



TOWN OF SMOKY LAKE
Minutes of the Regular Council Meeting
 Held on Tuesday, June 1, 2021, at 5:00 p.m.
 at the Town Council Chambers in Smoky Lake
 and virtually at <https://www.gotomeet.me/SmokyLake>

Present:	Hank Holowaychuk	Mayor	Virtually Present
	Terry Makowichuk	Deputy Mayor	Not Present
	Daniel Kotylak	Councillor	Virtually Present
	Melody Morton	Councillor	Virtually Present
	Ross Whitelaw	Councillor	Virtually Present
	Adam Kozakiewicz	Chief Administrative Officer (CAO)	Virtually Present
	Crystal Letwin	Assistant CAO/Rec. Secretary	Virtually Present
	Billy McMullen	Public Works Foreman	Virtually Present
Delegations:	Ron Rosichuk	Delegation	Present in Chambers

Observers in Attendance Upon Call to Order:

2 members of the public were present.

1. CALL TO ORDER.

Mayor Holowaychuk called the Regular Town Council Meeting for June 1, 2021, to order at 5:01 p.m.

2. ADOPTION OF THE AGENDA.

MOTION: 388-2021

MOVED by Councillor Kotylak that Town of Smoky Lake adopt the June 1, 2021, Regular Town Council Meeting Agenda with the following additions:

- Observe a moment of silence to reflect on the passing of 215 Children found buried at a former B.C Residential School.
- 8.9 Recognize National Indigenous Peoples Day, June 21, 2021.

CARRIED

Mayor Holowaychuk called for a moment of silence for the duration of 2 minutes and 15 seconds, time 5:04 p.m.



3. ADOPTION OF MINUTES AND ACTION LISTS.

3.1 Minutes of the May 18, 2021 Regular Council Meeting.

MOTION: 389-2021

MOVED by Councillor Morton that Town of Smoky Lake adopt the Town of Smoky Lake’s Minutes of the May 18, 2021, Regular Council Meeting, as presented.

CARRIED

3.2 Action List of the May 18, 2021 Regular Council Meeting.

MOTION: 390-2021

MOVED by Councillor Whitelaw that Town of Smoky Lake accept the Town of Smoky Lake’s Action List of the May 18, 2021, Regular Council Meeting, as presented.

CARRIED

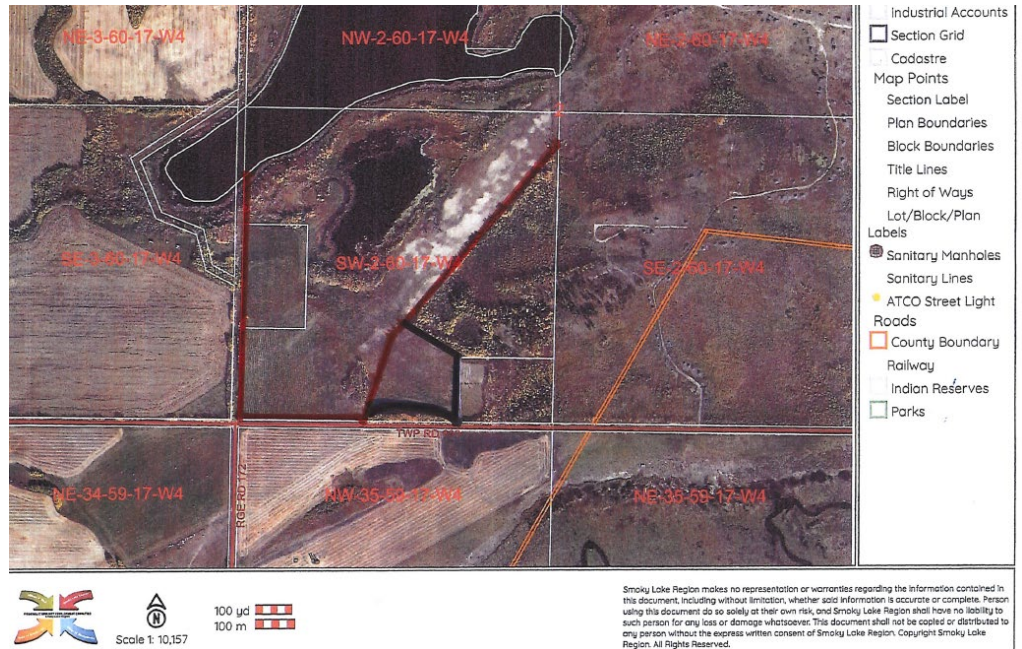
4. DELEGATIONS AND PUBLIC HEARINGS.

