



TOWN OF SMOKY LAKE
Minutes of the Regular Council Meeting
Held on Tuesday, August 10, 2021, at 5:00 p.m.
at the Town Council Chambers in Smoky Lake
and virtually at <https://www.gotomeet.me/SmokyLake>

Present:	Hank Holowaychuk	Mayor	Present
	Terry Makowichuk	Deputy Mayor	Virtually Present
	Daniel Kotylak	Councillor	Present
	Melody Morton	Councillor	Present
	Ross Whitelaw	Councillor	Virtually Present
	Adam Kozakiewicz	Chief Administrative Officer (CAO)	Present
	Crystal Letwin	Assistant CAO/Rec. Secretary	Present
	Billy McMullen	Public Works Foreman	Present
	Marianne Prockiw-Zarusky	FCSS Coordinator	Not Present
	Juanita Cozicar	Town Fire Chief	Not Present
	Jordan Ruegg	Planning, Town of Smoky Lake	Not Present
	Kyle Schole	Planning, Town of Smoky Lake	Virtually Present

Delegations: No delegations.

Observers in Attendance Upon Call to Order:

2 members of the public.

0 media.

1. CALL TO ORDER.

Mayor Holowaychuk called the August 10, 2021, Regular Town Council Meeting to order at 5:07 p.m.

2. ADOPTION OF THE AGENDA.

MOTION: 521-2021 **MOVED** by Councillor Kotylak that Town of Smoky Lake adopt the August 10, 2021, Regular Town Council Meeting Agenda with the following additions:

13.1 Mayoral remarks at the 93rd General Assembly held on August 19 – 22, 2021 at the Metis Crossing in Smoky Lake.

13.2 Condolences to Juanita Marois, Executive Director, Metis Crossing.

CARRIED

3. ADOPTION OF MINUTES AND ACTION LISTS.

3.1 Minutes of the July 20, 2021, Regular Council Meeting.

MOTION: 522-2021

MOVED by Councillor Morton that Town of Smoky Lake adopt the Town of Smoky Lake's Minutes of the July 20, 2021, Regular Council Meeting, as presented.

CARRIED

3.2 Action List of the July 20, 2021, Regular Council Meeting.

MOTION: 523-2021

MOVED by Councillor Morton that Town of Smoky Lake accept the Town of Smoky Lake's Action List of the July 20, 2021, Regular Council Meeting, as presented.

CARRIED

4. DELEGATIONS.

No delegations attended the meeting.

5. QUESTION PERIOD.

No questions.

6. ADMINISTRATION REPORTS.

6.1 Chief Administrative Officer's Report.

MOTION: 524-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake accept the verbal CAO report given by Adam Kozakiewicz, Chief Administrative Officer, as presented.

CARRIED

MOTION: 525-2021

MOVED by Councillor Kotylak that Town of Smoky Lake request Public Works to bring back the cost to install a wheelchair access on the sidewalk located at 3 White Earth Street in Smoky Lake and recommend administration to provide a projected budget on future maintenance of sidewalks for next year.

DEFEATED

6.2 Public Works Foreman's Report.

MOTION: 526-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake recommend administration to find the best location for a pedestrian crosswalk in front of the Bar-V-Nook Lodge located on 52 Avenue and 45 Street in Smoky Lake to provide adequate pedestrian crossing.

CARRIED

MOTION: 527-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake accept the verbal and written Public Works report for July 21 – August 10, 2021, given by Billy McMullen, Town Public Works Foreman, as presented.

CARRIED

6.3 Natural Gas Report.

No report.

6.4 Utilities Report - Gas, Water and Internet Service Reports.

No report.

6.5 Financial Report.

No report.

6.6 Family and Community Support Services (FCSS) Report.

No report.

6.7 Fire Chief Report.

No report.

