



TOWN OF SMOKY LAKE
Minutes of the Regular Council Meeting
Held on Tuesday, January 19, 2021 at 5:00 p.m.
at the Town Council Chambers in Smoky Lake
and virtually at <https://www.gotomeet.me/SmokyLake>

PRESENT:	Hank Holowaychuk	Mayor	Present in Chambers
	Terry Makowichuk	Deputy Mayor	Virtually Present
	Daniel Kotylak	Councillor	Present in Chambers
	Melody Morton	Councillor	Virtually Present
	Ross Whitelaw	Councillor	Virtually Present
	Adam Kozakiewicz	Chief Administrative Officer (CAO)	Virtually Present
	Crystal Letwin	Assistant CAO/Rec. Secretary	Virtually Present
	Billy McMullen	Public Works Foreman	Virtually Present
	Juanita Cozicar	Town Fire Chief	Virtually Present

Observers in Attendance Upon Call to Order:

Marianne Procki-Zarusky, FCSS Coordinator.

Kyle Schole, Town Planning and Development.

Jordan Ruegg, Town Planning and Development.

0 member(s) of the public.

1 member of the media.

1. CALL TO ORDER

Mayor Holowaychuk called the January 19, 2021 Regular Town Council Meeting to order at 5:04 p.m.

2. ADOPTION OF THE AGENDA

MOTION: 025-2021

MOVED by Councillor Kotylak that Town of Smoky Lake adopt the January 19, 2021 Regular Town Council Meeting Agenda with the following addition:

- 7.4 Highway 28/63 Regional Water Service Commission Policy Statement No.002: Water Rate Change Notification.

CARRIED

3. ADOPTION OF MINUTES AND ACTION LISTS

3.1 Minutes of the January 12, 2021 Regular Council Meeting.

MOTION: 026-2021

MOVED by Councillor Morton that Town of Smoky Lake adopt the Town of Smoky Lake’s Minutes of the January 12, 2021 Regular Council Meeting, as presented.

CARRIED

3.2 Action List of the January 12, 2021 Regular Council Meeting.

MOTION: 027-2021

MOVED by Councillor Whitelaw that Town of Smoky Lake accept the Town of Smoky Lake’s Action List of the January 12, 2021 Regular Council Meeting, as presented.

CARRIED

4. DELEGATIONS

No delegations attended the meeting.

5. QUESTION PERIOD

No questions.

6. ADMINISTRATION REPORTS

6.1 Chief Administrative Officer’s Report.

MOTION: 028-2021

MOVED by Councillor Morton that Town of Smoky Lake accept the oral and written Chief Administrative Officer’s report presented by Adam Kozakiewicz, Chief Administrative Officer, as presented.

CARRIED

6.2 Public Works Foreman’s Report.

MOTION: 029-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake accept the oral and written Public Works report presented by Billy McMullen, Town Public Works Foreman, as presented.

CARRIED

6.3 Natural Gas Report.

MOTION: 030-2021

MOVED by Councillor Morton that Town of Smoky Lake accept the Natural Gas report presented verbally by Billy McMullen, Public Works Foreman, as presented.

CARRIED

Councillor Kotylak left the meeting at 5:31 p.m. and returned at 5:34 p.m.

6.4 Utilities Report

MOTION: 031-2021

MOVED by Councillor Morton that Town of Smoky Lake accept the written Utility report as of December 31, 2020, as presented.

CARRIED

MOTION: 032-2021

MOVED by Deputy Mayor Makowichuk that Administration clarify the Utilities report and provide more information on the section entitled: "No charge – water consumption not included in the town billing" to indicate where the water usage was needed such as town / fire equipment fill, project, hydrant flushing, taddle tails and Administration expand the report to include the variance from the Bulk Water Fill Station versus the town meter; and provide the information at the next Capital and Operating Budget meeting held on February 9, 2021.

