



TOWN OF SMOKY LAKE
Minutes of the Regular Council Meeting
Held on Tuesday, February 16, 2021 at 5:00 p.m.
Virtually at <https://www.gotomeet.me/SmokyLake>

PRESENT:	Hank Holowaychuk	Mayor	Virtually Present
	Terry Makowichuk	Deputy Mayor	Virtually Present
	Daniel Kotylak	Councillor	Virtually Present
	Melody Morton	Councillor	Virtually Present
	Ross Whitelaw	Councillor	Virtually Present
	Adam Kozakiewicz	Chief Administrative Officer (CAO)	Virtually Present
	Crystal Letwin	Assistant CAO/Rec. Secretary	Virtually Present
	Billy McMullen	Public Works Foreman	Virtually Present
	Marianne Prockiwi-Zarusky	FCSS Coordinator	Virtually Present
	Juanita Cozicar	Town Fire Chief	Virtually Present

Observers in Attendance Upon Call to Order:

1 member of the media, Smoky Lake Signal.

1. CALL TO ORDER

Mayor Holowaychuk called the February 16, 2021 Regular Town Council Meeting to order at 5:01 p.m.

2. ADOPTION OF THE AGENDA

MOTION: 103-2021 **MOVED** by Councillor Kotylak that Town of Smoky Lake adopt the February 16, 2021 Regular Town Council Meeting Agenda with the following additions:

- 7.4 Update on the Development of Beaver Creek Co-op Bulk Fuel in Smoky Lake.
- 8.5 Smoky Lake Agricultural Society Request re: Maintenance Checks.

CARRIED

3. ADOPTION OF MINUTES AND ACTION LISTS

3.1 Minutes of the February 2, 2021 Regular Council Meeting.

MOTION: 104-2021

MOVED by Councillor Morton that Town of Smoky Lake adopt the Town of Smoky Lake's Minutes of the February 2, 2021 Regular Council Meeting, as presented.

CARRIED

3.2 Action List of the February 2, 2021 Regular Council Meeting.

MOTION: 105-2021

MOVED by Councillor Kotylak that Town of Smoky Lake accept the Town of Smoky Lake's Action List of the February 2, 2021 Regular Council Meeting, as presented.

CARRIED

3.3 February 9, 2021 Regular Council Meeting Minutes (Budget).

MOTION: 106-2021

MOVED by Councillor Morton that Town of Smoky Lake adopt the Town of Smoky Lake's Minutes of the February 9, 2021 Regular Council Meeting, as presented.

CARRIED

3.4 Action List of the February 9, 2021 Regular Council Meeting.

MOTION: 107-2021

MOVED by Councillor Kotylak that Town of Smoky Lake accept the Town of Smoky Lake's Action List of the February 9, 2021 Regular Council Meeting, as presented.

CARRIED

4. DELEGATIONS

No delegations attended the meeting.

5. QUESTION PERIOD

No questions.

6. ADMINISTRATION REPORTS

Deputy Mayor Makowichuk joined the meeting at 5:25 p.m.

Town Fire Chief, Juanita Cozicar joint the meeting at 5:26 p.m.

6.1 Chief Administrative Officer’s Report.

MOTION: 108-2021 **MOVED** by Deputy Mayor Makowichuk that Town of Smoky Lake accept the oral and written CAO report presented by Adam Kozakiewicz, Chief Administrative Officer, as presented.

CARRIED

MOTION: 109-2021 **MOVED** by Councillor Morton that Town of Smoky Lake schedule a Regular Council Meeting on March 4, 2021 at 6:00 p.m. via electronically at <https://www.gotomeet.me/SmokyLake> for the purpose of “Future Development on Town Owned Lots in Smoky Lake”; and administration advertise accordingly.

CARRIED

6.1.1 Municipal Stimulus Program - Red Tape Reduction Report.

MOTION: 110-2021 **MOVED** by Mayor Holowaychuk that Town of Smoky Lake accept the oral report presented by Adam Kozakiewicz, Chief Administrative Officer regarding the Municipal Stimulus Program (MSP) – Red Tape Reduction Report submitted on January 15, 2021.

CARRIED

6.2 Public Works Foreman’s Report.

MOTION: 111-2021 **MOVED** by Councillor Morton that Town of Smoky Lake accept the oral and written Public Works report presented by Billy McMullen, Town Public Works Foreman, as presented.

CARRIED

Mayor Holowaychuk called a recess at 6:04 p.m. and reconvened at 6:19 p.m.