7. OLD BUSINESS.

7.1 Maintenance Contract for the Town Office and Public Works Shop/Firehall.

MOTION: 528-2021

MOVED by Councillor Morton that Town of Smoky Lake recommend administration to contact the previous building maintenance contractor, being 4-J Mechanical from Smoky Lake, to continue to provide heating and cooling maintenance services at the Town Office and the Public Works Shop/Firehall buildings located in Smoky Lake; and providing that 4-J Mechanical declines the offer, administration will extend the invitation to other local contractors in and around Smoky Lake to provide a request for proposal for the said contract and will advertise in the local newspaper and/or Alberta Purchasing Connection if necessary.

CARRIED

7.2 Treaty 6 and Indigenous Acknowledgement Policy G-15.

MOTION: 529-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake adopt Policy No. G-15: Treaty 6 and Indigenous Acknowledgement to provide guidelines for acknowledging Treaty Six and Indigenous peoples.

CARRIED

MOTION: 530-2021

MOVED by Councillor Morton that Town of Smoky Lake approve to provide a contribution to Smoky Lake County for Fifty (50) percent of the lunch costs only for the joint Town and County event entitled "Treaty 6 and Métis Nation Flag Raising Ceremony" to be held on Friday, August 13, 2021, at the Smoky Lake County Office located at 4612 McDougall Drive in Smoky Lake.

CARRIED

Mayor Holowaychuk called a recess at 6:14 p.m. and reconvened at 6:22 p.m.

7.3 Fence Update on Town Land at SW 2-60-17W4 (old landfill site). (Added by Deputy Mayor Makowichuk)

MOTION: 531-2021

MOVED by Councillor Morton that Town of Smoky Lake accept the verbal report from CAO, Adam Kozakiewicz regarding the recent fence built by Ron Rosichuk on town lands located at SW 2-60-17 W4.

CARRIED

7.4 Proposed Bylaw Review for the Joint Agreement to establish the Ukrainian Twinning Committee. (Deferred from July 20, 2021).

MOTION: 532-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake acknowledge review of the draft Ukrainian Twinning Committee Terms of Reference Bylaw and propose the following amendments to be forwarded by administration to the next scheduled Ukrainian Twinning Committee Working Group Meeting:

Section 4. MEMBERSHIP OF THE UKRAINIAN TWINNING COMMITTEE

- 4.2. voting membership to include:
 - a. Two (2) ~~Three (3)~~ members from Smoky Lake County (serving throughout their term),
 - b. Two (2) ~~Three (3)~~ members from the Town of Smoky Lake (serving throughout their term).

Section 3: FUNDING FORMULA FOR THE UKRAINIAN TWINNING COMMITTEE

- **3.1. Funding Formula** as negotiated collectively by each respective municipality as a percentage basis with a cap of \$5,000.00 for both the Village of Vilna and Village of Waskatenau adjusted by the Consumer Price Index (CPI):

Smoky Lake County: 50.0%
Town of Smoky Lake: 25.0%
Village of Vilna: 12.5% (capped at \$5,000.00)
Village of Waskatenau: 12.5% (capped at \$5,000.00)

CARRIED

7.5 Bylaw No. 009-21 Public Notification (Advertising).

MOTION: 533-2021

MOVED by Councillor Morton that Town of Smoky Lake give first reading to Bylaw 009-2021, being a Public Notification (Advertising) Bylaw; and schedule a Public Hearing to be held on September 7, 2021, at 5:15 p.m. at the Town Council Chambers in Smoky Lake, AB and via virtual at www.gotomeeting.com; and approve action taken by administration to advertise the said Bylaw and Public Hearing in the Smoky Lake Signal for one (1) week and one (1) week in Redwater Review.

CARRIED

7.6 New H.A Kostash School Utility Infrastructure Services.

MOTION: 534-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake approve to proceed with the Request for Quotation (RFQ) provided by Mirek Grzeszczuk, Edmonton Region Manager, MPE Engineering Ltd. for utility infrastructure services (sewer and water) for the new H.A. Kostash School located at 5019 – 50 Street in Smoky Lake; and administration proceed to advertise the RFQ on Alberta Purchasing Connection (APC) once the proposal has been approved by Alberta Infrastructure; in reference to the email from Neil O’Shea, Superintendent of Aspen View Public School Division, dated August 4, 2021; and acknowledge receipt of the Class B Cost Estimation for the servicing provided by MPE Engineering Ltd.

