

**TOWN OF SMOKY LAKE
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
June 18, 2019 5:00 p.m.**

PRESENT:	Hank Holowaychuk	Mayor
	Melody Morton	Deputy Mayor
	Daniel Kotylak	Councillor
	Terry Makowichuk	Councillor (via "go to meeting" electronically at 5:23 p.m.)
	Ross Whitelaw	Councillor

STAFF IN ATTENDANCE:	Adam Kozakiewicz	Chief Administrative Officer
	Crystal Letwin	Finance Assistant / Legislative Services
	Billy McMullen	Public Works Foreman
	Marianne Prockiw-Zarusky	FCSS Coordinator

1. CALL TO ORDER

Mayor Holowaychuk called the June 18, 2019 Regular Town Council Meeting to order at 5:00 p.m.

2. APPROVAL OF THE AGENDA

MOTION: 427-19 **MOVED** by Councillor Kotylak to approve the June 18, 2019 Regular Town Council Meeting Agenda, as presented.

CARRIED

3. ADOPTION OF PREVIOUS MINUTES

3.1 June 4, 2019 Regular Council Meeting

MOTION: 428-19 **MOVED** by Councillor Whitelaw to adopt the Minutes of the June 4, 2019 Regular Council Meeting, as presented.

CARRIED

3.2 June 11, 2019 Regular Council Meeting

MOTION: 429-19 **MOVED** by Deputy Mayor Morton to adopt the Minutes of the June 11, 2019 Regular Council Meeting as presented.

CARRIED

Mayor Initials



CAO Initials



4. DELEGATIONS

4.1 Shana Young – Community Health Promotion Facilitator North Zone Pop

MOTION: 430-19

MOVED by Deputy Mayor Morton that the oral report and presentation given by Shana Young regarding the Alberta Healthy Communities (AHC) Initiative: Building a Healthy Community Together and the \$20,000.00 that was provided to the Town of Smoky Lake to create connections and establish a way of working together in a community, be accepted for information.

CARRIED

5. QUESTION PERIOD

No questions from the public were brought forward at the meeting (no public were in attendance).

6. FCSS

6.1 FCSS Coordinator's Report

MOTION: 431-19

MOVED by Councillor Whitelaw that the oral and written report given by FCSS Coordinator, Marianne Prockiwi-Zarusky be accepted for information.



FCSS Coordinator's Report: presented by Marianne Prockiwi-Zarusky
Period includes May 22, 2019 to June 18, 2019.

May Month End

Completed and submitted all financials for FCSS, Parent Link and Early Childhood Coalition to Accounts Payable before May 27, 2019.

June Newsletter and Community Calendar: Completed and submitted for utility bill insert mailed to 585 residents and businesses in the Town of Smoky Lake.

Meals on Wheels Outreach Program: Completed meal delivery service, scheduling and billing May 22, 2019 to June 18, 2019.

FCSS Monthly Board Meeting: Facilitated all aspects of Board Meeting: Created Agenda Package with previous Meeting Minutes, Correspondence request and Coordinator Report.

Drum Circle Program: Met with Drum Circle Facilitator Mae Ann Ardron on June 11 to coordinate NHSP Grant spending for new drums for Program, set up summer Programming schedule and spoke on future enhancements to Drum Circle Program.

Senior's Week Event Celebration: Hosted successful Event for 122 seniors in the Smoky Lake Community with help from Board Members and Town Administration Staff. Decorated and set up National Hall, made table centres, Programs, and Event tickets for door prizes. Purchased pies, ice cream and refreshment supplies locally to facilitate Event. Also, all door prizes were created and purchased locally to include three herb baskets from Ruth's Green House and three herb baskets from Bellis Green House. Betsy of Burger Shack donated three five-dollar gift certificates. (Twelve herbs were purchased from Linda's for table centres to make all businesses equally supported.)

Canada Day Celebrations: Created print advertising material, booked venue, food prep staff, bounce houses and entertainment. Featured entertainment will be Don and Noreen and eighteen-year-old fiddler Brianna Lizotte. Plans are underway to partner with the Smoky Lake Fire Department for the Children's Bike Parade and residential flag distribution.

CARRIED

Mayor Initials

Handwritten initials in blue ink, appearing to be "AM", written over a horizontal line.