6.3 Natural Gas Report.

MOTION: 112-2021

MOVED by Councillor Kotylak that Town of Smoky Lake accept the oral and written Natural Gas report and the Federation of Alberta Gas Co-ops Ltd. gas price listing presented by Billy McMullen, Town Public Works Foreman, as presented.

CARRIED

6.3.1 Alberta Energy Gas Royalty Statement of Account.

MOTION: 113-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake defer the Alberta Energy Gas Royalty Statement of Account to the next Regular Council Meeting on March 2, 2021.

CARRIED

6.4 Fire Chief Report.

MOTION: 114-2021

MOVED by Councillor Morton that Town of Smoky Lake accept the oral and written Fire Chief report presented by Juanita Cozicar, Town of Smoky Lake Fire Chief, as presented.

CARRIED

6.4.1 3-Year Comparison of Smoky Lake Fire Department Calls, County vs. Town.

MOTION: 115-2021

MOVED by Councillor Whitelaw that Town of Smoky Lake accept the 3-year Comparison for the Smoky Lake Fire Department Calls presented by Juanita Cozicar, Town of Smoky Lake Fire Chief, as presented.

CARRIED

7. OLD BUSINESS

7.1 City of Cold Lake – Concern over Lack of Support for the Oil Patch.

MOTION: 116-2021

MOVED by Councillor Morton that Town of Smoky Lake approve the letter of support to Cold Lake regarding the concern over lack of support for the oil patch over the U.S executive decision to halt work on the Keystone XL pipeline and Canada’s increasingly precarious position in the global market as an oil producing nation, dated February 12, 2021 with the understanding that Administration will address the letter to the appropriate authority.

CARRIED

Mayor Holowaychuk called a recess at 7:15 p.m. and reconvened at 7:28 p.m.

7.2 Victoria District Economic Development Plan Strategy.

MOTION: 117-2021

MOVED by Councillor Morton that Town of Smoky Lake accept the Joint Town/ County Council Meeting Minutes, dated May 29, 2020 featuring Motion J186-20 regarding the Victoria District Economic Development Plan Strategy Pre-Financing Budget in the total amount of \$247,000.00 and agree for municipal funding contribution to be funded 50% County and 50% Town, for information.

CARRIED

7.3 Town of Smoky Lake's 2021 draft Operating Budget re: Internet Revenue.

MOTION: 118-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake accept the update on the 2021 draft Operating Budget regarding Internet Revenue estimated in the amount of \$26,000.00, for information.

CARRIED

7.4 Update on the Development of Beaver Creek Co-op Proposed Bulk Fuel Cardlock in Smoky Lake.

MOTION: 119-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake defer the update on the future development of the Beaver Creek Co-op Proposed Bulk Fuel Cardlock in Smoky Lake to the next Regular Council Meeting on March 2, 2021.

CARRIED

8. NEW BUSINESS

8.1 Policy A- 22: Bylaw Enforcement and Response to Citizen's Complaints regarding Bylaw Infractions.

MOTION: 120-2021

MOVED by Councillor Kotylak that Town of Smoky Lake defer Policy A-22: Bylaw Enforcement and Response to Citizens Complaints regarding Bylaw Infractions for Council to review and prepare recommendations to be discussed at the Regular Council Meeting on March 2, 2021.

CARRIED

8.2 Walking Path Expansion – Kotylak Trail.

MOTION: 121-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake take no action to include the Walking Path Expansion entitled “Kotylak Trail” from the Smoky Lake Museum to the Rodeo Grounds and the Smoky Lake Golf Course in the 2021 Capital Budget as it involves two pedestrian crossings across highway 28 and is not in the Town’s jurisdiction (Smoky Lake County).

CARRIED

8.3 Date to be Set for Next 2021 Capital and Operating Budget Meeting.

MOTION: 122-2021

MOVED by Councillor Morton that Town of Smoky Lake allow Administration to set the next 2021 Capital and Operating Budget Meeting date once the audit date has been set; and Administration inform Council and advertise accordingly.

CARRIED

8.4 Unveiling of the Final Development Design of the New H. A. Kostash School meeting.

MOTION: 123-2021

MOVED by Councillor Whitelaw that Town of Smoky Lake acknowledge receipt of the email from Neil O’Shea, Superintendent of Aspen View Public Schools, dated February 16, 2021 to cancel the meeting entitled “Unveiling of the Final Development Design of the New H. A. Kostash School” scheduled for Friday, February 19, 2021 at 9:00 a.m. via electronically due to Alberta Infrastructure not able to complete the review and sign off on the new school design and Mr. O’Shea confirmed the meeting will be rescheduled as soon as possible.

