



TOWN OF SMOKY LAKE
Minutes of the Regular Council Meeting
 Held on Tuesday, June 15, 2021, at 5:00 p.m.
 Virtually at <https://www.gotomeet.me/SmokyLake>

Present:	Hank Holowaychuk	Mayor	Virtually Present
	Terry Makowichuk	Deputy Mayor	Virtually Present
	Daniel Kotylak	Councillor	Virtually Present
	Melody Morton	Councillor	Virtually Present
	Ross Whitelaw	Councillor	Virtually Present
	Adam Kozakiewicz	Chief Administrative Officer (CAO)	Virtually Present
	Crystal Letwin	Assistant CAO/Rec. Secretary	Virtually Present
	Billy McMullen	Public Works Foreman	Virtually Present
	Marianne Prockiw-Zarusky	FCSS Coordinator	Virtually Present
Delegations:	Daniel Jarema	Delegation	Virtually Present
	Jordan Ruegg	Delegation	Virtually Present

Observers in Attendance Upon Call to Order:

3 members of the public.

1 member of the media, Smoky Lake Signal.

1. CALL TO ORDER.

Mayor Holowaychuk called the June 15, 2021, Regular Town Council Meeting to order at 5:02 p.m.

2. ADOPTION OF THE AGENDA.

MOTION: 422-2021 **MOVED** by Councillor Kotylak that Town of Smoky Lake adopt the June 15, 2021, Regular Town Council Meeting Agenda with the following additions:

- 8.6 Summer plans for the CN Station Tourist Booth (addition by Mayor Holowaychuk).
- 8.7 Litter concern in Town (addition by Mayor Holowaychuk).

CARRIED

3. ADOPTION OF MINUTES AND ACTION LISTS.

3.1 Minutes of the May 27, 2021, Regular Council Meeting (CAO Performance Evaluation).

MOTION: 423-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake adopt the Town of Smoky Lake’s Minutes of the May 27, 2021, Regular Council Meeting (CAO Performance Evaluation), as presented.

CARRIED

3.2 Minutes of the June 1, 2021, Regular Council Meeting.

MOTION: 424-2021

MOVED by Councillor Morton that Town of Smoky Lake adopt the Town of Smoky Lake’s Minutes of the June 1, 2021, Regular Council Meeting with the following amendment to include Motion No. 365.1-2021 that was overlooked by the Recording Secretary:

Addition: Motion No. 395.1-2021: **MOVED** by Councillor Kotylak that Town of Smoky Lake pursue an arrangement with Brian and Leesa Jones, owners of the Esso Gas Station located at 5504-44 Ave in Smoky Lake to ensure the Town garbage receptacles are emptied on a daily basis (including weekends and stat holidays) and litter is collected from the pull out area located in front of the business and agree the town will provide a 3-yard bin (at no cost) for the duration of the summer months to commence on the May Long Weekend (Victoria Day) until the second Saturday in October; and Administration execute a written agreement with the said owners.

CARRIED

3.3 Action List of the June 1, 2021, Regular Council Meeting.

MOTION: 425-2021

MOVED by Councillor Whitelaw that Town of Smoky Lake accept the Town of Smoky Lake’s Action List of the June 1, 2021, Regular Council Meeting, as presented.

CARRIED

4. DELEGATIONS.

4.1 (15 min.) Mikhail Ivanchikov – Dandelion Renewables re: Proposed Scope for Landscaping under the Solar Panels.

Mikhail Ivanchikov was not in attendance at the meeting.

MOTION: 426-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake take no action in regard to the quote provided by Mikhail Ivanchikov, President of Dandelion Renewables in the amount of \$43,185.00 (excl. GST) for the landscaping “Earth Work” to supply filter cloth and gravel under the solar panels for the Solar Power Project for Municipal Buildings located on the North side of 4808 – 54 Avenue in Smoky Lake; and defer the “Landscaping Earth Work” for the said project to a future meeting of council, if required.

CARRIED

4.2 (15 min.) Daniel Jarema, Sunrise Cemetery Fencing Concern.

MOTION: 427-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake accept the presentation given by Daniel Jarema, Spokesperson for the Sunrise Cemetery regarding the concern for fencing the south-east side of the land owned by the town located at SW 2-60-17 W4 in Smoky Lake County and the concern of cattle crossing into the cemetery.

