



TOWN OF SMOKY LAKE
Minutes of the Regular Council Meeting
 Held on Tuesday, April 6, 2021 at 5:00 p.m.
 Virtually at <https://www.gotomeet.me/SmokyLake>

Present:	Hank Holowaychuk	Mayor	Virtually Present
	Terry Makowichuk	Deputy Mayor	Virtually Present
	Daniel Kotylak	Councillor	Virtually Present
	Melody Morton	Councillor	Virtually Present
	Ross Whitelaw	Councillor	Virtually Present
	Adam Kozakiewicz	Chief Administrative Officer (CAO)	Virtually Present
	Crystal Letwin	Assistant CAO/Rec. Secretary	Virtually Present
	Billy McMullen	Public Works Foreman	Virtually Present

Delegations:
 N/A

Observers in Attendance Upon Call to Order:

Marianne Prockiw-Zarusky, FCSS Coordinator.
 0 member(s) of the public.
 1 member of the media, Smoky Lake Signal.

1. CALL TO ORDER.

Mayor Holowaychuk called the April 6, 2021 Regular Town Council Meeting to order at 5:00 p.m.

2. ADOPTION OF THE AGENDA.

MOTION: 226-2021 **MOVED** by Councillor Kotylak that Town of Smoky Lake adopt the April 6, 2021 Regular Town Council Meeting Agenda with the following additions:

- 6.2 Public Works Report - Street Sweeper Schedule for the Town.
- 7.8 Local Purchasing Policy.

CARRIED

3. ADOPTION OF MINUTES AND ACTION LISTS.

3.1 March 16, 2021 Special Council Meeting Minutes re: Design Update for the new H. A. Kostash School in Smoky Lake.

MOTION: 227-2021

MOVED by Councillor Morton that Town of Smoky Lake adopt the Town of Smoky Lake's Minutes of the March 16, 2021 Regular Council Meeting for the purpose of the Design Update for the new H. A. Kostash School in Smoky Lake, as presented.

CARRIED

3.2 March 16, 2021 Special Council Meeting Action List re: Design Update for the new H. A. Kostash School in Smoky Lake.

MOTION: 228-2021

MOVED by Councillor Whitelaw that Town of Smoky Lake accept the Town of Smoky Lake's Action List of the March 16, 2021 Regular Council Meeting for the purpose of the Design Update for the new H. A. Kostash School in Smoky Lake, as presented.

CARRIED

3.3 March 16, 2021 Regular Council Meeting Minutes.

MOTION: 229-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake adopt the Town of Smoky Lake's Minutes of the March 16, 2021 Regular Council Meeting, as presented.

CARRIED

3.4 March 16, 2021 Regular Council Meeting Action List.

MOTION: 230-2021

MOVED by Councillor Morton that Town of Smoky Lake accept the Town of Smoky Lake's Action List of the March 16, 2021 Regular Council Meeting, as presented.

CARRIED

4. DELEGATIONS AND PUBLIC HEARINGS.

N/A

5. QUESTION PERIOD.

No questions.

6. ADMINISTRATION REPORTS.

6.1 Chief Administrative Officer's Report.

- Reported on the topics discussed at the Administrators Meeting held on April 6, 2021 - Ukrainian Twinning Committee's Terms of Reference and that the 2017/18 Alberta Community Partnership deadline for eligible invoices is May 31, 2021.

MOTION: 231-2021

MOVED by Councillor Morton that Town of Smoky Lake accept the verbal CAO report given by Adam Kozakiewicz, Chief Administrative Officer, as presented.

CARRIED

6.2 Public Works Foreman's Report.

MOTION: 232-2021

MOVED by Councillor Morton that Town of Smoky Lake accept the verbal and written Public Works report given by Billy McMullen, Town Public Works Foreman, as presented.

CARRIED

Mayor Holowaychuk left the meeting briefly due to technical difficulties, time 5:26 p.m.