CARRIED

6.5 Financial: Debenture Loan Report.

MOTION: 033-2021

MOVED by Councillor Kotylak that Town of Smoky Lake accept the written and oral Financial Debenture Loan report presented by Adam Kozakiewicz, CAO, as presented.

CARRIED

Mayor Holowaychuk called a recess at 5:59 p.m. and reconvened at 6:08 p.m.

6.6 Fire Chief Report.

MOTION: 034-2021 **MOVED** by Deputy Mayor Makowichuk that Town of Smoky Lake accept the oral and written Fire Chief report presented by Juanita Cozicar, Fire Chief for the Town of Smoky Lake, as presented.

CARRIED

MOTION: 035-2021 **MOVED** by Deputy Mayor Makowichuk that Town of Smoky Lake direct Juanita Cozicar, Fire Chief for the Town of Smoky Lake to work with Scott Franchuk, Fire Chief for Smoky Lake County and Spencer Kotylak, Deputy Fire Chief for Smoky Lake County to provide a detailed report regarding the Smoky Lake Fire Department 's call-outs for the past 3 years in Town versus in the County; and present the report at a future meeting of Council.

CARRIED

6.7 Town of Smoky Lake Broadband Update.

MOTION: 036-2021 **MOVED** by Deputy Mayor Makowichuk that Town of Smoky Lake accept the written Broadband Internet update for the Town of Smoky Lake, as presented; and Administration prepare a report regarding the Broadband Internet "Phase Two" project and internet advertising ideas and provide the information at the Capital and Operating Budget meeting scheduled for February 9, 2021.

CARRIED

7. OLD BUSINESS

7.1 Federal Carbon Tax Information.

MOTION: 037-2021 **MOVED** by Mayor Holowaychuk that Town of Smoky Lake defer the Federal Carbon Tax information presented in the agenda to the Regular Council Meeting on March 16, 2021.

CARRIED

7.2 Email re: Municipally Controlled Corporation Information.

MOTION: 038-2021

MOVED by Councillor Morton that Town of Smoky Lake acknowledge receipt of the email from Adam Kozakiewicz, CAO for the Town of Smoky Lake as per John McDonnell from Brownlee Law regarding the municipal requirements authorizing the municipality to control the corporation as per the Municipal Government Act Section 75.2, dated December 18, 2020.

CARRIED

7.3 Town of Smoky Lake Gas Reclamation Project Update.

MOTION: 039-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake defer the Gas Reclamation Project for the gas wells located at: legal description 8-26-060-16 W4M and 10-26-060-16 W4M in Smoky Lake County for further information; and Administration invite Ryan Puhlmann, M, SC., P. Ag., EP from GCL Environmental to discuss the “situation and options” provided in the email dated November 27, 2020 and provide detailed maps of the area; and present the information at the March 16, 2021 Regular Council Meeting.

CARRIED

Mayor Holowaychuk called a recess at 7:38 p.m. and reconvened at 7:51 p.m.

7.4 Highway 28/63 Regional Water Service Commission Policy Statement No. 002: Water Rate Change Notification.

MOTION: 040-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake representatives request Highway 28/63 Regional Water Service Commission to amend Policy Statement No. 002 entitled: Water Rate Change Notification by removing the “/or” in section 1.1:

1.1: within five (5) business days, upon receipt of notice from the Capital Region Northeast Water Services Commission (CRNWSC), and ~~/-or~~

1.2 within five (5) business days after any new Highway 28/63 Regional Water Services Commission Water Rate Bylaw is given third and final reading.

Furthermore, that the notice of any rate changes and passing of the bylaws be explicit; and bring forward to the Highway 28/63 Regional Water Service Commission meeting held on January 20, 2021; in reference to the email from Adam Kozakiewicz, CAO for the Town of Smoky Lake, dated January 19, 2021.