CAO Initials

Handwritten initials in black ink, appearing to be "M", written over a horizontal line.

6.2 Request for a Temporary Road Closure for Canada Day on July 1, 2019

MOTION: 432-19

MOVED by Councillor Kotylak that the request from FCSS Coordinator, Marianne Prockiwi - Zarusky regarding the temporary road closure located on White Earth Street from the Smoky Lake Curling Rink at 57 White Earth Street to the Smoky Lake County Office at 4612 McDougall Drive on July 1, 2019 from 11:00 a.m. – 2:00 p.m. for the Canada Day Event in Smoky Lake, AB., be approved.

CARRIED

7. PUBLIC WORKS

7.1 Public Works Foreman's Report

Public Works Report June 4th – June 18th

- Picked up hanging flower pots and placed them
 - Cleaned garbage and tree piles at lovers lane
 - Filled in ruts on water treatment plant road
 - Watering flowers
 - Filled potholes by 4919-harvest gold
 - Fixed slight washout on culvert by 4612-54th Ave
 - Checked customers sewer with camera at 4530-50th St [grease blockages]
 - turned shed at hospital [placed the wrong way]
 - back bumper trim piece back on unit 402 [yellow fire truck]
 - cleaned catch basins [after rain]
 - changed yield sign to stop at McDougall Ave/ West Railway Dr. intersection
 - put meter guard over piping at old gas well
 - put toolbox on unit 59 and 3m on roof so beacon magnets don't rust roof of unit 59.
 - Caught samples from Lagoon
 - Found property pin at 4306-54th Ave
 - Set up tables and garbage containers at library [for 75th anniversary]
 - Moved three picnic tables to spray park
 - Graded alley north of 42nd Ave / 42nd Ave
 - Used land plainer on troubled alleys
 - Line locates
 - Worked with cathodic protection tech
 - Setup signs for town wide garage sale
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- Set tables at curling rink for garage sale
 - Cut grass
 - Put old sander on dump truck
 - Applied dust control on alley north of 42nd Ave/42nd Ave/54st/alley west of 52nd St
 - Helped arrange tables at the Ukrainian National Hall for the Seniors Event held on June 7
 - Installed "Island sign" at the 3-way stop on Wheatland Ave and 50 Street (by Betsy's)

MOTION: 433-19

MOVED by Deputy Mayor Morton that the oral and written report presented by Public Works Foreman, McMullen be accepted for information.

CARRIED

Mayor Initials



CAO Initials



7.2 Garden Concrete Services Quote for the 2019 Wheatland Ave Sidewalk Repair

MOTION: 434-19

MOVED by Deputy Mayor Morton that the Town of Smoky Lake's 2019 Wheatland Avenue Sidewalk Project located from the Smoky Lake Inn at 4 Wheatland Ave to ATB Financial at 50 Wheatland Ave be granted to Garden Concrete Services Ltd. – quote submitted by William Ainsworth on May 10, 2019 - quote estimate no.19-465 - approximately 800 square ft. in the amount of \$21,440.00.

CARRIED

7.3 Letter to Smoky Lake County Council re: Request for Road Repair Assistance

MOTION: 435-19

MOVED by Mayor Holowaychuk that the action taken by CAO, Kozakiewicz regarding the letter dated June 13, 2019 to Smoky Lake County Council requesting assistance towards the Road Replacement Project – Harvest Gold Drive (North corner of the Shell Gas Station) to the Smoky Lake County Public Works Shop (West side entrance), be approved.

CARRIED

7.4 Letter from Ernie and Karen Stark re: Grass Cutting

MOTION: 436-19

MOVED by Mayor Holowaychuk that the letter from Ernie and Karen Stark regarding the Grass Cutting Damage located at 4215 – 51 Street on June 12, 2019, be accepted for information; and Admin write a letter to Ernie and Karen Stark to reassure the grass issue will be rectified in a timely fashion.

CARRIED

Mayor Holowaychuk called a recess at 6:25 p.m. and reconvened at 6:38 p.m.

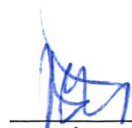
8. NATURAL GAS

8.1 Federation of Alberta Gas Co-ops Ltd. Natural Gas Information

MOTION: 437-19

MOVED by Councillor Kotylak that the Federation of Alberta Gas Co-ops Ltd. Natural Gas Utilities information, be accepted for information.