CARRIED

MOTION: 428-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake recommend administration to address the concern of fencing the south-east side of the Sunrise Cemetery located beside town land located at legal description: SW-2-60-17W4 in Smoky Lake County with the intention of finding a solution cooperatively with Ron Rosichuk, (Leasee of land owned by town located at SW 2-60-17 W4 in Smoky Lake County) and Daniel Jarema, (Spokesperson for Sunrise Cemetery) to ensure the fence is adequate for grazing cattle.

CARRIED

4.3 (10 min.) Jordan Ruegg, Planning and Development Manager for Smoky Lake County regarding a Land Water Issue at 59257 HWY 855.

MOTION: 429-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake accept the presentation given by Jordan Ruegg, Planning and Development Manager for Smoky Lake County regarding the land water issue for located at 59257 HWY855 in Smoky Lake County by Stephanie Jarema in a letter addressed to Council, dated June 10, 2021, and acknowledge receipt of the letter.

CARRIED

5. QUESTION PERIOD.

No questions.

6. ADMINISTRATION REPORTS.

6.1 Chief Administrative Officer’s Report.

MOTION: 430-2021

MOVED by Councillor Morton that Town of Smoky Lake accept the written CAO report given by Adam Kozakiewicz, Chief Administrative Officer, as presented.

CARRIED

6.2 Public Works Foreman’s Report.

MOTION: 431-2021

MOVED by Councillor Kotylak that Town of Smoky Lake accept the verbal and written Public Works report from June 1 – 15, 2021 given by Billy McMullen, Public Works Foreman, as presented.

CARRIED

MOTION: 432-2021

Defeated

MOVED by Mayor Holowaychuk that Town of Smoky Lake approve to amend the 2021 Capital Budget to increase the approved “Truck Purchase” in the amount of \$4,000.00 from \$50,000.00 to \$54,000.00; and approve administration to proceed to purchase the 2013 F550 Crew Cab, XLT, 6.7 Diesel with electric over hydraulic dump box (verbally added to the agenda) from Grant Miller in Smoky Lake.

Deputy Mayor Makowichuk called a recorded vote:

Mayor Holowaychuk – In Favour

Deputy Mayor Makowichuk – Opposed

Councillor Kotylak – Opposed

Councillor Morton – In Favour

Councillor Whitelaw - Opposed

DEFEATED

Mayor Holowaychuk called a recess at 6:33 p.m. and reconvened at 6:49 p.m.

6.2.1 Public Works Annual Work Plan Discussion (Added by Deputy Mayor Makowichuk).

MOTION: 433-2021 **MOVED** by Councillor Kotylak to go into Closed Session to discuss the following matter pursuant to the Freedom of Information and Protection of Privacy Act, Section 24: Advice from Officials, at 7:06 p.m.:

6.2.1 Public Works Annual Work Plan Discussion (Added by Deputy Mayor Makowichuk).

CARRIED

MOTION: 434-2021 **MOVED** by Councillor Kotylak to come out of Closed Session at 7:36 p.m.

CARRIED

MOTION: 435-2021 **MOVED** by Councillor Morton that Town of Smoky Lake acknowledge receipt of the 2020-22 Smoky Lake Public Works Annual Department Business Plan, as presented.

CARRIED

6.3 Natural Gas Report.

MOTION: 436-2021 **MOVED** by that Town of Smoky Lake accept the verbal and written Natural Gas report for June 1 – 15, 2021 given by Billy McMullen, Public Works Foreman, as presented.

CARRIED

6.3.1 Federation of Alberta Gas Co-ops Ltd. Gas Rates for May 2021.

MOTION: 437-2021 **MOVED** by Councillor Morton that Town of Smoky Lake acknowledge receipt of the Federation of Alberta Gas Co-ops Ltd. report regarding the Gas Rates for May 2021, as presented.

CARRIED

6.4 Utilities Report for May 2021 Gas, Water, and Internet Service Reports.

MOTION: 438-2021 **MOVED** by Councillor Morton that Town of Smoky Lake accept the written utility reports for Gas, Water, and Internet Services for May 31, 2021, as presented.

