



**TOWN OF SMOKY LAKE**  
**Minutes of the Regular Council Meeting**  
 Held on Tuesday, February 2, 2021 at 5:00 p.m.  
 Virtually at <https://www.gotomeet.me/SmokyLake>

<b>PRESENT:</b>	Hank Holowaychuk	Mayor	Virtually Present
	Terry Makowichuk	Deputy Mayor	Virtually Present
	Daniel Kotylak	Councillor	Virtually Present
	Melody Morton	Councillor	Virtually Present
	Ross Whitelaw	Councillor	Virtually Present
	Adam Kozakiewicz	Chief Administrative Officer (CAO)	Virtually Present
	Crystal Letwin	Assistant CAO/Rec. Secretary	Virtually Present
	Billy McMullen	Public Works Foreman	Virtually Present
	Marianne Prockiwi-Zarusky	FCSS Coordinator	Virtually Present
	Ryan Puhmann	GCL Environmental (Delegation)	Virtually Present
	Arthur Beaudette	VM Systems (Delegation)	Virtually Present

Observers in Attendance Upon Call to Order:

- 1 member of the public.
- 1 member of the media, Smoky Lake Signal.

**1. CALL TO ORDER**

Mayor Holowaychuk called the February 2, 2021 Regular Town Council Meeting to order at 5:03 p.m.

**2. ADOPTION OF THE AGENDA**

**MOTION: 060-2021**      **MOVED** by Councillor Kotylak that Town of Smoky Lake adopt the February 2, 2021 Regular Town Council Meeting Agenda, as presented.

CARRIED

**3. ADOPTION OF MINUTES AND ACTION LISTS**

3.1 Minutes of the January 19, 2021 Regular Council Meeting.

**MOTION: 061-2021**      **MOVED** by Deputy Mayor Makowichuk that Town of Smoky Lake adopt the Town of Smoky Lake’s Minutes of the January 19, 2021 Regular Council Meeting, as presented.

CARRIED

3.2 Action List of the January 19, 2021 Regular Council Meeting.

**MOTION: 062-2021**

**MOVED** by Councillor Morton that Town of Smoky Lake accept the Town of Smoky Lake's Action List of the January 19, 2021 Regular Council Meeting, as presented.

CARRIED

**4. DELEGATIONS**

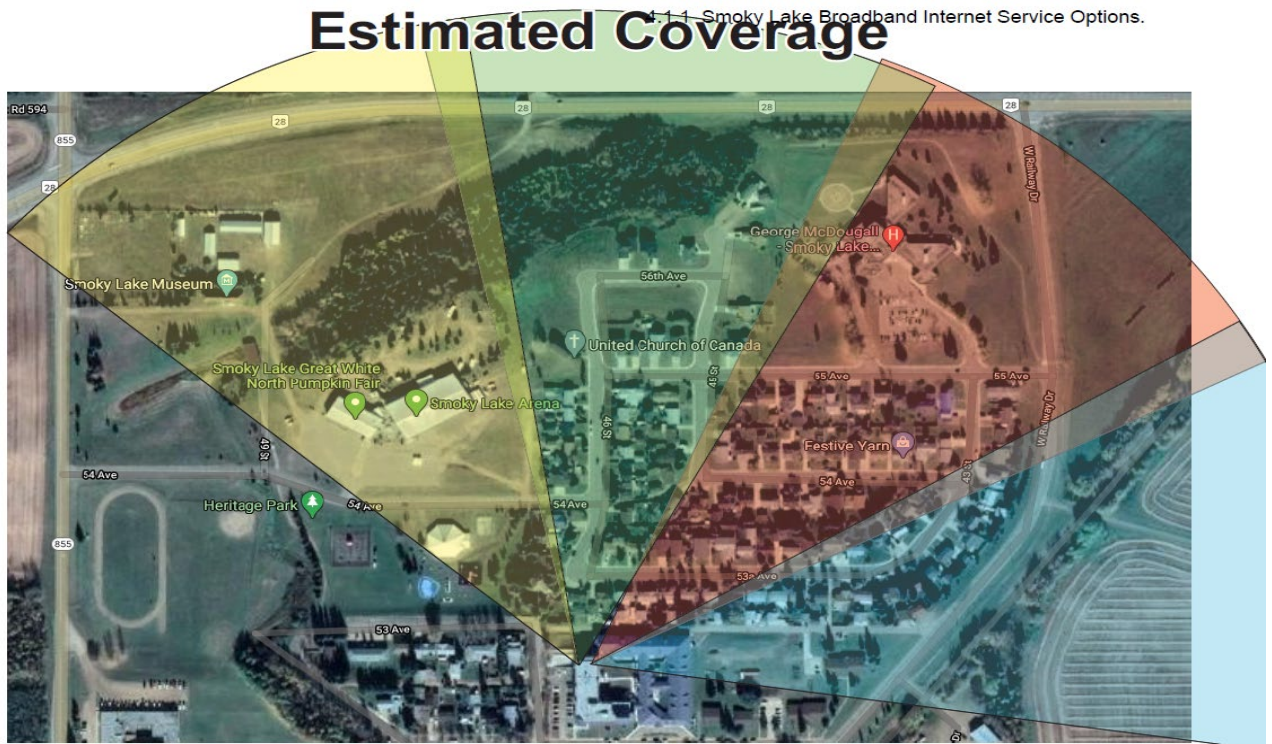
4.1 Smoky Lake Broadband Internet Service- Arthur Beaudette.