4.1 Ron Rosichuk – Request to Lease Town Land.

MOTION: 391-2021

MOVED by Councillor Morton that Town of Smoky Lake accept the presentation given by Ron Rosichuk, Smoky Lake County resident regarding the interest in leasing Town property and fencing a portion of lands for grazing located at SW 2-60-17W4 in Smoky Lake County.

CARRIED



Smoky Lake Regional
Smoky Lake County
 Date Created: 4/30/2021

2021 - Fence out lay highlight in Red completed in 2021 - April. 1/4 of fence
 2022 - Balance of fence to be completed in 2022 - Addition 1/2 mile of fence in black
 - Direct cost of fence - material and labour approx \$7500⁰⁰ per mile
 - Recycled material labour approx \$350⁰⁰ " "
 - THE FENCE WILL BECOME YOUR PROPERTY - 2 YEARS RENT FREE + PLUS 3RD YEAR ON CONTRACT
 - CARBING CAPACITY OF MAXIMUM 20 COW CARVES PAIR @ 100⁰⁰ PER PAIR = 2000⁰⁰ PER YEAR
 - PLAN IS TO ROTATIONAL GRAZE WILL TO THE REST 42 SECTION APRIL 70-75 DAYS

MOTION: 392-2021

MOVED by Councillor Kotylak to go into Closed Session to discuss the terms and conditions of a lease agreement with Ron Rosichuk for land legally described as SW 2-60-17W4 in Smoky Lake County, pursuant to the Freedom of Information and Protection of Privacy Act, Section 16: Disclosure to Harmful to Business Interests of a Third Party, at 5:27 p.m.

CARRIED

MOTION: 393-2021

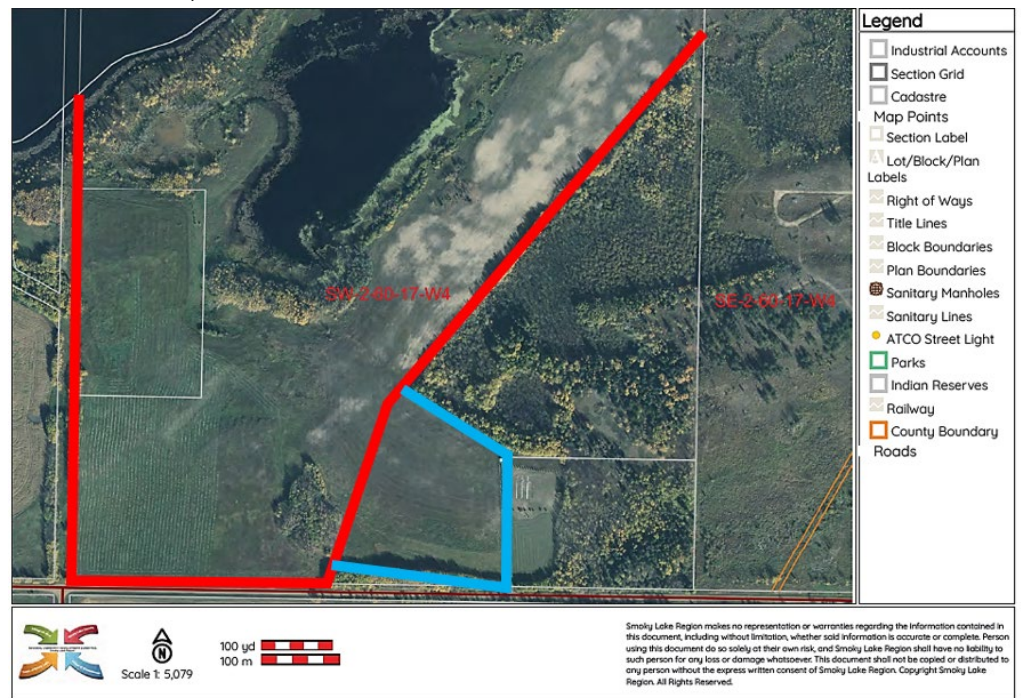
MOVED by Councillor Kotylak to come out of Closed Session at 5:39 p.m.