CARRIED



9. ADMINISTRATION

9.1 Chief Administrative Officer's Report

- Attended the H.A Kostash School Stakeholder meeting
- Attended the Municipal Community Generation Challenge meeting in Boyle AB.
- Attended a call out for the South Side Sewer connection on June 17

MOTION: 438-19

MOVED by Deputy Mayor Morton that the oral and written report presented by CAO, Kozakiewicz be accepted for information.

CARRIED

9.2 STARS Funding Request

MOTION: 439-19

MOVED by Councillor Makowichuk that the Town of Smoky Lake propose a \$2.00 per capita for STARS Funding for the 2020 Operating Budget; and Administration bring forward the proposal at the 2020 Operating Budget meeting for discussion.

CARRIED

9.3 Smoky Lake Legion Roof Replacement Funding Request

MOTION: 440-19

MOVED by Mayor Holowaychuk that Administration write a letter to the Smoky Lake Legion to thank them for the presentation given by George Brooks and Hector Dalpe at the June 4, 2019 Council meeting regarding the request for funding the roof replacement project; and recommend the Legion send a letter to Town Council regarding the funding request and include an overview of the project costs along with the 2018 Smoky Lake Legion Financial Statement.

CARRIED

9.4 Kolokreeka Planning and Construction Report from Associated Engineering

MOTION: 441-19

MOVED by Mayor Holowaychuk that the Kolokreeka Planning and Construction Report from Association Engineering, be deferred to the next Regular Council Meeting.

CARRIED

Mayor Initials



CAO Initials



9.5 Letter to the Honourable Douglas Black re: Bill C-48 and Bill C-69

MOTION: 442-19

MOVED by Mayor Holowaychuk that the action taken by CAO, Kozakiewicz regarding the letter addressed to the Honourable Douglas Black dated June 14, 2019 regarding Bill C-48 and Bill C-69, be approved.

CARRIED

9.6 Regular Council Meeting Dates in July, August and September 2019

MOTION: 443-19

MOVED by Deputy Mayor Morton that the July 2, 2019 and August 6, 2019 Regular Council Meetings be cancelled, and the September 3, 2019 meeting be rescheduled to September 10, 2019; and the Public Hearing for the Local Improvement Bylaw 009-19 and Borrowing Bylaw 010-19 be held on July 16, 2019 at 4:30 p.m.

CARRIED

9.7 Town of Smoky Lake Bylaw 009-19 – Local Improvement Tax for 52 Avenue Paving

MOTION: 444-19

MOVED by Councillor Makowichuk that Bylaw 009-19, being a Local Improvement Tax, be given first reading.

CARRIED

9.8 Town of Smoky Lake Borrowing Bylaw 010-19 – Local Improvement for 52 Avenue Paving

MOTION: 445-19

MOVED by Deputy Mayor Morton that Bylaw 010-19, being a Borrowing Bylaw for the 52 Avenue Local Improvement, be given first reading.

CARRIED

10. HEALTH AND PROTECTIVE SERVICES

10.1 2019 Ponoka Stampede Emergency Operations & Evacuation Plan

MOTION: 446-19

MOVED by Mayor Holowaychuk that the 2019 Ponoka Stampede Emergency Operations & Evacuation Plan, be filed for information.

CARRIED

Mayor Initials



CAO Initials



MOTION: 447-19

MOVED by Councillor Makowichuk that Administration contact the Town of Smoky Lake Fire Chief, Juanita Cozicar, Smoky Lake County Fire Chief, Scott Franchuk and the Smoky Lake Regional Directors of Emergency Management (DEM), Trevor Tychkowsky to organize a meeting to create an Emergency Plan for the Heritage Days Weekend held on the August Long Weekend.

CARRIED

10.2 Temporary Speed Reduction on Highway 28 and 831

MOTION: 448-19

MOVED by Councillor Kotylak that action taken by CAO, Kozakiewicz be approved regarding the request from Alberta Transportation Athabasca Regional Office for a temporary speed limit reduction on Highway 28 and 855 for the Smoky Lake Stampede and the Smoky Lake Pumpkin Weigh-off and Fair.