**MOTION: 063-2021**

**MOVED** by Councillor Morton that Town of Smoky Lake accept the oral and written report presented by Arthur Beaudette, VM Systems regarding broadband internet expansion options to provide faster internet to the "valley" in Town (Hospital, Complex area) and expand the coverage to include the Smoky Lake Hutterite Colony located in Smoky Lake County.

CARRIED

4.1.1 Smoky Lake Broadband Internet Service Options.



Calculated performance of 250 Mbps +

**MOTION: 064-2021**

**MOVED** by Mayor Holowaychuk that Town of Smoky Lake pursue the Broadband Internet Option No.1 to expand the service from the Smoky Lake Bar-V-Nook Manor to the "Valley" which is located north of the Lodge, not to exceed \$15,000.00 and be funded from Town Reserves; and Administration provide an update at a future meeting of Council.

CARRIED

4.2 Ryan Puhlmann, GCL Environmental Ltd. (in reference to item 7.4).

**MOTION: 065-2021**

**MOVED** by Councillor Morton that Town of Smoky Lake accept the presentation from Ryan Puhlmann, GCL Environmental Ltd. regarding clarification on the Alberta Site Rehabilitation Program for the Town's Gas Pipeline Abandonment and Gas Well Reclamation projects.

CARRIED

Mayor Holowaychuk called a recess at 5:54 p.m. and reconvened at 6:03 p.m.

**5. QUESTION PERIOD**

No questions.

**6. ADMINISTRATION REPORTS**

6.1 Chief Administrative Officer's Report.

**MOTION: 066-2021**

**MOVED** by Councillor Morton that Town of Smoky Lake accept the oral and written Chief Administrative Officer's report given by Adam Kozakiewicz, Chief Administrative Officer, as presented.

CARRIED

Mayor Holowaychuk called a recess at 6:55 p.m. and reconvened at 7:04 p.m.

6.2 Public Works Foreman's Report.

**MOTION: 067-2021**

**MOVED** by Councillor Kotylak that Town of Smoky Lake accept the oral and written Public Works report given by Billy McMullen, Town Public Works Foreman, as presented.

CARRIED

6.3 Natural Gas Report.

**MOTION: 068-2021** **MOVED** by Councillor Morton that Town of Smoky Lake accept the oral and written Natural Gas report given by Billy McMullen, Town Public Works Foreman, as presented.

CARRIED

Councillor Makowichuk left the meeting at 7:17 p.m. and returned at 7:50 p.m.

6.4 Family and Community Support Services (FCSS) Report and Community Guide.

**MOTION: 069-2021** **MOVED** by Councillor Kotylak that Town of Smoky Lake accept the Family and Community Support Services (FCSS) verbal and written report given by Marianne Prockiw-Zarusky, Town FCSS Coordinator, as presented.