CARRIED

MOTION: 394-2021

MOVED by Councillor Kotylak that Town of Smoky Lake execute a Lease Agreement with Ron Rosichuk (known as the Lessee) for the purpose of grazing cattle on land legally described as SW 2-60-17 W4 in Smoky Lake County, approx. 154.80 Acres, for a Two (2) Year Term: June 1, 2021 – October 31, 2022, with the option to lease an additional year (unless otherwise terminated sooner be either party) with the following conditions mutually agreed upon:

- Lessee will provide a fence on a portion of the West, South and East side with recycled materials (17 yr. old posts and wire), to be completed by September 1, 2021.
- Lessee will provide a fence on a portion of land located on the South, East and North side with recycled materials (17 yr. old posts and wire), to be completed by September 1, 2022.
- Lessee will have the option to continue the lease on the 3rd year, Year-2023, and agree to provide an annual fee of \$2,000.00 payable to the Town of Smoky Lake.
- Termination clause to address the ownership of the said fence. The Town will have full ownership of the fence in Year-2023.
- Lessee will be responsible for maintaining and removing any noxious weeds, at his cost.



- Proposed fence layout (2021)
- Proposed fence layout (2022)

CARRIED

5. QUESTION PERIOD.

No questions.

6. ADMINISTRATION REPORTS.

6.1 Chief Administrative Officer's Report.

MOTION: 395-2021

MOVED by Councillor Morton that Town of Smoky Lake accept the verbal CAO report given by Adam Kozakiewicz, Chief Administrative Officer, as presented.

- Visited Bartle's Cabin located in Smoky Lake County.
- General business.

CARRIED

MOTION: 395.1-2021

MOVED by Councillor Kotylak that Town of Smoky Lake pursue an arrangement with Brian and Leesa Jones, owners of the Esso Gas Station located at 5504-44 Ave in Smoky Lake to ensure the Town garbage receptacles are emptied on a daily basis (including weekends and stat holidays) and litter is collected from the pull out area located in front of the business and agree the town will provide a 3-yard bin (at no cost) for the duration of the summer months to commence on the May Long Weekend (Victoria Day) until the second Saturday in October; and Administration execute a written agreement with the said owners.

CARRIED



6.2 Public Works Foreman's Report for May 19 – June 1, 2021.

MOTION: 396-2021

MOVED by Councillor Morton that Town of Smoky Lake accept the verbal and written Public Works report for May 19 – June 1, 2021, presented by Billy McMullen, Town Public Works Foreman, as presented.

CARRIED

Mayor Holowaychuk called a recess at 6:12 p.m. and reconvened at 6:22 p.m.

6.3 Natural Gas Report for May 19 – June 1, 2021.

MOTION: 397-2021

MOVED by Councillor Whitelaw that Town of Smoky Lake accept the verbal written Natural Gas report for May 19 – June 1, 2021, presented by Billy McMullen, Town Public Works Foreman, as presented.

CARRIED

6.4 Utilities Report - Gas, Water and Internet Service Reports.

➤ No report.

6.5 Family and Community Support Services (FCSS) Report.

➤ No report.

6.6 Fire Chief Report.

➤ No report.

6.7 Financial Report.

➤ No report.

7. OLD BUSINESS.

7.1 2021 Alberta Seniors & Community Housing Association Convention and Tradeshow April 7 – 9, 2021.

MOTION: 398-2021

**(Rescinded by
Motion No. 399-
2021)**

MOVED by Mayor Holowaychuk that Town of Smoky Lake recommend administration to contact Loni Leslie, Chief Administrative Officer for Smoky Lake Foundation to clarify the registration and remuneration expense for members of the board to attend the Alberta Seniors & Community Housing Association Convention and Tradeshow held virtually on April 7 – 9, 2021; and administration provide the information at the next Regular Council Meeting.

CARRIED

MOTION: 399-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake rescind Motion No. 398-2021 to contact Loni Leslie, Chief Administrative Officer for Smoky Lake Foundation since pertinent information was received during the council meeting from Loni Leslie to Councillor Kotylak who confirmed the Smoky Lake Foundation will pay \$150.00 for the members of the board to attend necessary exceptional or special meetings (i.e. not regular meetings or those claimed through the corresponding municipality), as per Supportive Living Policy #AD-740: Travel and Expense Claims, Section 8.

CARRIED

MOTION: 400-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake take no action to compensate Councillor Kotylak for attending the Alberta Seniors & Community Housing Association Convention and Tradeshow held virtually on April 7 – 9, 2021 and acknowledge the remuneration will be covered by the Smoky Lake Foundation, as per Supportive Living Policy #AD-740: Travel and Expense Claims, Section 8.