CARRIED

6.5 Financial Report, Operating Position for May 15, 2021.

MOTION: 439-2021

MOVED by Councillor Morton that Town of Smoky Lake accept the Town of Smoky Lake's Operating Position as of May 15, 2021, as presented.

CARRIED

6.6 Family and Community Support Services (FCSS) Report.

MOTION: 440-2021

MOVED by Councillor Kotylak that Town of Smoky Lake accept the Family and Community Support Services (FCSS) verbal and written report, Community Newsletter and Calendar given by Marianne Prockiw-Zarusky, FCSS Coordinator, as presented.

CARRIED

6.7 Fire Chief Report.

No report.

7. OLD BUSINESS.

7.1 Smoky Lake County Regional Heritage Board.

MOTION: 441-2021

MOVED by Councillor Kotylak that Town of Smoky Lake pass FIRST READING of Bylaw 005-2021: being the Smoky Lake Regional Heritage Board Bylaw.

CARRIED

7.2 Fire Hall Asphalt Paving – Quotes from Allied Paving Co. Ltd. and Spectre Systems. (June 1, 2021: Motion 401-2021)

MOTION: 442-2021

MOVED by Councillor Morton that Town of Smoky Lake take no action regarding the paving quotes for the Smoky Lake Fire Hall Storage Shed building from Spectre Systems, Contract No. 21-01-339A, in the amount of \$35,200.00 dated May 5, 2021, and the quote from Allied Paving Co. Ltd., quote no. 21-01-0055 in the amount of \$41,040.00 dated April 30, 2021; and agree to table the paving project until the building has been constructed.

CARRIED

Mayor Holowaychuk called a recess at 8:25 p.m. and reconvened at 8:32 p.m.

7.3 Policy A-01-13: Technology Devices for Councillors with Schedule “A” Acknowledgement and Responsibilities Agreement.

Item 7.3 has been deferred to the July 20, 2021, Regular Council Meeting.

7.4 Council Resolution for the Purpose of Establishing a Municipally Controlled Corporation for the Victoria District Economic Development Strategy.

MOTION: 443-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake establish a Municipally Controlled Corporation in accordance with Section 75.1 of the Municipal Government Act, Chapter M26, RSA 2000, and pursuant to Section 2 of the Municipally Controlled Corporation Regulation, AR 112/2018 as a joint venture with Smoky Lake County, for the purposes of creating a regional tourism corporation for the purposes of executing the Victoria District Economic Development Strategy Business Plan; and provide notice to the Minister of Municipal Affairs of its intention to establish a Municipally Controlled Corporation:

WHEREAS, the Council of the Town of Smoky Lake has adopted Municipal Development Plan Bylaw #012-12, which promotes and encourages a wide range of tourism and heritage initiatives;

WHEREAS, the Council of the Town of Smoky Lake has adopted the Victoria District Economic Development Strategy Bylaw #006-2020, a Bylaw which provides an approach to building and developing future tourism development within the Smoky Lake Region;

WHEREAS, the Council of the Town of Smoky Lake has adopted the Victoria District Economic Development Strategy Business Plan Bylaw #026-2020, a Bylaw which provides further direction for implementing the Victoria District Economic Development Strategy;

AND WHEREAS, the Council of the Town of Smoky Lake wishes to establish a Municipally Controlled Corporation as a joint venture with Smoky Lake County, for the purposes of creating a regional tourism corporation for the purposes of executing the Victoria District Economic Development Strategy Business Plan;

THEREFORE, be it resolved that the Council of the Town of Smoky Lake does hereby provide notice to the Minister of Municipal Affairs of its intention to establish a Municipally Controlled Corporation.

CARRIED

MOTION: 444-2021

MOVED by Councillor Kotylak that Town of Smoky Lake defer the following items to the July 20, 2021, Regular Council Meeting due to time constraints:

Deferred Old Business:

- 7.3 Policy A-01-13: Technology Devices for Councillors with Schedule “A” Acknowledgement and Responsibilities Agreement.

Deferred New Business:

- 8.2 Abandoned Infrastructure in Smoky Lake. (Addition by Mayor Holowaychuk).
- 8.3 Realtors Association of Edmonton – Database Access License.
- 8.5 Policy A-26: Health and Wellness Account.
- 8.6 Summer plans for the CN Tourist Booth (addition by Mayor Holowaychuk).
- 8.7 Litter concern in Town (addition by Mayor Holowaychuk).