CARRIED

7.7 2021 Municipal Accountability Program (MAP) Review.

MOTION: 535-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake adopt Policy A-27: Municipal Accountability Program (MAP) for the purpose to aid municipal officials to effectively meet the challenges that are involved in responding to a wide range of legislative needs to collaboratively foster effective local governance and build administrative capacity.

CARRIED

MOTION: 536-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake acknowledge receipt of the correspondence from Gary Sandberg, Assistant Deputy Minister of Municipal Affairs, dated June 24, 2021, accepting the 2021 Municipal Accountability Program (MAP) Review conducted on May 26, 2021 (via virtually through Microsoft Teams).

CARRIED

MOTION: 537-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake accept the “2021 Municipal Accountability Program (MAP) Report (79-page document) for the Town of Smoky Lake”, dated May 26, 2021, and approve action taken by Administration to post it on the Town’s website to demonstrate accountability and transparency to the citizens of Smoky Lake.

CARRIED

MOTION: 538-2021

MOVED by Councillor Morton that Town of Smoky Lake approve action taken by administration to submit the Response Plan for the 2021 Municipal Accountability Program (MAP) Review held on May 26, 2021, to Municipal Affairs – Municipal Services Division to comply with the eight (8) week deadline to respond; and acknowledge receipt of the correspondence, dated August 5, 2021, outlining the timelines of actions to be taken in remedying the eleven (11) legislative gaps to be completed within one (1) year.

CARRIED

7.8 Metis Crossing Solar Project, Partnership Review and Cooperation Agreement.

MOTION: 539-2021

MOVED by Councillor Morton that Town of Smoky Lake acknowledge receipt of the Partnership Overview for the Metis Crossing Solar Project that is a community generation solar project located in Smoky Lake County at Metis Crossing, a signature cultural site of the Metis Nation of Alberta (MNA) that includes an overview of the project objectives, partnership background, community benefits, and community partner roles and commitments; and the Town of Smoky Lake allow administration to execute the contract with Metis Crossing Solar Ltd. (MCSL), Draft Version 1: June 8, 2021; subject to legal review by Reynolds & Mirth Richards Farmer LLP, for the purpose of working

together to build a mutually beneficial relationship which recognizes the interests of both parties and is based on mutual understanding and respect and the Town and MCSL wish to enter into the agreement to reflect the Town's promise to invest the \$3.9 million into the Metis Crossing Solar Project (MCSP), and the promise of MCSL to ensure the payment of 15% of the MCSP's Yearly Net Income to a Community Development Fund for the benefit of the Smoky Lake Region.

CARRIED

7.9 Redwater Annual Discovery Days Parade.

MOTION: 540-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake accept the invitation from Shae-Lynn Onufrichuk, Summer Program Coordinator, Town of Redwater to join the Discovery Days Parade held on August 21, 2021 and approve Mayor Holowaychuk and any members of council to participate in the parade with the 1966 Fire Truck.

CARRIED

8. NEW BUSINESS.

8.1 Appointment of Municipal Planning Commission Members.

MOTION: 541-2021

MOVED by Councillor Whitelaw that Town of Smoky Lake appoint Councillor Melody Morton, Deputy Mayor Terry Makowichuk and Mayor Hank Holowaychuk to the Municipal Planning Commission for the Town of Smoky Lake.

CARRIED

8.2 Abandoned Infrastructure in Smoky Lake (Addition by Mayor Holowaychuk).
(Deferred from July 20, 2021)

MOTION: 542-2021

MOVED by Councillor Morton that Town of Smoky Lake recommend administration to provide a list of abandoned infrastructure in the Town of Smoky Lake to be presented to council at a future meeting of council.