CARRIED

7.2 Fire Hall Asphalt Paving – Quotes from Allied Paving Co. Ltd. of Lamont, AB and Spectre Systems of Mundare, AB.

MOTION: 401-2021

MOVED by Councillor Morton that Town of Smoky Lake recommend administration to contact Spectre Systems to request a quote to excavate and dispose of existing material of the grass and tree area in front of the new Smoky Lake Fire Department Storage Shed Building site located at 246 West Railway Drive (South of existing Firehall/Public Works Shop) in Smoky Lake; and present the quote at the next Regular Council Meeting; in reference to quote from Spectre Systems, Contract No. 21-01-339A, May 5, 2021 and the quote from Allied Paving Co. Ltd., quote no. 21-01-0055, dated April 30, 2021, as presented.

CARRIED

8. NEW BUSINESS.

8.1 2021 General Election, Worker Compensation Rates and Budget.

MOTION: 402-2021

MOVED by Councillor Morton that Town of Smoky Lake approve remuneration in the total amount of \$1,000.00 for the position of Returning Officer, Adam Kozakiewicz (or Substitute Returning Officer, Joan Prusak) for the 2021 General Municipal Election.

CARRIED

MOTION: 403-2021 **MOVED** by Mayor Holowaychuk that Town of Smoky Lake appoint Joan Prusak to be the Substitute Returning Officer for the 2021 General Municipal Election, if in case the Returning Officer is unable to fulfill the position.

CARRIED

MOTION: 404-2021 **MOVED** by Councillor Whitelaw that Town of Smoky Lake approve remuneration in the total amount of \$250.00/day for the position of General Election Workers for the purpose of the 2021 General Municipal Election.

CARRIED

MOTION: 405-2021 **MOVED** by Councillor Kotylak that Town of Smoky Lake approve to increase the 2021 Operating Budget for Election Costs from \$5,000.00 to \$10,000.00, if needed for additional costs such as printing of ballots.

CARRIED

8.2 Policy No. A-01-13: Technology Devices for Councillors.

MOTION: 406-2021 **MOVED** by Mayor Holowaychuk that Town of Smoky Lake request administration to amend Policy A-01-13: Technology Devices for Councillors - to provide a realistic fair market value for the cost of equipment & computers to allow council to purchase at the end of the term as the current policy is unreasonable and requires council to pay 25% of \$2,370.72 totaling \$592.68 of equipment purchased from the Microsoft Store, dated September 2, 2018 for the Microsoft SPro LTE 256GB, i5 8GB Comm M1807 SC laptops with accessories including warranty, cover, pen and mouse; and present the amended policy at the next Regular Council meeting.

CARRIED

8.3 Smoky Lake Signal 43rd Year Anniversary.

MOTION: 407-2021 **MOVED** by Councillor Morton that Town of Smoky Lake recognize the Smoky Lake Signal for celebrating 43 years of publishing the newspaper in Smoky Lake with over 2000 weeks of newspapers published that began on May 3, 1978; and approve administration to post a full-page advertisement in the Smoky Lake Signal and post on social media.

CARRIED

8.4 Sidewalk Repairs on White Earth Street.

MOTION: 408-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake request administration to research the cost to lift and replace the damaged / sagged sidewalk bricks located on both sides of White Earth Street, from Wheatland Avenue South to Wild Rose Avenue in the Town of Smoky Lake and provide two estimates at a future meeting of council.

CARRIED



8.5 2021 Joint Fire Protection Bylaw, Town Bylaw No. 001-2021.

MOTION: 409-2021

MOVED by Councillor Morton that Town of Smoky Lake Bylaw 001-2021, being the Joint Operation Agreement with Smoky Lake County for the provision of Fire Protection Services, be given FIRST reading.

CARRIED

MOTION: 410-2021

MOVED by Councillor Whitelaw that Town of Smoky Lake Bylaw 001-2021, being the Joint Operation Agreement with Smoky Lake County for the provision of Fire Protection Services, be given SECOND reading.

CARRIED

MOTION: 411-2021

MOVED by Councillor Morton that Town of Smoky Lake Bylaw 001-2021, being the Joint Operation Agreement with Smoky Lake County for the provision of Fire Protection Services, be given PERMISSION for third and final reading

CARRIED UNANIMOUSLY

MOTION: 412-2021

MOVED by Councillor Kotylak that Town of Smoky Lake Bylaw 001-2021, being the Joint Operation Agreement with Smoky Lake County for the provision of Fire Protection Services, be given THIRD and FINAL reading.

CARRIED

8.6 Appointment of Acting Chief Administrative Officer.

MOTION: 413-2021

MOVED by Councillor Morton that Town of Smoky Lake rescind Motion No. 017-2021 that Town of Smoky Lake request that the Town CAO or the Assistant CAO work in the office on a rotation basis to ensure that one supervisor is available in the office during regular Town business hours, effective January 13, 2021.