CARRIED

**MOTION: 070-2021** **MOVED** by Councillor Morton that Town of Smoky Lake approve Administration to work collaboratively with Marianne Prockiw-Zarusky, Town FCSS Coordinator to develop and complete the Community Guide project using the existing branding package with the addition of a map to produce high-quality graphics and approve the estimate for the map design not to exceed \$1,500.00; and be funded from the 2021 Operational Budget entitled "Promotion".

CARRIED

**7. OLD BUSINESS**

7.1 Small Communities Fund Grant Scope Increase re: Cast Iron Water Main Replacement.

**MOTION: 072-2021** **MOVED** by Councillor Kotylak that Town of Smoky Lake approve the Cast Iron Water Main Replacement Project scope increase for the Small Communities Fund to include the Project entitled: Cast Iron Water Main Replacement from 43 Avenue to 50 Street (Back Alley), length of project 170 Meters, in the estimated cost of \$220,000.00 (Federal and Provincial funding \$113,881.42; remainder funded by Town); and Administration propose the project to the Small Communities Fund for approval.

CARRIED

Motion No. 072-2021: RESCINDED BY MOTION: 184-2021 due to incorrect address.  
Correct Motion No. 185-2021: Passed on March 4, 2021.

7.2 Regional Geographic Information System Agreement.

**MOTION: 073-2021**

**MOVED** by Councillor Morton that Town of Smoky Lake approve CAO, Kozakiewicz to enter into the Smoky Lake Region contract with MuniSight Ltd. on behalf of the Town of Smoky Lake in partnership with Smoky Lake County, Village of Waskatenau and the Village of Vilna for the purpose of utilizing the Geographic Information System (GIS) Software Products and Services for a Five-Year Term commencing January 1, 2020 and ending December 31, 2024.

CARRIED

7.3 ATCO Proposal to Install Pole for Overhead Transformer re: Solar Power Project.

**MOTION: 074-2021**

**MOVED** by Councillor Whitelaw that Town of Smoky Lake approve ATCO's proposal to add a new pole inline and install 150kVA 24.9kV 347/600V overhead transformer to accommodate a new Microgen for the "Solar Power for Municipal Buildings" project at legal description: NW-22-59-17W4M in Smoky Lake in the amount of \$21,617.35 (plus GST), File/Project No. 1048750; in reference to the letter from Crissy Vallee, Customer Connection Expeditor for ATCO, dated January 28, 2021; and acknowledge that the original estimate decreased in the amount of \$24,882.00 from the original estimate provided by Dandelion Renewables presentation to Council on December 1, 2020.

CARRIED

7.4 Alberta Site Rehabilitation Program- Gas Pipeline Abandonment Project and Gas Well Reclamation.

**MOTION: 075-2021**

**MOVED** by Councillor Kotylak that Town of Smoky Lake proceed with the Gas Well Reclamation and Pipeline Abandonment project located at legal description: 08-26-060-16 W4M and 10-26-060-16 W4M to cut and cap at the Town of Smoky Lake's last customer on the line located at the north edge of NE 16-60-16 W4 to comply with Alberta Energy Regulator; and acknowledge the project will be funded from the Alberta Site Rehabilitation Program grant.

CARRIED

7.5 Purchase of H. A. Kostash School Existing Building

**MOTION: 076-2021**

**MOVED** by Councillor Kotylak that Town of Smoky Lake acknowledge receipt of the letter from Neil O'Shea, superintendent of Aspen View Public Schools, dated January 29, 2021 regarding the firm commitment to follow the recommendation from Alberta Infrastructure and Aspen View Public Schools to proceed with the demolition of the existing school.

CARRIED

**MOTION: 077-2021**

**MOVED** by Councillor Kotylak that Town of Smoky Lake agree to accept ownership of a portion of the lands from Aspen View Public School Div. No.19 (area dimensions to be determined) from the existing H. A. Kostash School property located at legal description: Plan 2975MC, Lot K in Smoky Lake including the "small gymnasium" building, parking lot and playground; and any costs associated with the land transfer and the utility connections (gas, water, power, sewer, boiler) for the said property will be the responsibility of the Town. Further to that, the Town of Smoky Lake will collaborate with Aspen View Public School Div. No.19 on the subdivision and costs.

