



**TOWN OF SMOKY LAKE**  
**Minutes of the Regular Council Meeting**  
**For the purpose of specific items**  
Held on Tuesday, April 27 at 5:00 p.m.  
Virtually at <https://www.gotomeet.me/SmokyLake>

<b>Present:</b>	Hank Holowaychuk	Mayor	Virtually Present
	Terry Makowichuk	Deputy Mayor	Virtually Present
	Daniel Kotylak	Councillor	Virtually Present
	Melody Morton	Councillor	Virtually Present
	Ross Whitelaw	Councillor	Virtually Present
	Adam Kozakiewicz	Chief Administrative Officer (CAO)	Virtually Present
	Crystal Letwin	Assistant CAO/Rec. Secretary	Virtually Present
	Jordan Ruegg	Planning, Town of Smoky Lake	Virtually Present
	Kyle Schole	Planning, Town of Smoky Lake	Virtually Present
Michelle Wright	CEDO, Smoky Lake Region	Virtually Present	
<b>Presentation:</b>	Laura Marcato	Seniuk & Company Ltd.	Virtually Present

**Observers in Attendance Upon Call to Order:**

- 1 member of the public.
- 1 member of the media, Smoky Lake Signal.

**1. CALL TO ORDER.**

Mayor Holowaychuk called the April 27, 2021 Regular Town Council Meeting to order at 5:30 p.m.

**2. ADOPTION OF THE AGENDA.**

**MOTION: 308-2021** **MOVED** by Councillor Kotylak that Town of Smoky Lake adopt the April 27, 2021 Regular Town Council Meeting Agenda, as presented.

CARRIED

**3. QUESTION PERIOD.**

No questions.

**4. OLD BUSINESS.**

**4.1 Chief Administrative Officer's Performance Evaluation.**

**MOTION: 309-2021**

**MOVED** by Councillor Morton that Town of Smoky Lake defer the Chief Administrative Officer's Performance Evaluation to the May 4, 2021 Regular Council Meeting to set the next meeting date for the evaluation.

CARRIED

**4.2 Small Communities Fund Grant Approval Letter re: Cast Iron Water Main Replacement for 46 Street and 52 Avenue in Smoky Lake; and review construction quote provided by Nikiforuk Construction Ltd.**

**MOTION: 310-2021**

**MOVED** by Councillor Morton that Town of Smoky Lake acknowledge receipt of the letter from Christine Bigoray, Acting Executive Director of Grants and Education Property Tax, dated April 21, 2021 regarding the successful approval of the scope expansion for the Small Communities Fund (SCF) project entitled "Back Alley Cast Iron Water Main Replacement" located at West of 46 Street and 52 Avenue in Smoky Lake previously approved by Town Council Motion No.185-2021.

CARRIED

- Review of the Construction Quote for the project provided by Nikiforuk Construction Ltd. was discussed in Closed Session (FOIPP s.16).

**5. NEW BUSINESS.**

**5.1 Town of Smoky Lake's 2020 Audited Financial Statement, presented by Laura Marcato, CPA, CA, Corporate Manager for Seniuk & Company Ltd Chartered Professional Accountants.**

**MOTION: 311-2021**

**MOVED** by Deputy Mayor Makowichuk that Town of Smoky Lake approve the Town of Smoky Lake's 2020 Consolidated Audited Financial Statement, Year Ended December 31, 2020; in reference to the presentation given by Laura Marcato, CPA, CA, Corporate Manager for Seniuk and Company Chartered Professional Accountants; and Hank Holowaychuk, Mayor of the Town of Smoky Lake and Deputy Mayor Makowichuk jointly sign the 2020 Audited Financial Statement; and Adam Kozakiewicz, Chief Administrative Officer of the Town of Smoky Lake sign the Management's Responsibility for Financial Reporting letter.

CARRIED

Mayor Holowaychuk called a recess at 6:39 p.m. and reconvened at 6:50 p.m.

5.2 Smoky Lake Region's Victoria District Economic Development Strategy – Corporate Structure.

- The Smoky Lake Region's Victoria District Economic Development Strategy – Corporate Structure presentation was discussed in Closed Session (FOIPP s.16).

**6. CLOSED SESSION.**

**MOTION: 312-2021**

**MOVED** by Deputy Mayor Makowichuk to go into Closed Session to discuss the following matter pursuant to the Freedom of Information and Protection of Privacy Act at 6:58 p.m.:

6.2 - Small Communities Fund Grant Approval Letter re: Cast Iron Water Main Replacement for 46 Street and 52 Avenue in Smoky Lake; and Construction Quotation.

(FOIPP Section 16: Disclosure to Business Interests of a Third Party).

6.3 - Smoky Lake Region's Victoria District Economic Development Strategy – Corporate Structure.

(FOIPP Section 16: Disclosure to Business Interests of a Third Party).

CARRIED

**MOTION: 313-2021**

**MOVED** by Councillor Morton to come out of Closed Session at 8:20 p.m.

CARRIED

Michelle Wright and Kyle Schole left the meeting at 8:10 p.m.

Jordan Ruegg left the meeting at 8:11 p.m.

**BUSINESS FROM CLOSED SESSION.**

**MOTION: 314-2021**

**MOVED** by Councillor Morton that Town of Smoky Lake engage the Public Participation process, as per Policy Statement No. A-18, to initiate proceeding with the creation of a Municipally Controlled Corporation (MCC) jointly with Smoky Lake County, as part of a Corporate Structure in implementing the Victoria District Economic Development Strategy Business Plan for the purpose of providing a corporate platform for the Town and County to be able to contribute money into the local tourist economy while providing a legal and financial buffer from any operational or financial liabilities.

CARRIED

**MOTION: 315-2021**

**MOVED** by Deputy Mayor Makowichuk that Town of Smoky Lake approve the revised quote from Nikiforuk Construction Ltd. for the 2021 Back Alley Watermain Replacement project, dated April 26, 2021 in the total amount of \$190,950.00; and proceed to engage and execute a contract with Nikiforuk Construction Ltd. for the approved project funded by Small Communities Fund grant to replace the "Cast Iron Water Main Replacement" located West of 46 Street and 52 Avenue in Smoky Lake, previously approved by Town Council Motion No.185-2021.

CARRIED

**7. ADJOURNMENT.**

**MOTION: 316-2021**

**MOVED** by Councillor Kotylak to adjourn the Regular Council meeting at 8:25 p.m.

CARRIED

**Original Signed**

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**Hank Holowaychuk**

**Mayor**

**Original Signed**

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**Adam Kozakiewicz**

**Chief Administrative Officer**