CARRIED

MOTION: 414-2021

MOVED by Councillor Morton that Town of Smoky Lake approves the Chief Administrative Officer (CAO) to appoint an Acting CAO in his/her absence, conditional of approved absence or from an extenuating circumstance, and must provide notification to Council as soon as possible with the expectation that the Acting CAO will be present in the Town Office and available to the public during regular business hours, for a maximum period of less than one month to ensure that the duties and functions are performed in accordance with Section 207 of the Municipal Government Act.

CARRIED

Mayor Holowaychuk called a recess at 8:01 p.m. and reconvened at 8:12 p.m.

8.7 2021 Annual Return for the Smoky Lake Mineral Rights Development Company Limited.

MOTION: 415-2021

MOVED by Councillor Morton that Town of Smoky execute the 2021 Annual Return for the Smoky Lake Mineral Rights Development Company Limited for the Year ending 2021, Corporate Access No. 200504280; and administration file the return with William V. Kuzyk from Kuzyk Law Office Barristers & Solicitors.

CARRIED

8.8 Comprehensive Preventative Maintenance Services for the Town Office and Public Works Shop / Fire Hall.

MOTION: 416-2021

MOVED by Councillor Morton that Town of Smoky Lake authorize administration to advertise a "Request for Proposal" for the Comprehensive Preventative Maintenance Services for the Town Office and Public Works Shop / Fire Hall for a term of One (1) Year in the Smoky Lake Signal and social media; and provide the proposals at a future meeting of council.

CARRIED

8.9 National Indigenous Peoples Day, June 21, 2021.

MOTION: 417-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake recognize Indigenous Day held on June 21, 2021, to recognize and celebrate the unique heritage, diverse cultures and outstanding contributions of First Nations, Inuit and Métis peoples; and administration advertise in the Smoky Lake Signal, social media and website; and recommend Public Works to display the Métis and Treaty 6 Flag at the Town Office in Smoky Lake.

CARRIED

9. CORRESPONDENCE- REQUIRING ACTION.

9.1 Letter from Minister of Municipal Affairs, Honourable Ric McIver regarding the 2021 Municipal Sustainability Initiative Allocations

MOTION: 418-2021

MOVED by Councillor Kotylak that Town of Smoky Lake acknowledge receipt of the letter from Minister of Municipal Affairs, Honourable Ric McIver regarding the 2021 Municipal Sustainability Initiative (MSI) allocations for the Town of Smoky Lake: Capital allocation of \$328,466, includes \$270,626 in MSI capital funding and \$57,840 in Basic Municipal Transportation Grant funding and the Operating allocation of \$66,403, includes \$46,916 in Sustainable Investment funding.

CARRIED

9.2 Bill 70 – Civil Liability Protection.

MOTION: 419-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake pursue a meeting with Mr. Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock Constituency via virtual for the purpose of Bill 70: Civil Liability Protection to protect seniors housing providers, who have been in compliance with all Chief Medical Officer of Health Orders and related public health guidelines pertaining to COVID-19 response in seniors living/ continuing care settings; in reference to the email from Loni Leslie, Chief Administrative Officer for Smoky Lake Foundation, dated May 28, 2021.

CARRIED

10. CORRESPONDENCE- FILE FOR INFORMATION.

MOTION: 420-2021

MOVED by Councillor Morton that the Town of Smoky Lake acknowledge receipt of the following items and file for information:

- 10.1 Town of Falher – May 20, 2021, Letter of Support for RCMP and Opposition for an Alberta Provincial Police Force. Addressed to Minister of Justice and Solicitor General Kaycee Mandu.
- 10.2 Town of Mayerthorpe – May 25, 2021, Letter of Support for RCMP and Opposition for an Alberta Provincial Police Force. Addressed to Premier Kenney.
- 10.3 Community Futures. General Manager’s Monthly Report to the Board – May 20, 2021.
- 10.4 Alberta Government’s Open for Summer Plan.
- 10.5 Ride for Legends.

CARRIED

11. COUNCILLOR REPORTS.

No Councillor reports.

12. CLOSED SESSION.

No Closed Session.

13. ADJOURNMENT.

MOTION: 421-2021

MOVED by Councillor Morton to adjourn the Regular Council meeting at 8:47 p.m.

CARRIED

Original signed. _____

Hank Holowaychuk
Mayor

Original signed. _____

Adam Kozakiewicz
Chief Administrative Officer