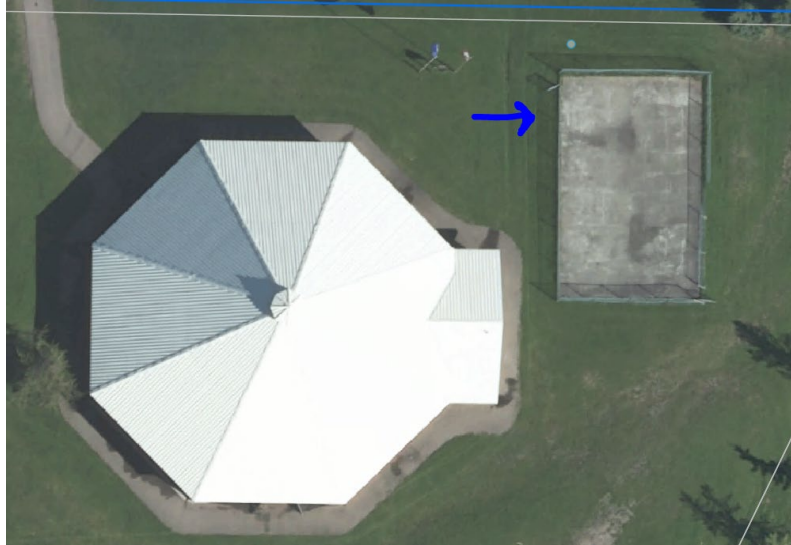
Deputy Mayor Makowichuk continued the meeting as Chair.

Deputy Mayor Makowichuk called a recess at 5:30 p.m. and Mayor Holowaychuk reconvened the meeting at 5:34 p.m. Mayor Holowaychuk resumed the Chair.

MOTION: 233-2021

MOVED by Councillor Morton that Town of Smoky Lake approve to allow Town resident, Kathy Dittman to paint a "Pickle Ball" court on the small concrete pad located at 4703 -54 Avenue in Smoky Lake as requested directly to Public Works and recommend the Public Works Foreman to make necessary arrangements with the resident to proceed with the understanding that all expenses incurred will be at the cost of the resident; and any further requests shall be submitted to the Town Office.

CARRIED



6.3 Natural Gas Report.

MOTION: 234-2021

MOVED by Councillor Whitelaw that Town of Smoky Lake accept the verbal and written Natural Gas report given by Billy McMullen, Town Public Works Foreman, as presented.

CARRIED

6.4 Utilities Report (Water and Gas).

No report.

6.5 Family and Community Support Services (FCSS) Report.

No report.

6.6 Fire Chief Report.

No report.

6.7 Financial Report.

MOTION: 235-2021

MOVED by Councillor Morton that Town of Smoky Lake accept the Financial report - Operating Position as of March 15, 2021 presented by CAO, Kozakiewicz, as presented.

CARRIED

7. OLD BUSINESS.

7.1 2020/21 Alberta Community Partnership Program re: Smoky Lake County Approved for the Regional Fire Services Study Project.

MOTION: 236-2021

MOVED by Councillor Morton that Town of Smoky Lake acknowledge receipt of the letter from the Honourable Ric McIver, Minister of Municipal Affairs, dated March 23, 2021 addressed to Craig Lukinuk, Reeve for Smoky Lake County regarding the successful submission of the Intermunicipal Collaboration component of the 2020/21 Alberta community Partnership (ACP) Grant program in support of the application entitled “Regional Fire Services Study Project” in the amount of \$200,000.00; and file for information.

CARRIED

7.2 2020/21 Alberta Community Partnership Program re: Village of Vilna Approved for the Regional Municipal Service Delivery Options Study Project.

MOTION: 237-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake acknowledge receipt of the letter from the Honourable Ric McIver, Minister of Municipal Affairs, dated March 23, 2021 addressed to Leo Chapdelaine, Mayor for Village of Vilna regarding the successful submission of the Intermunicipal Collaboration component of the 2020/21 Alberta community Partnership (ACP) Grant program in support of the application entitled “Regional Municipal Service Delivery Options Study Project” in the amount of \$200,000.00; and file for information.

CARRIED

7.3 2020/21 Alberta Community Partnership Program Declined re: Village of Waskatenau for the Regional Recreational Services and Facilities Assessment Project.