CARRIED

8.3 Kinsmen Pavilion (Gazebo) in Disrepair. (Addition by Mayor Holowaychuk)

MOTION: 543-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake administration pursue a meeting with the Brent Paradis, President of the Kinsmen Club of Smoky Lake to discuss maintenance issues at the Pavilion (Gazebo) located at 4706 – 54 Avenue in Smoky Lake and attempt to find a solution to rectify the problems.

CARRIED

MOTION: 544-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake approve action taken by the public works department to order toilet paper dispensers, toilet paper, hand sanitizer, air freshener and urinal fresheners for the Kinsmen Pavilion (Gazebo) located at 4706 – 54 Avenue in Smoky Lake as requested by Mayor Holowaychuk and approve to pay the invoice at Home Hardware in the amount of \$1,457.42 (incl. GST); to be funded from the 2021 Operating Budget entitled "Grants to Individuals / Organizations".

CARRIED

8.4 Bylaw 010-2021: Road Closure Bylaw to Consolidate Land with Adjacent Lots at Harvest Gold Drive Subdivision.

MOTION: 545-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake give FIRST READING to Bylaw No. 010-2021: A Bylaw to close all of the portions of road described as "LANE" as shown on Plan 8721656, all of the portions of road described as "LANE" as shown on Plan 9220022, and all of the portions of road described as "LANE" as shown on Plan 0424476; and schedule a Public Hearing for said bylaw on September 7, 2021, at 5:30 p.m., to be held at the Town Office, and simultaneously online via <https://www.gotomeet.me/SmokyLake>, and administration advertise said Public Hearing on the Town's website and in the local newspaper, as per the requirements of Section 230 and Section 606 of the *Municipal Government Act*.

CARRIED

8.5 Removal of "Municipal Reserve" Designation.

MOTION: 546-2021

MOVED by Councillor Morton that Town of Smoky Lake schedule a Public Hearing to consider a resolution to remove the "Municipal Reserve" designation from the lands legally described as Plan 0624974, Block 7, Lot 21MR (Municipal Reserve), be scheduled for September 7, 2021, at 5:45 p.m., to be held at the Town Office, and simultaneously online via <https://www.gotomeet.me/SmokyLake>, and to advertise said Public Hearing on the Town's website and in the local newspaper, and to place a notice on said lands, as per the requirements of Section 230 and Section 606 of the *Municipal Government Act*.

CARRIED

8.6 Addition: Town of Smoky Lake Signing Authority.

MOTION: 547-2021

MOVED by Councillor Whitelaw that Town of Smoky Lake authorize Billy McMullen, Public Works Foreman to have temporary signing authority for the Town of Smoky Lake from August 14, 2021 – August 28, 2021, due to authorized administration not available in the office during that time frame.

CARRIED

Mayor Holowaychuk called a recess at 7:47 p.m. and reconvened at 7:58 p.m.

9. CORRESPONDENCE- REQUIRING ACTION.

9.1 Power Up North Entrepreneur Conference Sponsorship.

MOTION: 548-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake approve to support the 2021 Power Up North! conference to be held on September 8 and 9, 2021 at Metis Crossing in Smoky Lake and provide sponsorship towards the Partnership Level: Gold Package in the amount of \$1,500.00 that will include:

- ✓ Name listed on the website.
- ✓ Name on website and looped digital signage during Brews and Chews, Breakfast & Lunch
- ✓ Sponsor Level recognized on printed event program. □
- ✓ Logo on website
- ✓ Thank you Certificate to display in your office.
- ✓ Logo and Sponsor level recognized on event posters.
- ✓ Free table for the “Resource Tradeshow” both/either day(s).
and be funded from the 2021 Operating Budget entitled “Grants to Individuals and Organizations”.

; in response to the Request for Decision received by Michelle Wright, Community Economic Development Officer on behalf of the conference organizers dated August 10, 2021.