CARRIED

10.3 2019 Youth Fire Summer Camp

MOTION: 449-19

MOVED by Councillor Makowichuk that the Town of Smoky Lake donate \$500.00 on behalf of the Town of Smoky Lake Fire Department towards the 2019 Youth Fire Summer Camp; and be allocated from the 2019 Operating Budget entitled "Grants to Individuals and Organizations".

CARRIED

11. RECREATION AND CULTURE

11.1 2019 Parade List in Neighboring Communities

MOTION: 450-19

MOVED by Councillor Makowichuk that the 2019 Parade List in Neighboring Communities, be deferred to the next Regular Council meeting.

CARRIED

12. ECONOMIC DEVELOPMENT

12.1 Alberta Lakeland Destination Marketing Organization Annual General meeting at 1:00 p.m. in County of St. Paul

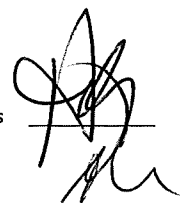
MOTION: 451-19

MOVED by Deputy Mayor Morton that the Alberta Lakeland Destination Marketing Organization Annual General Meeting held on June 27, 2019 at 1:00 p.m. at the St. Paul Office Boardroom in St. Paul, AB. be filed for information.

CARRIED

Mayor Initials

CAO Initials

Handwritten initials for the Mayor and CAO, written over horizontal lines. The Mayor's initials are 'JM' and the CAO's initials are 'AM'.

12.2 Alberta HUB Annual General Meeting at 5:30 p.m. at Portage College in St. Paul

MOTION: 452-19

MOVED by Councillor Whitelaw that the Alberta HUB Annual General Meeting held on June 27, 2019 at 5:30 p.m. at the Portage College in St. Paul, AB., be filed for information.

CARRIED

13. LANDS, PLANNING AND DEVELOPMENT

No items were discussed at the meeting.

14. CORRESPONDENCE

14.1 Redwater – Smoky Lake Victim Services Annual Golf Tournament Sponsorship Request

MOTION: 453-19

MOVED by Councillor Makowichuk that the Town of Smoky Lake sponsor the request from the Redwater – Smoky Lake Victim Services Unit dated May 22, 2019 regarding the Annual Charity Golf Tournament held on July 14, 2019 in the amount of \$185.00 to be allocated from the 2019 Operating Budget entitled “Grants to Individuals and Organizations”.

CARRIED

14.2 Smoky Lake Chamber of Commerce Monetary Request

MOTION: 454-19

MOVED by Councillor Whitelaw that the Town of Smoky Lake sponsor the request from the Smoky Lake Chamber of Commerce Secretary, Debbie Palichuk regarding the Piping Band for the Smoky Lake Parade in the amount of \$500.00 to be allocated from the 2019 Operating Budget entitled “Grants to Individuals and Organizations”.

CARRIED

MOTION: 454A-19

MOVED by Mayor Holowaychuk that the Town of Smoky Lake become members of the 2019 Smoky Lake Chamber of Commerce in the amount of \$150.00.

CARRIED



14.3 Smoky Lake Region Letter re: Collaboration towards a new H.A Kostash School in Smoky Lake

MOTION: 455-19

MOVED by Councillor Whitelaw that the action taken to send the letter dated June 12, 2019 from the Smoky Lake Region (Smoky Lake County, Town of Smoky Lake, Village of Vilna, Village of Waskatenau) and Aspen View Public Schools regarding the collaboration towards a new H.A Kostash School in Smoky Lake, AB., be approved.

CARRIED

14.4 Letter of Support re: Canadian NASP Archery All-Stars Team

MOTION: 456-19

MOVED by Mayor Holowaychuk that the Town of Smoky Lake sponsor Jaylene Kinsey for the NASP National Archery All-Star Team held on July 25 – 27, 2019 in Nashville, Tennessee in the amount of \$150.00 to be allocated from the 2019 Operating Budget entitled “Grants to Individuals and Organizations”.

CARRIED

14.5 Power of Yes Team Building Workshop

MOTION: 457-19

MOVED by Mayor Holowaychuk that Administration be approved to engage with Donovan Workun and Graham Neil with the “Power of Yes” for a team building workshop with Admin and Public Works staff to motivate and inspire employees with a “can-do” attitude to be allocated from the 2019 Operating Budget entitled

CARRIED

14.6 National Drowning Prevention Week Proclamation

MOTION: 458-19

MOVED by Mayor Holowaychuk that the Town of Smoky Lake proclaim July 21 – 27, 2019 as National Drowning Prevention Week.