CARRIED



7.6 Aspen View Public Schools inclusion of Community Daycare Space within new H. A. Kostash School Project.

**MOTION: 078-2021**

**MOVED** by Deputy Mayor Makowichuk that Town of Smoky Lake, in conjunction with Smoky Lake County and Aspen View Public Schools, facilitate the inclusion of a community daycare space within the new H. A. Kostash School and approve the revised floor plan for the daycare, as presented; and Administration coordinate the execution of the signed floor plan design with Melody Morton, Chair of the Smoky Lake Pumpkin Patch Daycare Cooperative and return to the appropriate party; in reference to the letter from Neil O'Shea, superintendent of Aspen View Public Schools, dated January 29, 2021.

CARRIED

Mayor Holowaychuk called a recess at 8:06 p.m. and reconvened at 8:14 p.m.

**8. NEW BUSINESS**

8.1 Drinking Water Report.

**MOTION: 079-2021**

**MOVED** by Councillor Kotylak that Town of Smoky Lake acknowledge receipt of the Town of Smoky Lake's Water Analysis and Invoice No. 21-1236020, Report No. 2588558 provided by Element, dated January 21, 2021, and file for information.

CARRIED

8.2 Amend the 2020-2021 Council Appointments to Committees, Commissions, Boards and Authorities.

**MOTION: 080-2021**

**MOVED** by Deputy Mayor Makowichuk that Town of Smoky Lake amend the 2020 - 2021 Council Appointments to Committees, Commissions, Boards and Authorities to change the Intermunicipal Collaboration Committee to move Mayor Holowaychuk from alternate to designate.

CARRIED

8.3 Alberta HUB Board Membership Meeting.

**MOTION: 081-2021**

**MOVED** by Councillor Morton that Town of Smoky Lake approve the Alberta HUB Board Membership Meeting held virtually on Monday, January 25, 2021, as a Council approved event.

CARRIED

8.4 Amend Policy A14- Honorariums, Per Diems and Expenses.

**MOTION: 082-2021**

**MOVED** by Deputy Mayor Makowichuk that Town of Smoky Lake amend Policy A14: Honorarium, Per Diems and Expenses to include Section 2.0 e): Council members who attend an organization's annual general meeting, but are not assigned to the committee, will still be eligible to receive a per diem as per policy subject to a valid membership with the Town of Smoky Lake.

CARRIED

**9. CORRESPONDENCE- REQUIRING ACTION**

9.1 Doug Griffiths 13 Ways Inc. "Ask Me Anything" – Webinar.

**MOTION: 083-2021**

**MOVED** by Deputy Mayor Makowichuk that Town of Smoky Lake approve Doug Griffiths, 13 Ways Inc. "Ask Me Anything" Webinar held on February 9, 2021 as a council approved event.

CARRIED

9.2 Elected Officials Education Program- Virtual Partnerships and Collaboration.

**MOTION: 084-2021**

**MOVED** by Deputy Mayor Makowichuk that Town of Smoky Lake approve the virtual Regional Partnerships and Collaboration Course hosted by the Elected Officials Education Program through a combination of three interactive zoom sessions held on February 11, 18 & 25, 2021, as a Council approved event; and all three sessions will be considered as one meeting for claim purposes.

CARRIED

9.3 Alberta Counsel Analysis re: Provincial Budget Overview.

**MOTION: 085-2021**

**MOVED** by Councillor Whitelaw that Town of Smoky Lake approve the Provincial Budget Analysis hosted by Alberta Counsel regarding a comprehensive overview of Budget 2021 held on February 26, 2021, as a council approved event.

CARRIED



9.4 The Pumpkin Patch Daycare- Reallocation of Funds Request.

**MOTION: 086-2021**

**MOVED** by Deputy Mayor Makowichuk that Town of Smoky Lake accept and approve the request from the Smoky Lake Pumpkin Patch Community Daycare Cooperative to reallocate the sponsorship provided by the Town on February 19, 2019 in the amount of \$2,500.00 for renovations in the existing H. A. Kostash School and allow the funds to be used at the daycare's discretion; in reference to the letter dated January 14, 2021 from Melody Morton, Chair of the Smoky Lake Pumpkin Patch Community Daycare Cooperative.