CARRIED

8.5 Smoky Lake Agricultural Society Request re: Maintenance Checks.

MOTION: 124-2021

MOVED by Councillor Morton that Town of Smoky Lake approve the request from the Smoky Lake Agricultural Society for Public Works staff to perform regular maintenance checks at the Agricultural Complex located at 4612 – 54 Avenue in Smoky Lake 1 - 2 times per week for the next 6 months during Town regular business hours from 8:00 a.m. – 4:30 p.m. (in response to the COVID-19 Pandemic); in reference to the verbal request from Councillor Morton.

CARRIED

9. CORRESPONDENCE- REQUIRING ACTION

9.1 Alberta Rural Connectivity Forum.

MOTION: 125-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake accept the Alberta Rural Connectivity Forum held on March 23 – 24, 2021 regarding the central importance of broadband to the province’s future and the lack of a unified response to the problem, as a Council approved event as well as CAO, Kozakiewicz to attend.

CARRIED

9.2 Minister’s Awards for Municipal Excellence.

MOTION: 126-2021

MOVED by Councillor Kotylak that Town of Smoky Lake approve to proceed with the submission for the 20th Annual Minister’s Awards for Municipal Excellence for the Victoria District Economic Development Plan Strategy Project in partnership with Metis Crossing, Smoky Lake County and Town of Smoky Lake under the category entitled “Partnership - for a leading municipal practice involving regional co-operation that may involve consultation, co-ordination, and co-operation with other municipalities, agencies, non-profit organizations, community groups, and other orders of government”; and Administration collaborate with Metis Crossing and Smoky Lake County regarding the application; in reference to the letter from Ric McIver, Minister of Municipal Affairs.

CARRIED

MOTION: 127-2021

MOVED by Councillor Morton that Town of Smoky Lake approve to proceed with the submission for the 20th Annual Minister’s Awards for Municipal Excellence for the Smoky Lake Broadband Internet Project in the Town of Smoky Lake under the category entitled “Smaller Municipalities – for a municipal initiative that demonstrates leadership, resourcefulness, and/or innovation to better the community; in reference to the letter from Ric McIver, Minister of Municipal Affairs.

CARRIED

10. CORRESPONDENCE- FILE FOR INFORMATION

MOTION: 128-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake acknowledge receipt of the following correspondence items and file for information:

- 10.1 High River – Reinstatement of the 1976 Coal Development Policy.
- 10.2 Municipal District of Bonnyville – Need for a Stronger Western Canadian Municipal Advocate.
- 10.3 Alberta Police Interim Advisory Board.
- 10.4 Police Funding Model Invoice Delay.

CARRIED

11.1 COUNCILLOR REPORTS:

MOTION: 129-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake accept the following Councillor reports for information:

Mayor Holowaychuk:

- Attended the Ukrainian Twinning Committee meeting.
- Attended the Reynolds Mirth Richard Farmer Law Seminar.
- Attended the Regional Evergreen Waste Management meeting.
- Spoke on the Smoky Lake Riding Club Lease Agreement.

Councillor Kotylak:

- Attended the Reynolds Mirth Richard Farmer Law Seminar.

Councillor Whitelaw:

- Attended the Reynolds Mirth Richard Farmer Law Seminar.

Councillor Morton:

- Attended the Smoky Lake Agricultural Society meeting.

CARRIED

Mayor Holowaychuk called a recess at 8:36 p.m. and reconvened at 8:44 p.m.

12. EXECUTIVE SESSION (Closed Session)

MOTION: 130-2021

MOVED by Deputy Mayor Makowichuk to go into Executive Session to discuss the following matter pursuant to the Freedom of Information and Protection of Privacy Act at 8:36 p.m.:

- Kolocreeka Subdivision Overview.
(FOIP s. 23) Local Public Body Confidences.
(FOIP s. 27) Privileged Information.

CARRIED

MOTION: 131-2021

MOVED by Councillor Morton to come out of Executive Session at 8:59 p.m.

CARRIED

13. BUSINESS FROM EXECUTIVE SESSION (Out of Closed Session)

MOTION: 132-2021

MOVED by Councillor Morton that Town of Smoky Lake accept the information presented by CAO, Kozakiewicz regarding Kolocreeka Subdivision Overview, as discussed in executive session.

CARRIED

14. ADJOURNMENT

MOTION: 133-2021

MOVED by Councillor Kotylak to adjourn the Regular Council meeting at 9:00 p.m.

CARRIED

Original Signed. _____

Hank Holowaychuk
Mayor

Original Signed. _____

Adam Kozakiewicz
Chief Administrative Officer