

Smoky Lake Region Fire and Rescue Committee

Year End Summary 2020

PARTNERS IN PROTECTION (RFRC) Report Card



GOALS	Our Commitments	Our Achievements	Going Forward
1. Documentation	<ul style="list-style-type: none"> ■ Council Directive-Governance: Policies and Bylaws. ■ Agreements: Mutual Aid and Service Agreements. ■ Fire Department Operations / Organization: <ul style="list-style-type: none"> ▪ Standard Operating Procedures / Guidelines ▪ Health and Safety Programs or protocols ▪ Training Programs ▪ Maintenance Program ▪ Incident Records - data management and reporting ▪ Fire Response Plans ▪ Public Education Program 	<p>November 12, 2020 Motion 09-20: That the Smoky Lake Region Fire and Rescue Committee recommend each respective municipality adopt the Policy, as prepared and amended by Smoky Lake County, described as Management Policy Statement No. M01-44-01: District Fire Chief Job Description.</p> <p>November 12, 2020 Motion 10-20 That the Smoky Lake Region Fire and Rescue Committee recommend Smoky Lake County Council approve adding the Volunteer Firefighter Member and Family Assistance Program (MFAP) coverage as the managing partner for the Volunteer Firefighter Insurance Service (VFIS), through RMA Insurance; and approve the cost for the said program to be paid by the County in the amount of \$2.00 per member, per month for an approximate total cost of \$1,340.00 per year.</p>	<p>Smoky Lake County, Town of Smoky Lake, Village of Vilna, and Village of Waskatenau have adopted Management Policy Statement NO. M01-44-01: District Fire Chief Job Description. The job description will be used to clearly outline the duties and responsibilities of each District Fire Chief.</p> <p>Smoky Lake County has added the Volunteer Firefighter Member and Family Assistance Program (MFAP) coverage to the Volunteer Firefighter's Insurance Service (VFIS), through RMA Insurance at a cost of 100% County. The coverage will remain on the VFIS Insurance policy to have this service available to all the regions firefighters that have entered and paid for the VFIS coverage.</p>
2. Risk Evaluation	<ul style="list-style-type: none"> ■ Historical Response Data. ■ Key Industry. ■ Transportation. ■ Recruitment and Retention trends. 	<p>July 24, 2020 Motion 37-20: That the Smoky Lake Region Fire and Rescue Committee, acknowledge there was no letter sent as per the March 11, 2020 Action List under Motion #19-20 due to the Province being allowed to perform inspections for determining building Occupant Loads on a "request" basis for non-accredited municipalities as of June 15, 2020; and approve for the Town of Smoky Lake to write a joint letter of thanks from the Smoky Lake Region to Premier Jason Kenny, for reducing the Provincial downloading of inspections to determine Occupant Loads for the operation of a buildings, as per the Alberta Fire Code, onto Municipal Volunteer Fire Departments.</p>	<p>November 16, 2020 the Town of Smoky Lake wrote a Thank-You letter on behalf of the Smoky Lake Region Fire and Rescue Committee for allowing municipal affairs to resume building inspections that determine Occupant Loads, a service the Smoky Lake Region relies on to keep our community safe.</p>
3. Human Resource	<ul style="list-style-type: none"> ■ Availability. ■ Recruitment / Retention Programs. ■ Overall Qualifications of the departments vs. perceived/real level of service. ■ Incident reporting procedure. ■ Involvement in municipal processes: Bylaw, Budget, meetings. 	<p>March 11, 2020 Motion 22-20: That the Smoky Lake Region Fire and Rescue Committee pursue funding through the Rural Municipalities of Alberta (RMA) and Alberta Urban Municipalities Association (AUMA) towards the Year-2020 Junior Firefighter Summer Day Camp with program expenses budgeted in the amount of \$17,854.60 and revenues budgeted in the amount of \$25,900.96; and, approve to host the program as proposed.</p> <p>November 12, 2020 Motion 08-20: That the Smoky Lake Region Fire and Rescue Committee recommend each respective municipality adopt the Policy, as prepared and amended by Smoky Lake County, described as Policy Statement No. 02-06-03: Years of Service Award Program for Volunteer Firefighters.</p>	<p>The 2020 Junior Firefighter Summer Day Camp was canceled due to COVID -19 public health restrictions. The program will return once the public health restrictions are lifted and it is safe to return to conducting group programs.</p> <p>Smoky Lake County, Town of Smoky Lake, Village of Vilna and the Village of Waskatenau have adopted the Policy at a cost share of 50% County, 50% Town or Village. The Years of Service Program for Volunteer Firefighters will be used as a recruitment and retention tool, and will recognize the firefighters dedication to the regions fire service.</p>
4. Apparatus and Equipment	<ul style="list-style-type: none"> ■ Maintenance Program. ■ Relationship between apparatus and equipment and level of service. ■ Suitability of assigned function. ■ Capital and special operating budget processes. 	<p>July 24, 2020 Motion 42-20 That the Smoky Lake Region Fire and Rescue Committee approve to advertise for tender the surplus Very High Frequency (VHF) Radio Equipment</p> <p>July 24, 2020 Motion 44-20 That the Smoky Lake Region Fire and Rescue Committee recommend each respective municipality determine a preferred funding formula for the cost of a Regional Fire Department Storage Building which would be built adjacent to existing fire hall in the Town of Smoky Lake, at a cost to not exceed the amount of \$400,000.00.</p>	<p>Currently 4 Motorola HT-1250 Radios are being tested by the Metis Crossing with intent to Purchase once a price is agreed upon. Smoky Lake County is currently advertising the remaining Radio equipment for tender.</p> <p>August 18, 2020 Smoky Lake County and Town of Smoky Lake approve preferred funding formula of 60% County 40% Town for the proposed project. Currently administration is awaiting further direction for the project.</p>