CARRIED

9.5 Emergency Management Stakeholder Summit 2021.

**MOTION: 087-2021**

**MOVED** by Councillor Morton that Town of Smoky Lake approve Mayor Holowaychuk, Councillor Whitelaw, CAO, Kozakiewicz and Town Fire Chief, Cozicar to attend the virtual Emergency Management Stakeholders Summit 2021 hosted by the Centre for Applied Disaster and Emergency Management at NAIT on March 23-24, 2021.

CARRIED

**10. CORRESPONDENCE- FILE FOR INFORMATION**

**MOTION: 088-2021**

**MOVED** by Councillor Morton that Town of Smoky Lake acknowledge receipt of the following items listed to file for information:

- 10.1 – January 25, 2021 – Alberta First Responders Radio Communication System – re: a system upgrade to the radio communication system which will cause no communication during the upgrade period.
- 10.2 – January 1, 2021 – Go East Letter from the Chair, Jennifer Filip- re: the 2020 year and the past successes and challenges and the 2021 year ahead and what is expected.
- 10.3 - January 19, 2021 – Smoky Lake County Letter to Glen van Dijken – re: business community pandemic restrictions.
- 10.4 – January 21, 2021 – North Shore Environmental Consultants – re: opportunity for future work projects.
- 10.5 – January 27, 2021 – City of Cold Lake- Support for the Oil Patch – re: City of Cold Lake voices concern over lack of support for the oil patch.
- 10.6 – November 2020 – Federation of Canadian Municipalities – re: Municipal recommendations for Canada`s post- COVID recovery.
- 10.7 – January 25, 2021 – Federation of Canadian Municipalities – re:

newsletter.

- 10.8 – January 27, 2021 – Municipal Letters to the Premier regarding COVID – 19 – re: COVID- 19 impact on the communities.
- 10.9 – November 4, 2021 – Rethinking the Lockdown Groupthink – re: COVID- 19 considerations.
- 10.10 – January 26, 2021 – Minister NG announces launch of Highly Affected Sectors Credit Availability Program – re: new program available to provide financial support to businesses that have been struggling during the pandemic.
- 10.11- Winter 2020/21 – Stars Air Ambulance – re: stars newsletter.
- 10.12 – January 25, 2021 – Borderlands Mutual Aid Agreement Update – re: mutual aid and the purpose of the parties.
- 10.13 – January 28, 2021 – Stabilizing Alberta’s Performing Arts, Sport and Rodeo Sectors – re: the Alberta government is investing \$17 million to ensure the stabilization of performing arts, sports, and rodeo organizations.
- 10.14 - 2021- Victoria Trail Public Participation Plan – re: plan for the upcoming year.

Furthermore, Administration defer the news release from Cold Lake, dated January 27, 2021 regarding the “City of Cold Lake voices concern over lack of support the oil patch” and write a letter of support to present to council at the next Regular Council Meeting held on February 16, 2021.

CARRIED

## **11. COUNCILLOR REPORTS**

No reports.

## **12. EXECUTIVE SESSION (Closed Session)**

**MOTION: 089-2021**

**MOVED** by Councillor Kotylak to go into Executive Session to discuss the following matter pursuant to the Freedom of Information and Protection of Privacy Act at 8:47 p.m.:

- H. A. Kostash School Small Gymnasium Building and Parking Lot Land Transfer - FOIP s. 16: Disclosure Harmful to Business Interests of a Third Party.

CARRIED

**MOTION: 090-2021**

**MOVED** by Councillor Kotylak to come out of Executive Session at 8:54 p.m.

CARRIED

**13. BUSINESS FROM EXECUTIVE SESSION (Out of Closed Session)**

**MOTION: 091-2021**

**MOVED** by Mayor Holowaychuk that Town of Smoky Lake accept the information presented by CAO, Kozakiewicz regarding the future of the H. A. Kostash School Existing Building located at 5019 – 50 Street in Smoky Lake, as discussed in Executive Session.

CARRIED

**14. ADJOURNMENT**

**MOTION: 092-2021**

**MOVED** by Councillor Kotylak to adjourn the Regular Council meeting at 8:55 p.m.

CARRIED

Original Signed.

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**Hank Holowaychuk**

**Mayor**

Original Signed.

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**Adam Kozakiewicz**

**Chief Administrative Officer**