CARRIED

8. NEW BUSINESS

8.1 Small Communities Grant Re: Cast Iron Replacement Project.

MOTION: 041-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake submit a request in regards to the Small Communities Grant to extend the original application to include the following location options for the Cast Iron Water Line Replacement project to use the remaining funds in the amount of \$170,822.00 (1/3 Town, 1/3 provincial, 1/3 federal); and report the results of the application at a future meeting of Council.

1. 51 Street – from 44 Avenue to 43 Avenue. (235 meters)
2. 43 Avenue to 50 Street (Back Alley). (170 meters)
3. West Railway Drive from the Public Works Maintenance Shop / Fire Hall to Wild Rose Avenue. (435 meters)

CARRIED

51 Street from 44 Ave to 43 Ave CI(cast Iron)

And back Alley 43 Ave to 50street (hwy 855) total of 235 Meters (770Feet)



West railway from Fire hall to Wild rose



8.2 Federation of Alberta Gas Co-ops Operations & Maintenance Manual Updates.

MOTION: 042-2021

MOVED by Councillor Kotylak that the Town of Smoky Lake adopt the Federation of Alberta Gas Co-ops Ltd. Operations & Maintenance Manual, as revised from time to time, as a guideline in operating & maintaining the gas distribution system; in reference to the letter from Tom Kee, Executive Director of Federation Gas Co-op Ltd., dated January 11, 2021.

CARRIED

8.3 Town of Smoky Lake Cost of Living Allowance.

MOTION: 043-2021

MOVED by Councillor Kotylak that the Town of Smoky Lake approve the Cost-of-Living Allowance (COLA) increase in the amount of 1.3% for the 2021 Town of Smoky Lake Payroll Salary Grid, effective January 1, 2021.

CARRIED

8.4 Resolution Deadline for 2021 Spring Convention.

MOTION: 044-2021

MOVED by Councillor Kotylak that the Town of Smoky Lake take no action regarding the Rural Municipalities of Alberta (RMA) Resolution deadline for the 2021 Spring Convention; in reference to the RMA Bulletin, dated December 16, 2020.

CARRIED

9. CORRESPONDENCE- REQUIRING ACTION

9.1 2021 Smoky Lake Mineral Rights Development Company Limited Annual General Meeting Date.

MOTION: 045-2021

MOVED by Councillor Kotylak that Town of Smoky Lake schedule the 2021 Smoky Lake Mineral Rights Development Company Limited's Annual General Meeting on Tuesday, March 9, 2021 at 6:00 p.m. in the Town Council Chambers and via online at <https://www.gotomeet.me/SmokyLake>; and Administration advertise accordingly.

CARRIED

9.2 Extended Producer Responsibility 101 Webinar- Back to Basics.

MOTION: 046-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake approve the Extended Producer Responsibility 101 Webinar- Back to Basics hosted by the Recycling Council of Alberta on Tuesday, January 26, 2021, as a Council approved event.

CARRIED

9.3 Letter from Smoky Lake Pumpkin Growers Associated re: Pumpkin Park Transfer of Ownership.

MOTION: 047-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake agree to accept ownership, responsibility and to provide insurance of Pumpkin Park, located adjacent to the Smoky Lake CN Station at 155 West Railway Drive, in Smoky Lake subject to a Land Lease Agreement with N.E Muni-Corr Ltd. for a nominal value of one (1) dollar; in reference to the letter from Peggy Danyluk, President of the Smoky Lake Pumpkin Growers, dated January 14, 2021.

CARRIED



9.4 Solar Information Session.

MOTION: 048-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake approve the Solar Information Session regarding the new solar rebate announcement for Alberta businesses hosted by Bengel on February 8, 2021 online via Zoom, as a council approved event.

CARRIED

9.5 36th Annual Municipal Law Seminar.

MOTION: 049-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake approve the 36th Annual Municipal Law Virtual Seminar hosted by Reynolds, Mirth, Richards & Farmer LLP on February 4 - 5, 2021, as a Council approved event.

CARRIED

10. CORRESPONDENCE- FILE FOR INFORMATION

10.1 2021 Federation of Alberta Gas Co-op Ltd. Operations & Maintenance Audit.