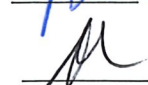
CARRIED

14.7 Letter from MLA Edmonton-South- West, Kaycee Madu re: Gaming, Liquor and Cannabis Act

MOTION: 459-19

MOVED by Councillor Whitelaw that the letter dated June 14, 2019 from MLA Edmonton-South- West, Kaycee Madu regarding the regulation on liquor consumption in Municipal Parks with attachments being a copy of GOA News Release on Liquor Rules and Additional Information for Alberta Municipalities dated May 16, 2019, be filed for information.

CARRIED



14.8 Resource Communities of Canada Coalition (RCCC) Support

MOTION: 460-19 **MOVED** by Councillor Makowichuk that the Town of Smoky Lake fully supports the Resource Communities of Canada Coalition (RCCC) in joining the efforts to support Canadian Energy and ensure the message resonates across cultural and geographic boundaries and start respectful conversations about the benefits the energy sector brings to municipalities; and forward the motion to the Alberta Urban Municipalities Association's (AUMA) President, Barry Morishita.

CARRIED

MOTION: 460A-19 **MOVED** by Councillor Makowichuk that Administration add "Heavy Truck Parking in Town" for the next Regular Council Meeting held on July 16, 2019.

CARRIED

14.9 Highway 28-63 Regional Water Services Commission June 13, 2019 Agenda and April 8, 2019 Minutes

MOTION: 461-19 **MOVED** by Deputy Mayor Morton that the Highway 28-63 Regional Water Services Commission's Agenda for the June 13, 2019 meeting and the Minutes from the April 8, 2019, be filed for information.

CARRIED

14.10 National Indigenous Peoples Day at the Metis Crossing

MOTION: 462-19 **MOVED** by Deputy Mayor Morton that the National Indigenous Peoples Day held on June 22, 2019 at the Metis Crossing located at 17339 Victoria Trail, Smoky Lake, AB., be a Council approved event.

CARRIED

14. Betty Gray Letter re: Assistance with Hardship

MOTION: 463-19 **MOVED** by Deputy Mayor Morton that Administration write a letter to Betty and Amanda Gray that the Town is unable to assistance with utility and property tax bills and grass cutting located at 4436 - Maria Close as per letter dated June 7, 2019.

CARRIED



15. EXECUTIVE SESSION (Closed Session)

MOTION: 464-19 **MOVED** by Deputy Mayor Morton to go into Closed Session to discuss the following matter at 8:41 p.m.:

- Chief Administrative Officer's Performance Evaluation (FOIP s.19)

CARRIED

MOTION: 465-19 **MOVED** by Councillor Makowichuk to come out of Closed Session at 9:07 p.m.

CARRIED

MOTION: 466-19 **MOVED** by Mayor Holowaychuk to extend the Council Meeting until 9:25 p.m.

UNANIMOUSLY CARRIED

MOTION: 467-19 **MOVED** by Councillor Makowichuk to go back into Closed Session at 9:08 p.m.

CARRIED

MOTION: 468-19 **MOVED** by Councillor Makowichuk to come out of Closed Session at 9:23 p.m.

CARRIED

16. BUSINESS FROM EXECUTIVE SESSION (Out of Closed Session)

MOTION: 469-19 **MOVED** by Mayor Holowaychuk to maintain the Chief Administrative Officer's salary until the next performance evaluation held in March of 2020 but increase vacation days from 27 days to 30 days effective immediately.

DEFEATED

MOTION: 470-19 **MOVED** by Councillor Kotylak to maintain the Chief Administrative Officer's salary until the next performance evaluation held in March of 2020.

CARRIED

MOTION: 471-19 **MOVED** by Deputy Mayor Morton that the Town of Smoky Lake Strategic Planning meeting held on June 26, 2019 at the Town Council Chambers, be cancelled.

CARRIED

Mayor Initials



CAO Initials




17. ADJOURNMENT


MOTION: 472-19

MOVED by Councillor Makowichuk to adjourn the meeting at 9:25 p.m.


CARRIED



Hank Holowaychuk
Mayor



Adam Kozakiewicz
Chief Administrative Officer

Mayor Initials 
CAO Initials 