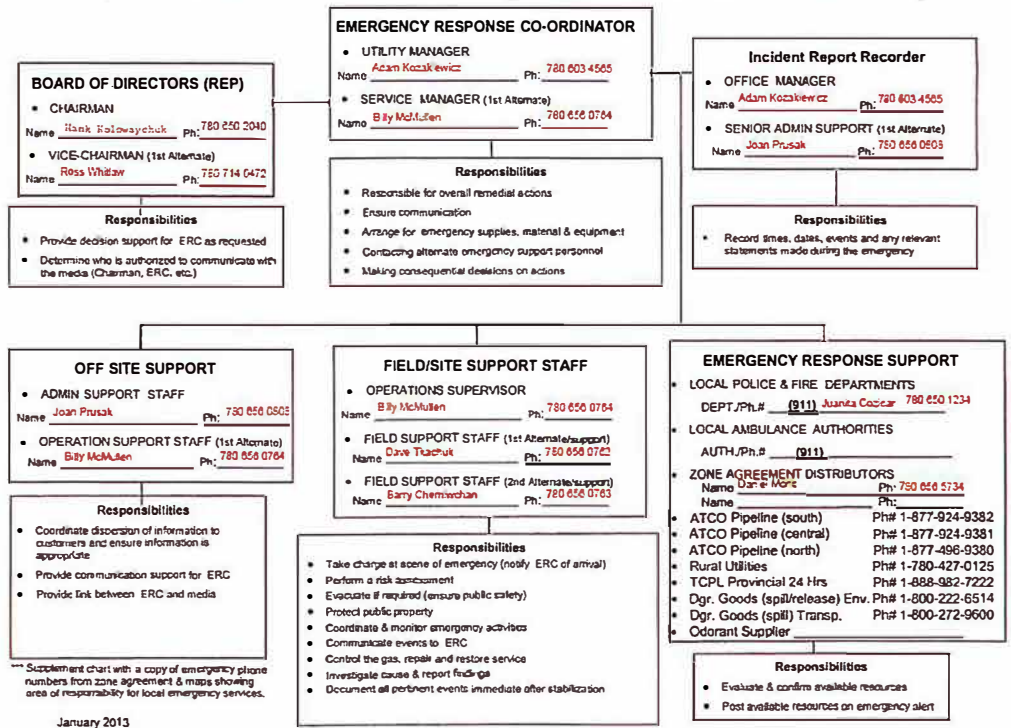
8.3 Town of Smoky Lake Gas Utility Emergency List

MOTION: 056-2020

MOVED by Mayor Holowaychuk that the Town of Smoky Lake acknowledge receipt of the Federation of Alberta Gas Co-ops Ltd. Gas Utility Emergency List entitled "Emergency Response Team and Member's Responsibilities" Attachment "A" from the Emergency Response Handbook.



EMERGENCY RESPONSE TEAM AND MEMBER RESPONSIBILITIES ATTACHMENT "A"



CARRIED

9. ADMINISTRATION

9.1 Chief Administrative Officer's Report

- Met with Ronda Morgan, MPE Engineering Ltd., regarding the Canadian Radio-television and Telecommunications Commission (CRTC) Grant for Broadband.
- Worked on the Federation of Alberta Gas Co-ops Ltd. Emergency Response Handbook.
- Worked with Metis Nation of Alberta re: Sub-Lease Agreement for the Smoky Lake Continuing Care Centre in Smoky Lake.
- Met with Thomas Lukaszuk, Urban Mews, regarding the "Affordable Living Project" in Smoky Lake.

MOTION: 057-2020

MOVED by Councillor Morton that the oral and written Chief Administrative Officer's report presented by Adam Kozakiewicz, Chief Administrative Officer, be accepted for information.

CARRIED

Mayor Initials

CAO Initials

9.2 March 3, 2020: Regular Council Meeting Time or Date Change and Town Hall Meeting

MOTION: 058-2020

MOVED by Mayor Holowaychuk that the Town of Smoky Lake Regular Council Meeting for March 3, 2020 start at 4:00 p.m. in order to attend the Town Hall Meeting Public Information Session to discuss Crime Prevention “Enhancing Community Safety” held on Tuesday, March 3, 2020 at the Ukrainian National Hall in Smoky Lake; and the Town Hall Meeting be a Council approved event.