MOTION: 050-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake acknowledge receipt of the letter from Delbert G. Beazer, Federation Operations & Maintenance Auditor, dated January 14, 2021 regarding the 2021 Federation of Alberta Gas Co-op Ltd. Operations and Maintenance Audit scheduled on June 16, 2021 for the Town of Smoky Lake.

CARRIED

10.2 Alberta Urban Municipalities Association Removal of MLA, Rehn.

MOTION: 051-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake acknowledge receipt of the email from Barry Morishita, President of the Alberta Urban Municipalities Association, dated January 15, 2021 regarding Premier Kenney's decision to remove Pat Rehn, MLA for Lesser Slave Lake from the government caucus due to the accusations of his lack of commitment representing his constituency appropriately.

CARRIED

10.3 Town of Smoky Lake Year-End Designated Industrial Property Assessments.

MOTION: 052-2021

MOVED by Councillor Morton that Town of Smoky Lake acknowledge receipt of the letter from Janice Romanyshyn, Provincial Assessor for the Municipal Assessment & Grants Division Assessment Services Branch, dated January 15, 2021 regarding the 2019 Assessment / 2020 Tax Year End Balances for the Provincial Property Assessment Roll.

CARRIED

10.4 Rural Municipalities of Alberta Newsletter

MOTION: 053-2021

MOVED by Councillor Whitelaw that Town of Smoky Lake acknowledge receipt of the Rural Municipalities of Alberta Newsletter, Volume 2021 - Issue 2, dated January 15, 2021.

CARRIED

10.5 Highway 28/63 Regional Water Service Commission Organizational Meeting and Smoky Lake County Memorandum of Understanding

MOTION: 054-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake acknowledge receipt of the correspondence sent to Smoky Lake County Council from Gene Sobolewski, Highway 28/63 Regional Water Services Commission, dated December 3, 2020 regarding the Commission Organizational Meeting and Smoky Lake County Memorandum of Understanding.

CARRIED

11. COUNCILLOR REPORTS

Mayor Holowaychuk: Reported on what is happening in the community and region:

- J-Max is working in the area and is performing reclamation.
- Savannah rigs have left the Region.
- The Town of Smoky Lake has welcomed a new business owner; Chad from Vegreville who has opened a Denture Clinic.
- Centex has a new Manager, DeeDee and admin is working on getting in touch with new businesses.
- Diamonds Day Spa has closed due to COVID-19.

MOTION: 055-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake accept the Councillor report, as presented.

CARRIED

12. EXECUTIVE SESSION (Closed Session)

MOTION: 056-2021

MOVED by Councillor Kotylak to go into Executive Session to discuss the following matter pursuant to the Freedom of Information and Protection of Privacy Act, Section 16: Disclosure Harmful to Business Interests of a Third Party, at 8:31 p.m.:

- Update on the New H. A Kostash School Build Development Plan.

CARRIED

MOTION: 057-2021

MOVED by Councillor Morton to come out of Executive Session at 8:46 p.m.

CARRIED

13. BUSINESS FROM EXECUTIVE SESSION (Out of Closed Session)

MOTION: 058-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake agree to send a letter to Aspen View Public Schools to request the right of first offer to purchase the existing H. A. Kostash School building located at 5019 – 50 Street in Smoky Lake subject to the completion of the new school, with the understanding that Aspen View Public Schools verbally agreed to transfer the small gymnasium building and parking lot to the Town; and Administration provide the response from Aspen View Public Schools at a future meeting of Council for further deliberations.

CARRIED

14. ADJOURNMENT

MOTION: 059-2021

MOVED by Deputy Mayor Makowichuk to adjourn the Regular Council meeting at 8:48 p.m.

CARRIED

Original Signed.

Hank Holowaychuk

Mayor

Original Signed.

Adam Kozakiewicz

Chief Administrative Officer