Deferred Correspondence – Requiring Action.

- 9.1 National Drowning Prevention Week Proclamation, July 18-24, 2021.
- 9.2 Doug Griffiths - Speed Consulting – Abbreviated Version of the 13 Ways Strategic Planning Process.
- 9.3 Alberta-Northwest Territory Command: The Royal Canadian Legion’s “Military Service Recognition Book”.
- 9.4 Letter from Lakeland Respiratory re: New Service at the Lakeland Primary Care Network - In person Sleep Services.
- 9.5 Town Letter of Support for the Metis Crossing Solar Project.
- 9.6 Smoky Lake RCMP Media Briefing for May 2021.

Deferred Correspondence- File for Information.

- 10.1 Letter from Ric McIver, Minister of Transportation re: Mandatory Entry Level Training program (MELT).
- 10.2 Letter from Craig Lukinuk, Reeve for Smoky Lake County re: Support Letter to Retain the Alberta RCMP, dated May 31, 2021.
- 10.3 Keystone Pipeline Project Termination, dated June 9, 2021.

CARRIED

MOTION: 445-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake agree to extend the meeting for an additional 15 minutes to complete the Closed Session items.

UNANIMOUSLY CARRIED

8. NEW BUSINESS.

Item 8.1 was discussed in closed session and a motion was made under “Business from Closed Session”. Items 8.2 – 8.3 and 8.5 – 8.7 were deferred to the July 20, 2021, Regular Council Meeting.

8.4 Summer Recess for Council Meetings.

MOTION: 446-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake cancel the Regular Council Meetings on Tuesday, July 6, 2021, and Tuesday, August 3, 2021, for Summer Recess.

9. CORRESPONDENCE- REQUIRING ACTION.

Items 9.1 – 9.6 has been deferred to the July 20, 2021, Regular Council Meeting.

10. CORRESPONDENCE- FILE FOR INFORMATION.

Items 10.1 – 10.3 has been deferred to the July 20, 2021, Regular Council Meeting.

11. COUNCILLOR REPORTS.

No Reports.

12. CLOSED SESSION.

MOTION: 447-2021

MOVED by Councillor Kotylak to go into Closed Session to discuss the following matter pursuant to the Freedom of Information and Protection of Privacy Act at 8:48 p.m.:

- 12.1 Legal. Highway 28/63 Regional Water Services Commission Letter re: Regional Water Study. FOIPP Section, 24: Advice from Officials.
- 12.2 Land. Smoky Lake Signal Business Proposal FOIPP Section 16: Disclosure Harmful to Business Interests of a Third Party.
- 12.3 Legal. Smoky Lake County Letter to Muni-Corr re: Funding Operation Plans and Intention FOIPP Section 16(1)(c) Effect on business Interests.

CARRIED

MOTION: 448-2021 **MOVED** by Councillor Kotylak to come out of Closed Session at 9:19 p.m.

CARRIED

13. BUSINESS FROM CLOSED SESSION.

MOTION: 449-2021 **MOVED** by Mayor Holowaychuk that Town of Smoky Lake acknowledge receipt of the letter from Gene Sobolewski, Manager for the Highway 28/63 Regional Water Services Commission, dated May 25, 2021, regarding the Regional Water Study to determine the needs of current and potential future customers; and administration entertain future collaboration for information sharing, as requested.

CARRIED

MOTION: 450-2021 **MOVED** by Mayor Holowaychuk that Town of Smoky Lake take no action regarding the purchase proposal for the Smoky Lake Signal business located at 4924 – 50 Street in Smoky Lake, as discussed in Closed Session.

CARRIED

MOTION: 451-2021 **MOVED** by Deputy Mayor Makowichuk that Town of Smoky Lake accept Councillor Whitelaw’s report regarding the plans and intentions of North East Muni-Corr Ltd. for funding operations, as discussed in Closed Session.

CARRIED

14. ADJOURNMENT.

MOTION: 452-2021 **MOVED** by Councillor Kotylak to adjourn the Regular Council meeting at 9:25 p.m.

CARRIED

Original Signed.

Hank Holowaychuk
Mayor

Original Signed.

Adam Kozakiewicz
Chief Administrative Officer