CARRIED

MOTION: 549-2021

MOVED by Councillor Morton that Town of Smoky Lake approve the 2021 Power Up North! conference to be held on September 8 and 9, 2021 at Metis Crossing in Smoky Lake County as a council approved event.

CARRIED

9.2 Redwater-Smoky Lake Victim Services Unit's Annual Charity Golf Tournament.

MOTION: 550-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake sponsor \$200.00 towards the Redwater – Smoky Lake Victim Services Unit's Annual Charity Golf Tournament held on August 29, 2021, at the Smoky Lake Golf Club in Smoky Lake; and be funded from the 2021 Operating Budget entitled "Grants to Individuals and Organizations".

CARRIED

MOTION: 551-2021

MOVED by Councillor Morton that Town of Smoky Lake approve to register one (1) team within the town's public works department for the Redwater – Smoky Lake Victim Services Unit's Annual Charity Golf Tournament held on August 29, 2021, at the Smoky Lake Golf Club in Smoky Lake; to be funded by the town in the amount of \$400.00 (team of four - \$100.00 per golfer) plus \$40.00 for two (2) carts; to be funded from the 2021 Operating Budget entitled "Grants to Individuals and Organizations".

CARRIED

9.3 Municipal Historic Resource Designation-Keen House.

MOTION: 552-2021

MOVED by Councillor Morton that Town of Smoky Lake recommend administration to proceed with the "Notice of Intention to Designate" and advertise the proposed designated municipal historic resource located at 333 White Earth Street in Smoky Lake in accordance with Section 26 of the Historical Resources Act and Town Bylaw No.005-2021 being the Smoky Lake Regional Heritage Board; therefore, upon sixty (60) days of the advertised notice, town council may consider passing a bylaw which would be registered as a caveat.

CARRIED

9.4 2021 Groundwater Monitoring Program Site Location Plan.

MOTION: 553-2021

MOVED by Councillor Whitelaw that Town of Smoky Lake allow Golder Associates Ltd. to conduct groundwater monitoring and sampling on behalf of Alberta Transportation located at 4203-54 Street in Smoky Lake as part of the 2021 Groundwater Monitoring Program; in reference to the email from Sai Fajajayavel, Project Coordinator, Environmental Scientist for Golder Associations Ltd., dated August 3, 2021.



CARRIED

9.5 Friends of the CN Station Letter to Dissolve.

MOTION: 554-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake acknowledge receipt of the letter from Randy Mykytiuk, Vice-President and Carole Carpenter, Secretary-Treasurer of the Friends of the CN Station regarding the decision to dissolve the society made at a special meeting held on July 26, 2021; and accept the transfer of funds to the Town of Smoky Lake in the amount of \$2,491.89 for the purpose of maintaining the station as a historic site; and approve action taken by Mayor Holowaychuk for sending a thank you letter for the many years of service preserving and maintaining the historic CN Station in Smoky Lake.

CARRIED

9.6 Letter from Madis Holdings Ltd. RE: Sani-dump at the Centex Property.

MOTION: 555-2021

MOVED by Councillor Morton that Town of Smoky Lake approve to provide support to repair the sani-dump station located at 4329 – 56 Street in Smoky Lake owned by Madis Holdings Ltd. and agree to reimburse fifty (50) percent of the invoice cost from Danyluk Landscaping & Bobcat Service Ltd., Invoice no. 21-07004 in the amount of \$685.13 (total invoice cost \$1,370.25); to be funded from the 2021 Operating Budget entitled “Grants to Individuals / Organizations”; in reference to the letter from Del Huchulak, Madis Holdings Ltd., dated July 26, 2021.

CARRIED

9.7 Metis Nation of Alberta’s 93rd Annual General Assembly at the Metis Crossing in Smoky Lake on August 19 – 22, 2021.

MOTION: 556-2021

MOVED by Deputy Mayor Makowichuk that Town of Smoky Lake approve action taken by administration to advertise the Metis Nation of Alberta’s 93rd Annual General Assembly at the Metis Crossing in Smoky Lake on August 19 – 22, 2021 event on the town entrance sign and on social media.