CARRIED

9.3 Alberta Urban Municipalities Association’s Spring 2020 Municipal Leaders’ Caucus

MOTION: 059-2020

MOVED by Deputy Mayor Whitelaw that the Alberta Urban Municipalities Association’s (AUMA) Spring 2020 Municipal Leaders’ Caucus scheduled for March 25 – 26, 2020 in Edmonton, AB. be attended by three members of Council and CAO Kozakiewicz.

CARRIED

9.4 Request from Village of Waskatenau: to Amend the Alberta Community Partnership Grant Application to Change the Scope of the Project

MOTION: 060-2020

MOVED by Councillor Morton that Town of Smoky Lake approve the Village of Waskatenau, as the managing partner of the project: Smoky Lake Region / Intermunicipal Collaboration Framework (ICF), which is funded by the Alberta Community Partnership (ACP) grant funds in the amount of \$75,000.00, to change the scope of the said project with an amendment to the ACP grant application of: including the Smoky Lake County ICF development with regional partners: Thorhild County and Lamont County to utilize the remaining funds from the Smoky Lake Region ICF project; in response to the email request received from Bernice Macyk, Chief Administrative Officer, Village of Waskatenau, dated January 21, 2020.

CARRIED

9.5 Crime Prevention

MOTION: 061-2020

MOVED by Councillor Kotylak that the oral presentation from Tina Chan, Smoky Lake RCMP Detachment Sargent, regarding the benefits of community engagement and towards crime prevention in Smoky Lake, be accepted for information.

CARRIED

Mayor Initials



CAO Initials

9.6 Northern Alberta Mayors' and Reeves' Caucus Meeting

MOTION: 062-2020

MOVED by Councillor Morton that Town of Smoky Lake Mayor Holowaychuk attend the Northern Alberta Mayors' and Reeves' Caucus held on Monday, March 16, 2020 in Edmonton, AB.; and approve the \$300.00 membership fee for Mayor Holowaychuk.

CARRIED

9.7 Highway 28/63 Regional Water Services Commission – Upcoming Rate Change

MOTION: 063-2020

MOVED by Councillor Morton that Highway 28/63 Regional Water Services Commission Members: Mayor Holowaychuk and Councillor Kotylak, bring forward the concern of the upcoming 2020 water rates in Bylaw 005-2019 to be passed in February 2020 BUT effective January 1, 2020 to the next Highway 28/63 Regional Water Services Commission meeting.

CARRIED

9.8 Rural Municipalities of Alberta (RMA) 2020 Spring Conference and Trade Show

MOTION: 064-2020

MOVED by Councillor Morton that the Rural Municipalities of Alberta 2020 Spring Conference and Tradeshow held on March 16 – 18, 2020 in Edmonton, AB. be filed for information.

CARRIED

10. HEALTH AND PROTECTIVE SERVICES

No items were discussed under "Health and Protective Services".

11. RECREATION AND CULTURE

No items were discussed under "Recreation and Culture".

Mayor Initials

CAO Initials

12. ECONOMIC DEVELOPMENT

12.1 Alberta HUB Energy Sector Profile 2020

MOTION: 065-2020

MOVED by Deputy Mayor Whitelaw that the Town of Smoky Lake acknowledge receipt of the email dated January 16, 2020 from Bob Bezpalko, Executive Director, Northeast Alberta Information HUB, in regard to the Alberta HUB Energy Sector Profile 2020.

CARRIED

13. LANDS, PLANNING AND DEVELOPMENT

No items were discussed under "Lands, Planning and Development".

14. CORRESPONDENCE

14.1 Correspondence to file for information:

MOTION: 066-2020

MOVED by Deputy Mayor Whitelaw that the following items be filed for information:

- a) **January 10, 2020 - The Alberta Order of Excellence 2020 Nomination**
- b) **Alberta Municipal Affairs re: April 1, 2020 completion date for Intermunicipal Collaboration Framework & Intermunicipal Development Plan**
- c) **Alberta Infrastructure re: Investing in Canada Infrastructure Program (ICIP) – Town of Smoky Lake not selected**

CARRIED

15. EXECUTIVE SESSION (Closed Session)

No items were discussed under "Closed Session".

16. BUSINESS FROM EXECUTIVE SESSION (Out of Closed Session)


No motions.

17. ADJOURNMENT

MOTION: 067-2020

MOVED by Councillor Morton to adjourn the meeting at 7:39 p.m.

CARRIED



Hank Holowaychuk
Mayor



Adam Kozakiewicz
Chief Administrative Officer