MOTION: 238-2021

MOVED by Councillor Morton that Town of Smoky Lake acknowledge receipt of the letter from Paul Wynnyk, Deputy Minister of Municipal Affairs, dated March 29, 2021 addressed to Bernice Macyk, Chief Administrative Officer for Waskatenau regarding the unsuccessful submission of the Intermunicipal Collaboration component of the 2020/21 Alberta community Partnership (ACP) Grant program application entitled “Regional Recreational Services and Facilities Assessment” in the amount of \$200,000.00; and file for information.

CARRIED

7.4 2020/21 Alberta Community Partnership Program re: Town of Smoky Lake Declined for the Regional Road Network Study.

MOTION: 239-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake acknowledge receipt of the letter from Paul Wynnyk, Deputy Minister of Municipal Affairs, dated March 29, 2021 addressed to Adam Kozakiewicz, Chief Administrative Officer for Town of Smoky Lake regarding the unsuccessful submission of the Intermunicipal Collaboration component of the 2020/21 Alberta community Partnership (ACP) Grant program application entitled “Regional Road Network Study” in the amount of \$200,000.00; and file for information.

CARRIED

7.5 Municipal Community Generation Challenge Amendment to the Investment Agreement between Alberta Urban Municipalities Association and the Town of Smoky Lake for the Metis Crossing Solar Project.

MOTION: 240-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake approve to execute the amended Investment Agreement with Alberta Urban Municipalities Association for the purpose of the “Municipal Community Generation Challenge” Grant - Agreement No. MCGC01, effective March 11, 2020.

CARRIED

7.6 Review of Smoky Lake County Bylaw No. 1371-20: Regional Heritage Board.

MOTION: 241-2021

MOVED by Councillor Whitelaw that Town of Smoky Lake agree to accept the proposed amendments for Smoky Lake County Bylaw 1371-20 being the “Smoky Lake County Regional Heritage Board” brought forward by CAO, Kozakiewicz from the recommendations made at the Administrator’s Meeting held on April 6, 2021 as follows:

- Add a heading for roles of representation in Section 10.
- Be consistent in the wording: committee or subcommittee.
- Define the purpose of the managing partner (Smoky Lake County).
- Add the bylaw number to be repealed.
- Address remuneration of appointed Elected Official members.
- Add language regarding appointing the maximum of one Elected Official as member from each respective Council.
- Strengthen the budget language.

CARRIED

7.7 Update on the Solar Project for Municipal Buildings provided by Dandelion Renewables.

MOTION: 242-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake acknowledge the email from Dave Drover, Operations Manager for Dandelion Renewables, dated March 24, 2021 regarding the delay of the Solar Power for Municipal Buildings project by one month due to the delay in the module shipment from COSCO Shipping Lines expected to be received on April 15, 2021 currently with an estimated time of arrival on May 29, 2021.

CARRIED

7.8 Local Purchasing Policy.

MOTION: 243-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake recommend Administration to provide the Town's Local Purchasing Policy to the next Regular Council Meeting held on April 20, 2021.

CARRIED

8. NEW BUSINESS.

8.1 Town of Smoky Lake's Designated Financial Institution.

MOTION: 244-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake continues to designate the Alberta Treasury Branch (ATB) in Smoky Lake to be the financial institution for the Town of Smoky Lake; and Administration bring forward the appointment for the Town's financial institution to the next Organizational Meeting held in October of 2021.

CARRIED

8.2 Doctor Retention and Recruitment Committee - 2021 Retention Budget.

MOTION: 245-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake defer the Doctor Retention and Recruitment Committee's 2021 Retention Budget to the next Regular Council Meeting; and Administration present the Committee's Financial Reports from 2018 - 2020 and present at the next Regular Council Meeting on April 20, 2021.

CARRIED

8.3 Smoky Lake RCMP Detachment Report Provided by Sgt. Tina Chan.

MOTION: 246-2021

MOVED by Councillor Kotylak that Town of Smoky Lake acknowledge receipt of the letter from Sgt. Tina Chan, Smoky Lake RCMP Detachment, dated April 2, 2021 regarding the quarterly Smoky Lake RCMP Community Policing Report for the reporting period from January 1 – February 28, 2021, and file for information.