CARRIED

MOTION: 557-2021

10. CORRESPONDENCE- FILE FOR INFORMATION.

MOVED by Councillor Morton that Town of Smoky Lake file the following items for information:

- 10.1 • Letter to Alberta Transportation re: Speed Reduction Request for Smoky Lake Pumpkin Fair.
- 10.2 • North Saskatchewan Watershed Alliance (NSWA) July Newsletter.
- 10.3 • Town of Smoky Lake 2021 Gas Tax Fund (GTF) Funding Letter.
- 10.4 • Letter from Village of Vilna re: Vilna Health Centre Lab.
- 10.5 • Smoky Lake Detachment Quarterly Community Policing Report from April 1st – June 30th, 2021.
- 10.6 • Federation of Alberta Gas Co-ops Ltd. 2021/2022 Measurement Contract.
- 10.7 • Smoky Lake Library 2020 Statement of Receipts and Disbursements.
- 10.8 • 2021 Minister’s Awards for Municipal Excellence.

- 10.9 • Alberta Counsel re: August 2021 Newsletter.
- 10.10 • Treaty 6 and Metis Nation Flag Raising Ceremony Draft Agenda.
- 10.11 • Beaver Creek Co-op re: Subdivision Plan.

CARRIED

11. COUNCILLOR REPORTS.

No reports.

12. CLOSED SESSION.

MOTION: 558-2021 **MOVED** by Councillor Morton to go into Closed Session to discuss the following matters pursuant to the Freedom of Information and Protection of Privacy Act at 8:46 p.m.:

- 12.1 • FOIPP Section 16: Disclosure Harmful to Business Interests of a Third Party, Section 16(1)(c)(i): Negotiating Position.
- 12.2 • FOIPP Section 16: Disclosure to Business Interests of a Third Party, Section 16(1)(c): Effect on Business Interests.

CARRIED

MOTION: 559-2021 **MOVED** by Councillor Kotylak to come out of Closed Session at 9:02 p.m.

CARRIED

MOTION: 560-2021 **MOVED** by Mayor Holowaychuk that Town of Smoky Lake accept the information provided by CAO, Kozakiewicz regarding the land proposal located at 911 West Railway Drive in Smoky Lake, as discussed in Closed Session.

CARRIED

MOTION: 561-2021 **MOVED** by Mayor Holowaychuk that Town of Smoky Lake accept the information provided by CAO, Kozakiewicz regarding the Metis Crossing Solar Project Projected Revenue Report, as discussed in Closed Session.

CARRIED

13. LAST MINUTE ADDITIONS.

13.1 Mayoral remarks at the 93rd General Assembly held on August 19 – 22, 2021 at the Metis Crossing in Smoky Lake.

MOTION: 562-2021

MOVED by Councillor Morton that Town of Smoky Lake approve Mayor Holowaychuk, on behalf of the Town of Smoky Lake to provide an opening remark at the 93rd General Assembly held on August 19 – 22, 2021 at the Metis Crossing in Smoky Lake.

CARRIED

13.2 Condolences to Juanita Marois, Executive Director, Metis Crossing.

MOTION: 563-2021

MOVED by Mayor Holowaychuk that Town of Smoky Lake extend condolences to Juanita Marois, Executive Director, Metis Crossing for the recent loss of a family member and provide a sympathy gift basket in the amount of \$150.00; to be funded from the 2021 Operating Budget entitled "Promotion, Public Relations".

CARRIED

14. ADJOURNMENT.

MOTION: 564-2021

MOVED by Councillor Kotylak to adjourn the Regular Council meeting at 9:03 p.m.

CARRIED

Original Signed.

Hank Holowaychuk
Mayor

Original Signed.

Adam Kozakiewicz
Chief Administrative Officer