CARRIED

8.4 Policy A-24: Smoke-Free Workplace.

MOTION: 247-2021

MOVED by Councillor Morton that Town of Smoky Lake adopt Policy A-24: Smoke-Free Workplace Policy to prohibit smoking in Municipal owned or leased buildings and Municipal vehicles/equipment to protect the health and safety of Town employees and the public, to protect and enhance our indoor air quality and to keep a neat and clean environment for all our employees and residents.

CARRIED

8.5 Policy A-25: Chief Administrative Officer - Performance Appraisal.

MOTION: 248-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake adopt Policy A-25: Chief Administrative Officer's Performance Appraisal to provide the CAO with a Performance Evaluation as per Section 205.1 of the Municipal Government Act.

CARRIED

Mayor Holowaychuk called a recess at 6:28 p.m. and reconvened at 6:39 p.m.

9. CORRESPONDENCE- REQUIRING ACTION.

9.1 Letter of Support provided to the Redwater – Smoky Lake Victim Services Unit for the 2021 Victims of Crime Fund Grant Program.

MOTION: 249-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake approve action taken by Mayor Holowaychuk to provide the Redwater – Smoky Lake Victim Services Unit with a letter of support, dated March 23, 2021 for the purpose of the application for the 2021 Victims of Crime Fund to provide financial benefits and fund support programs for individuals who have suffered as a result of violent crime.

CARRIED

9.2 Invitation from Lac La Biche County for the 2021 Healthier Communities Golf Tournament held on July 9, 2021.

MOTION: 250-2021

MOVED by Councillor Morton that Town of Smoky Lake take no action in regard to the Lac La Biche County invitation for the 2021 Healthier Communities Golf Tournament held on July 9, 2021 at the Lac La Biche Golf & Country Club; in reference to the letter from Omer Moghrabi, Mayor for Lac La Biche, dated March 22, 2021; and Administration inform Lac La Biche with regrets that the Town of Smoky Lake will not be attending.

CARRIED

9.3 Canadian Rural and Remote Housing and Homelessness Symposium held on June 1 – 3, 2021 Virtually.

MOTION: 251-2021

MOVED by Councillor Morton that Town of Smoky Lake take no action in regard to the Canadian rural and Remote Housing and Homelessness Symposium held virtually on June 1 – 3, 2021.

CARRIED

10. CORRESPONDENCE- FILE FOR INFORMATION.

MOTION: 252-2021

MOVED by Councillor Whitelaw that the following items be filed for information:

- 10.1 Letter of Support from Okimaw Vernon Watchmaker, Grand Chief, Condederacy of Treaty 6 First Nations re: Nomination of the North Saskatchewan River in Alberta to the Canadian Heritage River System (CHRS), dated March 11, 2021.
- 10.2 Government of Alberta's Disaster Recovery Program Changes Bulletin Published February 2021.

CARRIED.

11. COUNCILLOR REPORTS.

MOTION: 253-2021

MOVED by Councillor Kotylak that Town of Smoky Lake accept the written and verbal Councillor reports as follows:

- Councillor Kotylak: Attended the Alberta Health Services (AHS) Advisory Councils Information Session hosted by Rural Health Professions Action Plan held on March 17, 2021; and attended the Federation of Alberta Gas Co-ops and the Alberta Seniors Communities & Housing Association (ASCHA) Session.
- Mayor Holowaychuk - Regional Community Development Committee report, dated March 10, 2021.

CARRIED

12. CLOSED SESSION.

No Closed Session.

13. BUSINESS FROM CLOSED SESSION.

No Closed Session.

14. ADJOURNMENT.

MOTION: 254-2021

MOVED by Councillor Kotylak to adjourn the Regular Council meeting at 6:59 p.m.

CARRIED

Original signed.

Hank Holowaychuk

Mayor

Original signed.

Adam Kozakiewicz

Chief Administrative Officer